

AmerGen Energy Company, LLC
Oyster Creek
US Route 9 South
P.O. Box 388
Forked River, NJ 08731-0388

October 25, 2001
2130-01-20223

U.S. Nuclear Regulatory Commission
Attention: Document Control Desk
Washington, D.C. 20555

Dear Sir:

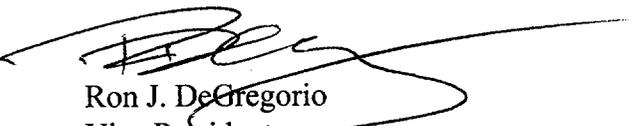
Subject: Oyster Creek Nuclear Generating Station
Docket No. 50-219
Emergency Plan Implementing Procedure Revisions

In accordance with 10 CFR 50, Appendix E, Section V, enclosed is the newly revised Index for the Oyster Creek Emergency Plan Implementing Procedures and the below listed procedures.

<u>Procedure Number</u>	<u>Title</u>	<u>Revision</u>
EPIP-OC-.06	Additional Assistance and Notification	25
EPIP-OC-.25	Emergency Operations Facility (EOF)	25
EPIP-OC-.45	Classified Emergency Termination/Recovery	2

If further information is required, please contact Mr. David G. Slear, Manager, Regulatory Assurance at 609-971-4112.

Very truly yours,



Ron J. DeGregorio
Vice President
Oyster Creek

RJD/JJR:ew

Enclosures

cc: Administrator, Region I
NRC Sr. Project Manager
NRC Resident Inspector

Ad45

EPIP SERIES - EMERGENCY PLAN IMPLEMENTING PROCEDURES

<u>PROCEDURE NO.</u>	<u>TITLE</u>	<u>REV. NO.</u>	<u>DATE</u>
6630-ADM-4010.03	Emergency Dose Calculation Manual (EDCM)	11	07/23/00
EPIP-OC-.01	Classification of Emergency Conditions	10	06/17/01
EPIP-OC-.02	Direction of Emergency Response/Emergency Control Center	28	07/05/01
EPIP-OC-.03	Emergency Notification	28	09/06/01
EPIP-OC-.06	Additional Assistance and Notification	25	10/05/01
EPIP-OC-.10	Emergency Radiological Surveys Onsite	11	08/08/00
EPIP-OC-.11	Emergency Radiological Surveys Offsite	16	07/05/01
EPIP-OC-.12	Personnel Accountability	9	07/07/01
EPIP-OC-.13	Site Evacuation and Personnel Mustering at Remote Assembly Areas	8	11/09/00
EPIP-OC-.25	Emergency Operations Facility (EOF)	25	10/01/01
EPIP-OC-.26	The Technical Support Center	23	07/05/01
EPIP-OC-.27	The Operations Support Center	11	11/09/00
EPIP-OC-.31	Environmental Assessment Command Center	11	08/08/00
EPIP-OC-.33	Core Damage Estimation	5	08/08/00
EPIP-OC-.35	Radiological Controls Emergency Actions	14	08/08/00
EPIP-OC-.40	Site Security Emergency Actions	11	11/30/00
EPIP-OC-.41	Emergency Duty Roster Activation	5	08/08/00
EPIP-OC-.44	Thyroid Blocking	2	07/21/01
EPIP-OC-.45	Classified Emergency Termination/Recovery	2	10/05/01
OEP-ADM-1311.03	Emergency Preparedness Section Administration	4	08/08/01
OEP-ADM-1319.01	Oyster Creek Emergency Preparedness Program	9	07/02/01
OEP-ADM-1319.02	Emergency Response Facilities & Equipment Maintenance	9	07/05/01
OEP-ADM-1319.04	Prompt Notification System	3	12/08/00
OEP-ADM-1319.05	Emergency Preparedness Event Reports	2	07/02/01

Title ADDITIONAL ASSISTANCE AND NOTIFICATION		Revision No. 25
Applicability/Scope Applies to work at Oyster Creek	Usage Level 2	Responsible Department Emergency Preparedness
This document is within QA plan scope Safety Reviews Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Effective Date 10-5-01

Prior Revision 24 incorporated the following Temporary Changes:

N/A

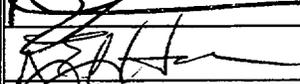
This Revision 25 incorporates the following Temporary Changes:

N/A

List of Pages (all pages rev'd to Rev. 25)

- 1.0 to 4.0
- E1-1 TO E1-2
- E2-1
- E3-1
- E4-1
- E5-1
- E6-1
- E7-1
- E8-1 to E8-5
- E9-1

**NON-CONTROLLED
THIS DOCUMENT WILL NOT
BE KEPT UP TO DATE
IRMC OYSTER CREEK**

	Signature	Concurring Organization Element	Date
Originator		Emergency Planner	9/20/01
Concurred By		Plant Manager	9/27/01
Approved By	 FOR D. TALLENT	Emergency Preparedness Mgr.	9/27/01

Title

ADDITIONAL ASSISTANCE AND NOTIFICATION

Revision No.

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PROCEDURE HISTORY

REVISION	DATE	ORIGINATOR	SUMMARY OF CHANGE
8	6/94	A. Smith	Updated NRC telephone numbers and add document page.
9	07/94	A. Smith	Update Inpo telephone numbers.
10		A. Smith	Update NRC HPN telephone numbers.
11		A. Smith	Update phone numbers.
12	06/95	A. Smith	Update and remove phone numbers. Add Coordinator to Site Services title.
13	08/95	A. Smith	Update Inpo Telephone and Fax numbers.
14	08/95	A. Smith	Update BNE telephone numbers.
15	11/95	A. Smith	Update Ocean County Telephone Number.
16	04/96	A. Smith	Update Mgr. Plant Ops, Admin. Support EOF, ESD @ EOF, Nat'l. Weather, DOE, RMC and JIC OEM phone numbers.
17	03/97	A. Smith	Update GSS title to SSM, delete AEOF phone numbers, correct environmental affairs title, add OEM phone number for voice contact in addition to the existing fax phone number.
18	10/97	A. Smith	Update Area Codes. Also delete reference to EPIP-oc-.04 and the documentation of phone call for additional aviation support.
19	05/98	A. Smith	Add an exhibit for additional assistance request.
20	10/98	A. Smith	Add additional page to Exhibit 8A to provide generic instructions for requesting additional assistance.
21	08/99	A. Smith	Delete 732-244-4746 RAA Phone Number.
22	DOS	A. Smith	Change references from GPU to OCNCS.
23	11/00	A. Smith	Update phone numbers as a result of quarterly verification; non-substantive change.
24	12/00	A. Smith	Change NCR phone numbers to reflect new PBX lines which replace FTS-2000 lines.
25	09/01	A. Smith	Add phone number for Nuclear Duty Officer. Update S. Levy number.

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ADDITIONAL ASSISTANCE AND NOTIFICATION

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1.0 PURPOSE

To provide the Emergency Response Organization (ERO) personnel with a phone number directory of additional emergency response assistance from organizations and agencies.

2.0 APPLICABILITY/SCOPE

This document applies to all ERO personnel.

3.0 DEFINITIONS

None

4.0 RESPONSIBILITIES

4.1 Any ERO member may use this directory.

5.0 PROCEDURE

5.1 When additional assistance is required, refer to Section 7.0 for appropriate exhibit.

5.2 Refer to INPO Emergency Resources Manual for additional information concerning outside organizations and their contacts.

5.3 If assistance personnel are going to respond to the site, provide Group Leader - Administration with pertinent information including name, company, and social security number.

5.4 To obtain Emergency Aviation Support complete Exhibit 8. For other types of support complete Exhibit 8A.

5.4.1 The following personnel are authorized to request emergency aviation or other support as determined by the Emergency Director (senior person on shift) or Emergency Support Director.

- a. GSS/SSM Oyster Creek
- b. Emergency Preparedness Manager or Designee
- c. Group Leader Administrative Support
- d. ED/ESD Assistants

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6.0 REFERENCES

6.1 INPO Emergency Resources Manual.

7.0 EXHIBITS

7.1 Exhibit 1 - Oyster Creek Onsite Emergency Response Directory.

7.2 Exhibit 2 - Offsite Emergency Response Directory.

7.3 Exhibit 3 - Emergency Telephone Numbers for NRC Notification.

7.4 Exhibit 4 - Federal Agencies

7.5 Exhibit 5 - State Agencies

7.6 Exhibit 6 - County/Local Agencies

7.7 Exhibit 7 - Support Agencies

7.8 Exhibit 8 - Emergency Aviation Support Instructions Form

7.9 Exhibit 8A - Additional Assistance Request

7.10 Exhibit 9 - Additional Assistance Responsibilities

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ADDITIONAL ASSISTANCE AND NOTIFICATION	25

EXHIBIT 1

OYSTER CREEK EMERGENCY RESPONSE DIRECTORY

	<u>Work Phone No.</u>
<u>Dosimetry</u>	
TL/D Room Clerk	(609)-971-4604
Supervisor	(609)-971-4467 (609)-971-4955
<u>Emergency Assembly Areas</u>	
OCAB	(609)-971-5276
OCAB	(609)-971-5277
Warehouse	(609)-971-4058
<u>Emergency Control Center (ECC) (Control Room)</u>	
Outside Lines	(609)-971-0335*
Control Room	(609)-971-0220* (609)-971-4959 (609)-971-4962 (609)-971-4666 (609)-971-4003 (609)-971-4667 (609)-971-4656 (609)-971-4763
Control Room (PC Plant Status)	
Group Shift Supervisor/Site Shift Mgr.	
Group Operating Supervisor	
Computer Room	
<u>Emergency Preparedness Department</u>	(609)-971-4011
<u>Environmental Affairs Dept.</u>	(609)-971-4022
<u>FORKED RIVER ASSEMBLY AREA GET Instructors Office</u>	(609)-971-1126*
<u>Instrument Shop</u>	
Shop area	(609)-971-5099
<u>MAINFRAME COMPUTER SUPPORT</u>	(215)-375-5555
<u>Medical Department</u>	
Nurse	(609)-971-4270 (609)-971-4890
NRC Resident Inspector's Office	(609)-971-4978
Nuclear Duty Office	Pager (610)-912-2938 Office (610)-765-5441

* Direct dial. All others: Dial 9, then number.

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EXHIBIT 1
(Continued)

OYSTER CREEK EMERGENCY RESPONSE DIRECTORY

	<u>Work Phone No.</u>
<u>Operations</u>	
Manager Plant Operations	(609)-971-4119
<u>Operations Support Center (OSC)</u>	(609)-971-4880
In Plant Ext.	(609)-971-4240
Outside Line	(609)-971-0976*
Radiological Controls	(609)-971-2568
Rad Con Technicians	(609)-971-4660
Rad Con Field Ops	(609)-971-4600
<u>Security Department</u>	
Security Shift Supervisor	(609)-971-4954
Central Alarm Station (CAS)	(609)-971-4957
Processing Center	(609)-971-4272
Main Gate	(609)-971-4950
North Gate	(609)-971-4608
Secondary Alarm Station (SAS)	(609)-971-4951
<u>Technical Support Center (TSC)</u>	
Outside Lines	(609)-971-4158
	(609)-971-4161
	(609)-971-0961*
	(609)-971-1379*
NRC Conference Room in TSC	(609)-971-4159
	(609)-971-4160
Outside Lines	(609)-971-1423*
	(609)-971-1433*
Rad Engineering	(609)-971-4156
<u>Transportation Department</u>	(609)-971-4128
<u>Whole Body Count Bldg #14</u>	(609)-971-4280

*Direct dial. All others: Dial 9, then number.

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EXHIBIT 2

OFFSITE EMERGENCY RESPONSE DIRECTORY

<u>EOF, Operations Facility, Lakewood, New Jersey</u>	<u>Phone No.</u>
Admin. Support	(732)-901-2313 (732)-905-6574
Bureau of Nuclear Engineering (BNE)	(732)-370-8073 (732)-370-8083 - Fax
Emergency Support Director's Office	(732)-905-9007 (732)-367-8812 (732)-367-8814
Environmental Assessment Command Center (EACC)	(732)-367-8805 (732)-370-8990
Public Information	(732)-367-7130 (732)-367-8921
Radiological/Chemistry Support Security Technical Support	(732)-370-7310 (732)-370-1211 (732)-367-8771
<u>Joint Information Center - JIC</u>	(732)-901-2305 (732)-901-2333 (732)-901-2332
OEM at the JIC	(732)-364-2897 - Fax (732)-370-7332
<u>Parsippany Engineering Support</u>	(973)-316-7512 (973)-263-2009
<u>Remote Assembly Area (RAA)</u>	(732)-244-4714 (732)-244-4742 (732)-244-4754

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EXHIBIT 3

EMERGENCY TELEPHONE NUMBERS FOR NRC NOTIFICATION

	<u>TELEPHONE NUMBER</u>
NRC Operations Center (via White Flint North, Rockville)	9-1-800-532-3469
NRC Operations Center Back Up Number	9-1-800-449-3694
NRC Headquarters Operator	9-1-800-532-3469
Oyster Creek Resident Inspector's Office	(609)-971-4978

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EXHIBIT 4

OFFSITE EMERGENCY RESPONSE DIRECTORY

FEDERAL AGENCIES

NRC Rockville, Maryland	Primary	9-1-800-532-3469
	Back Up	9-1-800-449-3694
	Telecopier	(301)-816-5151
Region I		(610)-337-5000
		(610)-337-5128
	after 1700 hours	9-1-800-532-3469
NRC/HPN Headquarters	Main	9-1-800-532-3469
	Back Up	9-1-800-449-3694

NOTE

To establish communications with NRC Health Physics Network you must dial the main or backup numbers for NRC Headquarters. Inform the NRC OPS Officer that you are establishing HPN communications and the officer will connect you.

Coast Guard (Water Pollution Response)	(718)-354-4121
	(718)-354-4137
	(718)-354-4136
	(718)-354-4138
Department of the Army, 60th Ord.	(609)-562-4250
Detachment	(609)-562-6156
Department of Energy (DOE) (24 Hours)	(631)-344-2200
FBI (Federal Bureau of Investigation, Newark, NJ)	(973)-622-5613
National Weather Service (Recording)	(609)-261-6600

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EXHIBIT 5

OFFSITE EMERGENCY RESPONSE DIRECTORY

STATE AGENCIES

Major/Director OEM	(609)-538-6050
EOC Representative	(609)-538-6008
Bureau of Nuclear Engineering (BNE)	(609)-984-7700
24 Hour Hotline (Trenton Dispatch)	(609)-292-7172
BNE Field Command Trailers	(732)-341-4685 (732)-349-8349 (732)-349-6814 (732)-349-6721 (732)-349-6923 (Fax)
Department of Environmental Protection Assistant Director - Rad Protection	(609)-984-5636
Department of Health	(609)-984-1863 (609)-292-6789
<u>NJ Marine Police</u>	
NJ State Police, Marine Bureau	(732)-899-5052
Atlantic City, State Police Marine Division	(609)-296-5807 (609)-296-5808
Marine Law Enforcement Bureau (Point Pleasant)	(732)-899-5050 (732)-899-5051 (732)-899-5052
OEM - Office of Emergency Management, NJ	(609)-882-4201

NOTE

For OEM notifications after 4 p.m., weekends and
Holidays ask for State EOC.

State Police, New Jersey (609)-296-3131

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EXHIBIT 6

OFFSITE EMERGENCY RESPONSE DIRECTORY

COUNTY/LOCAL AGENCIES

Civil Defense, Ocean County Radiological Office	(732)-341-3451
Emergency Radio and Police, Ocean County Teletype Network 24 Hrs.	(732)-349-9100
OEM, Ocean County	(732)-341-3451
Civil Defense and Disaster Control, Lacey Township	(609)-693-6637
Civil Defense and Disaster Control, Ocean Township	(609)-693-4006
Fire Department, Lacey	(609)-693-6636
Hospitals:	
Community Medical Center Main Switchboard	(732)-240-8000
Southern Ocean County Hospital Main Switchboard	(609)-597-6011
Lacey Police	(609)-693-6636
Rescue Squad, Lacey	(609)-693-6636
Lakewood Police	(732)-363-0200

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EXHIBIT 7

OFFSITE EMERGENCY RESPONSE DIRECTORY

SUPPORT AGENCIES

American Nuclear Insurers (ANI)	(860)-561-3433
*Babcock & Wilcox NNFD Research Laboratory	(804)-522-5833
*General Electric Company	(408)-971-1038
Institute of Nuclear Power Operations (INPO) (For assistance for professional and technical expertise, refer to INPO Emergency Resources Manual located in the ECC and EOF).	(800)-321-0614 (770)-644-8549 (Fax) (770)-644-8567 (Fax)
Radiation Management Consultants (RMC) (24hr) (8 to 5)	(215)-243-2990 (215)-824-1300
*Horsham Valley Airways, Inc.	(215)-674-2100 working hours (215)-674-2101 after hours (215)-578-6466 pager
*S. Levy Incorporated (8 to 5) (If no answer call one of the numbers listed below)	(408)-558-1616 (408)-371-6804 (Fax)

⊗

*If activated contact Contracts Department to arrange for payment.

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EXHIBIT 8

EMERGENCY AVIATION SUPPORT INSTRUCTION FORM

___ 1.1 Request for Aviation Support Authorized by:

Title: _____

Name: _____ Signature: _____

___ 1.2 Contact Horsham Valley Airways, Inc.

(215)-674-2100 working hours
(215)-574-2101 after hours
(215)-578-6466 pager

Identify yourself by title and name. Record the date and time and name of the person contacted:

Name: _____

Time and Date: _____ / _____

___ 1.3 Describe the extent of the emergency aviation support needed.

___ 1.4 Provide the Aviation Support Contractor with the location of the pick up and destination.

1.4.1 Record the location and cargo to be picked up, as well as the estimated time of arrival at the pick up site.

(Location)

(Cargo)

(Estimated Time of Arrival)

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EXHIBIT 8

(Continued)

EMERGENCY AVIATION SUPPORT INSTRUCTION FORM

1.4.2 Record the destination of the cargo from Step 1.4.1 and estimated time of arrival.

(Cargo)

(Estimated Time of Arrival)

___ 1.5 Arrangements have been made to deliver the cargo to the pick up site by the estimated arrival time.

___ 1.6 Arrangements have been made to pick up the cargo at the destination by the estimated arrival time.

___ 1.7 Upon completion of emergency aviation requirements, notify the aviation services contractor to terminate services. Record the name of the individual and the time of the notification.

(Name)

Date/Time

Title

ADDITIONAL ASSISTANCE AND NOTIFICATION

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EXHIBIT 8
(Continued)

Oyster Creek Aviation Facility Information Form

1. Airports
 - a. Miller Air Park located west of Toms River on Pinewald-Keswick Road.
2. Heliports
 - a. Onsite heliport is designated as FAA Site Number H-205 and is equipped with a wind sock but no lights.

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EXHIBIT 8A

GENERIC INSTRUCTIONS FOR REQUESTING
ADDITIONAL ASSISTANCE

When requesting additional assistance from outside agencies or other vendors, contractors or utilities the following should be considered as appropriate or if applicable:

1. Provide the requested organization with information pertaining to site admission procedures. i.e. contact the access center for processing personnel to the site and coordinate between OCNCS and the organization.
2. Provide the OCNCS contact name and telephone number of who will coordinate the arrival of requested organization.
3. Identify potential airports for chartered aircraft arrival as requested from the organization.
4. Assist the requested organization with transportation and escort as applicable to the event. i.e. work with the New Jersey State Police to minimize delays for the organization, request clearances and escorts as appropriate.

NOTE

When requesting services from GE Nuclear Energy, BWR Nuclear Emergency support program, it is important not to activate the program during DRILLS. For drills the GE security officer is now authorized to confirm contact with GE Nuclear without requiring a return phone call from the GE Nuclear Energy Duty Manager.

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ADDITIONAL ASSISTANCE AND NOTIFICATION

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EXHIBIT 8A
(continued)

Additional Assistance Request

"This is not a drill - I repeat, This is not a drill"

- or -

"This is a drill - This is a drill"

NOTE

One major source for obtaining assistance is the INPO Emergency Resources Manual which is located in the GSS/SMM office, ESD's office and the TSC.

1. This is _____ At Oyster Creek Nuclear Generating
Name/Title

Station we have declared a _____ at _____ hours
Type of Emergency Time

Oyster Creek request your assistance as follows:

Identify the problem and give a brief description: _____

Identify necessary personnel/equipment needed and request assistance _____

Identify telephone number that can be used by the assisting organization on which
to return follow up information as appropriate _____
Area Code Telephone Number

List the company or agency called for assistance: _____

Follow up with the requested organization as appropriate to ensure an expedient
arrival, refer to the generic instructions in this exhibit.

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EXHIBIT 9

ADDITIONAL ASSISTANCE RESPONSIBILITIES

<u>Expertise Needed</u>	<u>Contact</u>
Operations Management	ESD Assistant - EOF
Engineering Radiological Protection Environmental Controls	TSC Coordinator R.A.C. Environmental Assessment Coordinator
Maintenance Security	OSC Coordinator Security Shift Commander
Safety	OSC Coordinator
Administrative	Gr. Ldr. Admin. - EOF
Communications	OSC Coordinator



An Exelon/British Energy Company

OYSTER CREEK
EMERGENCY PREPAREDNESS
IMPLEMENTING PROCEDURE

Number

EPIP-OC-.25

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25

Applicability/Scope

Applies to work at Oyster Creek

Usage Level

1

Responsible Department

Emergency Preparedness

This document is within QA plan scope
50.59 Reviews Required

Yes No
 Yes No

Effective Date

10-1-01

Prior Revision 24 incorporated the following Temporary Changes:

N/A

This Revision 25 incorporates the following Temporary Changes:

N/A

List of Pages (all pages rev'd to Rev. 25)

- 1.0 to 5.0
- E1-1 to E1-16
- E2-1 to E2-2
- E3-1 to E3-2
- E4-1 to E4-9
- E5-1 to E5-2
- E6-1 to E6-3
- E7-1 to E7-2
- E8-1 to E8-2
- E9-1 to E9-3
- E10-1 to E10-3
- E11-1
- E12-1
- E13-1
- E14-1
- E15-1
- E16-1
- E17-1
- E18-1
- E19-1

**NON-CONTROLLED
THIS DOCUMENT WILL NOT
BE KEPT UP TO DATE
IRMC OYSTER CREEK**

	Signature	Concurring Organization Element	Date
Originator		EP O.C.	9-18-01
Concurred By		Plant Manager	9/18/01
Approved By		Manager Emergency Preparedness	9/20/01

Title
EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.
25

DOCUMENT HISTORY

REV	DATE	ORIGINATOR	DESCRIPTION OF CHANGE
10	06/94	A. Smith	Insert step to make sure breaker on generator is open for testing purposes only.
11	09/94	A. Smith	Revise NRC Exhibit 1B to include NUREG 1471 requirements. Clarify exhibit 4, 4B, 4C for better flow. Exhibit 6 generator operation include manufactures updates for output. Add Exhibit 13 Media Access.
12	02/95	A. Smith	50-54.x requirements added as an exhibit 14 as is in Procedures EPIP-OC-.02 and EPIP-OC-.26. Provide Media Access during Security Driven Events. Assign GPU rep. to assist BNE with Tech. Info. for PAR.
13	07/95	A. Smith	Delete "Bullets" from Communications Req. Correct EPIP-OC-.29 to read EPIP-COM-.45. Update EOF Layout Diagram. Add note clarifying North Gate usage. Update Berkeley RAA Title.
14	12/95	A. Smith	Clarify Authorization Form for request from deviation from requirements.
15	04/96	A. Smith	Remove IDT Terminal Instructions and PCS Data Trent instructions. Remove operating procedure for EOF Back Up Power. Remove EOF Layout Relocate Frisker Adjust exhibit numbers to reflect changes
16	10/96	T. Blount	Change PAR guide & logic diagram to make Evacuation Preferred recommendation, provided direction to perform following notification for Off-site Protective Actions. Deleted reference to AEOF. Remove Ex 13-Procedure deviations, clarified EP Rep's duties.
17	06/97	A. Smith	Reflect recent improvements in technology and incorporate communications activities from EPIP-OC-04 Comm. & Recordkeeping for better procedure flow. Add notes for PAR beyond 10 mile EPZ.
18	10/97	A. Smith	Update Area Codes.
19	05/98	A. Smith	Clarify offsite notifications, clarify frisking at EOF.
20	02/99	A. Smith	EPIP-COM-.44 and EPIP-COM-.45 have been changed to Oyster Creek site specific procedures and the new numbers are EPIP-OC-.44 and EPIP-OC-.45 (reference EP changes 98-021 & 98-022)
21	05/99	A. Smith	Incorporate the new public information process and update Pinelands area load super. phone number.
22	DOS	A. Smith	Change references from GPU or GPUN to OCNCS.
23	11/00	A. Smith	Correct frisker setup instructions.
24	06/01	R. Finicle	Change adds guidance regarding personally convey the PAR Notification to the Senior State Official at the State EOC. Change also includes changing President of the Corporation to Nuclear Duty Officer, and adds individual office/pager numbers. Added new Exhibit 19 PAR Notification.
25	09/01	D. Larsen	Deletes all ref. to Alco Sensor use. Fitness for Duty testing at EOF to be conducted by Site Coord.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25**1.0** PURPOSE

This procedure describes the staffing, activation, and operation of the Emergency Operations Facility (EOF).

2.0 APPLICABILITY/SCOPE

2.1 This procedure shall apply to all AmerGen personnel assigned to the EOF during a Site Area Emergency, General Emergency, or when EOF activation is required by the Emergency Director.

3.0 DEFINITIONS

3.1 None

4.0 RESPONSIBILITIES

4.1 The Emergency Support Director (ESD) will perform or delegate the completion of the ESD's checklist (Exhibit 1 and Exhibit 19).

4.2 The Emergency Support Director Assistant will assist the ESD in completing Exhibit 1 and complete the ESD assistant checklist (Exhibit 2).

4.3 The Group Leader - Radiological and Environmental Controls will complete the Group Leader R&EC checklist (Exhibit 3).

4.4 The Group Leader - Administrative Support will complete the Group Leader Administrative Support checklist (Exhibit 4) and implement the EOF Access Control Checklist (Exhibit 4B).

4.5 The Technical Support Representative will complete the Technical Support Representative checklist (Exhibit 5).

4.6 The Materials Management Coordinator will complete the Materials Management Coordinator checklist (Exhibit 6).

4.7 The Emergency Preparedness Representative will assist the ESD in completing Exhibit 1 and complete the Emergency Preparedness Representative checklist (Exhibit 10).

4.8 The Communications Coordinator will monitor and support/direct Communicator activities in support of the emergency.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

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5.0 PROCEDURE

5.1 Emergency Support Organization (ESO) personnel will report to the EOF when they are notified of the activation of the ESO and perform the responsibilities identified in their assigned exhibits to this procedure and as requested by their emergency supervisors.

6.0 REFERENCES

- 6.1 2000-PLN-1300.01, "OCGS Emergency Plan".
- 6.2 Oyster Creek Emergency Plan Implementing Procedures.
- 6.3 EPIP-OC-.26, The Technical Support Center.
- 6.4 EPIP-OC-.27, The Operations Support Center.
- 6.5 2000-ABN-3200.30, Control Room Evacuation.
- 6.6 1820-IMP-1720.01, Emergency Public Information Implementing Procedure.

7.0 EXHIBITS

- 7.1 Exhibit 1, Emergency Support Director's Checklist
- 7.2 Exhibit 1A, Emergency Support Director Turnover Checklist.
- 7.3 Exhibit 1B, NRC Emergency Response Interface Criteria.
- 7.4 Exhibit 1C, Protective Action Recommendation Logic Diagram for Oyster Creek.
- 7.5 Exhibit 2, ESD Assistant Checklist.
- 7.6 Exhibit 3, Group Leader - Radiological and Environmental Controls Checklist.
- 7.7 Exhibit 4, Group Leader - Administrative Support Checklist.
- 7.8 Exhibit 4A, Emergency Aviation Support Instruction Form.
- 7.9 Exhibit 4B, EOF Access Control Checklist.
- 7.10 Exhibit 4C, Instructions for Source Check of Frisker at EOF.
- 7.11 Exhibit 5, Technical Support Representative Checklist.
- 7.12 Exhibit 6, Materials Management Coordinator Checklist.
- 7.13 Exhibit 6A, Lakewood Microwave Room Emergency Electric Procedure.
- 7.14 Exhibit 7, EOF Communications Coordinator Checklist.
- 7.15 Exhibit 8, EOF Communicator General Duties.
- 7.16 Exhibit 9, Press Release Approval Guidance.

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- 7.17 Exhibit 10, Emergency Preparedness Representative Checklist.
- 7.18 Exhibit 10A, Emergency Response Facility Fitness For Duty Determination Instructions.
- 7.19 Deleted
- 7.20 Exhibit 11, Route to EOF.
- 7.21 Exhibit 12, Emergency Shift Schedule (Sample).
- 7.22 Exhibit 13, Alternate Emergency Response Facilities.
- 7.23 Exhibit 14, Site Access Policy for Media During Emergencies.
- 7.24 Exhibit 15, OC Emergency Communications Log (Sample).
- 7.25 Exhibit 16, Emergency Message Form (Sample).
- 7.26 Exhibit 17, HIFAX Log (Sample).
- 7.27 Exhibit 18, Media Access Briefing Form.
- 7.28 Exhibit 19, PAR Notification Form.

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EXHIBIT 1

Emergency Support Director's Checklist

Initials

- 1.0 Activate the EOF by performing these steps:
- 1.1 Complete Exhibit 1A of this procedure by obtaining a turnover from the ED. Contact the ED in the TSC or Control Room as appropriate.
- 1.2 Confirm that the following functions are available at the EOF (Areas need not be fully staffed to be considered functional):
- Environmental Assessment
 - Technical Support
 - Communications with TSC
 - Offsite Notifications
- 1.3 Ensure that Access Control is maintained to only allow authorized personnel in the EOF.
- 1.4 Once the above steps have been completed, inform the ED that you are ready to assume your position as ESD and will take over responsibility for:
- Approving and directing official notifications to offsite agencies.

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EXHIBIT 1
(continued)

Emergency Support Director's Checklist

Initials

- Approving and directing information releases to the media.

NOTE

ED/ESD approval is not needed for information releases involving boiler plate information only, (e.g., emergency declarations and media center opening).

- Approving and, if possible, personally conveying appropriate Protective Action Recommendations to the Senior State Official at the State EOC.
- Briefing the NRC Site Team Leader and serve as the official point of contact for receiving NRC directives. This includes interfacing with the NRC regarding deviations from license conditions or technical specifications (10 CFR 50.54).

NOTE

Ensure ED advises the ESD when such deviations are planned and the technical experts are consulted to the fullest extent practicable.

NOTE

The ESD may overrule the ED if the ESD believes a higher emergency declaration is warranted.

- _____ 1.5 Announce to the EOF staff that the EOF is activated, and ensure that you or your designee has notified the Nuclear Duty Officer (NDO) office 610-765-5441, pager 610-912-2938.

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EXHIBIT 1
(continued)

Emergency Support Director's Checklist

Initials

- _____ 1.6 Brief the EOF staff including NRC and State representatives (if available) of plant conditions using the EOF public address system. ESD should notify the State Office of Emergency Management of the Plant Status.
- _____ 1.7 Review, as appropriate, Exhibit 1B, NRC Emergency Response Interface.
- _____ 1.8 Ensure that someone is assigned to maintain the ESD's log and track ESD assigned action items.
- _____ 1.9 Review all press releases related to the emergency that have been approved for release by the ED.
- 2.0 ESD Conferences
- 2.1 ESD conferences should be held for information exchange periodically (approximately one every hour) with representatives from the State and NRC and the Group Leader R&EC, Technical Support Representative, Public Information Representative, EP Representative, and other staff as necessary.
- 2.2 While the ESD is in conference, a staff member should be assigned as "in charge" of EOF activities and instructed to interrupt the conference in the event of a major plant change.
- 2.3 Action items resulting from ESD conferences should be logged and tracked, and their disposition should be discussed at future conferences.
- 3.0 EOF Staff Briefings
- 3.1 When major changes in plant status have occurred, the EOF staff should be briefed and status updated.

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EXHIBIT 1 (continued)

Emergency Support Director's Checklist

4.0 Press Releases/Media Site Access

4.1 Press Releases should be issued within approximately one hour from the time that a major plant event has occurred. "Draft" press releases shall have a timely review. Refer to Exhibit 7A for additional guidance.

NOTE

Press releases such as media advisories, emergency reclassifications which merely provide boiler plate information need not have the ED/ESD approval.

Once the Governor has declared a state of emergency, ensure all OCGS press releases are provided to the state representative at the JIC for review.

4.2 If media access to the site is requested, refer to Exhibit 14, "Site Access Policy for Media during Emergencies".

5.0 Onsite Protective Actions

5.1 Determine the status of site accountability (if applicable) from the Group Leader Administrative Support or the ED. Ensure this is logged in ESD's Log.

5.2 Determine if a site evacuation has been ordered and ensure provisions are made for providing site employees with instructions on reporting to work for the next business day. Site evacuation should be logged in ESD's Log.

5.3 Determine if any of the offsite OCGS Facilities are downwind of a radioactive release and provide for their monitoring and protection (e.g., Trailers 300, Oyster Creek Admin. Bldg. and Forked River).

5.4 If non emergency OCGS facilities are within sectors that were ordered to evacuate by the State, then they should be evacuated also.

5.4.1 If OCGS Emergency Facilities e.g. Remote Assembly Area are within sectors ordered to evacuate, direct the Group Leader R&EC to ensure appropriate assessment and protective actions for there locations. They need not be evacuated unless local conditions make it necessary.

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EXHIBIT 1 (continued)

Emergency Support Director's Checklist

5.5 A description of evacuation preplanning for Alternate Emergency Response Facilities is provided in Exhibit 11.

6.0 Changes to Emergency Classifications

6.1 Immediately notify the EOF Communications Coordinator of any changes in emergency classifications and approve the offsite notification form.

NOTE

These offsite notifications must be made within 15 minutes of an emergency declaration.

7.0 Offsite Protective Action Recommendations (PAR)

7.1 At the Site Area Emergency, convene an ESD conference and review the PAR Logic Diagram (Exhibit 1C) in preparation for a General Emergency declaration.

7.2 At the General Emergency, convene an ESD conference and immediately discuss the PAR Logic Diagram (Exhibit 1C). Develop a PAR for appropriate notifications within approximately 15 minutes from the GE declaration and approve the offsite notification form for transmitting the PAR to the State.

7.2.1 Personally provide the Oyster Creek PAR to the Senior State Official at the State EOC (Emergency Operations Center) within 15 minutes of the General Emergency. Use Exhibit 19.

NOTE

Verify that you are speaking to the Senior Official at the State EOC when providing the PAR. Initially the State Dispatcher will be the Senior Officer.

7.3 To the maximum extent practicable, attempt to obtain agreement from the State and NRC on the PAR. However, whether agreement is or is not reached, the Corporation shall communicate its PAR to the State OEM within approximately 15 minutes from the time the GE was declared.

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EXHIBIT 1 (continued)

Emergency Support Director's Checklist

- 7.4 ESD should discuss (time permitting) or inform the ED of the PAR decision. This should not hold up the notification of offsite agencies.
- 7.5 The PAR should not be included in press releases.
- 7.6 The ESD should ascertain from the NJ OEM what "Protective Action" has been implemented off-site. This should be provided to the NRC via the ENS line as required by 10 CFR 50.72 - follow-up notifications.
- 8.0 NRC Interface
 - 8.1 Brief the NRC upon arrival and determine if the Senior NRC person is the Site Team Leader or Director, Site Operations (see Exhibit 1B). This briefing should include the status of the event and information on the structure of the OCGS emergency organization. Request the NRC keep OCGS informed of all substantive information exchanges between the NRC and the state. The OCGS emergency organization is not standard in the industry. Specifically discuss that the ED oversees site related activities, maintains a general cognizance of reactor operations (not detailed), and that while the ESD oversees the whole emergency effort, he concentrates on offsite issues.
 - 8.2 Assign an individual to introduce OCGS personnel to their NRC counterparts in the EOF.
 - 8.3 NRC directives can only be received by the ESD (or in the ESD's absence, the ED) NRC should be requested to provide all directives in writing.
- 9.0 Long-term Recovery
 - 9.1 Refer to Procedure EPIP-OC-.45 for Long-Term Recovery and discuss its implementation at an ESD conference and with the ED.
 - 9.2 If a General Emergency is in effect, OCGS will not de-escalate to a lower level of emergency. The only option is to go into Long-term Recovery and this transition shall not occur until all offsite protective actions have been completed and the State has been informed.

Name _____ Date _____ Time _____

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EXHIBIT 1A

Page 1 of 3

EMERGENCY SUPPORT DIRECTOR TURNOVER CHECKLIST

NOTE

This form may be completed by ESD Assistant/Emergency Preparedness representative and may be used to brief State and NRC Representatives upon their arrival.

EMERGENCY CLASSIFICATION

DATE/TIME OF DECLARATION

UNUSUAL EVENT _____
ALERT _____
SITE AREA EMERGENCY _____
GENERAL EMERGENCY * _____

Reactor Power at time of event _____% BRIEF DESCRIPTION OF THE EMERGENCY

CURRENT PAR STATUS * (Required for General Emergency) _____

STATUS OF ACCOUNTABILITY/ONSITE PROTECTIVE ACTIONS _____

PRESENT STATUS OF PLANT

_____ AT POWER (_____%)
_____ Hot Standby
_____ Hot Shutdown
_____ Cooling down (describe cooldown mode) _____

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EXHIBIT 1A (continued)

Page 2 of 3

EMERGENCY SUPPORT DIRECTOR TURNOVER CHECKLIST

Estimated time to 'STABLE' plant conditions _____ hours
 Did reactor trip? YES - NO
 Did ECCS activate? YES - NO
 Is offsite power available? YES - NO
 Are both Diesel Generators operable? YES - NO
 Are Diesels Running? #1 YES - NO #2 YES - NO
 Are the Station Blackout CT's Available? YES - NO
 Is fuel integrity maintained? YES - NO
 Is containment integrity maintained? YES - NO
 If no, specify _____

Do you suspect there is a release
 (monitored or unmonitored) in progress? NO YES N/A

If yes, specify pathway: _____

Is release UNKNOWN AIRBORNE RELEASE LIQUID RELEASE

Plume dispersion ELEVATED GROUND N/A

Details: _____

Are there any abnormally high inplant radiation levels? YES - NO
 Specify location _____

Are there any personnel injuries? YES - NO
 Provide status _____

Were there any news releases issued? YES - NO
 Specify _____

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EXHIBIT 1A (Continued)

Page 3 of 3

EMERGENCY SUPPORT DIRECTOR TURNOVER CHECKLIST

Are there any open technical issues?

YES - NO

Specify _____

News releases issued ATTACHED

NOTES:

When finished sign below:

Emergency Support Director

Time

Date

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EXHIBIT 1B

NRC EMERGENCY RESPONSE INTERFACE CRITERIA

This is a synopsis of the NRC emergency response process as it applies to OCGS. In essence, directives from the NRC must come from the NRC Director (typically, the NRC Chairman) or from the NRC Director of Site Operations (typically, the NRC Regional Administrator). Such advice or directive can only be communicated to the Emergency Director (the Emergency Support Director once the EOF is activated). If a directive order is issued by the NRC Director or Director of Site Operations, the ED/ESD should request written confirmation which spells out the specific nature of the directive.

While NRC advice may be challenged by the ED or ESD, directives must be complied with.

With respect to Protective Action Recommendations for the public, the NRC may either endorse the OCGS recommendation or opt to recommend a different one. The ED/ESD is encouraged to include the NRC and State representatives in the Protective Action Recommendation discussions in order to arrive at a mutually agreeable recommendation. In the event that the NRC opts to recommend a different recommendation, they will attempt to resolve their differences with the utility prior to recommendations to the state. Their recommendation, like the utility recommendation, will be considered by the State in the development of a Governor directive.

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EXHIBIT 1B (Continued)

NRC EMERGENCY RESPONSE INTERFACE CRITERIA

Upon arrival of the NRC, the ED/ESD should:

- Verify who is the senior NRC person in charge.
- Ask the Senior NRC Person to inform the ED/ESD when the position of Director Site Operations is assumed and whether the responsibility to issue DIRECTIVES is included.
- Request that the NRC keep OCGS informed of all substantive information exchanges between the NRC and the State.
- Request the NRC provide all DIRECTIVES in writing.

SYNOPSIS - NRC EMERGENCY RESPONSE

NOTE

Review the following as time permits and/or if the NRC is expected to respond.

Revision 2 to NUREG 0728, supplemented by NUREG 0845 and NUREG-1471, describes the manner in which the NRC will respond to an incident and provides criteria for making preplanned response decisions. They provide procedural guidance, describe the functions related to NRC emergency response, and define procedures for responding to the following NRC modes of operation.

Each mode defines the scope of NRC activities related to a particular level of emergency response in ascending order of degree of involvement to deactivation.

The various modes are characterized as follows:

1. Normal mode - Normal activities designed to maintain readiness.
2. Standby mode - Regional office activates the Incident Response Center (IRC with an appropriate staff and NRC Headquarters Operations Center staffed by a standby team.

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25EXHIBIT 1B (Continued)NRC EMERGENCY RESPONSE INTERFACE CRITERIA

3. Initial activation - NRC Operations Center is staffed by a response team, the Regional IRC is fully activated and a site team is dispatched under the leadership of the Regional Administrator, normally designated as Director of Site Operations (DSO).
4. Expanded activation - Focus on NRC response operations is shifted to the site. DSO is designated primary spokesman for the NRC and may be empowered with directive authority by the Chairman of the Nuclear Regulatory Commission.
5. Deactivation - Follow-up activities (e.g., reviews, investigation, and recovery operations).

The particular mode assumed by the NRC will be dependent upon licensee event classification and "independent NRC perception of relative severity of uncertainty of accident conditions."

NRC ADVICE

The NRC may offer advice or assistance to the Licensee during an emergency, or may respond to Licensee requests for advice or assistance. This may involve diagnosis of critical problems, development of proposed remedial courses of action, and proposals to implement additional precautionary measures. The NRC is also prepared to direct that certain actions be taken if, after thorough discussion with the Emergency Director (the Emergency Support Director once the EOF is activated) it is decided that such direction is required. In the event that such action is taken by the NRC Director or the NRC Director of Site Operations, the ED/ESD should request written confirmation which spells out the specific nature of the directive. Directives will be communicated directly to the ED/ESD from the NRC Director (NRC Chairman) or from the NRC Director of Site Operations (DSO), typically the Regional Administrator, once appointed and empowered to do so.

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EXHIBIT 1B (Continued)

NRC EMERGENCY RESPONSE INTERFACE CRITERIA

Several important concepts govern the NRC in providing advice, assistance, or direction. They are:

- a. The Licensee is at all times responsible for mitigating the consequences of the incident.
- b. Although the NRC could issue formal orders to the Licensee to take certain measures and to monitor implementation, ". . . licensee continues to make other key operational decisions and to operate and manage the facility . . .".
- c. The NRC must have a single voice when advising or directing the Licensee.
- d. The ED/ESD has the option to accept or challenge NRC advice.

At no time will advice or direction come from both the Director and DSO and the Licensee will always be kept apprised of who is empowered to exercise authority as the NRC Spokesman. All other NRC personnel in contact with Licensee personnel are responsible to make clear that discussions should not be construed as advice or direction but rather as a sharing or gathering of information.

NRC INPUT TO RECOMMEND PROTECTIVE ACTIONS

The NRC responsibility during an emergency, as during normal operations, is to ensure that protection of public health and safety is adequate. One aspect of exercise of this responsibility is to provide Protective Action Recommendations or advice to offsite authorities. This may take the form of an NRC endorsement of a Licensee Protective Action Recommendation or the NRC may opt to recommend additional protective actions. The NRC is not involved in recommending protective actions. However they may get involved if a major problem is identified with the protective actions recommended by the Licensee or protective actions undertaken by the state or local government. Additionally NRC involvement may be requested by state or local officials.

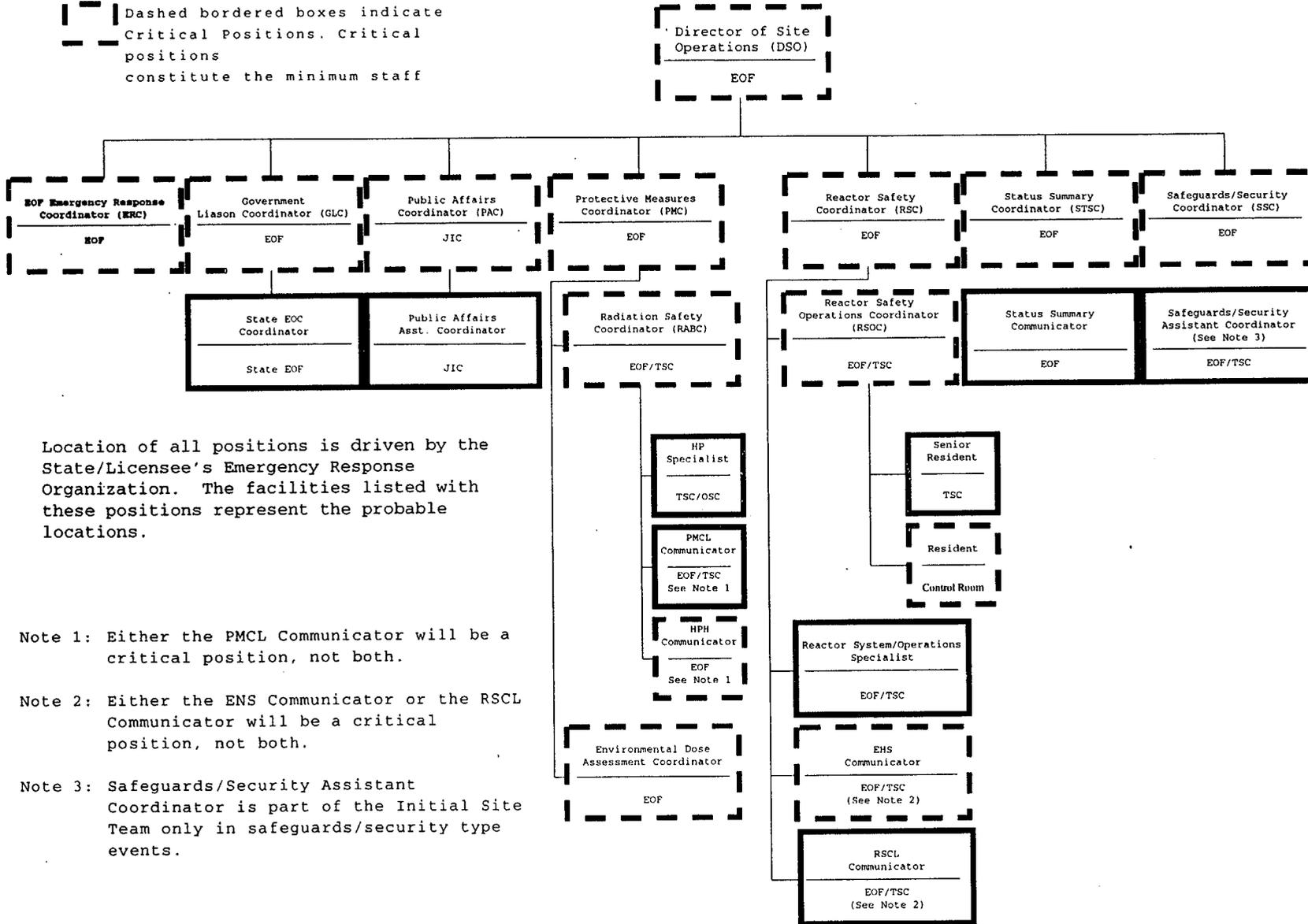
NRC ORGANIZATION

The attachment to the synopsis is provided for your information. This attachment depicts the site team organization and is an extract of NUREG 1471. It defines the number of NRC personnel expected to operate in each facility and shows the lines of communications the NRC expects to use.

Exhibit 1B (continued)

NRC Site Organization - Initial Site Team

Dashed bordered boxes indicate Critical Positions. Critical positions constitute the minimum staff



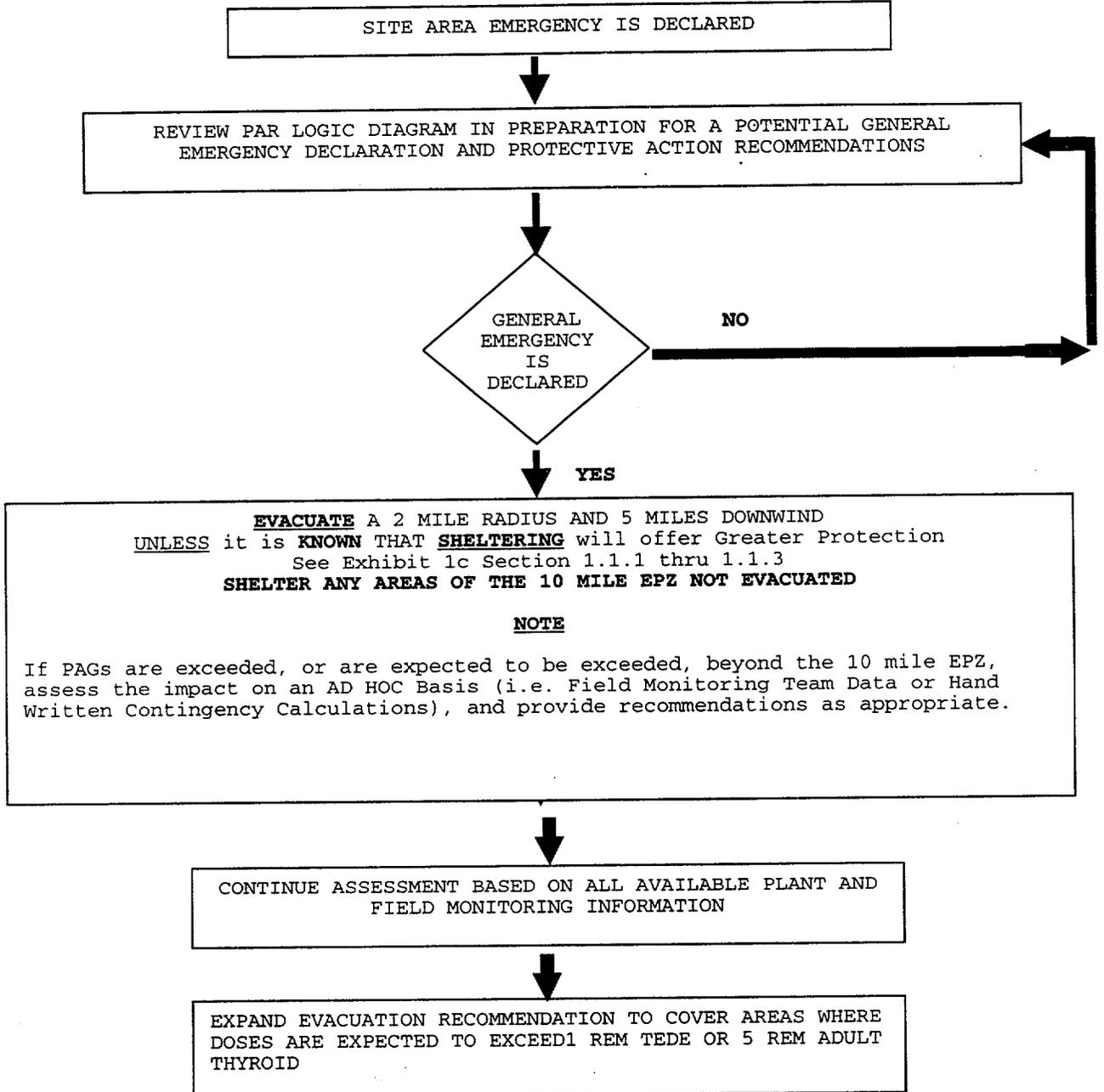
E1-14

Location of all positions is driven by the State/Licensee's Emergency Response Organization. The facilities listed with these positions represent the probable locations.

- Note 1: Either the PMCL Communicator will be a critical position, not both.
- Note 2: Either the ENS Communicator or the RSCL Communicator will be a critical position, not both.
- Note 3: Safeguards/Security Assistant Coordinator is part of the Initial Site Team only in safeguards/security type events.

PAR LOGIC DIAGRAM CHANGE

Exhibit 1c



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EMERGENCY OPERATIONS FACILITY (EOF)

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25EXHIBIT 1c (continued)OFFSIDE PROTECTIVE ACTION RECOMMENDATIONS GUIDE1.0 Offsite

1.1 At the General Emergency, review the Protective Action Logic Diagram and provide PAR's to the State within approximately 15 minutes of declaring the General Emergency.

1.1.1 The guidance provided by the NRC for a Protective Action Recommendation at a General Emergency is **Evacuation 2 miles in 360 degrees and 5 miles downwind. Shelter all other non-affected areas of the 10 mile EPZ.**

NOTE

If PAGs are exceeded, or are expected to be exceeded, beyond the 10 mile EPZ, assess the impact on an AD HOC basis (i.e., Field Monitoring Team Data or hand written contingency calculations), and provide recommendations as appropriate.

1.1.2 Under certain circumstances it is permissible to recommend Sheltering if it is **known** that **Sheltering WILL PROVIDE GREATER PROTECTION.**

1.1.2.1 This would most likely occur only for short (puff) release periods that are less than 1.5 Hrs. (which is substantially shorter than the evacuation time).

1.1.2.2 There must be strong assurance that there is definite control of the release and termination of the release by the positive actions of the emergency responders actions during the release process (such as Containment Venting).

1.1.3 Sheltering may be the protective action of choice, if rapid evacuation is impeded by:
a) severe environmental conditions - e.g. severe weather or floods;
b) physical constraints to evacuation - e.g. inadequate roads

NOTE

The information in 1.1.3 a) and b) **MAY ONLY BE AVAILABLE from previous discussions** with New Jersey Office of Emergency Management or New Jersey Bureau of Nuclear Engineering Personnel.

1.2 During a Site Area Emergency, Protection Action Recommendations should not be immediately necessary, however, the PAR Logic Diagram should be reviewed.

1.3 Offsite Protective actions should not be required during an Unusual Event or Alert.

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EXHIBIT 2

ESD ASSISTANT CHECKLIST

Initials

- _____ 1.0 Upon arrival at the EOF, ensure that steps are being taken to expeditiously activate the EOF and assist the ESD in filling out his checklist.
- _____ 2.0 Ensure that missing positions are provided to the Group Leader Admin. Support so that personnel can be contacted to fill the positions.
- _____ 3.0 Ensure that personnel properly use the EOF name board and have tags displayed to identify the position they are filling.
- _____ 4.0 Provide a briefing to the NRC and State personnel once they arrive.
- _____ 5.0 Review, as appropriate, Exhibit 1B, NRC Emergency Response Interface.
- _____ 6.0 Review and initial press releases as requested by the ESD or Press Release Writer. The review of press releases should be performed for technical accuracy as quickly as possible. Utilize the guidance in Exhibit 9 for areas of content. Do not "editorialize" information.
- _____ 7.0 Request the Group Leader Admin Support or the Communications coordinator to call out additional personnel to provide interface with the NRC if necessary. Other ESD Assistants, Licensing personnel, or Corporate Licensing may be useful in providing information to the NRC.

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EXHIBIT 2
(Continued)

ESD ASSISTANT CHECKLIST

Initials

_____ 8.0 If the ESD leaves the EOF for any reason (e.g., leaves the immediate area of the second floor of the Lakewood facility) assume the Person-In-Charge role until he returns.

NOTE

This does not include assuming those responsibilities that the ESD has assumed from the ED.

_____ 9.0 Assume the point of contact role for any inquiries from Nuclear Energy Institute (NEI) Technical and Regulatory Division or EPRI.

_____ 10.0 Refer to EPIP-OC-.01, "Classification of Emergency Conditions" whenever major plant changes have occurred to determine if an emergency upgrade is warranted.

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EXHIBIT 3

GROUP LEADER - RADIOLOGICAL AND ENVIRONMENTAL CONTROLS CHECKLIST

- _____ 1.0 Evaluate the need for personnel frisking at the EOF and notify the Group Leader Adm. Support.
- _____ 2.0 Start a Group Leader R&EC log.
- _____ 3.0 Confirm that the EACC is staffed and operational.
- _____ 4.0 Establish communications with the RAC.
- _____ 5.0 Review, as appropriate, Exhibit 1B, NRC Emergency Response Interface.
- _____ 6.0 Request the Group Leader Admin Support or the Communication Coordinator to call out additional personnel to provide interface with the NRC if necessary. Other Group Leader R&EC's, Licensing personnel, or Corporate Licensing may be helpful in providing information to the NRC.
- _____ 7.0 Ensure that all Radiological Control personnel use the tag board.
- _____ 8.0 Initiate the development of a watchbill for your organization that will support the emergency on a 24 hour/day basis using Exhibit 12 and forward to the Group Leader Admin Support.
- _____ 9.0 Direct the EAC to supply you with dose projections and field monitoring team results as applicable.
- _____ 10.0 Be prepared to brief the ESD on all radiological conditions and review the PAR Logic Diagram (Exhibit 1C) in preparation for PAR discussions.

NOTE

Should it be necessary to evacuate the areas containing the RAA (NNW 5 - 10 miles) consider appropriate protection for personnel at the facility. This may consist of increased habitability.

NOTE

If problems are encountered with emergency telephones, contact the EOF Communications Coordinator.

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25EXHIBIT 4GROUP LEADER - ADMINISTRATIVE SUPPORT CHECKLISTInitials

- _____ 1.0 Maintain awareness of security events and Materials Management Coordinator Activities (i.e., procurement of transportation, equipment).
- _____ 2.0 Assign an individual to implement exhibit 4B, EOF Access Control Checklist.

NOTE

If problems are encountered with emergency telephones, contact the EOF Communications Coordinator.

- _____ 3.0 Ensure all Admin Support personnel use the tag board.
- _____ 4.0 Assist EOF Coordinators and Group Leaders in:
- Filling personnel vacancies (via Security).
 - Developing shift schedules.
 - Coordinating with offsite support.
 - Obtaining needed reference material (i.e., INPO Resource Manual, Plant Prints, Technical Specifications, etc.).

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EXHIBIT 4
(Continued)

GROUP LEADER - ADMINISTRATIVE SUPPORT CHECKLIST

Initials

- _____ 5.1 Assist NRC in implementation of their work area at EOF by providing the following items (as needed):

NOTE

THIS APPLIES DURING EMERGENCIES. DO NOT PERFORM THIS FUNCTION DURING DRILLS/EXERCISES UNLESS INSTRUCTED BY THE DRILL CONTROLLER.

- Use of facsimile and Xerox machines.
- Additional office space in building where available.
- Office supplies.

- _____ 6.0 Direct the efforts of the Administrative Support staff in the administrative and logistic support of the Emergency Response Organization. Including, but not limited to:

- 6.1 General administration.
- 6.2 Personnel administration and accommodations.
- 6.3 Outside plant support.

NOTE

If diesel fuel is needed for the site due to emergency conditions (e.g. hurricane) and can not be obtained through normal commercial suppliers, contact the OEM Rep. at the EOF or the NJ Office of Emergency Management (OEM). See EPIP-OC-.06 for the number.

- 6.4 Commissary/Food Logistics.
- 6.5 Human Resources/Paychecks.
- 6.6 Aviation Support (Exhibit 4A).

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EXHIBIT 4 (continued)

GROUP LEADER - ADMINISTRATIVE SUPPORT CHECKLIST

Initials

- _____ 7.0 Develop a shift schedule for your organization. (Exhibit 12)
- _____ 8.0 Notify the ESD Assistant when the facility is functionally staffed with groups as outlined below. Collect, coordinate and maintain shift staffing schedules (Exhibit 12) prepared by the following group leaders:
- _____ 8.1 EOF Communications Coordinator.
- _____ 8.2 Technical Support Representative.
- _____ 8.3 Group Leader Radiological and Environmental Controls.
- _____ 8.4 Environmental Assessment Coordinator.
- _____ 8.5 Material Management Coordinator.
- _____ 8.6 PI Tech Rep/EOF.
- _____ 8.7 Emergency Preparedness Representative.
- _____ 9.0 If necessary, provide support to the Communications Coordinator.
- _____ 10.0 Function as point of contact for ANI/INPO.
- _____ 11.0 Function as Person-In-Charge if asked and both the ESD and ESD Assistant must leave the (2nd floor of the Lakewood facility) EOF.
- _____ 12.0 If site access is required by personnel not currently badged at OCGS:
- _____ 12.1 Using the Site Confidential Phone List, contact the Technical Training Manager or designee for O.C. Inform individual of the circumstances and request provisions be made to accommodate emergency training.
- _____ 13.0 Ascertain from the Security Shift Commander and inform the ESD on the status of accountability and/or site evacuation, if and when declared.
- Establish telephone and radio communications with Site Security.
- _____ 14.0 If any personnel are injured onsite, keep the ESD informed. All official notifications are done by the Medical Department.

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EXHIBIT 4 (continued)

GROUP LEADER - ADMINISTRATIVE SUPPORT CHECKLIST

Initials

- _____ 15.0 Documentation collected from center coordinators.
- Communicator Log Sheets.
 - Emergency Message Forms.
 - Facsimile Machine Transmitted Documents.
- _____ 16.0 Emergency Center restored.
- Procedures returned.
 - Prints returned.
 - Office supplies returned.
 - Computers, lights and other equipment turned off.
- _____ 17.0 Center returned to an orderly Condition.
- Clean off status boards.
- 18.0 Report the EOF secured to the Emergency Support Director.

Signature _____ Date _____ Time _____
Group Leader Administrative Support

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EXHIBIT 4A

EMERGENCY AVIATION SUPPORT INSTRUCTION FORM

Initials

_____ 1.1 Request for Aviation Support Authorized by:

Title: _____

Name: _____ Signature: _____

_____ 1.2 Contact Horsham Valley Airways, Inc.

(215) 674-2100 working hours

(215) 674-2101 after hours

(215) 578-6466 pager

Identify yourself by title and name. Record the data and time and name of the person contacted:

Name: _____

Time and Date: _____/_____

_____ 1.3 Describe the extent of the emergency aviation support needed.

_____ 1.4 Provide the Aviation Support Contractor with the location of the pick up and destination.

1.4.1 Record the location and personnel/cargo to be picked up, as well as the estimated time of arrival at the pick up site.

(Location)

(Personnel/Cargo)

(Estimated Time of Arrival)

Title

EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 4A (Continued)

EMERGENCY AVIATION SUPPORT INSTRUCTION FORM

Initials

1.4.2 Record the destination of the cargo from Step 1.4.1 and estimated time of arrival.

(Cargo)

(Estimated Time of Arrival)

_____ 1.5 Arrangements have been made to deliver the cargo to the pickup site by the estimated arrival time.

_____ 1.6 Arrangements have been made to pick up the cargo at the destination by the estimated arrival time.

_____ 1.7 For additional emergency aviation support, repeat Steps 1.2 through 1.6 recording conversation using the Telephone and Communications Logsheet.

_____ 1.8 Upon completion of emergency aviation requirements, notify the aviation services contractor to terminate services. Record the name of the individual and the time of the notification.

Oyster Creek Aviation Facility Information Form

1. Airports

- a. Miller Air Park located west of Toms River on Pinewald-Keswick Road.
- b. Lakewood Airport located on Rt. 528 Southeast of Lakewood.

2. Heliports

- a. Onsite heliport is designated as FAA Site Number H-205 and is equipped with a wind sock but no lights.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 4B

EOF ACCESS CONTROL CHECKLIST

Initials

- _____ 1.0 Establish an Access Control area at the main entrance of the EOF/JIC.
- _____ 2.0 Ensure all entrances other than the main entrance to the EOF/JIC are locked. Post the locked doors of the JIC with the signs available in the main hallway closet, when time and resources permit.
- _____ 3.0 Activate and reset the alarm system. The power switch is inside the closet in the hallway by the entrance to the Auditorium (JIC Briefing area).
- _____ 4.0 Establish an access log. Allow only authorized personnel to enter the EOF or JIC.

NOTE

Authorized personnel are: Employees with Employee Identification Card, Federal and State Emergency Response personnel with proper identification. The duty roster may be used for guidance. If personnel other than those on the roster request entry, you must get authorization from the Group Leader Admin. Support or the Emergency Preparedness Representative.

NOTE

If unauthorized personnel attempt to gain access to the EOF, the individual assigned access control should contact the OEM Representative at the EOF or the Lakewood Police Dept. at (732) 363-0200 and request assistance.

- _____ 5.0 Source check the frisker stored in the EOF using the instructions in Exhibit 4C. After source checking the frisker, place it at the entrance of the EOF with the range switch set for 500 CPM full scale. Hand and foot frisks should be required until the Group Leader R&EC arrives, and confirms or discontinues the need for frisking. Otherwise, when communications are established call the RAC at 609-971-4156 and ask if frisking is required.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 4B
(Continued)EOF ACCESS CONTROL CHECKLISTInitials

- _____ 6.0 If you are notified by an individual that they have consumed an alcoholic beverage within the past five (5) hours or believe an individual should be tested for Fitness for Duty, notify the Emergency Preparedness Representative.
- _____ 7.0 Forward this completed form to the Group Leader Administrative Support.

Signature _____ Date _____ Time _____

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 4CINSTRUCTIONS FOR SOURCE CHECKS OF FRISKER AT EOF

The frisker is located in the EOF next to Public Information Desk. The check source is located in a lock box above the frisker.

Initials

- _____ 1.0 Verify with the Gr Ldr R & EC that frisking is required at the EOF if the Gr Ldr is available, otherwise setup the frisking station.
- _____ 2.0 Check calibration sticker and ensure that the current date is before the "Calibration Due Date".
- _____ 3.0 Ensure the frisker is plugged into 110V AC outlet.
- NOTE

The frisker will operate on battery power if no 110V AC is available.
- _____ 4.0 Check the frisker cable connections secure.
- _____ 5.0 Turn selector knob to "BATT" (battery) position and check that meter reads in BATT OK range then place selector knob in on position. Assure AC light is on.
- _____ 6.0 Unplug the AC Power, Take Frisker to Supply Closet.
- _____ 7.0 Turn selector knob to the highest position, place probe directly over the source and wait 30 to 60 seconds for meter to respond. If it does not, contact Group Leader R&EC for direction.
- _____ 8.0 Turn selector knob back to X1 position.
- _____ 9.0 Relocate the frisker to the EOF entrance to be used for personnel monitoring, as appropriate, with existing conditions.
- _____ 10.0 When the frisker is no longer needed, or the EOF is deactivated, return the frisker to EOF, turn selector knob to "OFF" and plug the frisker into 110V AV electrical outlet to maintain a charge on the batteries.

Title
EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 5

TECHNICAL SUPPORT REPRESENTATIVE CHECKLIST

Initials

- _____ 1.0 Start a Technical Support Representative log.
- _____ 2.0 Ensure all Tech Support personnel use the tag board.
- _____ 3.0 If additional personnel are needed for technical reasons or NRC interface, request the Group Leader Admin Support to call out personnel. Tech Support staff from other teams, Licensing personnel, or Corporate Licensing may be helpful in providing information to the NRC.
- _____ 4.0 Monitor the (01) Conference Line ED/OPS Headset to keep abreast of Plant conditions. This line is not to be used for communicating Engineering questions, concerns or discussions. Engineering tasks should be communicated over other EP lines or alternate lines as appropriate.
- _____ 5.0 Initialize the Plant Computer System Terminal and Display Data on center screen. Operating aids for the projector are at the projector.
- _____ 6.0 Ensure the computer is on next to the projector stand in center. This computer is also connected to the projector and can display other information as desired, such as logs, action items, etc.
- _____ 7.0 Ensure the PPM Computer is on and displaying appropriate tables as requested.
- _____ 8.0 Review, as appropriate, Exhibit 1B, NRC Emergency Response Interface.
- _____ 9.0 If problems are encountered with emergency telephones, contact the EOF Communications Coordinator.
- _____ 10.0 Verify that prints, technical manuals, reference materials, etc., are available in the Technical Support area.
- _____ 11.0 Initiate the development of a watchbill for your organization that will support the emergency on a 24 hour/day basis using Exhibit 11 and provide to the Group Leader Admin. Support.

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EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 5 (continued)

TECHNICAL SUPPORT REPRESENTATIVE CHECKLIST

Initials

- _____ 12.0 When the BNE arrives, establish an information exchange pathway with them. Provide known current plant status. Ensure communications are clear and precise. It is important to answer all BNE questions concerning plant status, release pathway etc. in a timely fashion. The ESD should be made aware of any request that can not be met in a timely fashion so that the appropriate contacts can be made to answer the question.
- _____ 13.0 Be prepared to advise the ESD on any plant or technical information which may be needed and review the PAR Logic Diagram (Exhibit 1C) and obtain data necessary to answer PAR questions in advance of PAR discussion.
- _____ 14.0 Obtain additional technical support (as requested) for the Emergency Response Organization through contact with the Corporate Engineering dept. personnel. Call-out additional assistance through use of the Engineering dept. call-out list.
- _____ 15.0 Review the appropriate press releases for technical accuracy, as quickly as possible, when requested by the PI rep. or ESD. Utilize the guidance in Exhibit 9A as a reference.
- _____ 16.0 Forward this completed form to the EOF Communications Coordinator.

Signature _____ Date _____ Time _____

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 6MATERIALS MANAGEMENT COORDINATOR CHECKLISTInitials

- _____ 1.0 Access the Automated Materials Management System (AMMS).
- _____ 2.0 Initiate the development of a watchbill for your organization that will support the emergency on a 24 hour/day basis using Exhibit 12 and provide to the Group Leader Admin. Support.
- _____ 3.0 Be prepared to place the EOF microwave system backup generator in service using Exhibit 6A when directed by the ESD.

Signature _____ Date _____ Time _____

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 6ALAKWOOD MICROWAVE ROOMEMERGENCY ELECTRIC PROCEDURE1.0 PURPOSE

The purpose of this procedure is to provide the necessary steps to provide an emergency electric power supply for the microwave radio equipment and base station radio equipment located at the Lakewood facility.

NOTE

The microwave communications system will function for up to eight hours after a loss of power on its batteries. Before connecting the portable generator, attempt to contact tele-communications technicians from the Larrabee Shop, phone number (732) 370-7242. During off hours contact the Pinelands Area Load Supervisor at (973) 455-8274 and request that technicians be called out to connect the generator. The tele-communications supervisor may also be paged at (973) 203-8164.

2.0 PROCEDURE

- 2.1 Move the portable emergency generator from the boiler room to the rear of the building; the generator should remain outside the building and be within close proximity of the microwave room. The key for the boiler room must be gotten from the key cabinet in the EOF. The key for the lock on the generator security chain is located on the "Emergency Backup Generator Supplies" board located in the microwave room.
- 2.2 Fill the generator with gas. Gas containers and gas can be found in the "Flammable Fuels" cabinet located in the Line Department's fenced-in storage enclosure. Note that gas is also available at the outside gas pumps which are also powered by a backup generator.
- 2.3 On the generator, set the Voltage Selector to the "120V/240V" position.
- 2.4 On the generator, set the AC Circuit Breaker to the "OFF" position.
- 2.5 On the two battery charger/eliminators, set the Power Switches to the "OFF" position.

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EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 6A
(Cont'd)

LAKWOOD MICROWAVE ROOM
EMERGENCY ELECTRIC PROCEDURE

- 2.6 Disconnect the base station radios power cords.
- 2.7 Disconnect the two power cords for the battery charger/eliminators.
- 2.8 Select one of the battery charger/eliminators for use. Only one is required to supply the necessary power for the microwave equipment.
- 2.9 On the selected battery charger/eliminator open the front panel by loosening the two top screws. Set the battery charger/eliminator input source switch to operate at "240 Volts".
- 2.10 Connect the two extension cords to the generator and the appropriate equipment. The extension cords are located on the "Emergency Backup Generator Supplies" board located in the microwave room. The "120 Volt" extension cord is for the base station radios; the "240 Volt" extension cord is for the one selected battery charger/eliminator which will power the microwave equipment.
- 2.11 Start the generator by turning the ON/OFF switch to the "ON" position and pulling the starter rope. A choke is also available and may have to be used. See the generator operator manual for additional operating instructions.
- 2.12 On the generator, turn the AC Circuit Breaker to the "ON" position.
- 2.13 On the selected battery charger/eliminator, set the POWER switch to the "ON" position.
- 2.14 The microwave equipment and the base station radios are now back in operation powered the emergency backup generator.
- 2.15 To ensure adequate cooling for the microwave room, keep the door open and apply forced ventilation via electric fan. The fan may be plugged into the extension cord used by the radios.

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EXHIBIT 7

EOF COMMUNICATIONS COORDINATOR CHECKLIST

INITIALS

- _____ 1.0 Report to the ESD Assistant, monitor and support/direct communicator activities in support of the emergency.
- _____ 2.0 Ensure that sufficient communications capability exists to function satisfactorily. Report phone problems to the TSC Communications Coordinator who will initiate repairs.
- _____ 3.0 Verify all computers are running and displaying the appropriate information.
- _____ 4.0 Set the EOF clock to agree with the time displayed by the PCS. (During drills ask the controller). Maintain a communications log, recording significant communications related events. Utilize the PC if available, or other means of recording information.
- _____ 5.0 Ensure all communications personnel use tag board.
- 6.0 Call out additional personnel if required.

NOTE

For call out of Duty Roster positions contact Security Shift Commander. For additional staff contact Group Leader Admin Support. If he is not available, use normal department call out methods.

- _____ 7.0 Assign responsibilities to Communicators for:
- Notifications to offsite agencies (EPIP-OC-.03) as appropriate.
 - Maintaining ESD log and ESD Action Items using a PC or other means as appropriate or available.
 - Status boards if needed or appropriate.

Title
EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 7
(continued)

EOF COMMUNICATIONS COORDINATOR CHECKLIST

INITIALS

_____ 8.0 When the ESD activates the EOF, contact the ECC Communications Coordinator and assume Off-site notification responsibilities unless directed not to do so. Request all completed off-site notifications checklists and station status checklists be faxed, so that there is a clear understanding of which notifications have been made from the ECC.

Time of Transfer: _____

ECC Communications Coordinator: _____
Name

_____ 9.0 Initiate the development of a watch bill for your organization that will support the emergency on a 24 hour/day basis. Refer to Exhibit 12.

_____ 10.0 Upon termination of the emergency ensure that communications equipment and supplies are replaced and returned to a ready status upon deactivation of the EOF.

_____ 11.0 Upon termination of the emergency, ensure those agencies previously notified in EPIP-OC-.03 have been advised of the termination.

_____ 12.0 Forward all completed logs and records to the Emergency Preparedness Department.

Signature: _____ Date: _____
EOF Communication Coordinator

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 8EOF COMMUNICATOR GENERAL DUTIES

- 1.0 Report to EOF Communications Coordinator.
- 2.0 Receive and direct incoming calls to requested positions.
- 3.0 Complete outgoing calls as directed by Emergency Management.
- 4.0 Direct outgoing messages to appropriate facilities.
- 5.0 Maintain telephone log and/or message log current.
 - 5.1 Communications logs are stored at the communicator's duty station via the PC or book. Alternately, Exhibit 15 may be used.
 - 5.2 The following items should be recorded:
 - All significant telephone conversations (e.g.: 08:40-ESD called re Status of OSC Team #8)
 - Date and time of emergency declarations
 - Notifications of offsite agencies
 - Incoming fax transmissions
 - Plant status prior to and at the time of emergency declarations
 - Logging and routing of incoming message forms
 - Major actions requested and major actions performed (by whom)
 - Significant information (e.g., Protective Action Recommendations, requests for assistance, etc.)
 - Communications with offsite agencies
- 6.0 Collect all paper records (Ensure records have been completed as appropriate) and turn over to EOF Communications Coordinator for review.
- 7.0 Report telecommunications problems to EOF Communications Coordinator.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 8
(continued)

EOF COMMUNICATOR GENERAL DUTIES

- 8.0 Perform offsite notifications in accordance with EPIP-OC-.03 as directed by EOF communications Coordinator.
- 9.0 Relay requests.
- 9.1 Verbal requests for engineering information (TSC) should be logged. Request may be followed up with written communications over the fax.
- 9.2 When transmitting a written request:
- transcribe it (as necessary) onto the Emergency Message Form (Exhibit 16)
 - complete all spaces on the form
 - message number (Communicators may assign message numbers to correspond with individual Communicator's log but must reserve the Message Number Line for the number assigned by Plant Status Update Line Communicator).
 - to whom directed
 - to center directed
 - "from" person
 - "from" center
 - Completed form should be faxed to the appropriate center. The reply may be stapled to, or transcribed onto the same message form.
 - Number and log each fax transmission using Exhibit 17.

NOTE

Number outgoing transmissions sequentially regardless of the type of transmission. Use location designator as part of sequential number, i.e. EOF-001, EOF-002, etc.

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EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 9

PRESS RELEASE APPROVAL GUIDANCE

- 1.0 Press releases should be issued within approximately one hour from the time that a major plant event has occurred. Press releases shall include the time that the information is current and be written in accordance with the following guidelines.
- 2.0 The following categories of information should be included in press releases.
- a. Level of Emergency
This is simply identifying which one of the four emergency levels was declared.
 - b. Basis for Emergency Declaration
This should be a simplified description of the plant condition which produced the emergency action level (e.g., a leak of radioactive water within the plant building).
 - c. Operational Status of Plant
A simple description of plant status at the time of the emergency declaration (e.g., OCGS was operating at 100% power when the leak was discovered, however, the plant is currently reducing power).
 - d. Company/Government Interface
This is intended to inform the public that OCGS has notified and is working closely with government officials so that public confidence and company credibility can be increased.

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EXHIBIT 9
(Continued)

PRESS RELEASE APPROVAL GUIDANCE

e. Corrective Actions

This should be a non-technical description of what plant personnel are doing to correct the problem. It may include such language as "attempts are being made to stop the leak" or "plant personnel are investigating the cause of the leak."

f. Offsite Impact

A statement which simply assesses what impact this event may have on the environment. This is intended to provide factual information on offsite radiological conditions (e.g., a radioactive release is in progress, however, environmental monitoring teams have not detected any radiation levels offsite in excess of normal background).

The initial press release should include all or part of the above information since time is of the essence. However, at the very least it should contain items a-e above. (pre-approved boiler plate news releases are contained in Procedure 1820-IMP-1720.01, Attachment 1)

3.0 In addition to the above, the following guidance will be used in issuing press releases:

- Speculation, dose projections and Protective Action Recommendations should not be included in press releases.

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EXHIBIT 9
(Continued)

PRESS RELEASE APPROVAL GUIDANCE

- All press releases must be approved by the ESD, except the press release announcing the opening and location of the Joint Information Center when it is activated. Operational and radiological review and concurrence by the ESD Assistant and Group Leader R&EC may be appropriate if the press release has radiological or operation details.

NOTE

For security related events, Press releases containing potential Safeguards information are to be reviewed by the Security Coordinator.

Original initialed copies are to be retained for records. Exceptions to this are limited to press releases with boiler plate information only (e.g., pre-approved boiler plate news releases are contained in Procedure 1820-IMP-1720.01, Attachment 1) which may be issued without prior review and approval. Once the Governor has declared a "State of Emergency" all OCGS Press Releases shall be provided to the State Police representative in the Joint Information Center for review prior to final issuance. Changes made as a result of this review should be communicated to the ESD.

- Press releases will be reviewed expeditiously in order to support timely issuance.
- Press releases should avoid technical terms (e.g., plant names) and jargon (e.g., trip) and should be written as simple as possible. For example, Iso Condenser could be referred to as a heat removal process from the reactor.

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EXHIBIT 10

EMERGENCY PREPAREDNESS REPRESENTATIVE CHECKLIST

Initials

- _____ 1.0 Ensure that EOF communications links and information displays are properly set up and functioning.
- _____ 2.0 If requested, assist the ESD in completing Exhibit 1.
- _____ 3.0 Ensure that proper information channels have been set up with BNE and NRC representatives if necessary.
- _____ 4.0 Initiate a watchbill for your position that will support the emergency on a 24 hour/day basis using Exhibit 12 and forward to the Group Leader Admin. Support.
- _____ 5.0 Ensure that all EOF personnel have used the tag board.
- _____ 6.0 Support the ESD by providing information on:
- 1. The Emergency Plan implementation.
 - 2. On Site, Off Site and State Emergency Response facilities. Refer to the NJ State RBRP and applicable procedures (SOP's) Provide interpretation/conversion of PAR Keyhole sectors and related NJ-OEM used Emergency Response Areas (ERPA's) - (SOP-305).
 - 3. Communications abilities, means and methods. Initiate ESDs on the PC in Conf. area next to "Large Screen" TV.
 - 4. Personnel and resources availabilities.
 - 5. Procedure/Plan requirements.
- _____ 7.0 When requested by the ESD, ensure Fitness for Duty requirements are met in accordance with Exhibit 10A and 10CFR Part 26.
- _____ 8.0 Approve access for those who are not badged or on the approved access list.
- _____ 9.0 Ensure the Communications Coordinator collects completed checklists from all EOF personnel when time permits and forwards them to you.

Signature _____

Date _____

Time _____

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EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 10A

EMERGENCY RESPONSE FACILITY

FITNESS FOR DUTY DETERMINATION INSTRUCTIONS

NOTE

The Fitness for Duty rule applies to all Company employees (including contractors and vendors) granted unescorted access to the protected area or who are required by position or name to report to the EOF. These instructions address their evaluation for utilization in an emergency only. All "for cause" evaluations must be conducted by the Medical or Security Department.

Scope:

In accordance with 10 CFR Part 26, Fitness for Duty, individuals responding to an emergency who have consumed alcohol within the previous five hours but believe that they are fit for duty shall inform the Emergency Support Director and receive an evaluation. Contractor/vendor personnel shall be asked if they have consumed alcohol within the previous 5 hours. If the answer is yes, an evaluation shall be conducted.

Instructions:

The Emergency Support Director shall direct the Emergency Preparedness Representative to contact On-Duty Security Shift Supervisor to arrange for testing.

NOTE

Extra copies of Exhibit 10B are kept with the instrument.

Based on the results of the test, perform the following:

- 1) BAC 0.01% or less

Allow the individual to work in the facility.

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EXHIBIT 10A
(Continued)

EMERGENCY RESPONSE FACILITY

FITNESS FOR DUTY DETERMINATION INSTRUCTIONS

- 2) BAC greater than 0.01% but less than 0.04%

Allow the individual to work in the facility. Re-test the individual approximately every thirty minutes to determine the maximum BAC. If the maximum BAC is equal to or greater than 0.04%, refer to Step 3. If less than 0.04%, no further action is required.

- 3) BAC equal to or greater than 0.04%

If determined that the individuals unique knowledge or skills are required, that Individual shall only be permitted to work with permission of the Site Director, (or in his/her absence, his/her designee), Emergency Support Director, Emergency Director, or Chief Nuclear Officer only after satisfactory assurance, that the individual is capable of performing his/her duties. Remind the Emergency Support Director that if this individual is needed to work, he/she must be escorted at all times. Arrangements for testing should be made as soon as possible.

NOTE

Individuals not "ON CALL" who report to their Emergency Response Facility and test equal to or greater than 0.04 percent BAC are not subject to disciplinary action.

- 4) Ensure the individual who tested equal to or greater than 0.04 percent, if not needed, is not permitted to drive home. Provide a place for the individual to rest or contact Group Leader - Admin Support to arrange for transportation.
- 5) Be alert for any individual that exhibits aberrant behavior or smell of alcohol. Test these individuals in accordance with this exhibit. If aberrant behavior cannot be attributed to a positive BAC reading, ask the Group Leader - Admin Support to contact the Security Department for further action.

Title

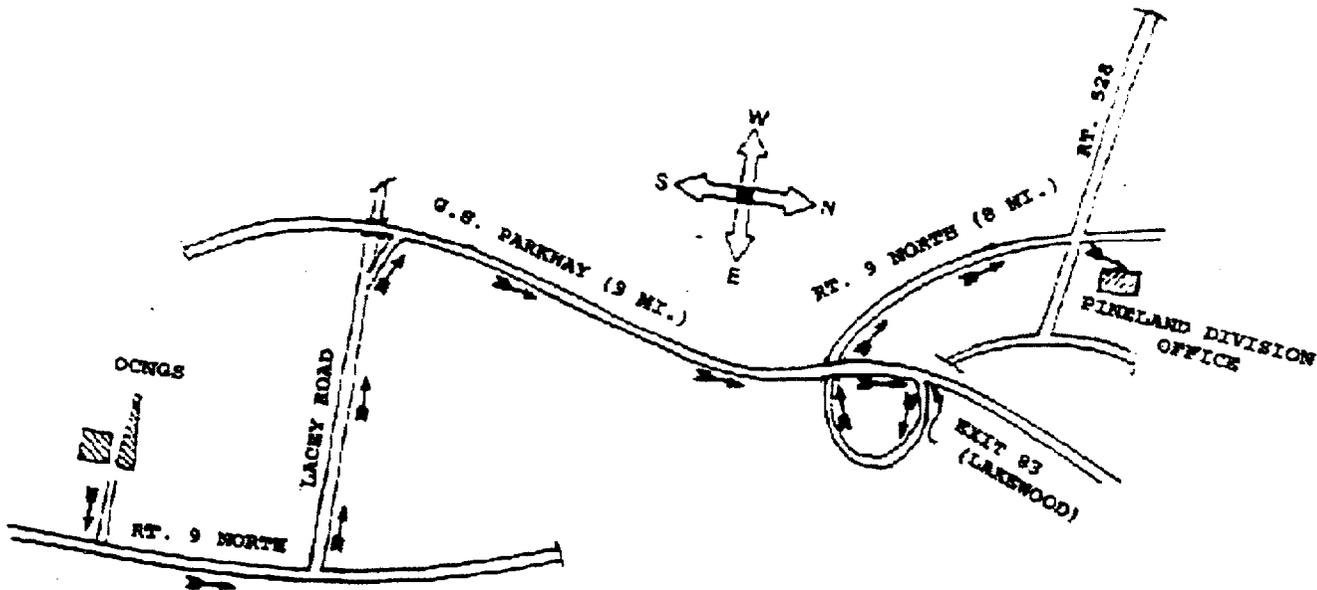
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EXHIBIT 11
ROUTE TO EOF(PINELAND DIVISION OFFICE)

1. Take Route 9 north to Lacey Road.
2. Make left on to Lacey Road and travel west to the Parkway North entrance which will be on your right.
3. Take Garden State Parkway North to exit 83 (Lakewood).
4. Follow jug handle to Route 9 North. (An AT&T microwave tower is located in the center of the jug handle.)
5. Take Route 9 North.
6. The EOF (Pineland Division Office) is on the right about 500 ft. past the light at the intersection of Routes 9 and 528.



Title
EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 12

Page __ of __

SAMPLE

DATE:
EMERGENCY SHIFT SCHEDULE

GROUP (eg. Admin.):

TIME:	SHIFT 1	SHIFT 2	SHIFT 3
BEGIN			
END			

	NAME	NAME	NAME
POSITION #			
P H O N E	HOME #		
	WORK #		
	BEEPER #		
POSITION #			
P H O N E	HOME #		
	WORK #		
	BEEPER #		
POSITION #			
P H O N E	HOME #		
	WORK #		
	BEEPER #		
POSITION #			
P H O N E	HOME #		
	WORK #		
	BEEPER #		

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25EXHIBIT 13ALTERNATE EMERGENCY RESPONSE FACILITIES

This exhibit provides for a description of evacuation preplanning for Alternate Emergency Response Facilities as follows:

1. Control Room/ECC - Evacuation of Control Room - the Operators control the plant from remote shutdown panels and the GSS directs plant operations from the TSC. All other ECC IREO members are integrated into the TSC organization. (Refer to 2000-ABN-3200.30 for specific direction).
2. OSC - Evacuation of OSC - all OSC personnel are evacuated to the SOSC which is located in the rear of the TSC. (Refer to EPIP-OC-.27 for specific direction.)
3. TSC - Evacuation of TSC - the ED support staff which includes the ED, ED Assistant, RAC, RASE, and PI Rep. evacuate to the Control Room (ECC). The Tech Support staff which includes the TSC Coordinator, TSC Engineers, Communication Coordinator, Communicators and the Tech Assistant evacuate to the OSC. The Core Engineer would initially report to the Control Room, but if his services are not needed, he will be sent to the OSC. (Refer to EPIP-OC-.26 for specific direction).
4. Remote Assembly Area - Evacuation of RAA's - if the Forked River Bldg. 14 RAA is not available then relocate to the Berkeley Customer Operations Center and vice versa.
5. Emergency Assembly Area - The EAA may be redirected to the Forked River Assembly Area or to the Remote Assembly Area at Berkeley Line as directed by management. In this case Site Accountability is conducted as personnel exit the site.
6. EOF - There are no backup facilities for the EOF because it is remote from the site and it is unlikely that a nuclear related incident would affect both the plant and this center.

Title

EMERGENCY OPERATIONS FACILITY (EOF)

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Exhibit 14

SITE ACCESS POLICY FOR MEDIA DURING EMERGENCIES

Providing reasonable site access to the media during a plant emergency is in the best interest of OCGS and the public.

Responsibility for approving site access rests with the Emergency Support Director, or if the EOF is not activated, with the Emergency Director.

For purposes of media access to the site during an emergency, the same industrial safety and security standards and requirements that apply to non-essential employees will be applied to the media.

Communication Dept. Responsibilities

Requests for media access will be made to the ESD or ED by the Public Information Duty Representative or the Media Center Lead.

Communications will provide the ED/ESD with the number of media to gain site access, areas to be accessed and length of time the media will be there. (Communications will decide the number of media gaining access based on conditions at the time of the emergency. An attempt will be made to gain access for, at a minimum, one representative each from radio, television, and print media.)

Communications will provide media transportation on and off site.

Communications will have each member of the media sign a Media Access Briefing Form, Exhibit 18, indicating they were briefed about the risks as they were known at the time by the Corporation.

1. If media access does not involve entry into a posted radiologically controlled area:
 - a. At Oyster Creek, Security will retain responsibility for sign in and badging.
 - b. Communications will supervise and escort the media while on site.
 - c. Communications will conduct a briefing explaining the radiological and industrial conditions and risks on site.
2. If media access involves entry into a posted radiologically controlled area:
 - a. Media will be processed as appropriate, receiving dosimetry, training, bioassay, waivers and briefings based on established procedural requirements.
 - b. Communications will notify the Security Coordinator prior to site access.
 - c. Communications in conjunction with Radiological Controls will supervise and escort the media while in posted radiologically controlled areas.

ED/ESD Responsibilities

1. The ED/ESD will consult with the RAC/Group Leader R&EC, and media will be granted access if the projected dose will not exceed the 500 millirem annual limit including external and internal exposure.

NOTE

For Security Driven Events, media access to the site must also be approved by the local Law Enforcement Agency and Security.

2. Approve media access to the site if requirements are met.

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EMERGENCY OPERATIONS FACILITY (EOF)

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EXHIBIT 16

SAMPLE

Number _____				
Emergency Message				
To:	OSC	TSC	EACC	_____
	ECC	EOF		Staff Position/Other
Message:				
Originator: _____				
	Staff Position		Initials	Time
Location:	ECC	TSC	OSC	EACC
				Date
				EOF
Reply:				
Reply Completed by: _____				
	Staff Position/Other		Initials	Time
				Date

A0001731 10-84

Title

EMERGENCY OPERATIONS FACILITY (EOF)

Revision No.

25EXHIBIT 18

MEDIA ACCESS BRIEFING FORM

I have been briefed about the risks, both industrial and radiological, to which I may be exposed while at this nuclear facility. I understand there may be some risk and willingly accept it for the purpose of visiting the plant site.

Signature _____

Date _____

News Organization _____

Communications Rep. _____

Title EMERGENCY OPERATIONS FACILITY (EOF)	Revision No. 25
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EXHIBIT 19

PAR NOTIFICATION FORM

NOTE

Personally provide the PAR to the Senior State Official at the State EOC, within 15 minutes of a General Emergency. Verify that you are speaking to the Senior Official at the State EOC when providing the PAR. If the PAR is provided prior to State EOC activation, the State has agreed that the State Dispatcher will be considered the "Senior State Official".

INITIAL PAR

- We recommend evacuation for the general population within 2 miles of the plant and Compass Sectors _____, _____ and _____ out to a distance of _____ miles. We also recommend Sheltering, for the general population within all other areas of the EPZ.

- We recommend Sheltering for the general population within the 10 mile EPZ.

EXPANSION OF PAR

- We recommend evacuation for the general population within _____ miles of the plant and Compass Sectors _____, _____ and _____ out to a distance of _____ miles. We also recommend sheltering for the general population within all other areas of the EPZ.

- We recommend evacuation for the general population within _____ miles of the plant.

Signature _____ Time _____ Date _____

Senior State Official Notified _____ Time _____ Date _____

**OYSTER CREEK
EMERGENCY PREPAREDNESS
IMPLEMENTING PROCEDURE**

Number
EPIP-OC-.45

Title CLASSIFIED EMERGENCY TERMINATION/RECOVERY		Revision No. 2
Applicability/Scope Applies to work at Oyster Creek	Usage Level 2	Responsible Department Emergency Preparedness
This document is within QA plan scope Safety Reviews Required	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Effective Date 10-5-01

Prior Revision 1 incorporated the following Temporary Changes:

N/A

This Revision 2 incorporates the following Temporary Changes:

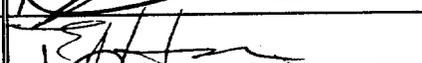
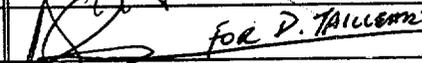
N/A

List of Pages (all pages rev'd to Rev. 2)

1.0 to 3.0
E1-1 to E1-3

This procedures replaces EPIP-COM-.45

**NON-CONTROLLED
This Document Will Not
Be Kept Up To Date
DCC Oyster Creek**

	Signature	Concurring Organization Element	Date
Originator		E PLANNER	9/20/01
Concurred By		Plant Manager	9/27/01
Approved By	 for D. Talley	Manager Emergency Preparedness	9/27/01

Title
CLASSIFIED EMERGENCY TERMINATION/RECOVERY

Revision No.
2

REV.	DATE	ORIGINATOR	SUMMARY OF CHANGE
0	02/99	A. Smith	Convert EPIP-COM-.45 which is common between TMI & OC to a site specific for Oyster Creek and TMI. The content is exactly the same except for reference related to TMI which is deleted. The new number for OC is EPIP-OC-.45
1	DOS	A. Smith	Change references from GPU or GPUN to OCNGS.
2	09/01	A. Smith	Update titles; Safety Review from Yes to No.

Title

CLASSIFIED EMERGENCY TERMINATION/RECOVERY

Revision No.

2

1.0 PURPOSE

1.1 This procedure provides guidance for emergency termination/recovery at the Oyster Creek Generating Station.

2.0 APPLICABILITY/SCOPE

2.1 This procedure is applicable for Emergency Plan implementation of emergency classifications at the Alert or higher levels.

3.0 DEFINITIONS

3.1 None

4.0 RESPONSIBILITIES

4.1 The Emergency Director/Emergency Support Director is responsible for completion of actions required by Exhibit 1.

5.0 PROCEDURE

5.1 Complete Exhibit 1

6.0 REFERENCES

6.1 OCGS Emergency Plan

7.0 EXHIBITS

Exhibit 1 - Classified Emergency Termination/Recovery Checklist

Title

CLASSIFIED EMERGENCY TERMINATION/RECOVERY

Revision No.

2

EXHIBIT 1

CLASSIFIED EMERGENCY TERMINATION/RECOVERY CHECKLIST

NOTE

The recovery phase of an emergency is intended to be instituted if long term corrective actions are needed to return the plant to near normal or decommissioning conditions. It would be expected that this would be necessary only subsequent to an incident characterized by a General Emergency or a site Area Emergency. If the plant can be returned to normal conditions without major repairs, there is no need to enter the "Recover Mode". In this case, the emergency may be terminated by following the criteria in this checklist.

- 1.0 Determine when to enter recover, de-escalate or terminate (closeout) a classified emergency based on the following conditions:

NOTE

If a General Emergency has been declared, the only option is to meet the recovery criteria. De-escalation or termination is **NOT** permitted from a General Emergency.

- 1.1 Enter recovery if all of the following conditions have been met.
- 1.1.1 Radiation levels in all in-plant areas are stable or decreasing.
 - 1.1.2 Radiological releases to the environment are under control or have ceased.
 - 1.1.3 Containment pressure is normal or near normal and as expected for post accident conditions.
 - 1.1.4 The reactor is stable and in a safe shutdown condition.
 - 1.1.5 Any fire, flood or similar emergency conditions affecting the plant are controlled or have ceased.
- 1.2 If **NOT** in a General Emergency, de-escalate the emergency if lower emergency action level criteria apply.
- 1.3 If **NOT** in a General Emergency, terminate (close out) the emergency based on the following criteria.
- 1.3.1 The plant is in a stable configuration and
 - 1.3.2 **NO** emergency action level criteria apply.

Title

CLASSIFIED EMERGENCY TERMINATION/RECOVERY

Revision No.

2

EXHIBIT 1
(continued)

CLASSIFIED EMERGENCY TERMINATION/RECOVERY CHECKLIST

2.0 Based on the evaluation for recovery, de-escalation or termination perform the following:

Initials

- 2.1 If the **RECOVERY** criteria have been met:
 - 2.1.1 Discuss recovery plans with the "Office of the President".
 - 2.1.2 Discuss recovery plans with the
 - 2.1.2.1 NRC and
 - 2.1.2.2 State
 - 2.1.3 Establish a Recovery Organization, taking into account the condition and concerns at the plant.
 - 2.1.4 Ensure that significant efforts being performed by the Emergency Organization are transferred to the Recovery Organization.
 - 2.1.5 Declare recovery and direct the following:
 - 2.1.5.1 Onsite page announcements
 - 2.1.5.2 Offsite notifications
 - 2.1.5.3 Issuance of a press release

Title

CLASSIFIED EMERGENCY TERMINATION/RECOVERY

Revision No.

2

EXHIBIT 1
(continued)

CLASSIFIED EMERGENCY TERMINATION/RECOVERY CHECKLIST

Initials

2.2 **DE-ESCALATION** of the emergency2.2.1 If **NOT** in a General Emergency, re-classify the emergency to a lower level.

2.2.2 Discuss de-escalation with the STATE.

2.2.3 Direct the following:

2.2.3.1 Onsite page announcement

2.2.3.2 Offsite notifications

2.2.3.3 Issuance of a press release

2.2.3.4 Manning of all applicable facilities for the emergency classification per the Emergency Plan.

2.3 **TERMINATION** (Close Out) of the Emergency

2.3.1 Discuss termination with the STATE.

2.3.2 Direct the following:

2.3.2.1 Termination (close out)

2.3.2.2 Onsite page announcement

2.3.2.3 Offsite notifications

2.3.2.4 Issuance of a press release