

License Renewal and Environmental Impacts Program
Division of Regulatory Improvement Programs, NRR

FROM: Stephen T. Hoffman, Senior Project Manager /RA/
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SUBJECT: FORTHCOMING MANAGEMENT MEETING WITH THE NUCLEAR
ENERGY INSTITUTE (NEI) LICENSE RENEWAL TASK FORCE ON
THE FORMAT AND CONTENT OF LICENSE RENEWAL
APPLICATIONS

DATE & TIME: Tuesday, September 24, 2002
1:00 p.m. - 3:30 p.m.

LOCATION: U.S. Nuclear Regulatory Commission (NRC)
Two White Flint North
11545 Rockville Pike, Room T2B3
Rockville, Maryland 20852

PURPOSE: To discuss lessons learned from the demonstration project and from
preparation and review of previous license renewal applications to
develop guidance for future license renewal applicants. The proposed
agenda for the meeting is attached. Information on the license renewal
process is available on the NRC web page at www.nrc.gov.

CATEGORY 2:* This is a Category 2 Meeting. The public is invited to participate in this
meeting by discussing regulatory issues with the NRC at designated
times during the meeting as identified on the agenda.

PARTICIPANTS: NRC NEI License Renewal Task Force
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S. Hoffman, et al. P. Aitken J. Knorr, et al.

Project No. 690

Attachment: Agenda

cc w/att: See next page

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* Commission's Policy Statement on "Enhancing Public Participation in NRC Meetings,"
67 *Federal Register* 36920, May 28, 2002

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AGENDA
NEI LICENSE RENEWAL TASK FORCE MEETING WITH THE NRC STAFF
SEPTEMBER 24, 2002

1. Introduction

2. Objectives

Review lessons learned from the demonstration project and from the preparation and review of recent license renewal applications to develop guidance for licensees submitting renewal applications in Fiscal Year (FY) 2003 and beyond.

3. Opening comments, status, and submittal schedules

4. License renewal application history

- a. Lessons learned from the format of early plant submittals (Arkansas Nuclear One, Hatch, Turkey Point, & others)
- b. Lessons learned from the format of recent submittals (Ft. Calhoun, Robinson, & Ginna)
- c. NRC lessons learned - review NRC letter of July 24, 2002 (ADAMS Accession No. ML022060290)

5. Working template for FY03 applications. Types of templates, what was provided to NRC, and what worked best?

6. Discussion

7. Summary

Public Participation: The public is invited to participate throughout the meeting on topics being discussed.

ATTACHMENT

NUCLEAR ENERGY INSTITUTE

Project No. 690

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