

MEMORANDUM TO: Samson S. Lee, Chief
License Renewal Section
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs, NRR

FROM: Jack Cushing, Project Manager /RA/
License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs, NRR

SUBJECT: FORTHCOMING MEETING WITH THE NUCLEAR ENERGY INSTITUTE
(NEI) LICENSE RENEWAL TASK FORCE ON THE FORMAT AND
CONTENT OF LICENSE RENEWAL APPLICATIONS

DATE & TIME: Wednesday, October 9, 2002
9:00 a.m. - 3:30 p.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)
One White Flint North
11555 Rockville Pike, Room O-14B6
Rockville, Maryland 20852

PURPOSE: To discuss lessons learned from the demonstration project and from
preparation and review of previous license renewal applications to
develop guidance for future license renewal applicants. The proposed
agenda for the meeting is attached. Information on the license renewal
process is available on the NRC web page at www.nrc.gov.

CATEGORY 2:* This is a Category 2 Meeting. The public is invited to participate in this
meeting by discussing regulatory issues with the NRC at designated
times during the meeting as identified on the agenda.

PARTICIPANTS: NRC NEI License Renewal Task Force
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S. Lee F. Polaski J. Rycyna
J. Cushing, et al. P. Aitken J. Knorr, et al.

Project No. 690

Attachment: Agenda

cc w/att: See next page

MEETING CONTACT: Jack Cushing, NRR
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* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
67 *Federal Register* 36920, May 28, 2002

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AGENDA

NEI LICENSE RENEWAL TASK FORCE MEETING WITH THE NRC STAFF

October 9, 2002

1. Introduction
2. Objectives

Review lessons learned from the preparation and review of recent license renewal applications to develop guidance for licensees submitting renewal applications in Fiscal Year (FY) 2003 and beyond.
3. Opening comments, status, and submittal schedules
4. Working template for FY03 applications. Types of templates, format for Table 3 of LRA.
6. Discussion
7. Summary

Public Participation: The public is invited to participate throughout the meeting on topics being discussed.

ATTACHMENT

NUCLEAR ENERGY INSTITUTE

Project No. 690

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