

Date: June 17, 2002

SUMMARY OF INFORMATION COLLECTION REQUEST

Title: 10 CFR Part 9, Public Records

Current Burden/Responses: 3,459 hours/13, 656 responses

Proposed Burden/Responses: 2,832 hours/11,272 responses

Frequency of Response: On occasion

Number of Respondents: 11,272

Reasons for Changes in Burden/Responses: The overall burden has decreased from 3,459 to 2,832 hours because of the following:

- (1) reduction in the number of responses by 2,300 (from 13,000 to 10,700) resulting in a reduction of 575 hours (from 3,250 to 2,675 hours) for Section 9.23(a)(1) because of the increased availability of documents on-line through the Agency-wide Documents Access and Management System (ADAMS);
- (2) reduction in the number of responses by 100 (from 500 to 400) resulting in a reduction of 25 hours (from 125 to 100 hours) for Section 9.23(b) because of a re-estimate of the number of annual responses based on the actual number of responses received during the past 3 years.
- (3) reduction in burden per response for Sections 9.41(b) and 9.54(b) from 3 hours to .5 hours because of an error in the previous clearance package which should have been .3 hours instead of 3 hours, thereby reducing the burden for Section 9.41(b) from 15 hours to 2.5 hours, and Section 9.54(b) from 30 hours to 5 hours.
- (4) increase in the number of respondents for Section 9.54(a)(1) from 1 respondent to 10 respondents based on the actual number of responses received during the past 3 years which resulted in a burden increase of 4.5 hours from .5 to 5 hours.

The rate has increased from \$140 to \$144.

Level of Concurrence: Division Director
Web, Publishing and Distribution Services Division
Office of the Chief Information Officer

Recordkeeping Requirements in Accordance with the Retention Periods for Records/Rule: NA

Search of the Information Requirements Control Automated System (IRCAS):
IRCAS was searched, no duplication was found.

Abstract: 10 CFR Part 9 establishes information collection requirements for individuals making requests for records under the Freedom of Information Act (FOIA) or Privacy Act (PA). It also contains requests to waive or reduce fees for searching for and reproducing records in response to FOIA requests; and requests for expedited processing of requests. The information required from the public is necessary to identify the records they are requesting; to justify requests for waivers or reductions in searching or copying fees or to justify expedited processing.

cc: B. St. Mary