August 20, 2002

Mr. Robert M. Hallisey, Director Radiation Control Program Department of Public Health 174 Portland Street, 5th Floor Boston, MA 02114

Dear Mr. Hallisey:

The purpose of this letter is to clarify meeting dates for a member of your staff, Robert Gallaghar, who is representing the Organization of Agreement States and the Conference of Radiation Control Program Directors (CRCPD) as a member of the NRC Writing Team to Revise Inspection Manual Chapter 2800, "Materials Inspection Program."

To participate in the writing team meetings, Mr. Gallaghar traveled to NRC headquarters in Rockville, MD. Based on our letters to you dated February 8, and March 6, 2002, Mr. Gallaghar attended the meetings on February 25 through March 1, 2002, and March 25 through 29, 2002. He also attended the CRCPD annual meeting on May 6, 2002. An additional meeting is needed on October 7 through 11, 2002.

NRC agreed to pay for Mr. Gallaghar's travel expenses for these meetings and he should contact the Office of State and Tribal Programs [Brenda Usilton, (301) 415-2348] to make his travel arrangements.

Sincerely,

/**RA**/

Charlotte E. Abrams, Section Chief Rulemaking and Guidance Branch Division of Industrial and Medical Nuclear Safety, NMSS

cc: Brenda Usilton

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