

Date: November 20, 2001

## SUMMARY OF INFORMATION COLLECTION REQUEST

Title: DOE/NRC Forms 741 and 741A, "Nuclear Material Transaction Report," and DOE/NRC Form 740M, "Concise Note" and NUREG/BR-0006, Instructions for Completing Nuclear Material Transaction Reports and Concise Note" (Forms DOE/NRC-741, 741A and 740M)

Current Burden/Responses: DOE/NRC Forms 741/741A - 27,375 hrs/36,500 responses  
DOE/NRC Form 740M - 855 hrs/1,140 responses

Proposed Burden/Responses: DOE/NRC Forms 741/741A - 27,375 hrs/36,500 responses  
DOE/NRC Form 740M - 113 hrs/150 responses

Burden Attributable to Third-Party Collections: 100%

Number of Respondents: 1,215  
DOE/NRC Form 741/741A - 1,200  
DOE/NRC Form 740M - 15

Frequency of Response: DOE/NRC Forms 741/741A - on occasion  
DOE/NRC Form 740M - as needed

Reasons for Changes in Burden/Responses: The overall burden estimate has not changed for DOE/NRC Forms 741/741A. There has been an increase in the cost as a result of an increase in the rate from \$4,416,500 (\$121/hour times 36,500 responses) to \$5,256,000 (\$144/hour times 36,500 responses). The overall burden estimate for DOE/NRC Form 740M has decreased 742 hours from 855 to 113 because the number of licensees has decreased by 23 from 38 to 15 and based on experience over the past 3 years, the average number of Forms submitted has decreased by 20 from 30 to 10 per licensee. The estimated number of responses for Form 740M has decreased from 1,140 to 150 responses resulting in a difference of 990 responses for the next clearance period. There has been a decrease of \$116,340 in the cost for DOE/NRC Form 740M from \$137,940 (\$121/hour times 1,140 responses) to \$21,600 (\$144/hour times 150 responses).

Level of Concurrence: Chief, Safety & Safeguards Support Branch  
Division of Fuel Cycle Safety & Safeguards  
Office of Nuclear Material Safety and Safeguards

Recordkeeping Requirements in Accordance with the Retention Periods for Records Rule: N/A

Search of the Information Requirements Control Automated System (IRCAS):  
IRCAS was searched on November 15, 2001. No duplication was found.

Abstract: NRC and Agreement State licensees are required to make inventory and accounting reports on DOE/NRC Forms 741 and 741A for certain source or special nuclear material (SNM) inventory changes, for transfers or receipts of SNM, or for the transfer or receipt of 1 kilogram or more of source material. Licensees affected by 10 CFR Part 75 and related sections of Parts 40, 50, 70, and 150 are required to submit DOE/NRC Form 740M to inform the U.S. or the IAEA of any qualifying statement or exception to any of the data contained in any other reporting form required under the U.S./IAEA Safeguards Agreement.

cc: B. St. Mary