

February 6, 2002

MEMORANDUM TO: Ledyard B. Marsh, Acting Deputy Director  
Division of Licensing Project Management  
Office of Nuclear Reactor Regulation

FROM: Donna Skay, Project Manager, Section 1 */RA/*  
Project Directorate I  
Division of Licensing Project Management  
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING LICENSING ACTION TASK FORCE (LATF)  
MEETING

DATE & TIME: Wednesday, February 20, 2002  
1:30 p.m. - 4:00 p.m.

LOCATION: U.S. Nuclear Regulatory Commission  
One White Flint North  
11555 Rockville Pike  
Rockville, MD 20852  
Room O-5-B4

PURPOSE: Topics to be discussed include the status of the NRC's efforts to reduce unnecessary regulatory burden and the Nuclear Energy Institute's (NEI) initiative to develop guidance on submitting relief requests. The NRC/LATF meetings are intended to foster open and frank communications between industry, regulators, and the public. Other relevant regulatory topics may be discussed.

PARTICIPANTS:\* Participants from the NRC include members of the Office of Nuclear Reactor Regulation (NRR).

<u>NRC</u>	<u>NEI</u>
T. Marsh, NRR, et al.	M. Schoppman, et al.

Project No. 689

cc: See next Page

CONTACT: Donna Skay, NRR  
301-415-1322, dms6@nrc.gov

\*Meetings between NRC technical staff, applicants or licensees are open for interested members of the public, petitioners, intervenors, or other parties to attend as observers pursuant to "Commission Policy Statement on Staff Meetings Open to the Public," 65 Federal Register 56964, 9/20/2000.

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