



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

September 3, 2002

Ms. Lynette A. Desorcie, Contracting Officer
Attn: S. Duncan, Contract Specialist
U.S. Department of Energy
Program Services Division, Code ME 643.1
1000 Independence Avenue, SW
Washington, DC 20585

SUBJECT: INTERAGENCY AGREEMENT DE-AI01-02EW07013 TO SUPPORT
CERTIFICATION OF RADIOACTIVE MATERIALS TRANSPORT PACKAGES

Dear Ms. Desorcie:

Enclosed is a jointly signed copy of the U.S. Department of Energy (DOE) /U.S. Nuclear Regulatory Commission (NRC) Interagency Agreement DE-AI01-02EW07013. Under this agreement, the NRC will review DOE safety analysis reports for selected Type B and fissile material packages to support the issuance of NRC Certificates of Compliance for the packages. Please note that the NRC approval of this agreement is subject to DOE making some administrative changes to the statement of work (SOW) as noted in the Enclosure to this package. These changes have been discussed between cognizant staff and management in both agencies.

Unless you have a problem with the changes and communicate them with us either in writing or verbally we will initiate effort in accordance with the statement of work as modified. Initially, our staff is prepared to support a preliminary meeting to discuss implementation of the actions described in Phase I of the SOW. We look forward to an effective and efficient program that will result in timely and quality products. If you have any questions, please contact Mr. Chet Poslusny, at 301-415-1341, or Mr. David Tiktinsky, at 301-415-8523.

Sincerely,

/RA/

John J. Linehan, Director
Program Management, Policy Development
and Analysis Staff
Office of Nuclear Material Safety
and Safeguards

Enclosure: Proposed revisions to SOW

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(Original Signed by:)

John J. Linehan, Director
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and Analysis Staff
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REVISIONS TO SOW FOR NEW NRC/DOE AGREEMENT

The following reflects a number of changes that the NRC recommends be made to the proposed statement of work for Interagency Agreement DE-AI01-02EW07013. Changes are highlighted in italic text.

1.0 PURPOSE

...is to provide technical training *to NRC technical review staff as necessary* and *to obtain NRC review...*

3.0 SCOPE OF WORK

PHASE 1: Scoping, Planning, and Organizing Activities

Under this phase, NRC and DOE staff will work together to revise and refine the scope of work for the review effort (Phases 2 and 3) under this IA. *Efforts are listed followed by estimated completion after start date in parenthesis.*

1. DOE and NRC will support planning and status information and arrange for technical transfer, design, quality control, and review process and criteria meetings, at NRC, DOE headquarters offices and at DOE sites where design or review effort is or has been conducted. *(6 months after start date)*
2. NRC will identify the level of effort of NRC staff resources to perform the review effort defined in this statement of work. *(6 months after start date)*
3. DOE and NRC will plan and arrange formal and informal training sessions (familiarity with DOE materials) provided by various sources to the NRC review staff and conduct information exchanges between DOE package designers and NRC review staff. *(6 months after start date)*
4. DOE will estimate what level of DOE resources will be provided for the *SCALE Code* to fund its maintenance in support of the package review efforts in Phases 2 and 3. *(1 month after start date)*
5. NRC and DOE will develop a tracking system to be used by both DOE and NRC to reflect assigned package review status and future assignments. *(5 months after start date)*
6. NRC and DOE will assign single points of contact (project management) and establish a communication protocol to ensure that priorities are addressed, direction comes from one source, and that work flow is maintained, and conflicts are minimized and corrected. *(1 month after start date)*

Enclosure

7. NRC and DOE will identify special handling requirements for proprietary or classified materials that will be needed by reviewers and how such information will be handled and stored. (**3 months after start date**)
8. NRC will establish measures to identifying potential conflict of interest based on review assignments and develop a protocol for documentation of findings. (**5 months after start date**)
9. NRC and DOE will conduct other scoping, planning, or organizing activities as necessary to support planning for Phases 2 and 3. (**6 months after start date**)
10. NRC and DOE will develop a mutually-agreed-to work plan that contains a scope of work, detailed milestones, deliverables, resources, and budget to support Phases 2 and 3. (**6 months after start date**)
11. A formal decision will be made whether to proceed with Phases 2 and 3. (**1 month after start date**)

PHASE 3: Review Effort

...under Tasks **16-21**...