

March 8, 2002

ALL AGREEMENT STATES
MINNESOTA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE SAFETY ASPECTS OF
INDUSTRIAL RADIOGRAPHY COURSE (H-305) (STP-02-020)**

Enclosure 1 is the list of students from the States selected to attend the April 8-12, 2002 Safety Aspects of Industrial Radiography Course (H-305). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission, to the following address:

Nuclear Regulatory Commission
Office of the Chief Financial Officer
Attn: Leah P. Tremper
Mail Stop - T9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton INTERNET: BGU@NRC.GOV
TELEPHONE (301) 415-2348 FAX (301) 415-3502

/RA/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-02-020

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SAFETY ASPECTS OF INDUSTRIAL RADIOGRAPHY COURSE (H-305)
 APRIL 8-12, 2002
 St. Rose, Louisiana

STATE	PARTICIPANTS(S)	PAYING TUITION/ SPACE AVAILABLE
ARKANSAS Division of Radiation Control and Emergency Management Arkansas Department of Health 4815 West Markham Street, Slot 30 Little Rock, AR 72205-3867	1. Melinda Davis 2. Kim Wiebeck	1. Paying Tuition 2. Paying Tuition
CALIFORNIA Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 942732 Sacramento, CA 94234-7320	1. Delia Aquino 2. Donelle Krajewski 3. Lauren Labbe	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition
IOWA Bureau of Radiological Health Iowa Department of Public Health 401 S. W. 7 th St. Suite D Des Moines, IA 50309	1. Nancy Farrington	1. Paying Tuition
LOUISIANA Radiation Protection Division Environmental Assistance Division Office of Environmental Services 7220 Bluebonnet Road, P.O. Box 82135 Baton Rouge, LA 70884-2135	1. Direne Allen 2. Michael Drury 3. Gwen Maglic	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition
MISSISSIPPI Division of Radiological Health State Department of Health 3150 Lawson Street, P.O. Box 1700 Jackson, MS 39215-1700	1. Robert Grisham	1. Paying Tuition
OREGON Radiation Protection Services Oregon State Health Division Department of Human Services P. O. Box 14450 Portland, OR 97214-0450	1. Kevin Siebert	1. Paying Tuition
RHODE ISLAND Division of Occupational & Radiological Health Department of Health 3 Capitol Hill, Room 206 Providence, RI 02908-5097	1. Charma Clay 2. Dennis Klaczynski	1. Paying Tuition 2. Paying Tuition
TEXAS - BRC Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189	1. Gary Sanders 2. Martin Utley	1. Paying Tuition 2. Paying Tuition
WISCONSIN Division of Public Health Dept. of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Leola DeKock 2. Michael Mack	1. Paying Tuition 2. Paying Tuition

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-305) "Safety Aspects of Industrial Radiography." This course is scheduled to be presented April 8-12, 2002 at Source Production and Equipment Company (SPEC), 113 Teal Street, St. Rose, Louisiana. The telephone number is (504) 464-9471. Enclosure 3 is a tentative agenda for the course.

LOCATION INFORMATION: SPEC is located in the James Business Park, a couple of miles west of the airport off of US Highway 61. There is an old "Schwegamm" warehouse across the highway from the entrance to the James Business Park. There is also a Ramada Inn being constructed near the entrance of the business park. As you enter the business park, make a right turn. The road will curve to the left (this is James Drive East). Continue on James Drive until you come to Teal Street (on your left). Turn left onto Teal Street. The SPEC office will be on your right (it says SPEC on the office building as well as 113 (the street address).

LODGING AND TRAVEL: You should plan to arrive on Sunday, April 7, 2002 and depart on Friday, April 12, 2002. Participants must make their own lodging arrangements. Individuals should request a State or government employee rate at the hotels. The following hotels are only a couple of miles from the SPEC office. [Note: No endorsement is expressed or implied. It is the individual's responsibility to ensure that rates are within their employers' limits.] SPEC mentioned that they may have a van shuttle to these nearby hotels (call them to confirm this): Best Western at the Airport (504-464-1644); Hilton New Orleans Airport (800-HILTONS). These are directly across the highway from the airport. [If a shuttle is not available, you might consider going to the airport and take a taxi from there.] Other hotels further away, but in the vicinity (transportation would be needed) are: Radisson Inn N.O. Airport (800-333-3333); Travelodge Airport (800-578-7878); Wingate Inn (800-228-1000).

COURSE HOURS AND ATTIRE: Official work hours for this course are from 8:00 a.m. - 5:00 p.m. with an hour for lunch. Course presentation hours are from 8:00 a.m. - 4:00 p.m. with an hour for lunch. The basic course schedule is for lectures in the morning with laboratory exercises in the afternoon. Students should dress casually and wear comfortable pants/slacks and shirts that will facilitate laboratory exercises. It is recommended that you bring a jacket (seasonal) and rain wear in the event of inclement weather.

NOTE: Students should bring issued dosimetry (issued-dosimetry will be available for those who do not have issued dosimeters) and a scientific calculator.

ENCLOSURE 2

H-305 Course Schedule*

Monday:

8:00 a.m. - Noon

Introduction/Radiography concepts and fundamentals

1:00 p.m. - 4:00 p.m.

Labs: Setting up and using devices; plant tour.

Tuesday:

8:00 a.m. - Noon

Radiography safety and operations

1:00 p.m. - 4:00 p.m.

Labs: Establishing boundaries; source exchange; inspection.

Wednesday:

8:00 a.m. - Noon

Federal & State Regulations

1:00 p.m. - 4:00 p.m.

Site inspection; emergency source retrieval.

Thursday:

8:00 a.m. - Noon

Transportation regulations and radiography company operations

1:00 p.m. - 4:00 p.m.

Labs: Shipping packages; performing a radiograph.

Friday:

8:00 a.m. - 10:00 a.m.

ANSI equipment standard; course review

10:30 a.m.- Noon

Course examination

Noon

Lab: Visit to radiography job site (lunch en route)

4:00 p.m.

End of course.

* Note: This course outline is tentative and subject to change.