

February 4, 2002

MEMORANDUM TO Jesse L. Funches
Chief Financial Officer

FROM: Stuart Reiter **/RA/**
Chief Information Officer

SUBJECT: RITS PLANNED ACCOMPLISHMENT (PA) CONVERSION

In response to your request of January 17, 2002, my staff is looking into what would be required in order to accelerate the conversion of the RITS Planned Accomplishments from its FY 2001 structure to its new FY 2002 structure. The present schedule, as received from our contractor support staff, is for the conversion to be completed the weekend of March 22, 2002. Our original planned schedule, which was developed with your staff, had a completion date of the end of November, 2001. That schedule required that the conversion table be provided by OCFO by the end of August, 2001. The schedule was changed to the current completion date based on the actual date of delivery of the conversion table which was December 11, 2001.

Your January 17, 2002, memo also indicates that the PA conversion impacts on the Cost Accounting and Time and Labor modules. Based on previous discussions with your staff, we were advised that your contractors determined that they could add a table, as provided by your staff, to do the conversion in your Cost Accounting Reports as the agency's financial statements were being generated.

Although we will try to accelerate this process, initial discussions with our contractor indicate that it is unlikely that the schedule for the conversion can be accelerated. My staff will continue to work with the contractor and your staff to see what can be done.

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