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SOUTHERN ▲
COMPANY

Energy to Serve Your World℠

August 19, 2002

Docket Nos.:   50-348
                50-364

NEL-02-0170

U. S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, D. C. 20555-0001

Joseph M. Farley Nuclear Plant
Emergency Implementing Procedures

Ladies and Gentlemen:

Attached is an uncontrolled copy of the recent revision to a Farley Emergency Implementation
Procedure submitted per 10 CFR 50, App. E. As requested, references to telephone numbers
have been removed from the uncontrolled copy.

There are no new NRC commitments generated by this correspondence. If you have questions,
please advise.

Respectfully submitted,

Dave Morey

WHL/sdl: NRC Ltr for EIP101 Rev14_whl.doc

Enclosure: GO-EIP-101 (Rev. 14)

A045

cc: <u>Southern Nuclear Operating Company</u>
       Mr. D. E. Grissette, General Manager   w/o E

       <u>U. S. Nuclear Regulatory Commission, Washington, D. C.</u>
       Mr. F. Rinaldi, Licensing Project Manager – Farley

       <u>U. S. Nuclear Regulatory Commission, Region II</u>
       Mr. L. A. Reyes, Regional Administrator
       Mr. T. P. Johnson, Senior Resident Inspector – Farley

ENCLOSURE

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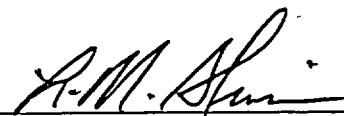
FARLEY NUCLEAR SUPPORT

GO-EIP-101

CORPORATE EMERGENCY ORGANIZATION
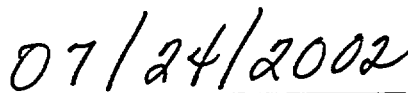
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Approved:

_R. M. Sh___

Nuclear Support General Manager

07/24/2002

Date Issued

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CORPORATE EMERGENCY ORGANIZATION

1.0 PURPOSE

The purpose of this procedure is to delineate the organization to be implemented by the Farley Project Corporate Office staff in support of emergency operations at Farley Nuclear Plant (FNP).

2.0 SCOPE

This procedure applies to the Farley Project Corporate Office staff.

3.0 REFERENCES

3.1 FNP Emergency Plan

3.2 FNP Emergency Plan Implementing Procedures (EIP's)

4.0 ORGANIZATION

4.1 Normal Organization

The Farley Project normal organization is shown in Figure 1. The normal functions, responsibilities and authorities of the Senior Southern Nuclear-Farley Project Corporate Management are as follows:

4.1.1 President

Provides for upper level management of the Farley Project.

4.1.2 Executive Vice-President

The Executive Vice-President provides upper level management for the Farley Project.

4.1.3 Vice-President

The Vice-President shall have corporate responsibility for overall plant nuclear safety and shall take any measures needed to ensure acceptable performance of the staff in operating, maintaining, and providing technical support to the plant to ensure nuclear safety.

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4.1.4 General Manager - Nuclear Support

Provides managerial guidance and direction for all offsite support activities involved in safe and efficient operation of Farley Nuclear Plant. These activities include engineering, licensing, maintenance, technical and administrative support.

4.1.5 Manager - Safety Audit and Engineering Review

Provides overall management and guidance for implementation of Safety Audit and Engineering Review activities which include independent verification and evaluation of performance, plant procedures, activities, operations, and documentation from a nuclear safety perspective.

4.2 Emergency Organization

In the event that an emergency condition at FNP requires emergency response facility activation, the corporate Emergency Response Organization may be activated. If activated, the corporate staff will function from the Corporate Emergency Operations Center (CEOC) to notify emergency personnel and to provide support to the Onsite Emergency Response Organization. The CEOC Emergency Response Organization is shown in Figure 2. The onsite Technical Support Center (TSC) and Emergency Operations Facility (EOF) Emergency Response Organizations are shown in Figure 3 and 4, respectively. The Emergency Coordinator has authority to modify the CEOC organization as deemed necessary.

4.2.1 Emergency Support Manager (ESM)

The ESM is responsible for the overall management of emergency support at FNP. The ESM is the primary contact for support from off-site agencies, and provides assistance, and advice to the Recovery Manager and Emergency Director in decisions involving the overall effect of the event. The ESM directs the efforts of the CEOC staff as it provides the necessary support to the EOF and TSC. During the activation phase, the ESM is responsible for initiating the corporate response in accordance with GO-EIP-111. The ESM will serve as the corporate spokesperson until such time as an alternate ESM or designee is available to assume the role of spokesperson. This position will be filled by a qualified individual designated by the Vice-President.

4.2.2 Emergency Coordinator (EC)

The Emergency Coordinator is responsible for supporting Emergency Organization activation and for supervising corporate emergency support in accordance with GO-EIP-111. The EC directs the CEOC staff to provide any necessary support as required. At all times a qualified individual, as designated by the Vice-President, is on-call or available as the EC.

4.2.3 Administrative Support Director (ASD)

The ASD is responsible for supporting Emergency Organization activation, notifying insurance agencies, other Company Departments potentially involved in emergency support, offsite support agencies and Corporate Office staff members who will augment or relieve the on-call CEOC or EOF staff. The ASD is also responsible for arranging for logistics needs associated with activities as delineated in GO-EIP-111, "Corporate Activation and Notification", and GO-EIP-123, "Reference Guidance for the ASD". The Vice-President shall designate individuals qualified to fill this position.

4.2.4 Engineering and Licensing Support Director (ELSD)

The Engineering and Licensing Support Director is responsible for overall coordination of offsite technical and engineering support, for preparation of all written reports required by regulatory agencies, for maintaining appropriate status boards and for licensing related activities. Reporting to the ELSD will be engineering and technical personnel assigned to the CEOC. This position will be filled by the Manager, Nuclear Engineering or a qualified alternate designated by the Vice-President.

4.2.5 Administrative Assistant

The Administrative Assistant is responsible for monitoring Emergency Notification Network transmissions, assisting in Corporate Office communications, maintaining communications logs and emergency status boards and other administrative support functions designated by the Emergency Coordinator. This position will be filled by an available corporate staff member.

4.2.6 Public Information EOC Coordinator (PIEOC)

The Public Information EOC Coordinator is responsible for monitoring emergency activities and keeping the Corporate Communication management informed. The PIEOC obtains information necessary for preparing news releases, coordinates all statements about an emergency with the CEOC Emergency Coordinator and the Corporate Media Coordinator, prepares news release drafts and obtains approval from the CEOC Emergency Coordinator, Emergency Support Manager, VP-Farley Project, or the Recovery Manager.

4.2.7 Public Information Emergency Coordinator (PIEC)

The PIEC is responsible for activation of the Corporate Emergency Communication Organization in accordance with GO-EIP-118 and for supervising corporate Public Information activities until the Public Information Director arrives at the News Media Center.

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4.2.8 Activation Assistant

The Activation Assistant is responsible for activating the Emergency Communication Organization as directed by the PIEC.

4.2.9 Staffing of on-call positions and their Support Staff

The Vice-President will designate in writing individuals to fill the positions of Emergency Support Manager, Emergency Coordinator, Engineering and Licensing Support Director, and Administrative Support Director. A minimum of three qualified individuals will be designated for each position. Sufficient Corporate personnel and plant personnel will be trained for those support positions requiring special administrative or technical knowledge to ensure the capability for continuous CEOC operation during an emergency. A list of such personnel is contained in GO-EIP-111, Telephone Directory.

4.3 Recovery Organization

The recovery organization for the Farley Project is shown in Figure 5. Transition from the Emergency Response Organization to the Recovery Organization will be at the discretion of the Recovery Manager following termination of the emergency condition. The Recovery Manager has authority to modify this organization as —deemed necessary.- Responsibilities are described below:-

4.3.1 Recovery Manager

The Recovery Manager shall direct the overall recovery effort. He has the full authority and responsibility to make decisions regarding plant recovery and return to operation. Reporting to the Recovery Manager will be the Public Information Director, General Manager - Nuclear Plant, Recovery Support Director, and the Technical Support Director. The line of succession for the Recovery Manager position is:

4.3.1.1 Vice-President

4.3.1.2 General Manager - Nuclear Plant

4.3.1.3 General Manager - Nuclear Support

4.3.1.4 Assistant General Manager - Operations

4.3.1.5 Assistant General Manager - Support

4.3.1.6 Manager - Nuclear Engineering

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4.3.1.7   Manager - Nuclear Licensing

4.3.1.8   Other managers as designated by Vice-President

4.3.2   Recovery Support Director

The Recovery Support Director is responsible for all administrative aspects of recovery activity. Reporting to the Recovery Support Director are the Administrative Support Supervisor and Recovery Support Supervisor. The line of succession for the Recovery Support Director is:

4.3.2.1   General Manager - Nuclear Support

4.3.2.2   Performance and Planning Supervisor

4.3.2.3   Manager - Nuclear Licensing

4.3.3   Technical Support Director

The Technical Support Director is responsible for managing all supplemental engineering, technical and licensing support resources needed in the recovery effort. Reporting to the Technical Support Director are the Engineering Supervisor and Licensing Supervisor. The line of succession for the Technical Support Director is:

4.3.3.1   Manager - Nuclear Engineering

4.3.3.2   Manager - Nuclear Maintenance Support

4.3.4   Public Information Director

The Public Information Director is responsible for public information activities. His responsibilities and authorities are defined in EIP-102.

4.3.5   General Manager - Nuclear Plant

The General Manager - Nuclear Plant's responsibilities are defined in FNP-0-AP-3.

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4.3.6 Recovery Support Supervisor

The Recovery Support Supervisor is responsible for coordinating or monitoring operational support recovery activities as directed by the Recovery Support Director. This position will be filled by the Manager-Nuclear Maintenance Support or another individual designated by the Recovery Support Director.

4.3.7 Administrative Support Supervisor

The Administrative Support Supervisor is responsible for supervising EOF recovery phase administrative activities including:

4.3.7.1 Special communications needs

4.3.7.2 Manpower augmentation (excluding engineering manpower)

4.3.7.3 Personnel Affairs for temporarily assigned personnel

4.3.7.4 Special Budget Activities

4.3.7.5 Clerical Support

4.3.7.6 Other activities as assigned by the Recovery Support Director.

This position will be filled by the Performance and Planning Supervisor or another individual designated by the Recovery Support Director.

4.3.8 Engineering Supervisor

The Engineering Supervisor is responsible for off-site engineering resources directed toward design modification, major repair and engineering evaluations associated with recovery and return to operation. His responsibilities include:

4.3.8.1 Coordination of offsite engineering and technical support for design changes and repairs

4.3.8.2 Interfacing with Architect/Engineering firms for detailed manpower and technical support

4.3.8.3 Interfacing with NSSS supplier for detailed analyses and technical support associated with plant maintenance, operation or modification

4.3.8.4 Coordinating and expediting procurement activities.

This position will be filled by the Manager - Nuclear Engineering or another individual designated by the Technical Support Director.

4.3.9 Licensing Supervisor

The Licensing Supervisor is responsible for all recovery phase licensing activities. His responsibilities include:

4.3.9.1 Interfacing with the NRC to resolve license issues

4.3.9.2 Interfacing with Architect/Engineer firms or NSSS supplier to obtain technical and engineering analyses as necessary to resolve licensing issues

4.3.9.3 Coordinating with the Engineering Supervisor on design changes resulting from licensing issue resolution

4.3.9.4 Preparation of NRC required reports associated with the accident or recovery effort.

This position will be filled by the Manager - Nuclear Licensing or another individual designated by the Technical Support Director.

5.0 OPERATION OF THE CORPORATE EMERGENCY RESPONSE ORGANIZATION

5.1 Activation

5.1.1 The FNP Operations Shift Superintendent (OSS) has the authority and responsibility to immediately and unilaterally declare an emergency and initiate emergency response per FNP-0-EIP-3.0 and 9.0. Upon declaration of an emergency the OSS will immediately notify the on-call Emergency Director (ED). Until the on-call ED arrives onsite and relieves the Shift Supervisor, the OSS shall complete the duties of the ED prior to the on-call ED taking full responsibility for implementation of the Emergency Plan.

The ED, Shift Clerk, or designee will notify the Recovery Manager (RM) of the emergency condition. The RM will decide on the appropriate level of onsite and offsite activation utilizing the criteria shown in Figure 6. If a decision is made to activate, the offsite organization and facilities are activated as follows:

5.1.2 The Recovery Manager or a designee will contact the Emergency Support Manager (ESM). The ESM will contact the Emergency Coordinator.

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5.1.3 The Emergency Coordinator will notify the Administrative Support Director (ASD) and the Public Information EOC (PIEOC) Coordinator. The PIEOC will inform the Public Information Emergency Coordinator (PIEC) and perform the duties as directed per GO-EIP-111. The PIEC has responsibility for notifying the remaining on-call Public Information Emergency Communication Organization per GO-EIP-102.

5.1.4 The Public Information EOC Coordinator proceeds to the CEOC.

5.1.5 The ASD notifies the on-call CEOC staff members who proceed to the CEOC.

5.1.6 The ASD contacts a corporate staff member to report to the CEOC as Administrative Assistant. The Administrative Assistant then proceeds to the CEOC.

5.1.7 At the CEOC, the Emergency Coordinator and the CEOC staff will verify that the CEOC is setup and coordinate with the ASD to notify and activate any additional personnel required to support their CEOC functions.

5.2 Corporate Emergency Operations Center (CEOC)

5.2.1 Upon activation, the CEOC will be staffed 24 hours per day until directed otherwise by the Emergency Support Manager.

5.2.2 Contained within the CEOC located on the 3rd floor of the 40 Inverness Center Parkway Building, Birmingham, Alabama, is the equipment necessary to provide dedicated direct communications links with FNP. In addition, the CEOC provides commercial and company-wide phone systems to and from the site. A communication link will be established and maintained between the Emergency Operations Facility (if activated, the Technical Support Center), and the CEOC until the Emergency Director determines that the communications link no longer is needed.

5.2.3 Other communications equipment accessible to the CEOC staff include Nuclear Network (an intra-industry computer based information exchange network), several telecopiers, and network word processing capability.

5.2.4 Status boards will be displayed in the CEOC to provide periodic and timely plant conditions.

5.2.5 At the CEOC, the Emergency Coordinator and his staff monitor plant status, maintain contact with the Recovery Manager, provide initial logistics support to the plant, provide periodic briefings to senior company management and the APC Public Relations Staff, and make notifications as necessary to augment the EOF staff, activate CEOC and EOF relief crews, and notify offsite vendor support organizations.

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5.3   Relief Briefings

5.3.1   During long-term emergency response situations, it may be necessary to relieve personnel performing emergency functions. A comprehensive relief briefing is required to ensure no loss of information occurs and to avoid any setbacks during the transition. Turnover Guidelines will normally be maintained during the shift to provide a continuing summary of the status of the position and will normally be reviewed by the offgoing person with the oncoming person.

5.3.2   After becoming familiar with the emergency situation, the oncoming person will notify the EC of the relief and assume responsibility for the position.

6.0   QA RECORDS

None of the records generated by this procedure are considered to be QA records.

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FARLEY PROJECT NORMAL ORGANIZATION

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                    ┌─────────────────┐
                    │   PRESIDENT     │
                    │       &         │
                    │     CEO         │
                    └─────────────────┘
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               │ EXECUTIVE VICE PRESIDENT   │
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  │ MANAGER SAFETY   │  │ GENERAL MANAGER  │  │ GENERAL MANAGER  │
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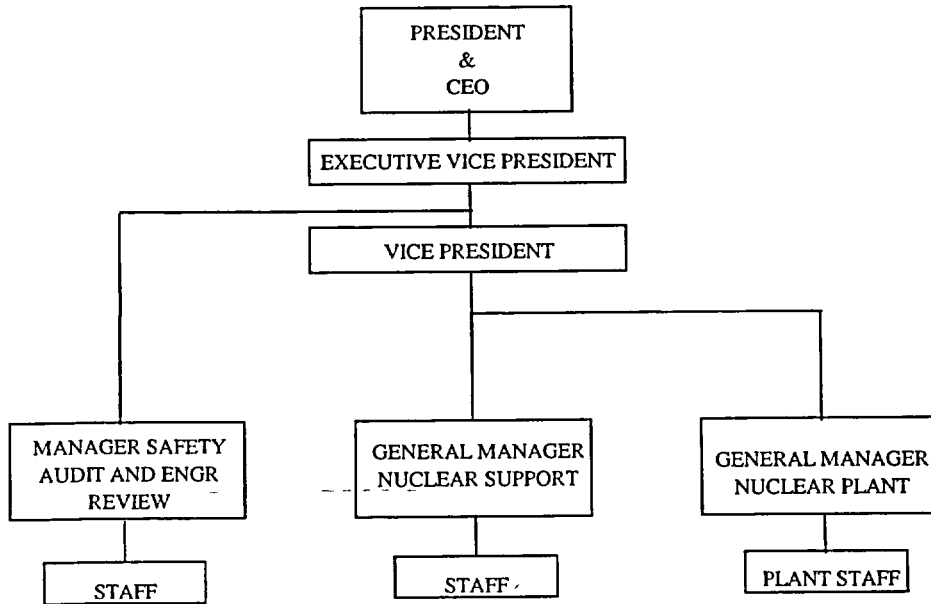
CORPORATE EMERGENCY OPERATIONS CENTER
EMERGENCY RESPONSE ORGANIZATION

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                          │   MANAGER    │
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│            │  │   PUBLIC     │ │ │              │
│ ACTIVATION │──│ INFORMATION  │─┤ │  EMERGENCY   │
│ ASSISTANT  │  │  EMERGENCY   │   │ COORDINATOR  │
│            │  │ COORDINATOR  │   │              │
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| PUBLIC INFORMATION EOC COORDINATOR | ADMINISTRATIVE SUPPORT DIRECTOR | ENGINEERING & LICENSING SUPPORT DIRECTOR | ADMINISTRATIVE ASSISTANT |
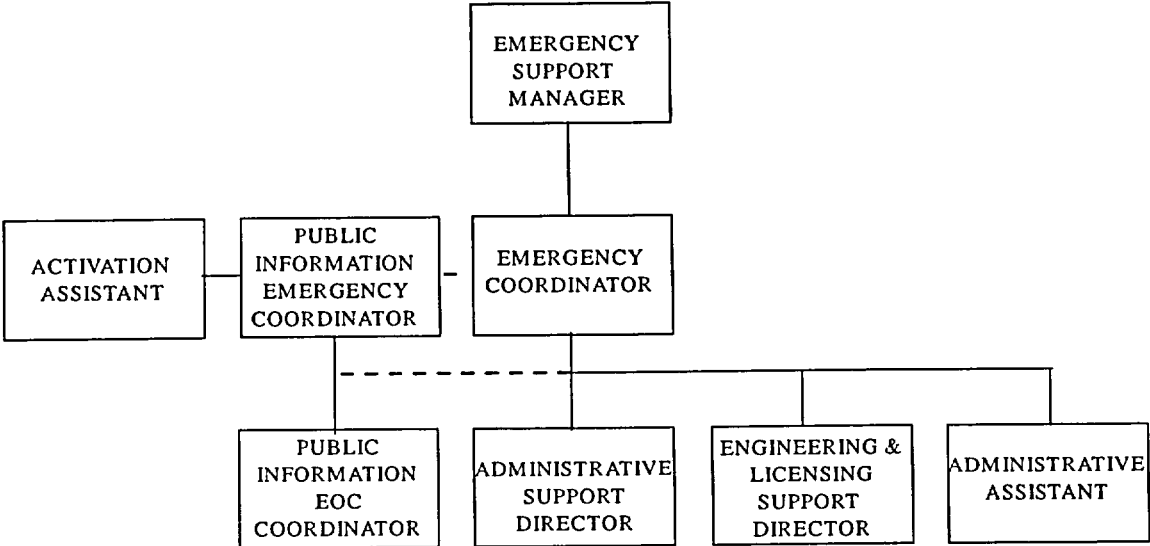
TECHNICAL SUPPORT CENTER EMERGENCY RESPONSE ORGANIZATION

SL - Senior Operators License
* - Reactor Operators will have Operators
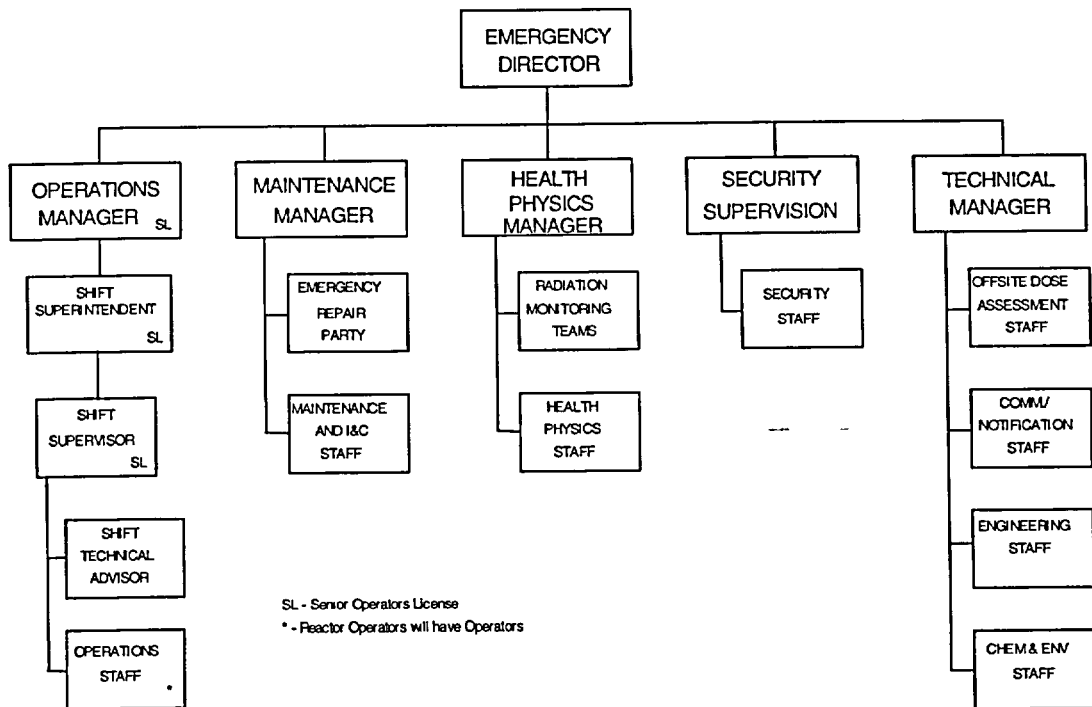
EMERGENCY OPERATIONS FACILITY EMEREGENCY RESPONSE ORGANIZATION

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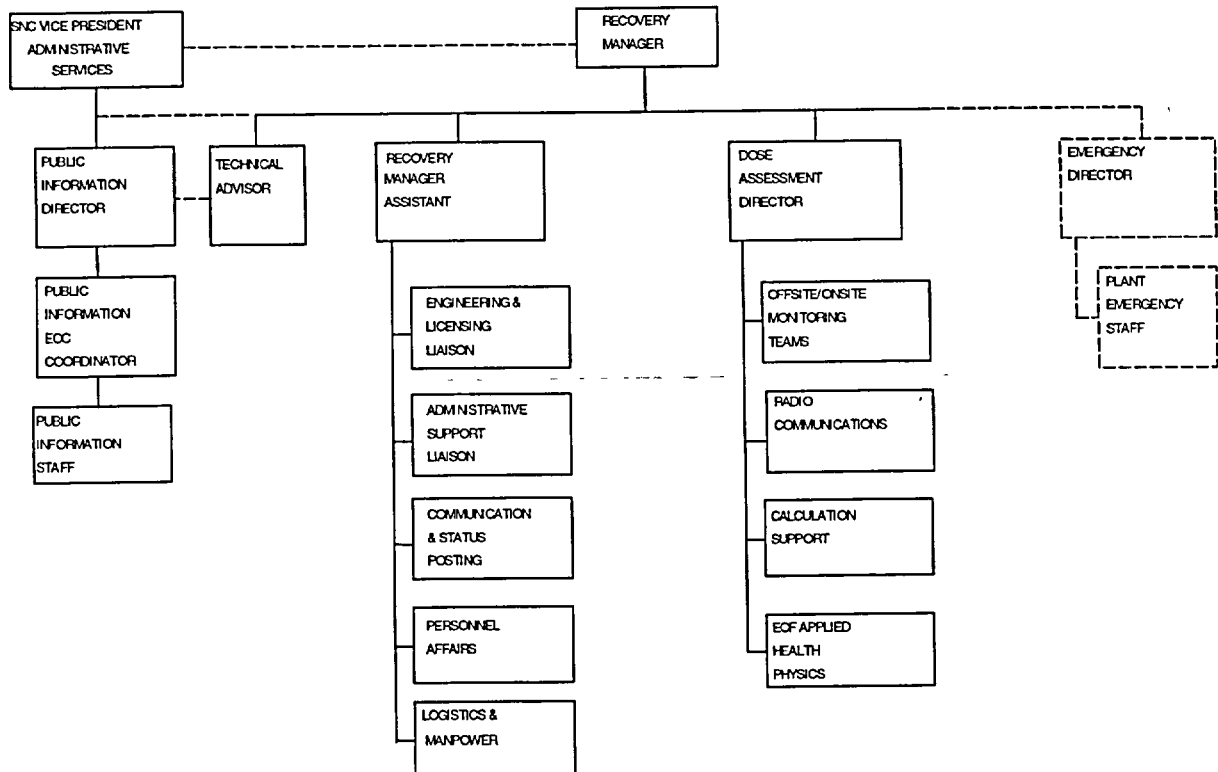
EMERGENCY OPERATIONS FACILITY RECOVERY ORGANIZATION

VICE PRESIDENT ADMINISTRATIVE SERVICES

RECOVERY MANAGER

PUBLIC INFORMATION DIRECTOR

RECOVERY SUPPORT DIRECTOR

GENERAL MANAGER NUCLEAR PLANT

TECHNICAL SUPPORT DIRECTOR

PI EOC COORDINATOR

ADMINISTRATIVE SUPPORT SUPERVISOR

RECOVERY SUPPORT SUPERVISOR

STAFF

ENGINEERING SUPERVISOR

LICENSING SUPERVISOR

STAFF

STAFF

STAFF

ENGINEERING SUPPORT STAFF

STAFF

ENGINEERING LOGISTICS STAFF

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EMERGENCY FACILITY ACTIVATION

	Unusual Event	Alert	Site Area Emergency	General Emergency
Technical Support Center	*	Activate #	Activate #	Activate
Operations Support Center	*	Activate #	Activate #	Activate
Emergency Operations Facility	**	***	Activate #	Activate
Corporate Emergency Operations Center	**	***	Activate #	Activate
APC Corporate Headquarters	**	***	Activate #	Activate
News Media Center##	N/A	****	****	Activate

NOTE:
*   No action, standby or activation at the discretion of the Emergency Director
**   No action, standby or activation at the discretion of the Recovery Manager
***   Standby or activation at the discretion of the Recovery Manager
****   Activation dependent on level of media interest or EOF activation
#   Activation will be to the extent deemed necessary by the Emergency Director and Recovery Manager
Automatically activated upon EOF activation

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