



QA: QA

April 23, 2002

William Fullam, Product Manager
Mikron Instrument Company, Inc.
16 Thornton Road
Oakland, NJ 07436

**NOTIFICATION AND AUDIT PLAN FOR BECHTEL SAIC COMPANY, LLC (BSC)
QUALITY ASSURANCE (QA) SUPPLIER AUDIT BSC-SA-02-024 OF MIKRON
INSTRUMENT COMPANY, INC.**

BSC QA will conduct an audit of the Mikron Instrument Company, Inc. facility in Oakland, New Jersey on May 9-10, 2002, to measure the effectiveness of the QA program implementation as delineated in BSC Purchase Order 24540-160-PO-01644. The scope of the audit will be an evaluation of the implementation of the Mikron Instrument Company, Inc. Quality Assurance Manual, Revision K, and associated implementing documents. Richard L. Maudlin, Audit Team Leader, and Richard L. Hand, Audit Team Member, will conduct the audit.

The tentative schedule of the audit is as follows and may be modified to accommodate completion of the audit:

Date	<u>Thursday, May 9, 2002</u>
8:30 a.m.	Pre-Audit Meeting
4:00 p.m.	Progress Report and Identification of Concerns
Date	<u>Friday, May 10, 2002</u>
8:30 a.m.	Clarification Meeting (if required)
4:00 p.m.	Post-Audit Meeting

The audit will be conducted in accordance with the latest revision of the Office of Civilian Radioactive Waste Management's Administrative Procedure (AP) AP-18.2Q, and any identified conditions adverse to quality will be reported in accordance with AP-16.1Q.

A formal checklist will be utilized to document the areas addressed and the results of effectiveness. Mikron Instrument Company, Inc.'s personnel are encouraged to immediately correct any identified conditions adverse to quality during the audit to prevent the need for future follow-up activities.

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WM-11*

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cc:

L. H. Barrett, DOE/HQ (RW-2) FORS
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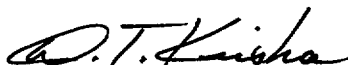
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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the Audit Team.

If you have any questions, please contact either Richard L. Maudlin at (702) 295-2961 or Daniel A. Klimas at (702) 295-2665.


Donald T. Krisha, Manager
Quality Assurance

4/23/02
Date Signed

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