

February 19, 2002

ALL AGREEMENT STATES  
MINNESOTA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE TELETHERAPY  
AND BRACHYTHERAPY COURSE (H-313) (STP-02- 015)**

Enclosure 1 is the list of students from the States selected to attend the March 11-15, 2002, Teletherapy and Brachytherapy Course (H-313). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program that is on the list. States with students attending this course have agreed to pay travel expenses and where designated the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document to the U.S. Nuclear Regulatory Commission (NRC), at the following address:

Office of the Chief Financial Officer  
Attn: Leah P.Tremper  
U.S. NRC - Mail Stop T-9E10  
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent to cancel, prior to the starting date of the course.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton  
TELEPHONE (301) 415-2348

INTERNET: [BGU@NRC.GOV](mailto:BGU@NRC.GOV)  
FAX (301) 415-3502

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Josephine M. Piccone, Deputy Director  
Office of State and Tribal Programs

Enclosures:  
As stated

STP-02-015

Distribution:

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Agreement State File

DCD (SP03) PDR (YES)

**DOCUMENT NAME: G:\H313COURSE.WPD**

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TELE THERAPY AND BRACHYTHERAPY COURSE (H-313)  
MARCH 11-15, 2002  
HOUSTON, TEXAS

STATE	PARTICIPANT(S)	PAYING TUITION/ SPACE AVAILABLE
<b>ALABAMA</b>  Office of Radiation Control The Alabama Department of Public Health 201 Monroe Street, P.O. Box 303017 Montgomery, AL 36130-3017	1. Bridget Stephens 2. Myron Riley	1. Paying Tuition 2. Paying Tuition
<b>GEORGIA</b>  Radioactive Materials Program Department of Natural Resources 4244 International Parkway, Suite 114 Atlanta, GA 30354	1. Eric Jameson	1. Paying Tuition
<b>NEBRASKA</b>  Department of Regulation and Licensure Nebraska Health & Human Services System 301 Centennial Mall South, P.O. Box 95007 Lincoln, NE 68509-5007	1. Julia Schmitt	1. Paying Tuition
<b>OKLAHOMA</b>  Radiation Management Section Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677	1. Mohammed Idrissa	1. Paying Tuition
<b>TEXAS - BRC</b>  Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189	1. William Glen Corbin 2. Gary Sanders	1. Paying Tuition 2. Paying Tuition
<b>WISCONSIN</b>  Radiation Protection Section Division of Public Health Dept of Health & Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Leola DeKock	1. Paying Tuition

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (H-313), "Teletherapy and Brachytherapy." This course is scheduled to be presented March 11-15, 2002, at the Advanced Health Education Center (AHEC), 8502 Tybor Street, Houston, Texas 77074, Telephone: (713) 772-0157 or 1-800-239-1361.

**COURSE:** The course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, March 15, 2002, which will end at 3:30 p.m. **Please refer to AHEC's Web page at URL: <http://www.AHECOnline.com> for hotel information and transportation between the hotel and the AHEC. Click on General Information.** An tentative outline for the course (Enclosure 3) is attached.

**LODGING:** You should plan to arrive on Sunday March 10, 2002 and depart on Friday, March 15, 2002. Some hotels offer transportation to and from the AHEC. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotel.

### **Meals/Restaurants (Houston/AHEC Classes)**

There are multiple eating facilities within walking distance, such as Subway, Chinese Buffet, and Denny's. If you have a car, the possibilities are many. If it rains, AHEC has a small lunch area and you can order and have sandwiches or pizza delivered.

### **Ground Transportation from Airports to Houston Hotels**

Airport Express, services ground transportation to and from both Intercontinental and Hobby airports. Buses depart every 30 minutes for designated terminals and will take you to the Galleria where you should call a cab to deliver you to your hotel. Call 713-523-5695 or 713-523-8888 for Airport Express Information.

**Cab fare** is approximately \$40 from Hobby Airport and \$60 from Intercontinental to hotels in your area. Bus fare is \$10 - \$20. Airport Express Ticket Agent is located in baggage claim area.

Call 713-236-1111 for Yellow Cab Company. If you call a cab service, **establish the rates prior to engaging the taxi.** **Parking:** Parking in Houston is on surface lots and is free of charge.

**Teletherapy/Brachytherapy**  
Tentative Course Schedule (March 11-15, 2002)

Day	Time	Topic	Faculty
<b>Monday</b>	8:00-9:00	Introduction & Public Health Aspects of Breast Cancer	Kempa
	9:00-9:30	Principle of Radiobiology & Effects on Normal Tissue	Kempa
	9:30-11:00	Overview of Radiation Therapy Treatment Modalities and Fundamentals	Kempa
	11:00-12:00	Principles of Clinical Dosimetry	Kempa
	12:00-1:00	Lunch	
	1:00-2:00	Principles of Clinical Dosimetry	Kempa
	2:00-3:00	Overview of Quality Control Concepts	Kempa
	3:00-5:00	Clinical Site Visit Hermann Hospital Gamma Knife	Zeck
<b>Tuesday</b>	8:00-9:00	Review/External Beam Therapy	Kempa
	9:00-11:00	Teletherapy Source & Room Design & Teletherapy Dosimetry & Calibration	Prado
	11:00-12:00	Radiation Safety	Zeck
	12:00-1:00	Lunch	
	1:00- 3:00	Principles of External Beam Treatment Planning	Kempa
	3:00-4:00	Basic Dosimetry Calculations	Kempa
	4:00-5:00	Workshop: External Beam Calculations	Kempa
	<b>Wednesday</b>	8:00-8:30	Review Homework
	8:30-11:00	Brachytherapy; History, Principles ,Practical Applications & Rad. Safety	Lawyer/ Kempa
	11:00-12:00	Radiation Safety Concerns in Brachy.	Kempa
	12:00-1:00	Lunch	
	1:00-2:00	Quality Control Concepts in Brachytherapy	Kempa
	2:00-2:45	Workshop: Calculating Dose in tissue	Kempa
	3:00-5:00	Clinical Site Visit Memorial Hermann Northwest LDR	Schele/ Hamburger
<b>Thursday</b>	8:00-12:00	Overview of HDR Brachytherapy	Lawyer
	12:00-1:00	Lunch	
	1:00-2:00	HDR Quality Control Program	Lawyer
	2:00-5:00	Clinical Site Visit: MD Anderson Clinical Management of the Patient Output Spot Checks: Cobalt 60 HDR Site Visit	Washington  Prado Lawyer
<b>Friday</b>	8:00- 10:00	Treatment Deviations/Quality Management	Kempa
	10:00-11:00	Select Case Presentations	Kempa
	11:00-12:00	Workshop: Case Review & Applicable Regulations	Kempa
	12:00-1:00	Lunch	
	1:00-2:00	Course Review	Kempa
	2:00-3:30	Exit Examination	