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JMCKNIGHT

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TRANSMITTAL NUMBER: 216250

PROCEDURE NUMBER: EI-4.1

TITLE: TECHNICAL SUPPORT CENTER ACTIVATION

TRANSMITTAL: LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required	Section or Description
REMOVE AND DESTROY	EI-4.1, R/14, COVERSHEET AND ATTACHMENT 4, PAGES 1-2
REPLACE WITH	EI-4.1, R/14, COVERSHEET AND ATTACHMENT 4, PAGES 1-2 EDITORIAL

SIGN, DATE, AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.

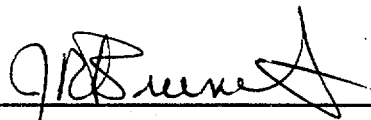
SIGNATURE OR INITIALS

DATE

A045

**PALISADES NUCLEAR PLANT**  
**EMERGENCY IMPLEMENTING PROCEDURE**

**TITLE: TECHNICAL SUPPORT CENTER ACTIVATION**

  
\_\_\_\_\_  
Procedure Sponsor                      Date

JBBurnett                      / 12/5/01  
Technical Reviewer                      Date

DLMalins                      / 12/5/01  
User Reviewer                      Date

## **TECHNICAL SUPPORT CENTER ENGINEERING AND MAINTENANCE SUPPORT GROUP**

### **RESPONSIBILITIES**

The Engineering and Maintenance Support Group is responsible for providing  
a) Engineering Support for the TSC staff, b) interface with the Operational Support Center to coordinate dispatch of maintenance repair teams.

### **ACTIVATION**

Upon arrival at the TSC, the Engineering and Maintenance Support Group should initiate the following actions:

1. **Group Leader:**

- \_\_\_\_\_ a. Sign in on the TSC Activation Status Board.
- \_\_\_\_\_ b. Maintain a log of key activities.
- \_\_\_\_\_ c. Assign responsibilities to group members.
- \_\_\_\_\_ d. Prior to site evacuation, establish shift coverage requirements and notify Engineering Group personnel.
- \_\_\_\_\_ e. Indicate on the TSC Activation Status Board when the Engineering and Maintenance Support Group is ready.

2. **Group Members:**

- \_\_\_\_\_ a. Establish communication with the OSC Maintenance Communicator at Extension #2243, or using sound powered phone.

**NOTE:** Active LAN jacks in the TSC are labeled "LJB."

- \_\_\_\_\_ b. Move the Personnel Computer, located on the SED table, to the Engineering/Maintenance table, and log on.
- \_\_\_\_\_ c. Maintain a log of key activities.
- \_\_\_\_\_ d. Obtain copy of Els from procedure shelf.
- \_\_\_\_\_ e. Obtain P&IDs from cabinet or bring from desks.

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**TECHNICAL SUPPORT CENTER ENGINEERING AND MAINTENANCE SUPPORT GROUP**

**OPERATIONAL**

**1. Group Leader:**

- \_\_\_\_\_ a. Be cognizant of Plant conditions as they apply to emergency classification (Emergency Implementing Procedure EI-1, "Emergency Classification and Actions"), and advise the SED of any need to reclassify the emergency.
- \_\_\_\_\_ b. Advise the SED of any need to change emergency priorities.
- \_\_\_\_\_ c. Provide Engineering/Maintenance updates during TSC facility briefings using the TSC Briefing Check List Job Aid.

**2. Maintenance Support:**

- \_\_\_\_\_ a. Maintain communications with the OSC Maintenance Communicator to coordinate dispatch of maintenance repair teams.
- \_\_\_\_\_ b. Maintain the Emergency Priorities/Vital Equipment Out of Service Status Board.
- \_\_\_\_\_ c. Track OSC Maintenance and Auxiliary Operator resources available for dispatch.
- \_\_\_\_\_ d. Ensure that emergency priorities are consistent between the TSC and OSC.