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TRANSMITTAL NUMBER: 204065

PROCEDURE NUMBER: EI-4.3

TITLE: EMERGENCY OPERATIONS FACILITY ACTIVATION

TRANSMITTAL: LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required

Section or Description

REMOVE AND DESTROY

EI-4.3, R/12, COVERSHEET AND
ATTACHMENT 2, PAGES 1-2
ATTACHMENT 8.1, PAGES 1-2
ATTACHMENT 9.1, PAGE 1

REPLACE WITH

EI-4.3, R/12, COVERSHEET AND
ATTACHMENT 2, PAGES 1-2
ATTACHMENT 8.1, PAGES 1-2
ATTACHMENT 9.1, PAGE 1
EDITORIAL

SIGN, DATE, AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.

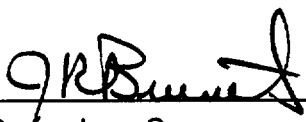
SIGNATURE OR INITIALS

DATE

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PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

TITLE: EMERGENCY OPERATIONS FACILITY ACTIVATION



Procedure Sponsor / 10/31/01
Date

TRLoudenslager / 12/13/00
Technical Reviewer Date

CLMitchell / 1/11/01
User Reviewer Date

PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

Proc No EI-4.3
Attachment 2
Revision 12
Page 1 of 4

TITLE: EMERGENCY OPERATIONS FACILITY COMMUNICATION SUPPORT TEAM

RESPONSIBILITIES

The Communication Support Team acts:

NOTE: This does not preclude support teams communicating to their counterparts at the Plant on technical matters.

1. As the official communicator between the EOF, the Plant, and outside organizations.
2. Makes and records all official communications from the EOF.

ACTIVATION

1. _____ Establish and maintain a log of key activities, ie.
 - a. Note time communications accepted turnover from TSC communications.
 - b. Update State every 15 minutes, or as mutually agreed.
 - c. A General Emergency declaration to include an initial PAR notification.
2. _____ Sign in on the "EOF Emergency Response Staff" status board.
3. Prepare for turnover by establishing a communication link with emergency response facility that has offsite communications responsibilities (either the Control Room or Technical Support Center) and review:
 - _____ a. Plant status
 - _____ b. All organizations contacted and obtain telephone numbers used to contact each organization
 - _____ c. All actions initiated by the organizations contacted
 - _____ d. Schedule to update the appropriate organizations
 - _____ e. Coordinate sequence of message numbers and time frame for notification
 - _____ f. Any other information pertinent to facilitating transfer of offsite notifications

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PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

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TITLE: EMERGENCY OPERATIONS FACILITY COMMUNICATION SUPPORT TEAM

4. _____ Establish communications with the following agencies.

NOTE: The State will direct whether the EOF or the State is responsible for notification of local authorities.

a. State of Michigan

Primary: Monitor telephone line 764-1285 which is an extension of the line used in the TSC for State notifications. Verify if notifications are being made every 15 minutes to State Operations, or an open line has been established with the State Emergency Operations Center.

Alternate: (517) 336-6198

b. NRC Emergency Notification System (ENS)

Primary: To operate: 1) lift receiver and listen for dial tone, 2) dial "1" followed by the 10 digit number listed on sticker located on telephone, 3) if no answer proceed to next 10 digit number (continue until contact is made with NRC).

Alternate: 1 - (301) 951-0550

Once the Communication Support Team is operational, provide information to these agencies every 15 minutes or at a mutually agreed upon schedule, using the Emergency Notification Form found in Emergency Implementing Procedure EI-3, "Communications and Notifications," Attachment 1.

5. When it is determined the following responsibilities can be adequately addressed, notify the EOF Director that the Communication Support Team is ready to assume responsibility for communication support.
- _____ a. Sufficient Communication Support Team members have arrived and notification of offsite authorities can be made by EOF personnel.
 - _____ b. Personnel have been assigned to update the "Notification Forms" bulletin board.
 - _____ c. Sufficient equipment has been verified available and functional.
 - _____ d. An operable communication line between the Emergency Operations Facility Communication Support Team and the Technical Support Center Communication group has been established.
 - _____ e. Next message number and time are current on status board.
 - _____ f. An operable communication link is available to those agencies listed in Step 4 above, and Attachment 2.1, "Emergency Telephone Numbers."

PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

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TITLE: EMERGENCY OPERATIONS FACILITY FLOOR PLAN

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PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

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Attachment 8.1
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TITLE: EMERGENCY OPERATIONS FACILITY FLOOR PLAN

LAYOUT/PHONE LOCATIONS

1	(616) 637-6608 / 2324	23	(616) 637-7308
2	(616) 637-6615 / 2381 (same as Loc #41**)	24	2398
3	Hotline - SED	25	(616) 764-1285
4	(616) 637-7240 (same as Loc #43/45**)*	26	700-371-0075 (ENS)*
5	(616) 637-6028*	27	(616) 637-4106
6	700-371-0072 (HPN)*	28	Hotline - TSC
7	(616) 637-7397	29	(616) 637-7307
8	2385	30	(616) 637-6188
9	(616) 637-6695 (same as Loc #42/44**)	31	(616) 637-6787 (same as Loc #46**)*
10	2384	32	(616) 637-6235*
11	(616) 63-6114 (same as Loc #52**)*	33	(616) 637-3955
12	(616) 637-7012 C-1 Straight Line Computer	34	(616) 637-3944
13	(616) 637-7398 C-2 Segmented Computer	35	(616) 637-1951
14	(616) 637-7321 C-3 Meteorological Computer	36	(616) 458-7815 outgoing fax
15	(616) 637-6647	37	(616) 458-8078 incoming fax
16	2386	38	(616) 637-7309
e 17	(616) 637-7306 (Laptop Computer)	40	(616) 637-2407/2404
18	2369	47	700-371-0074 (Protective Measures)**
19	(616) 637-5969*	48	700-371-0071 (Management Counterpart)**
20	700-371-0073 (Reactor Safety)*	53	(616) 637-6574
21	(616) 637-7060 (same as Loc #51**)*	54	2383
22	2382*		

* Phone designated for use by NRC

** Phone Locations #41 through #52 located in manor House (see EI-4.3, Attachment 8.1, Page 5 of 5)

PALISADES NUCLEAR PLANT
EMERGENCY IMPLEMENTING PROCEDURE

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TITLE: SECURITY AUGMENTATION LIST

<u>Area of Responsibility</u>	<u>Name</u>	<u>Work</u>	<u>Telephone</u> <u>Home</u>	
Palisades Property Protection	Jeff Fletcher	616-764-2561	616-925-3000 ext 143	e
	Jim Warner	616-764-2585	616-396-8593	
	Brian Rabideau	616-764-2747		
Burns Security	Tim Casey	616-764-2350	616-963-7895	e
	Dan English	517-839-8046	517-631-7962	