

Date Entered: Jun 21, 2002

TO: USNRC/WASHINGTON  
JMCKNIGHT

Copy Number: 145

TRANSMITTAL NUMBER: 219495

PROCEDURE NUMBER: EI-15.1

TITLE: DRILLS AND EXERCISES

**TRANSMITTAL:** LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required

Section or Description

REMOVE AND DESTROY

EI-15.1, R/13, ENTIRE PROCEDURE

REPLACE WITH

EI-15.1, R/13, ENTIRE PROCEDURE

EDITORIAL/WORD 2000 CONVERSION

**SIGN, DATE, AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.**

SIGNATURE OR INITIALS

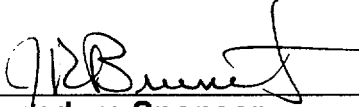
DATE

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Procedure No EI-15.1  
Revision 13  
Issued Date 6/21/02

**PALISADES NUCLEAR PLANT**  
**EMERGENCY IMPLEMENTING PROCEDURE**

**TITLE: DRILLS AND EXERCISES**

	13/12/02	
<b>Procedure Sponsor</b>		<b>Date</b>
TRLoudenslager	/	8/18/99
<b>Technical Reviewer</b>		<b>Date</b>
NBrott	/	8/18/99
<b>User Reviewer</b>		<b>Date</b>

**TITLE: DRILLS AND EXERCISES**

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**USER ALERT**

**INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

**1.0 PERSONNEL RESPONSIBILITIES**

The Emergency Preparedness Section shall ensure that drills and exercises are conducted and documented, and that appropriate critique items are incorporated into the training program.

**2.0 PURPOSE**

Detail the requirements for drills and exercises which test the efficiency of the Site Emergency Plan.

**3.0 REFERENCES**

**3.1 SOURCE DOCUMENTS**

3.1.1 Palisades Administrative Procedure 11.06, "Site Emergency Plan Training"

3.1.2 NUREG 0654, Section 0, "Radiological Emergency Response Training"

**3.2 REFERENCE DOCUMENTS**

3.2.1 Site Emergency Plan Section 8, "Maintaining Emergency Preparedness"

3.2.2 Palisades Administrative Procedure 10.46, "Plant Records"

3.2.3 Palisades Administrative Procedure 10.41, "Procedure Initiation and Revision"

**4.0 INITIAL CONDITIONS AND/OR REQUIREMENTS**

None

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**TITLE: DRILLS AND EXERCISES**

**5.0 PROCEDURE**

**USER ALERT**

**INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

**5.1 DRILLS/EXERCISES**

- 5.1.1 All drills/exercises shall be conducted in accordance with Section 8 of the Site Emergency Plan, "Maintaining Emergency Preparedness."
- 5.1.2 Each drill/exercise shall be evaluated by a controller, coach, and/or evaluator who will submit comments and suggested corrective actions.
- 5.1.3 A critique shall be held after each drill/exercise where comments and suggested corrective actions from observers and participants will be noted.
- 5.1.4 Recommendations for improvement of the Site Emergency Plan and Emergency Implementing Procedures, based on a critique, shall be forwarded to Emergency Preparedness Section for review and approval. Emergency Preparedness will assign responsibility for implementing changes and any other necessary corrective actions.
- 5.1.5 Drill records for the following drills should be submitted to the Engineering Records Center per Palisades Administrative Procedure 10.46, "Plant Records," Attachment 8:
  - a. Medical Drills
  - b. Radiological Monitoring Drills
  - c. Health Physics Drills
  - d. Annual Emergency Exercise (PALEX)

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The drill record package should include the following, as appropriate:

- a. Scope
- b. Objectives
- c. Summary Report
- d. Feedback Forms
- e. Evaluator Checklists
- f. A reference to the Class Record which contains the drill/exercise Attendance Sheets.

**6.0 ATTACHMENTS AND RECORDS**

**6.1 ATTACHMENTS**

None

**6.2 RECORDS**

None

**7.0 SPECIAL REVIEWS**

The scope of this procedure does not include activities that require a 50.59 review per Palisades Administrative Procedure 10.41, "Procedure Initiation and Revision." Therefore, changes to this procedure do not require a 50.59 review.

The scope of this procedure includes activities that require a PRC review per Palisades Administrative Procedure 10.41, "Procedure Initiation and Revision." Therefore, changes to this procedure require a PRC review.

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