



OFFICE OF THE
GENERAL COUNSEL

UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

March 26, 2002

Katherine L. Garrett
Chair, Standing Committee
on Pro Bono Legal Services
D.C. Circuit Judicial Conference
3114 19th Street, NW
Washington, DC 20010

Dear Ms. Garrett:

I am writing in response to your March 18, 2002, letter regarding a survey of federal agency pro bono programs. The survey is enclosed.

Our agency has not established a pro bono program. The agency does sponsor a volunteers-in-schools program through our Office of Public Affairs. You should note two other points in connection with the survey: (1) the Nuclear Regulatory Commission's offices are located in Rockville, Maryland (we maintain a D.C. mailing address as per statute); and (2) not all attorneys in our office are members of the D.C. Circuit bar.

Sincerely,

A handwritten signature in black ink, appearing to read "Stephen Burns", written over a horizontal line.

Stephen G. Burns
Deputy General Counsel

Enclosure: As stated

Judicial Conference of the District of Columbia Circuit
Standing Committee on Pro Bono Legal Services

Survey of Federal Agency Policies and Activities

Please return this survey form by April 15, 2002

Agency Information:

Name and Address of Agency/Entity:

Number of Lawyers Employed in the District of Columbia as of January 1, 2002:

| | |
|----------------------|-----------|
| Number of Attorneys | <u>60</u> |
| Number of Paralegals | <u>3</u> |

Policy and Activities Information:

1. Does your agency have a written pro bono policy? Yes ___ No X

If yes, please attach a copy.

2. If your agency has a written policy, does it contain an "expected" number of hours of pro bono legal work to be performed by each attorney? If so, how many hours is that stated goal?

3. How does your agency encourage or facilitate lawyers' provision of pro bono legal services?

- Established and support Pro Bono Committee(s)
- Created position of and support Pro Bono Coordinator
- Establish and update an Intranet Pro Bono Site
- Electronic dissemination of information about pro bono opportunities
- Other dissemination of information about pro bono opportunities
- Coordination with other agencies' pro bono legal programs
- Participation in local bar pro bono legal opportunities
- Award/other recognition of attorneys' pro bono work (describe below)
- Other (please explain):

4. Please describe the response to the pro bono legal program within your agency/entity both by leadership and employees, including any significant barriers encountered and how they were overcome.

5. If your agency/entity does not yet have a pro bono legal services program, please describe the status of any efforts to establish such a program, including your efforts to draw on the experiences of other federal agencies when designing your own program.

No current effort underway.

Please return to:

Katherine L. Garrett
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D.C. Circuit Judicial Conference
3114 19th St., NW
Washington, DC 20010
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