

# VERMONT YANKEE NUCLEAR POWER CORPORATION

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July 25, 2002  
BVY 02-53

U.S. Nuclear Regulatory Commission  
ATTN: Document Control Desk  
Washington, DC 20555

Subject: Vermont Yankee Nuclear Power Station  
License No. DPR-28 (Docket No. 50-271)  
Vermont Yankee Emergency Plan Implementing Procedure Change

In accordance with 10 CFR 50.54(q), enclosed is the latest change to the Vermont Yankee Emergency Plan Implementing Procedure, OP 3531, Rev. 15, the change memo and the 10 CFR 50.54(q) Evaluation Checklist. These changes were determined to not need prior NRC review and approval.

If you have any questions, please contact Audra Williams, Emergency Planning Coordinator, in our Brattleboro office at (802) 258-4177.

Sincerely,

VERMONT YANKEE NUCLEAR POWER CORPORATION

Lori Tkaczyk  
Emergency Planning Manager

Attachments

cc: USNRC Region 1 Administrator  
USNRC Resident Inspector – VYNPS  
USNRC Project Manager – VYNPS  
David M. Silk, Senior Emergency Preparedness Specialist,  
USNRC Region 1  
Vermont Department of Public Service

A045

## Eplan Implementing Plant Procedures

To: Eplan Implementing Procedure Controlled Set Holders

From: Diane McCue *D. McCue*

Date: 07/17/02

Re: VY EPlan Implementing Procedure Change #204, Instruction Sheet

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A new Table of Contents is included.

**REVISIONS:** Please replace the following procedure:

<b><u>Proc/Rev #</u></b>	<b><u>Procedure Title</u></b>
OP 3531/15	Emergency Call-In Method

# Vermont Yankee Emergency Plan Implementing Procedures

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VERMONT YANKEE NUCLEAR POWER STATION

**OPERATING PROCEDURE**

**OP 3531**

**REVISION 15**

**EMERGENCY CALL-IN METHOD**

**USE CLASSIFICATION: REFERENCE**

LPC No.	Effective Date	Affected Pages

**Implementation Statement: N/A**

Issue Date: 07/23/2002

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## PURPOSE

To provide the Security Shift Supervisor (SSS) instructions for emergency response personnel notifications made when the VY Emergency Plan has been activated. This procedure also provides instruction for performing weekly tests and an annual drill to verify the adequacy of the Emergency Call-In Method.

## DISCUSSION

In the event the Vermont Yankee Emergency Plan is activated by the Shift Supervisor/Plant Emergency Director (SS/PED), the Security Shift Supervisor (SSS) is responsible to initiate activation of the Emergency Call-In Method through the use of the CAN system, activate the VY pagers, call the VY Office in Brattleboro and the Plant Support Building, and activate the DE&S pagers. Section I of this procedure contains the steps the SSS should follow for notifications required during activation of the Emergency Call-In Method.

Section II describes the steps the SSS should follow if the SS/PED requests an Alternate Communicator be contacted to report to the Control Room.

Section III describes the following two means to verify the adequacy of the Vermont Yankee Emergency Call-In Method:

1. A weekly functional test of the pager system to selectively test pager performance will be conducted.
2. An annual off-hours, unannounced communications drill, using the Vermont Yankee Emergency Call-In Method, to estimate emergency personnel response times will be conducted.

Section IV describes the steps that the SSS should follow to notify the paging company that the group paging capability is out of service.

Section V describes the steps that the SSS should follow to initiate the Alternate Emergency Call-In Method for emergency response personnel call-ins and notifications if required.

In accordance with AP 6002, Preparing 50.59 Evaluations, the results of an Applicability Determination (AD) has determined that an AD is not required for future changes provided the procedure scope is not changed. The basis for this conclusion is that this document is an Emergency Implementing Procedure and is subject to 10CFR50.54(q) to determine if the changes decrease the effectiveness of the Emergency Plan and if they have the potential to affect our ability to meet the standards of 10CFR50.47(b) and the requirements of 10CFR50 Appendix E.

## ATTACHMENTS

1. VYOPF 3531.01 Weekly Pager Functional Test

## REFERENCES AND COMMITMENTS

1. Technical Specifications and Site Documents
  - a. VYNP Emergency Plan
  - b. VYNP Implementing Procedures to the Emergency Plan
2. Codes, Standards, and Regulations
  - a. NUREG 0654, Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants
3. Commitments
  - a. None
4. Supplemental References
  - a. Emergency Call-In List
  - b. AP 6807, Collection, Temporary Storage and Retrieval of QA Records

## PROCEDURE

### I. EMERGENCY CALL-IN METHOD

#### NOTES

- If the initial Emergency Classification is an Unusual Event, the emergency call-in method is activated for the Unusual Event. If there are subsequent escalations in the Emergency Classification, the emergency call-in method is only activated for that first subsequent escalation in the Emergency Classification.
- If the initial Emergency Classification is an Alert or higher, the emergency call-in method is activated for that initial Emergency Classification. For any subsequent escalation in the Emergency Classification, the emergency call-in method is not activated.
- Steps may be performed concurrently.
- If the initial Emergency Classification is due to a Code Red Security Event, the emergency call-in method is activated for that initial Emergency Classification. For any subsequent escalation in the Emergency Classification, the emergency call-in method is not activated.

A. Upon receiving notification of an Unusual Event, Unusual Event (Terminated), Alert, Site Area Emergency, General Emergency, or Code Red Event, the SSS or designated alternate shall:

1. Activate the Emergency Call-In Notification System as follows:
  - a. Contact the Community Alert Network (CAN) Operator at 9-1-800-552-[REDACTED]
  - b. If you are connected to the CAN Hotline recording, do the following, otherwise go to Step 1.c:

1) Provide the following message when requested:

"This is \_\_\_\_\_, the Security Shift Supervisor at Vermont Yankee.

My password is \_\_\_\_\_.

My callback number is \_\_\_\_\_."



- 2) Proceed to Step 1.c when CAN callback is received.
  - 3) If the call-back is not received in a reasonable amount of time given the current emergency circumstances, proceed to Section V to implement the Alternate Emergency Call-In Method.
- c. When contact is made with the CAN Operator, implement the following steps:
- 1) Report the following to the CAN Operator:  
  
"This is \_\_\_\_\_, the Security Shift Supervisor at Vermont Yankee.  
  
(Pause approx. 5 seconds)  
  
My password is \_\_\_\_\_.  
  
(Pause approx. 5 seconds)  
  
My callback number is \_\_\_\_\_.
  - 2) The CAN Operator will verify that you have activation authorization (approx. 30 seconds), and will then ask you for the **Event Type** [Select one from below]:  
  
☐ Unusual Event  
☐ Unusual Event Terminated  
☐ Alert  
☐ Site Area Emergency  
☐ General Emergency  
☐ Security Event
  - 3) The CAN Operator will ask you the **Event Time** (which is the declaration time \_\_\_\_\_ Hours.)
  - 4) The CAN Operator will then tell you which of the following 800 telephone numbers should be used for pager holder call-backs:  
  
☐ 739-  
☐ 794-  
☐ Other: \_\_\_\_\_ - \_\_\_\_\_

5) Record the following:

Date \_\_\_\_\_ Time \_\_\_\_\_

Person Contacted \_\_\_\_\_ and hang up.

Initials (Security) \_\_\_\_\_

d. Activate the VY Pager System as follows:

1) Dial 9-742-██████

2) After hearing the verbal prompt, dial in password 5787.

**NOTE**

A display of "111" is used for Unusual Event (Terminated).

3) After hearing the verbal prompt, press the buttons listed below for the appropriate Emergency Classification and pager holder call-back number (determined in Step c), and then hang up:

**NOTE**

XXX XXXX is the 7-digit pager holder call-back telephone no. determined in the previous step.

**EMERGENCY  
CLASSIFICATION**

**BUTTONS  
PRESSED**

Unusual Event	-	111 800 XXX XXXX
Alert	-	222 800 XXX XXXX
Site Area	-	333 800 XXX XXXX
General	-	444 800 XXX XXXX
Code Red Security Event	-	777 800 XXX XXXX

4) If indications are received that the group paging capability is out of service, implement the emergency paging company notification specified in Section IV.

- e. Contact the Plant Support Building by dialing 3999 and announcing the emergency classification and declaration time over the office paging system.

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials (Security):\_\_\_\_\_

- f. Contact the Corporate Building in Brattleboro by dialing 4699 and announcing the emergency classification and declaration time over the office paging system.

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials (Security):\_\_\_\_\_

**NOTE**

DO NOT activate DE&S pagers for a Code Red Security Event.

- g. Activate the DE&S Personnel Pager system as follows:

- 1) Dial 9-1-800-366[REDACTED].
- 2) Wait for one (1) long tone on phone and dial in code number 10597.

**NOTES**

- The five-digit code number activates the DE&S group call system.
- Use "14 1 #" for Unusual Event (Terminated).

- 3) After hearing another tone, press the buttons listed below for the appropriate Emergency classification:

UNUSUAL EVENT - 14 1 #

ALERT - 14 2 #

SITE AREA - 14 3 #

GENERAL - 14 4 #

**NOTE**

If the verbal closeout is not heard, repeat Steps g.1) through g.4).

- 4) Listen for the verbal closeout and a busy signal, and hang up. Your message has been transmitted.
  - h. If a CAN callback to confirm successful activation is not received within 5 minutes, call the CAN Operator at 9-1-800-552- to determine status.
  - i. If indications are received from the CAN Operator that the method failed to activate, implement the Alternate Emergency Call-In Method specified in Section V.
2. After receiving CAN callback to confirm successful activation, notify the Shift Supervisor/Plant Emergency Director (SS/PED) that the Emergency Call-In Notification System has been activated.

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials (Security):\_\_\_\_\_

**NOTE**

DO NOT retrieve the ERO response report during a Code Red Security Event.

3. Retrieve the ERO response report from the Plant Manager's FAX machine on the second floor of the Administration Building and provide to DCO/TSC Coordinator.

## II. ALTERNATE COMMUNICATOR NOTIFICATION

### NOTE

An Alternate Communicator will NOT be contacted during a Code Red Security Event.

A. If directed by the SS/PED to contact an Alternate Communicator to report to the Control Room, do the following:

1. Refer to Appendix O of the Emergency Call-In List, and call individuals in the order of priority listed.
2. Provide the following message to the first individual contacted:

**"VY is in a/an [Select one from below]:**


- ☐ Unusual Event
- ☐ Unusual Event Terminated
- ☐ Alert
- ☐ Site Area Emergency
- ☐ General Emergency

**Please report to the Control Room as an Alternate Communicator".**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials (Security):\_\_\_\_\_

## III. AUGMENTATION TESTS/DRILL

A. Weekly Pager Functional Test

1. At the time specified in the Security memo, "Emergency Call-In List", the Security Shift Supervisor (SSS) shall activate the VY Pager System as follows:
  - a. Dial 9-742-.
  - b. After hearing the verbal prompt, dial in password 5787.

### NOTE

A display of "888" on a pager notifies the pager holder of a test of the Vermont Yankee Emergency Call-In Method.

- c. After hearing the verbal prompt, press "888" and hang up.

- d. If indications are received that the group paging capability is out of service, implement emergency paging company notification specified in Section IV.
2. SSS shall verify with the Control Room the DCO of record.
3. SSS shall initiate an individual pager activation for the DCO.

**NOTE**

XXX-XXXX is the seven digit pager number for the DCO of record.

- a. Dial 9-XXX-XXXX.
- b. After hearing the verbal prompt, press 999\*25 [REDACTED] and hang up.
4. SSS shall implement the following for DCO activities:
  - a. IF the DCO fails to respond within approximately 30 minutes, THEN attempt to contact the DCO via commercial telephone system.
  - b. IF the DCO is successfully contacted, THEN proceed to step III.A.5.
  - c. IF unable to make contact within one hour, THEN immediately notify the Operations Shift Supervisor and generate an Event Report.
5. Upon completion of the system activation, the SSS completes the applicable section of VYOPF 3531.01, "Weekly Pager Functional Test".
6. Upon receiving the page, the Duty On Call Officer (DCO) contacts the SSS and provides the information required by VYOPF 3531.01. VYOPF 3531.01 is then signed and routed to the Emergency Plan Coordinator for completion.

**NOTE**

The Emergency Plan Coordinator obtains the information required by the "Additional Pager Holder" section of VYOPF 3531.01.

7. In the event the Security Shift Supervisor (SSS) or the DCO pager does not respond to the weekly functional test, they should perform a self test of their individual pager by calling in a test message to their own pager telephone number. If no response to this self test is received, the pager holder should make this known to the Emergency Plan Coordinator.

**NOTES**

- The SSS should make note of failure of his and/or the DCO's pager in the Comment Section of VYOPF 3531.01.
- Acceptance criteria for the Weekly Pager Functional Test is the display of "888" on the DCO's, additional pager holder's, and the Security Shift Supervisor's pagers.

**B. Annual Communications Drill**

1. At the direction of the Emergency Plan Coordinator (EPC), the Security Shift Supervisor (SSS) shall activate the VY Emergency Call-In notification system as follows:
  - a. Contact the Community Alert Network (CAN) Operator at 9-1-800-552-XXXX.
  - b. If you are connected to the CAN Hotline recording, do the following, otherwise go to Step 1.c:
    - 1) Provide the following message when requested:

**"This is \_\_\_\_\_, the Security Shift Supervisor at Vermont Yankee.**

**My password is \_\_\_\_\_.**

**My callback number is \_\_\_\_\_.**
    - 2) Proceed to Step 1.c when CAN callback is received.

c. When contact is made with the CAN Operator, implement the following steps:

1) Report the following to the CAN Operator:

"This is \_\_\_\_\_, the Security Shift Supervisor at Vermont Yankee.

(Pause approx. 5 seconds)

My password is \_\_\_\_\_.

(Pause approx. 5 seconds)

My callback number is \_\_\_\_\_.

2) The CAN Operator will verify that you have activation authorization (approx. 30 seconds), and will then ask you for the **Event Type**. State the following:

"The Event Type is a Test"

3) The CAN Operator will ask you the **Event Time** (which is the declaration time: \_\_\_\_\_ hours).

4) The CAN Operator will then tell you which of the following 800 telephone numbers should be used for pager holder call-backs:

☐ 739-██████

☐ 794-██████

☐ Other: \_\_\_\_\_ - \_\_\_\_\_

5) Record the following:

Date \_\_\_\_\_ Time \_\_\_\_\_

Person Contacted \_\_\_\_\_ and hang up.

Initials (Security) \_\_\_\_\_



d. Activate the VY Pager System as follows:

- 1) Dial 9-742-XXXX.
- 2) After hearing the verbal prompt, dial in password 5787.

**NOTE**

XXX XXXX is the 7-digit pager holder call-back telephone no.  
determined in the previous step.

- 3) After hearing the verbal prompt, press the following buttons:

**000 800 XXX XXXX**

- 4) Hang up.

- e. If a CAN callback to confirm successful activation is not received within 5 minutes, call the CAN Operator at 9-1-800-552-XXXX to determine status.

Status/Outcome: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_


2. Retrieve the test report from the FAX machine on the second floor of the Administration Building and forward to the Emergency Plan Coordinator.

**NOTE**

Acceptance criteria for the Annual Communications Drill shall be satisfying the requirements of NUREG 0654, Table B-1.

**IV. PAGING COMPANY NOTIFICATIONS OF GROUP PAGING CAPABILITY OUT OF SERVICE**


- A. If indications have been received that the group paging capability is out of service, the Security Shift Supervisor (SSS) shall call the paging company emergency number for emergency service, as follows:

1. Dial 1-800-696-.
2. State the following message: This is \_\_\_\_\_ of **Vermont Yankee Nuclear Power Station in Vernon, Vermont. Our group paging capability is out of service. Please page the on-call person immediately and have them call 802-257-7711 as soon as possible**", and hang up.

Date \_\_\_\_\_ Time \_\_\_\_\_ Initials \_\_\_\_\_  
(SSS)

3. Return to the next step in the procedure from where you exited to Section IV.

- B. If indications have been received that the group paging capability is out of service, and the Security Shift Supervisor (SSS) is unsuccessful in contacting the paging company in Step IV.A, the SSS shall do the following:

1. Dial 1-802-775-.
2. State the following message: **"This message is for the on-call person. "This is \_\_\_\_\_ with the Vermont Yankee Nuclear Power Station in Vernon, Vermont. Our group paging capability is out of service. Please call me at 802-257-7711 as soon as possible"**, and hang up.

Date \_\_\_\_\_ Time \_\_\_\_\_ Initials \_\_\_\_\_  
(SSS)

3. Return to the next step in the procedure from where you exited to Section IV.

V. ALTERNATE EMERGENCY CALL-IN METHOD

- A. Upon receiving indications that the Emergency Call-In Method failed to activate, the respective alternate method shall be performed as follows:

**NOTE**

Step V.A.1 and V.A.2 shall be initiated concurrently.

1. Activate the VY Pager System as follows:
  - a. Dial 9-742-~~XXXX~~
  - b. After hearing the verbal prompt, dial in password 5787.

**NOTES**

- A display of "111", "222", "333", "444", or "777" on a pager, notifies the pager holder of the designated Emergency Classification. Pager holder should call the plant immediately.
- A display of "111" is used for Unusual Event (Terminated).

- c. After hearing the verbal prompt, press the buttons listed below for the appropriate Emergency Classification and then hang up:

<u>EMERGENCY CLASSIFICATION</u>		<u>BUTTONS PRESSED</u>
Unusual Event	-	111
Alert	-	222
Site Area	-	333
General	-	444
Security Event	-	777

d. When personnel call in, state the following message for the appropriate emergency classification:

1) For Unusual Event or Unusual Event Terminated:

**"Vermont Yankee has declared an [Select one from below]:**

- ☐ Unusual Event  
☐ Unusual Event Terminated

**DCO report to the plant; all others please stand by."**

**(Repeat)**

**"Vermont Yankee has declared an [Select one from below]:**

- ☐ Unusual Event  
☐ Unusual Event Terminated

**DCO report to the plant; all others please stand by."**

Record the time the pager holder, or alternate, calls back in the "Respond Time" column of the pager Holder Call-In List.

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

2) For Alert (or higher classification):

**"Vermont Yankee has declared a/an [Select one from below]:**

- ☐ Alert  
☐ Site Area Emergency  
☐ General Emergency

**(Repeat)**

**"Vermont Yankee has declared a/an [Select one from below]:**

- ☐ Alert  
☐ Site Area Emergency  
☐ General Emergency

**Please initiate your department call-in per your department appendix in the Emergency Call-In List. Instruct personnel to report to their Emergency Response Facilities. Please report to your Emergency Response Facility as soon as possible."**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

3) For Code Red Security Event:

**"Vermont Yankee has declared a Code Red Security Event"**

**(Repeat)**

**"Vermont Yankee has declared a Code Red Security Event"**

**Please initiate your department call-in per your department appendix in the Emergency Call-In List. Instruct personnel to report to the Emergency Operations Facility in Brattleboro. DO NOT report to the Plant. Please report to the Emergency Operations Facility in Brattleboro as soon as possible."**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

- e. If indications are received that the group paging capability is out of service, implement emergency paging company notification specified in Section IV.

**NOTE**

Begin manual telephone call-in when a telephone line becomes available from personnel calling the plant in response to pager activation. The DCO should be the first person contacted.

2. Activate the manual telephone call-in as follows:

**NOTE**

If a pager holder or designated alternate has already called or reported to the plant, they do not have to be called.

- a. Call each pager holder (or designated alternate(s)) listed in Appendix A of the Emergency Call-In List.
- b. State the following message for the appropriate emergency classification:

- 1) For Unusual Event or Unusual Event Terminated:

"Vermont Yankee has declared an [Select one from below]:

- ☐ Unusual Event
- ☐ Unusual Event Terminated

**DCO report to the plant; all others please stand by."**

**(Repeat)**

"Vermont Yankee has declared an [Select one from below]:

- ☐ Unusual Event
- ☐ Unusual Event Terminated

**DCO report to the plant; all others please stand by."**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

2) For Alert (or higher classification):

**"Vermont Yankee has declared a/an [Select one from below]:**

- ☐ Alert
- ☐ Site Area Emergency
- ☐ General Emergency

**(Repeat)**

**"Vermont Yankee has declared a/an [Select one from below]:**

- ☐ Alert
- ☐ Site Area Emergency
- ☐ General Emergency

**Please initiate your department call-in per your department appendix in the Emergency Call-In List. Instruct personnel to report to their Emergency Response Facilities. Please report to your Emergency Response Facility as soon as possible."**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

3) For Code Red Security Event:

**"Vermont Yankee has declared a Code Red Security Event"**

**(Repeat)**

**"Vermont Yankee has declared a Code Red Security Event"**

**Please initiate your department call-in per your department appendix in the Emergency Call-In List. Instruct personnel to report to the Emergency Operations Facility in Brattleboro. DO NOT report to the Plant. Please report to the Emergency Operations Facility in Brattleboro as soon as possible."**

Date\_\_\_\_\_ Time\_\_\_\_\_ Initials\_\_\_\_\_  
(Security)

3. Notify the Shift Supervisor/Plant Emergency Director (SS/PED) after the VY Pager System has been activated.

Date \_\_\_\_\_ Time \_\_\_\_\_ Initials \_\_\_\_\_  
(Security)

#### FINAL CONDITIONS

1. This completed working procedure, along with accompanying documentation, should be returned to the Emergency Plan Coordinator.

Completed By \_\_\_\_\_  
Security (Print/Sign) \_\_\_\_\_ Date \_\_\_\_\_

Approved By \_\_\_\_\_  
Emergency Plan Coordinator (Print/Sign) \_\_\_\_\_ Date \_\_\_\_\_

2. The Emergency Plan Coordinator should ensure that documentation is retained in accordance with AP 6807.



## WEEKLY PAGER FUNCTIONAL TEST

Pager System Activation by \_\_\_\_\_  
Security \_\_\_\_\_ Time \_\_\_\_\_ Date \_\_\_\_\_

Security Shift Supervisor's Name \_\_\_\_\_

1. Was your pager turned on? \_\_\_\_\_ Time of test \_\_\_\_\_
2. Exact location at the time of test? \_\_\_\_\_
3. Did you receive the tone? \_\_\_\_\_ Message \_\_\_\_\_
4. If you received the tone only, did you call the Plant to determine Plant status and reason for pager system activation?  
\_\_\_\_\_
5. Comments: \_\_\_\_\_

DCO Name \_\_\_\_\_

1. Was your pager turned on? \_\_\_\_\_ Time of test \_\_\_\_\_
2. Exact location at the time of test? \_\_\_\_\_
3. Did you receive the tone? \_\_\_\_\_ Message \_\_\_\_\_
4. If you received the tone only, did you call the Plant to determine Plant status and reason for pager system activation?  
\_\_\_\_\_
5. Comments: \_\_\_\_\_

Additional Pager Holder Name \_\_\_\_\_

1. Was your pager turned on? \_\_\_\_\_ Time of test \_\_\_\_\_
2. Exact location at the time of test? \_\_\_\_\_
3. Did you receive the tone? \_\_\_\_\_ Message \_\_\_\_\_
4. If you received the tone only, did you call the Plant to determine Plant status and reason for pager system activation?  
\_\_\_\_\_
5. Comments: \_\_\_\_\_

Approved By: \_\_\_\_\_ / \_\_\_\_\_  
Emergency Plan Coordinator (Print/Sign) Date