

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE PAGE OF PAGES
: 2

2. AMENDMENT/MODIFICATION NO. 004
3. EFFECTIVE DATE 02/01/2002
4. REQUISITION/PURCHASE REQ. NO. 01/31/02 NRC-33-01-189-001
5. PROJECT NO (If applicable)

6. ISSUED BY U.S. Nuclear Regulatory Commission
Division of Contracts and Property Mgt.
Attn: Mark Flynn, MailStop T-7-I-2
IT Acquisition Management Branch
Washington DC 20555
7. ADMINISTERED BY (If other than Item 6)
CODE

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)
Information Manufacturing Corp.
ATTN: Richard J. Throne
Contract Manager
310 State Route 956
Rocket Center WV 25339-1732
9A. AMENDMENT OF SOLICITATION NO (X)
9B. DATED (SEE ITEM 11)
10A. MODIFICATION OF CONTRACT/ORDER NO.
GS35F0522J NRC-33-01-189-001
10B. DATED (SEE ITEM 13)
08-06-2001
CODE FACILITY CODE X

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
APPN: 31X0200.210 B&R: 2101552434B BOC: 252A
Job Code: D1874 Obligate: \$7,975.66.00.

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(X) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF
D OTHER (Specify type of modification and authority) Pursuant to Section D.9 of the order, FAR 212-4, and mutual agreement of the parties.
X

E. IMPORTANT: Contractor is not, X is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)
See page 2 for description of modification.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Richard J. Throne, Contract Manager	15B. CONTRACTOR/OFFEROR Richard J. Throne (Signature of person authorized to sign)	15C. DATE SIGNED 2/14/02	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Flynn	16B. UNITED STATES OF AMERICA BY Mark Flynn (Signature of Contracting Officer)	16C. DATE SIGNED 02-01-2002
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TEMPLATE-ADM 001

ADM02

The purpose of this modification is to incorporate Task No. 15, and Optional Tasks 15a, 15b, and 15c into the order for backlog processing, in accordance with the contractor's proposal dated January 31, 2002, and statement of work for the effort; and to provide funding for performance of the effort. Accordingly, the order is modified as follows:

1. Under the Price Schedule, pages 1-7 are revised to include Task 15, and Optional Tasks 15a, 15b, and 15c. A revised price schedule is contained in Attachment 1 to this modification, and hereby replaces those corresponding pages in the order.
2. Under Section C, "Statement of Work," page 24 is revised to include Task 15. A revised copy of the page is contained in Attachment 1 to this modification and hereby replaces the corresponding page in the order.
3. Under Section D. 9, "Consideration and Obligation," the first paragraph is deleted and replaced with the following:

"The total estimated amount (ceiling) of this order is \$5,488,756.77."

Under Section D.9, Consideration and Obligation, the first sentence of the third paragraph is deleted and replaced with the following:

"The amount presently obligated with respect to this order is \$3,457,579.03."

A revised version of the Price Schedule, statement of work page 24, and page D-13 of the order, are contained in Attachment 1 to this modification and hereby replace the corresponding pages in the order.

A summary of obligations for this order, from award date through the date of this action, follows.

Total FY01 Obligations: \$1,791,041.00
Total FY02 Obligations: \$1,666,538.03

Cumulative total of
NRC obligations: \$3,457,579.03

This modification obligates FY02 funds in the amount of \$7,975.66.

All other terms and conditions of this order remain unchanged.

Attachment:

1. Replacement pages

8. Period of Performance

This order shall be effective from August 6, 2001, through September 5, 2003.

9. Consideration and Obligation

The total estimated amount (ceiling) of this order is \$5,488,756.77.

In the event that the option to extend services to include Optional Task 10 is exercised, the total estimated amount for Optional Task 10 in year 2 is \$570,281.

The amount presently obligated with respect to this order is \$3,457,579.03. The Contracting Officer may increase this amount from time to time by unilateral modification to the order. The obligated amount shall, at no time, exceed the order ceiling. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

It is estimated that the amount currently allotted will cover performance of the effort through October 30, 2002.

10. FAR 52.232-7, "Payments under Time-and-Material and Labor-Hour Contracts"

FAR 52.232-7 is applicable and hereby incorporated into this order.

Attachments:

1. Deliverables
2. NRC Form 187
3. Performance Evaluation Plan

on PARS. The contractor shall also be responsible for performing quality control checks to ensure that each document is no longer available on PARS for search and retrieval.

The following are the basic steps that the contractor shall follow to retract documents.

7. Searching the ADAMS Main Library to identify the replication folder(s) in which the document resides.
8. Copying documents into a temporary folder residing on the ADAMS Main Library for storage and additional changes to the profile fields and "Security" rights, if applicable (documents residing in multiple folders only need to be copied to the temporary folder from one replication folder).
9. Unfiling documents from replication folders in which they reside. A document residing in more than one replication folder must be unfiled from each folder in which it resides.

14.2 Updating/Changing "Profile" Properties

The contractor shall be responsible for updating the "Keyword" and "Comment" profile fields for each document to reflect that there have been changes made to "Official Agency Records" (OARs) and the reason the documents were retracted from PARS. The contractor shall follow the established format for updating the "Keyword" field to reflect changes made to OARs. The NRC will provide the contractor with the language to be used when updating the "Comment" field to include the reason each document was retracted from PARs. The contractor shall also be responsible for changing the Document Sensitivity property to "Sensitive" for each document and deleting the date in the "Date to be Released" property.

Task 15: Document Backlog Processing

Additional document processing support shall be provided as directed by the PO to process into ADAMS any backlog of documents resulting from the unavailability of the ADAMS system and reduced ADAMS system performance times. Work shall be performed in accordance with the SOP for the DPC, on Saturday, as directed by the NRC Project Officer (PO), to avoid interruption to normal daily document processing operations. The NRC PO will schedule each Saturday backlog processing effort after assessing workload statistics from the previous effort.

The current estimated level of effort for each backlog task effort is 184 staff-hours. The required processing levels for each backlog effort are: 270 accession numbers to be processed for e-mail notifications and E-RIDS distribution; 135 accession numbers to be processed for image inspection/OCR/ADAMS add, composed of large color documents which require merging color images into primary files; 270 accession numbers to be processed for profiling; and 270 accession numbers to be processed for profile QC and declare. It is estimated that the NRC will require a total of four backlog task efforts. One backlog task effort will be scheduled by the PO based on workload assessment and system availability, and three backlog task efforts will be available as optional tasks to be exercised by written modification to the order.

PRICE/COST SCHEDULE
NRC-33-01-189 Order No. 1
(Current Through Modification No. 004)

YEAR 1 FOR TASKS 1-9 AND TASKS 11-14

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0001	Engineer/Scientist/Int. Analyst I			\$14,339.20
0002	Engineer/Scientist/Int. Analyst II			52,446.42
0003	Information Engineer			158,620.00
0004	Lead Information Engineer			13,045.20
0005	Program Manager			179,359.60
Under GSA Contract No. GS-25F-0032L				
0006	Analyst			80,824.96
0007	Administrative Support III			8,352.00
0008	Conversion Worker I			440,472.72
0009	Conversion Worker II			268,042.88
0010	Conversion Worker III			17,562.96
0011	Department Manager II			133,976.32
0012	Index Specialist III			397,048.48
0013	Index Specialist IV			269,298.72
0014	OCR Operator I			170,948.40
0015	OCR Operator II			56,580.48
0016	Project Analyst I			192,870.61
0017	Project Analyst III			4,223.60
0018	Travel	1	7,000.00	7,000.00
0018a	Document Retraction	3500 ANO*	7.93	27,755.00
TOTAL CEILING TASKS 1-9 AND 11-14 -YEAR 1				\$2,492,767.55

*A document is defined as an ascension number (ANO)

TASK 10

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-25F-0032L				
0019	Analyst			20,206.24
0020	Conversion Worker I			120,914.08
0021	Conversion Worker II			114,875.52
0022	Conversion Worker III			40,980.24
0023	Department Manager II			33,494.08
0024	Index Specialist III			85,848.32
0025	Index Specialist IV			23,417.28
0026	OCR Operator I			56,982.80
0027	OCR Operator II			6,286.72
0028	Project Analyst 1			45,830.64
TOTAL CEILING TASK 10 -YEAR 1				\$548,835.92

TASK 15

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0029	Engineer/Scientist/Int. Analyst I	0		\$0.00
0030	Engineer/Scientist/Int. Analyst II	0		0.00
0031	Information Engineer	0		0.00
0032	Lead Information Engineer	0		0.00
0033	Program Manager III			732.08
Under GSA Contract No. GS-25F-0032L				
0034	Analyst			0.00
0035	Administrative Support III			0.00
0036	Conversion Worker I			0.00
0037	Conversion Worker II			1,069.32
0038	Conversion Worker III			0.00
0039	Department Manager II			712.64
0040	Index Specialist III			2,054.88

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
0041	Index Specialist IV			1,121.04
0042	OCR Operator I			909.40
0043	OCR Operator II			401.28
0044	Project Analyst I			975.12
0045	Project Analyst III			0.00
TOTAL CEILING TASK 15				\$7,975.76

OPTIONAL TASK 15a

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0029	Engineer/Scientist/Int. Analyst I			\$0.00
0030	Engineer/Scientist/Int. Analyst II			0.00
0031	Information Engineer			576.80
0032	Lead Information Engineer			0.00
0033	Program Manager III			732.08
Under GSA Contract No. GS-25F-0032L				
0034	Analyst			0.00
0035	Administrative Support III			0.00
0036	Conversion Worker I			0.00
0037	Conversion Worker II			1,222.08
0038	Conversion Worker III			0.00
0039	Department Manager II			712.64
0040	Index Specialist III			2,054.88
0041	Index Specialist IV			1,121.04
0042	OCR Operator I			1,091.28
0043	OCR Operator II			401.28
0044	Project Analyst I			975.12
0045	Project Analyst III			0.00
TOTAL CEILING OPTIONAL TASK 15a				\$8,887.20

OPTIONAL TASK 15b

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0029	Engineer/Scientist/Int. Analyst I			\$0.00
0030	Engineer/Scientist/Int. Analyst II			0.00
0031	Information Engineer			576.80
0032	Lead Information Engineer			0.00
0033	Program Manager III			732.08
Under GSA Contract No. GS-25F-0032L				
0034	Analyst			0.00
0035	Administrative Support III			0.00
0036	Conversion Worker I			0.00
0037	Conversion Worker II			1,222.08
0038	Conversion Worker III			0.00
0039	Department Manager II			712.64
0040	Index Specialist III			2,054.88
0041	Index Specialist IV			1,121.04
0042	OCR Operator I			1,091.28
0043	OCR Operator II			401.28
0044	Project Analyst I			975.12
0045	Project Analyst III			0.00
TOTAL CEILING OPTIONAL TASK 15b				\$8,887.20

OPTIONAL TASK 15c

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0029	Engineer/Scientist/Int. Analyst I			\$0.00
0030	Engineer/Scientist/Int. Analyst II			0.00
0031	Information Engineer			576.80
0032	Lead Information Engineer			0.00
0033	Program Manager III			732.08

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-25F-0032L				
0034	Analyst			0.00
0035	Administrative Support III			0.00
0036	Conversion Worker I			0.00
0037	Conversion Worker II			1,222.08
0038	Conversion Worker III			0.00
0039	Department Manager II			712.64
0040	Index Specialist III			2,054.88
0041	Index Specialist IV			1,121.04
0042	OCR Operator I			1,091.28
0043	OCR Operator II			401.28
0044	Project Analyst I			975.12
0045	Project Analyst III			0.00
TOTAL CEILING OPTIONAL TASK 15c				\$8,887.20

YEAR 2 FOR TASKS 1-9 AND TASKS 11-14

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-35F-0522J:				
0001	Engineer/Scientist/Int. Analyst I			\$3,724.80
0002	Engineer/Scientist/Int. Analyst II			53,359.60
0003	Information Engineer			140,830.80
0004	Lead Information Engineer			9,036.00
0005	Program Manager			178,750.40
Under GSA Contract No. GS-25F-0032L				
0006	Analyst			83,983.36
0007	Administrative Support III			8,678.40
0008	Conversion Worker I			421,830.64
0009	Conversion Worker II			278,570.88
0010	Conversion Worker III			18,245.40
0011	Department Manager II			139,210.24
0012	Index Specialist III			390,194.00

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
0013	Index Specialist IV			279,762.80
0014	OCR Operator I			177,603.60
0015	OCR Operator II			58,780.08
0016	Project Analyst I			190,496.64
0018	Travel	1	2,000.00	2,000.00
0018a*	<i>Task 14 - Document Retraction price per document(ANO)</i>	500	8.24	4,120.00
TOTAL CEILING TASKS 1-9 AND 11-14 -YEAR 2				\$2,439,177.64

OPTIONAL TASK 10 - YEAR 2

The Government reserves the right to exercise this optional task by written modification to this order.

ITEM NO.	CATEGORY DESCRIPTION	EST. QTY.	UNIT PRICE	AMOUNT
Under GSA Contract No. GS-25F-0032L				
0019	Analyst			20,995.84
0020	Conversion Worker I			125,651.68
0021	Conversion Worker II			119,387.52
0022	Conversion Worker III			42,572.60
0023	Department Manager II			34,802.56
0024	Index Specialist III			89,187.20
0025	Index Specialist IV			24,327.20
0026	OCR Operator I			59,201.20
0027	OCR Operator II			6,531.12
0028	Project Analyst 1			47,624.16
TOTAL CEILING OPTIONAL TASK 10 -YEAR 2				\$570,281.08

PRICE SUMMARY

YEAR 1 - Tasks 1-9 and 11-14	\$2,492,767.55
YEAR 1 - Task 10	\$548,835.92
YEAR 1 - Task 15	\$7,975.66
YEAR 2 - Tasks 1-9 and 11-14	\$2,439,177.64
YEAR 2 - Optional Task 10 (\$570,281.08)	
TOTAL PRICE	\$5,488,756.77