

March 27, 2002

MEMORANDUM TO: Michael L. Springer, Director
Office of Administration

FROM: Charlotte L. Turner, Director **/RA/**
Division of Accounting and Finance
Office of the Chief Financial Officer

SUBJECT: BIENNIAL REVIEW OF FEES AND OTHER CHARGES

Under the Chief Financial Officers Act of 1990, the agency's Chief Financial Officer is required to perform a biennial review of fees and other charges imposed "for services and things of value it provides and make recommendations on revising charges to reflect costs incurred by it in providing those services and things of value" (31 U.S.C. 902 (a) (8)). As you have the responsibility for determining certain fees and other charges (hereafter referred to collectively as "fees"), I am again asking that you review these fees to determine if they should be modified to reasonably reflect costs incurred. Your memorandum dated July 10, 2000, and your office's subsequent e-mail on January 23, 2001, evidence that you performed reviews of these fees in 2000.

Your office has responsibility for determining fees for the following activities: Material Access Authorization Program (10 CFR Part 11), Information Access Authorization Program (10 CFR Part 25), Criminal History Program (10 CFR Part 73.57), public use of the auditorium, and parking rates for on-site parking facilities at NRC Headquarters. Please include any other activities for which you have responsibility for establishing fees.

By July 31, 2002, please provide a report that evidences your 2002 review, provides the bases for the fees, and identifies actions taken since 2000 or to be taken to revise the fees. The report should also summarize any changes made since 2000 to the statutory and regulatory provisions that place constraints on revisions to fees. To the extent possible, any fee revisions should be put in place by October 1, 2002.

Should you or your staff have any questions about the biennial review, please contact Graham Johnson at 415-6042.

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