

Aug. 23, 2002

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THE FOLLOWING CHANGES HAVE OCCURRED TO THE HARDCOPY
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101 - 101 - EMERGENCY DIRECTOR (ED)-TSC EMERGENCY
PLAN-POSITION SPECIFIC PROCEDURE

REMOVE MANUAL TABLE OF CONTENTS DATE: 08/08/2002

ADD MANUAL TABLE OF CONTENTS DATE: 08/22/2002

CATEGORY: PROCEDURES TYPE: EP

ID: EP-PS-101

REMOVE: REV:17

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AX45

PROCEDURE COVER SHEET

| | | | | |
|--|--|--|--|---|
| PPL SUSQUEHANNA, LLC | | NUCLEAR DEPARTMENT PROCEDURE | | |
| TSC EMERGENCY DIRECTOR: Emergency Plan-Position Specific Procedure | | | | EP-PS-101 Revision 18 Page 1 of 4 |
| <u>QUALITY CLASSIFICATION:</u> () QA Program (X) Non-QA Program | | <u>APPROVAL CLASSIFICATION:</u> () Plant () Non-Plant (X) Instruction | | |
| EFFECTIVE DATE: <u>8-22-2002</u> PERIODIC REVIEW FREQUENCY: <u>Two Years</u> PERIODIC REVIEW DUE DATE: <u>8-22-2004</u> | | | | |
| <u>RECOMMENDED REVIEWS:</u> All | | | | |
| Procedure Owner: <u>Nuclear Emergency Planning</u> Responsible Supervisor: <u>Vice President-Nuclear Operations</u> Responsible FUM: <u>Supv.-Nuclear Emergency Planning</u> Responsible Approver: <u>Vice President-Nuclear Operations</u> | | | | |

EMERGENCY DIRECTOR (ED)-TSC:

Emergency Plan-Position Specific Procedure

WHEN: Emergency Support Center (TSC) is activated

HOW NOTIFIED: Phoned by Station Operator
After hours: Paged by Security

REPORT TO: Vice President-Nuclear Operations

WHERE TO REPORT: Control Room/TSC

OVERALL DUTY:

Manage the Technical Support Center (TSC) so that the plant responds to the emergency, people are protected, and the center processes information to those who need to know. Once the EOF has taken over these communications and radiological functions, concentrate exclusively on returning the plant to a safe condition.

MAJOR TASKS:

TAB:

REVISION:

| | | |
|--|-------|---|
| Assemble and brief TSC staff, then take over the task of managing the emergency. | TAB A | 8 |
| Reclassify the emergency as conditions change. | TAB B | 7 |
| Make sure information is being communicated to company, public, and government personnel. | TAB C | 5 |
| Make protective action recommendations to safeguard public and measures to protect personnel working in or near the plant. | TAB D | 9 |
| Review Severe Accident Management (SAM), strategies. | TAB E | 4 |
| Manage turnover to the next shift. | TAB F | 4 |
| Turn over Emergency Management to the EOF. | TAB G | 4 |
| When emergency is terminated, disband the TSC staff. | TAB H | 0 |

SUPPORTING INFORMATION:

TAB:

| | |
|---|--------|
| Emergency Telephone Instructions | TAB 1 |
| Emergency Organization | TAB 2 |
| Logkeeping | TAB 3 |
| Brief Non-Technical Descriptions of EAL | TAB 4 |
| Turnover/Briefing Checklists: | TAB 5 |
| <ul style="list-style-type: none">• Control Room/TSC Turnover Checklist• TSC/EOF Turnover Checklist• TSC/EOF Briefing Checklist | |
| Emergency Classification | TAB 6 |
| Public Protective Action Recommendation Guide | TAB 7 |
| PPL Emergency Personnel Dose Assessment and Protective Action Recommendation (PAR) Guide | TAB 8 |
| TSC Staff Responsibilities | TAB 9 |
| Restoration Organization Guidelines | TAB 10 |
| Emergency Forms | TAB 11 |
| <ul style="list-style-type: none">• TSC Data Sheet• Potassium Iodine (KI) Tracking Form• Emergency Exposure Extensions• Emergency Exposure Extension Request• PAR State Notification Form | |
| Primary Containment and RVP Venting Strategy | TAB 12 |

REFERENCES:

ICRP Publication 28, The Principles and General Procedures for Handling Emergency and Accidental Exposures of Workers. International Commission on Radiation Protection. (1978)

NCRP Report 39, Basic Radiation Protection Criteria, National Council on Radiation Protection and Measurements. (1971)

NCRP Report 55, Protection of the Thyroid Gland in the Event of Releases of Radioiodine, National Council on Radiation Protection and Measurements. (1977)

SSES Emergency Plan

EPA Manual of Protective Action Guides and Protective Actions for Nuclear Incidents (EPA 400-R-92-001 May 1992)

NDAP-QA-1190, Nuclear Department Radiation Protection Program and Policies

NDAP-QA-1191, ALARA Program and Policy

IE Notice, 83-28

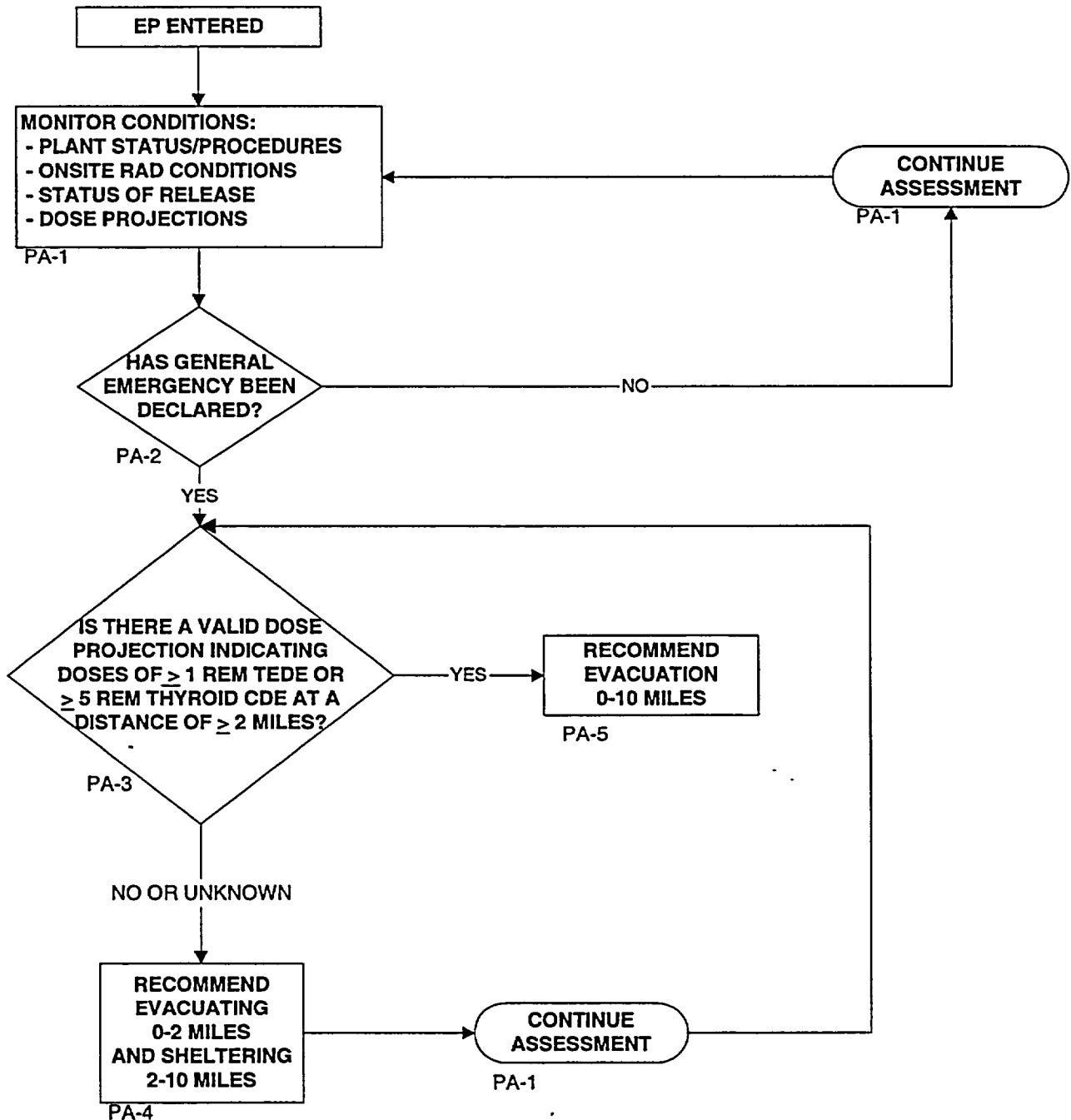
NUMARC Graded Response Study

NUREG-0654, Planning Standards and Evaluation Criteria

NUREG-0731, Guidelines for Utility Management Structure and Technical Resources, September 1980

SP-00-308, Emergency Medical Response, Search/Rescue

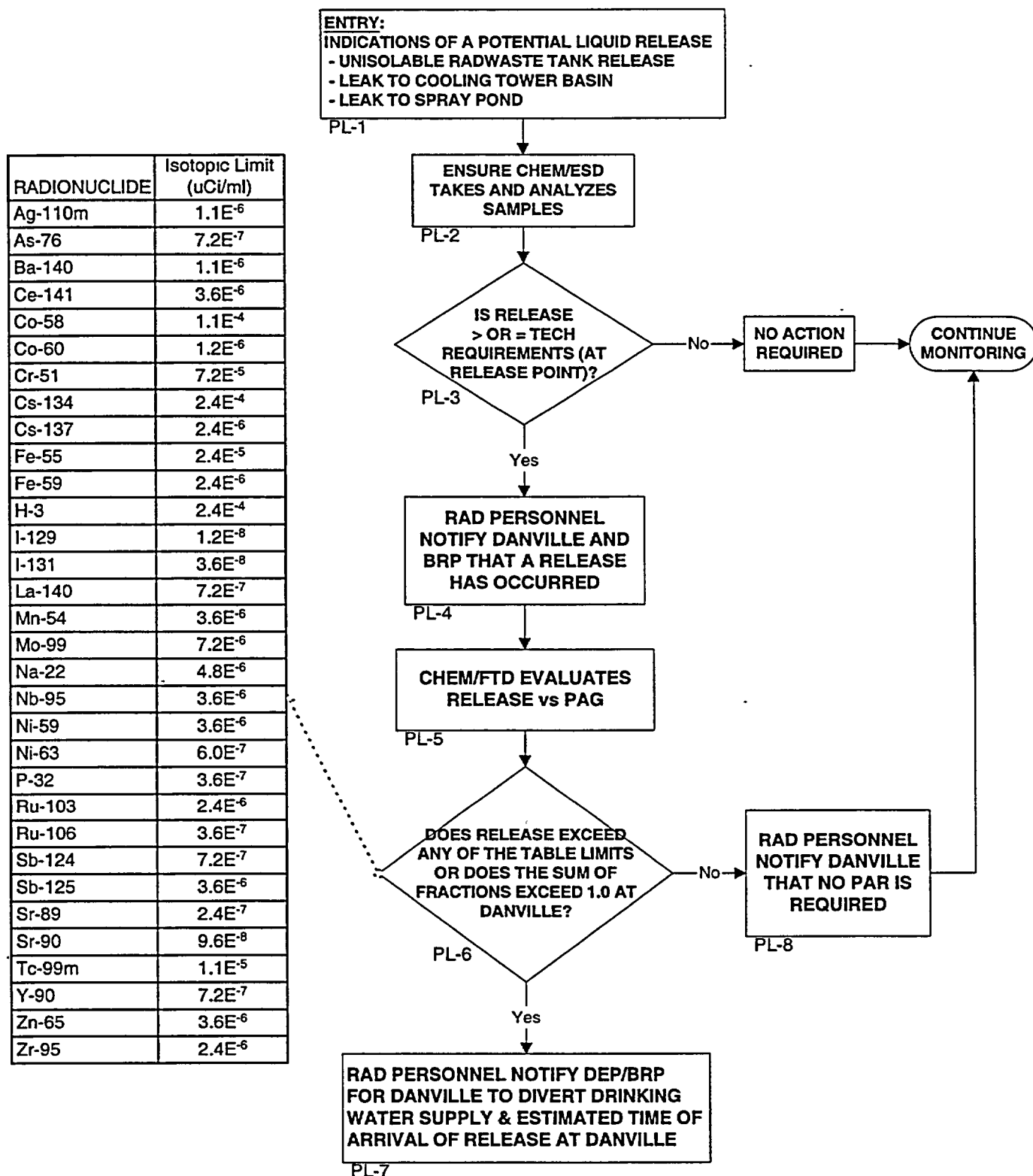
PAR AIRBORNE RELEASES



NOTES:

1. PA-# CAN BE USED TO REFER TO SECTION 4.1 OF THE PROCEDURE FOR MORE DETAILED INFORMATION ON THE ACTION TO BE TAKEN.
2. DOSE PROJECTIONS DO NOT INCLUDE DOSE ALREADY RECEIVED
3. TEDE - WHOLE BODY (TEDE) IS THE SUM OF EFFECTIVE DOSE EQUIVALENT RESULTING FROM EXPOSURE TO EXTERNAL SOURCES. THE COMMITTED EFFECTIVE DOSE EQUIVALENT (CEDE) FROM ALL SIGNIFICANT INHALATION PATHWAYS AND THE DOSE DUE TO GROUND DEPOSITION.
4. CDE - COMMITTED DOSE EQUIVALENT TO THE CHILD THYROID.

PAR LIQUID RELEASES



NOTES:

1. PL-# CAN BE USED TO REFER TO SECTION 4.2 OF THE PROCEDURE FOR MORE DETAILED INFORMATION ON THE ACTION TO BE TAKEN.
2. CALLS TO DANVILLE ARE COURTESY INFORMATION CALLS ONLY. PROTECTIVE ACTION RECOMMENDATION CALLS MUST BE MADE BY DEP/BRP.

PUBLIC PROTECTIVE ACTION RECOMMENDATION GUIDE

AIRBORNE RELEASES

☐ PA-1 MONITOR CONDITIONS FOR PAR APPLICATION

The following conditions should be continuously evaluated to determine if a PAR should be implemented or changed:

- Plant status and prognosis for changes in conditions
- Onsite radiological conditions
- Status of actual or potential radioactive releases
- Offsite dose projections or actual offsite radiological conditions
- Escalation in Emergency Classification (i.e., General)

(Go to PA-2)

PA-2 HAS A GENERAL EMERGENCY BEEN DECLARED?

- ☐ **YES** - If a GENERAL EMERGENCY has been declared, a PAR must be made within 15 minutes of the emergency declaration. The PAR requirement is found in NUREG-0654. **(Go to PA-3)**
- ☐ **NO** - If a GENERAL EMERGENCY has not been declared, continue to monitor plant status, parameter trends, and prognosis for termination or escalation of the event. **(Go to PA-1)**

PA-3 IS THERE A VALID DOSE PROJECTION INDICATING DOSES OF ≥ 1 REM TEDE OR ≥ 5 REM CDE CHILD THYROID AT A DISTANCE OF > 2 MILES?

- ☐ **YES** – If the projected doses at 2 miles are ≥ 1 REM TEDE or ≥ 5 REM CDE child thyroid, then full evacuation (0-10 miles) is recommended.

(Go to PA-5)

- ☐ **NO/UNKNOWN** – **(Go to PA-4)**

☐ **PA-4 RECOMMEND EVACUATION 0-2 MILES; SHELTER
2-10 MILES**

Limited Evacuation (0-2 miles) and sheltering is appropriate for events that are significant enough to cause a General Emergency classification and dose projections are low, unknown, or below full evacuation guidelines.

☐ **PA-5 EVACUATE 0-10 MILES**

Full evacuation of members of the general public is recommended at this point based on the emergency classification and dose projections.

LIQUID

☐ **PL-1 ENTRY**

This section is entered when there are indications of a potential radioactive liquid release.

Indications of potential releases include:

- an unisolable radwaste tank release.
- leaks to cooling tower basin
- leak to spray pond

(Go to PL-2)

☐ **PL-2 CHEMISTRY/ENVIRONMENTAL SAMPLING
DIRECTOR (ESD) TAKES AND ANALYZES
SAMPLE**

(Go to PL-3)

**PL-3 IS RELEASE \geq TECHNICAL REQUIREMENTS
LIMITS (AT THE RELEASE POINT)?**

- ☐ **YES** - Releases are at or greater than Technical Requirements limits when Chemistry determines that the limits are exceeded based on methodologies described in the ODCM and applicable Chemistry procedures.
- ☐ **NO** - If the release is $<$ Technical Requirements limits, then no notifications are required and monitoring should continue.

(Go to PL-4)

☐ **PL-4 RAD PERSONNEL NOTIFY DANVILLE AND BRP
THAT A RELEASE HAS OCCURRED**

Depending on which facility is activated, the notification to Danville and BRP will be made by the RPC (TSC) or the Radiological Liaison (EOF).

DO NOT MAKE ANY PROTECTIVE ACTIONS RECOMMENDATIONS AT THIS TIME.

☐ **PL-5 CHEM/FTD EVALUATES RELEASE VERSUS PAGs**

The results of the sample analysis are compared to the PAGs for radionuclides in drinking water. The analysis calculates the expected concentration at Danville, taking into account the dilution afforded by the river.

PL-6 DOES RELEASE EXCEED PAGs (AT DANVILLE)?

- ☐ **YES** - If a single isotope exceeds the PAG or the sum of the fractions exceeds 1.0, then a protective action recommendation should be made for Danville to **DIVERT** its **DRINKING WATER** supply to a backup supply until the release has passed.

(Go to PL-7)

- ☐ **NO** - If the PAGs are not exceeded, monitoring should continue and the State should be notified that no PAR for the liquid release is required. **(Go to PL-8)**

☐ **PL-7 RAD PERSONNEL NOTIFY DEP/BRP OF PAR**

Depending on which facility is activated, the PAR notification to DEP/BRP will be made by the RPC (TSC) or the Radiological Liaison (EOF). **The PAR FORM shall be used to document the PAR.**

DO NOT COMMUNICATE THE PROTECTIVE ACTION RECOMMENDATION TO DANVILLE. THE DEP/BRP IS RESPONSIBLE FOR THIS COMMUNICATION.

☐ **PL-8 RAD PERSONNEL NOTIFY DEP/BRP**

No PAR is required. Depending on which facility is activated, the RPC (TSC) or the Radiological Liaison (EOF) shall notify DEP/BRP that no PAR is required.

MAJOR TASK:

Assemble and brief TSC staff, then take over the task of managing the emergency.

SPECIFIC TASKS:

HOW:

1. Determine plant status.

1a. Report to Control Room. _____

1b. Receive turnover from
Shift Supervisor. _____

HELP

**CONTROL ROOM/TSC
TURNOVER CHECKLIST
See TAB 5**

1c. Review classification of
emergency (TAB B). _____

1d. Review radiological conditions and
dose projections if applicable
(TAB D). _____

1e. Determine:

(1) Resources or actions
required by Operations. _____

(2) In progress plant activities. _____

2. Determine if situation warrants EOF
call-out.

3. Perform external notifications.

3a. Notify Public Information Manager
of plant status. _____

3b. Notify Senior Vice
President-Generation and Chief
Nuclear Officer, or VP - Nuclear
Operations. Request they notify
other managers as appropriate. _____

SPECIFIC TASKS:

HOW:

4. Assume overall management of the emergency.

4a. Verify key Coordinators are ready to assume emergency functions:

- (1) Operations Coordinator _____
- (2) Damage Control Team coordinator _____
- (3) Rad Protection Coordinator _____
- (4) TSC Coordinator _____
- (5) TSC Communicator _____

HELP

Emergency Organization
See TAB 2

4b. Brief TSC personnel on emergency situation. _____

4c. Relieve Control Room of overall management of emergency, with shift concurrence:

- (1) Offsite Notification (TSC Communicator) _____
- (2) Dose Projection (Rad Protection Coordinator) _____
- (3) Emergency Teams (Damage Control Team Coordinator) _____
- (4) Emergency Classification (Technical Support and Operations Coordinators) _____
- (5) Protective Action Recommendations (Rad Protection Coordinator). _____

4d. Make a PA announcement when the "TSC is in control of the emergency." _____

NOTE:

This responsibility can be delegated to the TSC Communicator.

SPECIFIC TASKS:

HOW:

5. Manage the emergency.

- 5a. Reclassify the emergency as conditions change (**TAB B**). _____
- 5b. Communicate information concerning emergency (**TAB C**). _____
- 5c. Initiate radioactive release monitoring to support Public Protective Action Recommendation (**TAB D**). _____
- 5d. Make Protective Action Recommendation as required (**TAB D**). _____
- 5e. Notify the Control Room to initiate accountability. _____

NOTE:

Accountability required at Alert or higher classification (consider habitability of accountability locations). Rad Protection and Security Coordinators responsible to implement.

- 5f. Initiate RCA Evacuation when plant conditions dictate or at:
(1) Alert classification. _____
(2) When accountability is initiated. _____
- 5g. Initiate Site Evacuation when site conditions dictate or when a Site or General Emergency AND accountability is complete. _____

NOTE:

Determine which essential personnel should remain.

- (1) Instruct TSC Communicator to perform Site Evacuation notifications. _____
- 5h. Monitor plant status. _____

SPECIFIC TASKS:

HOW:

NOTE:

Ops Coordinator responsible to maintain.

- 5i. Establish plant priorities. _____

NOTE:

Ops Coordinator responsibility.

- 5j. Initiate corrective actions for plant priorities. _____

NOTE:

Damage Control Team Coordinator responsible to implement actions.

- 5k. Ensure proper resources are available to combat emergency. _____

NOTE:

Damage Control Team and Admin. Coordinators responsibilities.

- 5l. Initiate core damage assessment. _____

NOTE:

Tech Support Coordinator responsibility. Requires PASS sample - Chemistry Coordinator.

- 5m. Initiate EOF staffing. _____

NOTE:

Required at an Alert, Site or General classification. TSC Communicators responsible to initiate.

- (1) Instruct TSC Communicator to activate the EOF. _____

- 5n. Initiate 24-hour shift coverage for emergency positions. _____

NOTE:

Admin. Coordinator responsible.

- 5o. Support emergency medical response, search/rescue. _____

SPECIFIC TASKS:

HOW:

NOTE:

**Reference SP-00-308, (Emergency
Medical Response, Search/Rescue)**

6. Request Federal assistance to
augment NERO.

- 6a. When federal assistance is
required, requests should be
coordinated with PEMA and/or
DEP/BRP.

MAJOR TASK:

Reclassify the emergency as conditions change.

SPECIFIC TASKS:

HOW:

1. Evaluate latest information.

1a. Consult lead Coordinators for updated information.

- (1) Radiation Protection Coordinator for radiological release. _____
- (2) Operations Coordinator on plant status. _____
- (3) Technical Support Coordinator over status of problem identification/ resolution. _____
- (4) Security Coordinator for security event. _____
- (5) Damage Control Team Coordinator for repair status. _____

2. If significant changes have occurred, review classification matrix.

2a. Review "Use of Classification Matrix." _____

HELP

Emergency Classification
See TAB 6

2b. Review "Emergency Action Levels." _____

2c. Find emergency action levels on matrix closest to actual plant condition. _____

CAUTION:

If you upgrade to a General Emergency, you must make a Protective Action Recommendation within 15 minutes (see TAB D).

SPECIFIC TASKS:

HOW:

3. Choose the most appropriate emergency action level.

3a. If upgrading, go to Specific Task #4 of this tab, "Document and communicate the new classification."

3b. If downgrading from a Site Area Emergency or General Emergency you must get concurrence from:
(1) NRC
(2) DEP/BRP
(3) PPL Senior Management

3c. If terminating the emergency, go to TAB G.

4. Document and communicate the new classification.

4a. Document in log:

(1) Time
(2) Date
(3) Emergency level

4b. Instruct TSC Communicator to announce classification over page.

4c. Instruct TSC Communicator to initiate notifications (Local/State, NRC, Recovery Manager, Public Information Manager.)

NOTE:

PEMA, LCEMA and CCDPS must be notified within 15 minutes after classification.

NRC should be notified as soon as possible, but within 60 minutes.

4d. At Alert, Site Area or General Emergency, contact the Shift Manager to initiate accountability actions if not already done.

SPECIFIC TASKS:

HOW:

-
- | | |
|--|---|
| 5. Review PAR Guidance in anticipation of escalation to a General Emergency. | 5a. Go to TAB D |
| 6. When conditions warrant, declare a General Emergency. | <div>6a. Within 15 minutes of declaration of a General Emergency, perform the following</div> <div style="margin-left: 20px;"><div>(1) Ensure notifications via ENR form to PEMA, LCEMA, and CCDPS are initiated by the TSC Communicator.</div><div>(2) Determine appropriate PAR. Go to TAB D</div></div> |
| 7. Continue to evaluate current PAR and revise as appropriate based on increasing dose levels. | 7a. Go to TAB D |

MAJOR TASK:

Make Protective Action Recommendations to safeguard the public and measures to protect personnel working at or near the plant.

SPECIFIC TASKS:

HOW:

- | | |
|--|---|
| 1. Evaluate the current and projected plant and off-site radiological information. | 1a. Obtain and evaluate information: <div style="margin-left: 20px;">(1) Plant information and prognosis from the Ops Coordinator, Damage Control Team Coordination and the TSC Lead engineer. _____ (2) Radiological information from the Radiation Protection Coordinator: _____<div style="margin-left: 40px;">(a) Field readings (b) Dose projections (c) Release Rates (d) Meteorological conditions (e) Issuance of Potassium Iodide</div></div> |
| 2. Review PAR Guidance in anticipation of escalation to a General Emergency. | 2a. Use the following guidance: <div style="margin-left: 20px;">(1) Assess plant conditions and determine the most likely Emergency Action Level that could lead to declaration of a General Emergency. _____ (2) Using the above conditions, review the PAR flowchart to determine the likely PAR for the General Emergency condition.</div> |

SPECIFIC TASKS:

HOW:

- (3) Review the likely PAR with any state or federal officials present in the Emergency Response Facility to resolve any potential issues should the PAR later need to be issued or revised.

HELP

**Protective Action
Recommendation Guide
See TAB 7**

3. When a General Emergency is declared determine appropriate PAR.

- 3a. Go to TAB 7 and determine PAR.
3b. Discuss recommendation with Recovery Manager, if feasible.
3c. Communicate PAR to Senior State Official. Phone number is 717 651-2148.

HELP

**PAR State Notification Form
See TAB 11**

4. Continue to evaluate current PAR and revise as appropriate based on increasing dose levels.

- 4a. Communicate revised PAR to Senior State Official. Phone number is 717 651-2148.

HELP

**PAR State Notification Form
See TAB 11**

SPECIFIC TASKS:

HOW:

HELP

**Protective Action
Recommendation Guide
See TAB 7**

5. Assess if a protective action recommendation beyond ten miles is appropriate.

- 5a. Instruct the RPC to provide estimates of dose projections for distances greater than ten miles.
- 5b. Consult with Operations and Technical Support Coordinators to verify dose projection estimates are consistent with plant conditions.
- 5c. Insure PAR's have been made for distances up to ten miles.
- 5d. Recommend a PAR rounding out the distance to the nearest five mile increment until dose projections estimates are less than 1 REM TEDE or 5 REM CEDE.
- 5e. Communicate the PAR to the Senior State Official using the PAR State Notification Form. Phone number is 717 651-2148.

6. Continue monitoring on-site release(s) to protect plant personnel and anticipate possible offsite conditions.

7. When required, initiate a Controlled Zone, Local Area or Site Evacuation.

7a. **Local Area Evacuation Guidelines:**

Evacuate personnel from an area or building when:

- (1) CAM on high alarm
- (2) ARM on high alarm

SPECIFIC TASKS:

HOW:

- (3) Fire alarm
- (4) Uncontrolled toxic material in area
- (5) Any condition hazardous to personnel if they remain in the area.

7b. RCA Evacuation:

Evacuate personnel from the RCA when:

- (1) Alert declared
- (2) Accountability initiated
- (3) Any condition hazardous to personnel who remain in the RCA.

7c. Site Evacuation:

Non-essential personnel evacuated from the site when:

- (1) Site or General Emergency declared and accountability completed.
- (2) Any condition hazardous to personnel who remain on site.

NOTE:

Ensure an Event Notification Report is generated by the TSC Communicator to notify offsite agencies of site evacuation.

8. Initiate habitability survey of all accountability areas.

8a. Ensure the Radiation Protection Coordinator has completed surveys of accountability areas.

SPECIFIC TASKS:

HOW:

NOTE:

If an accountability area is uninhabitable, consult with Health Physics on the necessity of establishing a remote assembly, (holding), area. (West Building or the Energy Information Center.)

9. Initiate accountability.

9a. Notify the TSC Communicator that Personnel Accountability has been called for. _____

9b. Direct the Security Coordinator to implement accountability. _____

NOTE:

Accountability should be completed within thirty minutes from time it was called for.

10. Evacuate personnel when required.

NOTE:

If site evacuation is not necessary, inform the Security Coordinator to notify all accountability areas status of emergency condition and any work restrictions.

10a. Local Area Evacuation, ensure:

(1) INDIA Team(s) dispatched to assess and mitigate the emergency condition(s). _____

(2) Request non-essential personnel remain out of the area until emergency condition(s) terminated. _____

SPECIFIC TASKS:

HOW:

- | | |
|--|--|
| <p>11. Designate an area for essential personnel to assemble if not assembled in the OSC or TSC.</p> <p>12. Evacuate non-essential personnel from the site.</p> <p>13. Direct Health Physics to establish ongoing habitability monitoring of essential work locations and holding areas.</p> <p>14. Assess manpower needs.</p> | <p>10b. <u>RCA Evacuation</u>, ensure:</p> <p style="margin-left: 40px;">(1) INDIA Team(s) dispatched to assess and mitigate the emergency condition(s). _____</p> <p style="margin-left: 40px;">(2) Have personnel remain out of the RCA until emergency condition(s) are terminated. _____</p> <p>10c. <u>SITE EVACUATION</u></p> <p style="margin-left: 40px;">(1) Direct the Administrative Coordinator to identify essential personnel.</p> <p>11a. Have essential personnel assemble at designated work or holding areas such as the Maintenance and I&C shops. _____</p> <p>12a. When accountability is completed, direct the Security Coordinator to initiate evacuation of non-essential personnel from the site. _____</p> <p>NOTE: It may be prudent to have non-essential personnel report to the Remote Assembly Areas if additional contamination or other monitoring is required.</p> <p>14a. Assess current conditions to determine if additional manpower should be called in. _____</p> |
|--|--|

SPECIFIC TASKS:

HOW:

15. Adhere to administrative exposure limits for plant personnel.

15a. Follow administrative exposure objectives for plant personnel. _____

16. Apply emergency exposure considerations when required.

16a. For doses expected to exceed 4,000 mrem, apply emergency exposure considerations. _____

HELP

**PPL Emergency Personnel
Dose Assessment and
Protective Action
Recommendation Guide
See TAB 8**

PROTECTIVE ACTION RECOMMENDATION STATE NOTIFICATION FORM

☐ THIS IS A DRILL

☐ THIS IS NOT A DRILL

(This form is to be used to communicate PPL's Protective Action to the senior state official at 717-651-2148.)

1. This is _____ of the Susquehanna Steam Electric Station.
(Fill in your name)

2. I am the: ☐ Emergency Director at the Susquehanna SES Control Room
☐ Emergency Director at the Technical Support Center
☐ Recovery Manager at the Emergency Operations Facility

3. I am about to provide a Protective Action Recommendation. Do I have the Senior State Official on the line?

Name _____

4. A General Emergency has been declared as of _____.

5. This declaration was made due to:

6. The PPL Susquehanna Protective Action Recommendation is:

- ☐ Evacuate 0-10 miles
- ☐ Evacuate 0-2 miles and shelter 2-10 miles
- ☐ Divert Danville drinking water supply from the Susquehanna River
- ☐ Evacuate beyond 10 miles (specify distance _____)

7. Date/Time: _____