



QA: QA

March 15, 2002

Richard B. Pettit, Quality Assurance Manager  
Primary Standards Laboratory (PSL)  
Sandia National Laboratories, M/S 0665  
P.O. Box 5800  
Albuquerque, NM 87185-0665

**NOTIFICATION AND AUDIT PLAN FOR BECHTEL SAIC COMPANY, LLC (BSC)  
QUALITY ASSURANCE (QA) SUPPLIER AUDIT BSC-SA-02-018 OF PRIMARY  
STANDARDS LABORATORY (PSL)**

BSC QA will conduct an audit of the PSL facility in Albuquerque, New Mexico during March 26-27, 2002, to measure the effectiveness of the QA program implementation as delineated in BSC Memorandum Purchase Order B001897CC2X. The scope of the audit will be an evaluation of the implementation of the PSL Measurement Standards Program, Operations and Procedures Document No. 3.5.1, Revision 7, and associated implementing documents. Robert D. Habbe, Audit Team Leader, and John E. Timmons, Audit Team Member, will conduct the audit.

The tentative schedule of the audit is as follows and may be modified to accommodate completion of the audit:

Date	<u>March 26, 2002</u>
8:30 a.m.	Pre-Audit Meeting
4:00 p.m.	Progress Report and Identification of Concerns
Date	<u>March 27, 2002</u>
8:30 a.m.	Clarification Meeting (if required)
4:00 p.m.	Post-Audit Meeting

The audit will be conducted in accordance with the latest revision of the Office of Civilian Radioactive Waste Management's Administrative Procedure AP-18.2Q, and any identified conditions adverse to quality will be reported in accordance with Administrative Procedure AP-16.1Q.

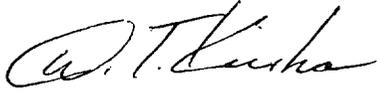
A formal checklist will be utilized to document the areas addressed and the results of effectiveness. PSL personnel are encouraged to immediately correct any identified conditions adverse to quality during the audit to prevent the need for future follow-up activities.

*Add:  
Melissa  
Wyatt  
1/15/02  
WM-11*

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In addition, observers from the State of Nevada, U.S. Nuclear Regulatory Commission, and other interested parties may accompany the audit team.

If you have any questions, please contact either Robert D. Habbe at (702) 295-1631 or Daniel A. Klimas at (702) 295-2665.



Donald T. Krishna, Manager  
Quality Assurance

3/15/02  
Date Signed

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