

Date: May 21, 2002

SUMMARY OF INFORMATION COLLECTION REQUEST

Title: NRC Form 450, "General Assignment"

Current Burden/Responses: 300 hours/150 responses

Proposed Burden/Responses: 200 hours/100 responses

Frequency of Response: On occasion

Number of Respondents: 100

Reasons for Changes in Burden/Responses: The burden in this clearance period is reduced from 300 to 200 hours because the respondent universe (contracts in closeout) has decreased by 33 1/3% from 150 to 100 with a corresponding burden reduction.

Level of Concurrence: Director  
Division of Contracts and Property Management  
Office of Administration

Recordkeeping Requirements in Accordance with the Retention Periods for Records/Rule: NA

Search of the Information Requirements Control Automated System (IRCAS):  
IRCAS was searched, no duplication was found.

Abstract: During the contract closeout process, the NRC requires the contractor to execute a NRC Form 450. Completion of the form grants the government all rights, titles, and interest to refunds arising out of the contractor performance.

cc: B. St. Mary