

<u>Control Copy</u>	<u>Location</u>	<u>Mail Drop</u>
2	*Control Room (501) (IOM to CRS)	927A
3	*Shift Manager (501)	927A
5	Licensed Training (PSF Rm. 249)	1050
6	*Simulator (PSF Rm. 235)	1050
12	PEC Library	PEC
25	Bruce Bond	911
26	Region IV, NRC	----
28	Region IV, NRC	----
30	EOF Support Engineering Library	1050
31	*TSC Emergency Response	927A
35	NRC Resident Inspector	----
52	State of Washington, Military Department	----
55	Federal Emergency Mgmt. Agency	----
57	Benton County Dept of Emerg. Mgmt.	----
58	*WNP-2 Security (SAS-CR) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	927A
59	*WNP-2 Security (CAS-AAP) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	927A
60	WNP-2 Security	988A
63	Emergency Training	PE30
64	*Radwaste Control Room (467)	927A
66	*Simulator, Shift Manager (PSF Rm. 235)	1050
68	*Remote Shutdown Room (467) (13.1.1, 13.2.1, 13.2.2, 13.4.1, 13.5.1, 13.10.1, 13.10.9)	927A
75	Dept. of Health Radiation Protection	----
78	*Control Room - (501) STA's Desk	927A
83	*MUDAC	1020
86	*Simulator - STA's Desk	1034
87	<del>Control Desk, NRC</del>	----
++90	*Joint Information Center (J. Ittner)	PE30
94	*EOF	1050
97	*EOF	1050
114	EP Manager	PE30
127-130 (4)	Licensed Training (PSF Rm. 248)	1050
132	Licensed Training (PSF Rm. 248)	1050
134-136 (3)	*MUDAC Field Team Kits (13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4)	1050
++137	*MPF Field Team Kits (13.7.5, 13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4) (J. Ittner)	PE30
142	Hanford UDAC	----
146	FEMA RX Liaison	----
155	*Maintenance Library (Memo to Veena)	927A
160	*OSC Emergency Support	927A
161	Equipment Operator Training	1050
164	Oregon State Dept. of Energy	----
218	U.S. Nuclear Regulatory Commission	----
219-221 (3)	Licensed Training (PSF Rm. 248)	1050
223	Franklin County Emergency Management	----
236	Site 1 Manager (13.5.3, 13.5.7)	817

++ Procedure Control assures delivery is arranged/made to J. Ittner

\* Level 1 File

50-397

A001

## CORDLESS PHONE OPERATION

**NOTE:** This instruction is provided for the Plant/NRC Liaison to use the cordless phone in the TSC to communicate with NRC using the ENS circuit with a cordless phone instead of the original desk phone provided. The original desk phone is retained as a backup.

1. To setup and operate the cordless phone:
  - a. Pick up the cordless phone handset in the Plant/NRC Liaison work area.
  - b. Ensure that the toggle switch mounted on the wall immediately behind the cordless phone is in the "forward" position.
  - c. Ensure the AC adapter for the phone and the battery charger is plugged into an outlet.
  - d. The MUTE button should be used to deactivate the headphone microphone to prevent premature release of sensitive information. Press the MUTE button again to activate the microphone.
  - e. Don the cordless phone/headset unit. Push PHONE to turn the phone on.
  - f. When ready to assume ENS duties, pick up the cordless handset and determine if the Control Room is on line. If a dial tone is received, establish communications by dialing the ENS number exactly as listed on the wall.

2. The cordless phone will allow you to transmit from any location in the TSC.

**NOTE:** The ENS connection will not be broken until the phone is turned off, runs out of power, or hung up. Battery change out requires that the NRC be contacted per step 1.f, above.

3. If the battery needs to be changed, inform the NRC representative that you will be offline briefly, and that you will re-establish the connection as soon as the new battery is installed. The battery is changed by releasing the battery from the back of the handset and inserting a charged battery in its place. Put the discharged battery in the charger.
4. Volume of the handset speaker may be adjusted for comfort using the up or down arrow buttons on the handset.
5. If the cordless handset fails to operate, contact with the NRC may be re-established using the original ENS phone.
  - a. Unplug the phone line labeled, "NRC/ENS" from the wall switch behind the cordless phone unit and plug that line into the original ENS desk phone. Re-establish contact with NRC as described in step 1.f above.

### Attachment 4.2

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