

EDO Principal Correspondence Control

FROM: DUE: / /

EDO CONTROL: G20010521  
DOC DT: 11/08/01  
FINAL REPLY:

Joan G. Hawthorne  
Department of Energy (DOE)

TO:

Norry, DEDM

FOR SIGNATURE OF : \*\* GRN \*\*

CRC NO:

DESC:

10 CFR Part 1045 - Classification and  
Declassification of Restricted Data and  
Formerly Restricted Data

ROUTING:

Travers  
Paperiello  
Kane  
Norry  
Craig  
Burns/Cyr

DATE: 11/19/01

ASSIGNED TO: CONTACT:  
ADM Springer

SPECIAL INSTRUCTIONS OR REMARKS:

For Appropriate Action.



## Department of Energy

Germantown, MD 20874-1290

NOV 08 2001

Dear Agency Official:

At the beginning of this year, the Department of Energy (DOE) forwarded a letter to your office requesting information concerning your activities to implement the policy and procedural requirements established by 10 Code of Federal Regulations (CFR) Part 1045 for the classification and declassification of Restricted Data (RD) and Formerly Restricted Data (FRD). One of the items we requested was the name of the individual who has been appointed as your agency's RD Management Official. This individual is responsible for ensuring the proper implementation of 10 CFR Part 1045 within your agency as well as serving as the primary point of contact for coordination with DOE on RD and FRD classification and declassification issues. In some agencies, this responsibility may entail a considerable increase in workload for that individual. For that reason, we are requesting that you review the duties of the individual identified as your agency's RD Management Official and consider naming one or more *Alternate* RD Management Officials.

As you address the question of creating the position of Alternate RD Management Official, we suggest you consider the following two points. First, the realities of day-to-day work in the Government include dealing with the proliferation of numerous quasi-independent departments, offices, and bureaus in the organization of many agencies, some of whom interact with DOE on a routine and ongoing basis regarding RD and FRD classification and declassification issues. As it stands now, the RD Management Official is responsible for ensuring that all the requirements of 10 CFR Part 1045 are implemented for all the relevant entities within his or her agency. An Alternate RD Management Official, for example, for each quasi-independent entity that deals with RD and FRD, could be designated to assist the RD Management Official in meeting these requirements. Second, multiple, varied, and oftentimes challenging demands may be placed on the time and availability of a single, key individual who may also be the designated Senior Agency Official required by Executive Order 12958. We believe that situations such as these reinforce the need for a practical, working arrangement which includes the designation of one or more Alternate RD Management Officials to share the responsibilities. It could enhance communication and ensure that each RD Management Official is in a better position to be kept fully aware of all relevant agency activities and remain a full participant in the RD classification management program.



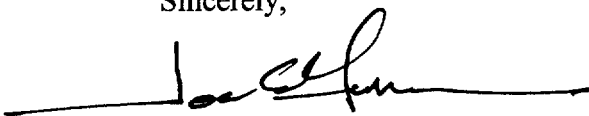
Printed with soy ink on recycled paper

EDO --G20010521

We all share the same goal of ensuring that RD and FRD are afforded optimal protection throughout the Government, and we must continue to work together as a team to realize this common goal. We look forward to your response.

If you have any questions concerning this letter, please contact me at (301) 903-3521, or my staff contact, Ms. Rita Metro, at (301) 903-1152.

Sincerely,

A handwritten signature in black ink, appearing to read "Joan G. Hawthorne", written over a horizontal line.

Joan G. Hawthorne  
Director  
Information Classification  
and Control Policy

Mr. Scott Gudes, Deputy Under Secretary  
National Oceanic and Atmospheric Administration  
Herbert C. Hoover Building, Room 5128  
14<sup>th</sup> and Constitution Avenue, NW.  
Washington, D.C. 20230

Dr. Leamon Lee, Director  
National Institutes of Health  
Building 1, Room 102  
Bethesda, MD 20892

Mr. Robert G. Page, Jr., Director  
National Institute of Standards and Technology  
100 Bureau Drive, Stop 3204  
Building 101, Room A-200  
Gaithersburg, MD 20899-3460

Mr. James C. Raysinger  
Government Printing Office  
732 North Capitol Street, NW.  
Washington, D.C. 20401

Mr. Ron Bell  
General Accounting Office  
441 G. Street, NW.  
Washington, D.C. 20548

Mr. Michael Canavan, Administrator  
Federal Aviation Administration  
800 Independence Ave., SW., #1010  
Washington, D.C.

Mr. Michael Legett  
Defense Nuclear Facilities Safety Board  
625 Indiana Ave., NW., Suite 700  
Washington, D.C. 20004

Mr. Timothy M. Oswald  
U.S. Customs Headquarters  
1300 Pennsylvania Ave., NW., Room 7.4-A  
Washington, D.C. 20229

Mr. Linwood Watson, Secretary  
Federal Energy Regulatory Commission  
888 First St., NE.  
Washington, D.C. 20426

Mr. Corbett M. Flannery  
Director of Security  
Agency for International Development  
1300 Pennsylvania Ave., NW.  
Washington, D.C. 20523- 8800

Mr. Robert R. Peavey  
Ballistic Missile Defense Organization  
1525 Jefferson Davis Highway, Suite 809  
Arlington, VA 22202

Mr. Edmund Cohen  
Central Intelligence Agency  
2H11 IP  
Washington, D.C. 20505

Ms. Nancy Kassner, Director  
Security and Intelligence Directorate  
Defense Advance Research Projects Agency  
3701 North Fairfax Drive, Room 730  
Arlington, VA 22203-1714

Mr. Drew Winneberger  
Defense Intelligence Agency  
Room 3E268, The Pentagon  
Washington, D.C. 20301-6111

Mr. Billy R. Owens, Staff Director  
Command Security Office  
Defense Logistics Agency  
8725 John J. Kingman Road, Suite 3533  
Fort Belvoir, VA 22060-6221

Mr. James L. Packett, Chief  
Office of Security  
Defense Security Service  
1340 Braddock Place  
Alexandria, VA 22314-1651

Mr. Richard A. Brushwood, Acting Chief  
Security Office  
Defense Threat Reduction Agency  
45045 Aviation Drive  
Dulles, VA 20166-7517

Mr. Roger L. Bensey, Director  
Office of Human Resources Management  
Department of Agriculture  
Room 316 West  
1400 Independence Avenue, SW.  
Washington, D.C. 20250-9601

Mr. William A. Davidson  
SAF/AA  
1720 Air Force Pentagon  
Washington, D.C. 20330-1720

Lieutenant General Robert W. Noonan, Jr., USA  
Deputy Chief of Staff for Intelligence  
Department of the Army  
1000 Army, Pentagon  
Washington, D.C. 20310-1000

The Honorable Arthur L. Money  
ASD/C3I  
Room 3E172  
6000 Defense, The Pentagon  
Washington, D.C. 20301-6000

Mr. Dennis Williams  
Assistant Secretary for Management and Budget  
Department of Health and Human Services  
Room 514G  
200 Independence Avenue, SW.  
Washington, D.C. 20201

Mr. Janis A. Sposato  
Assistant Attorney General for Administration  
Department of Justice  
Room 1111  
950 Pennsylvania Avenue, NW.  
Washington, D.C. 20530-0001

Mr. Leonard A. Pettiford, Acting Director  
Office of Facilities Management  
Department of Labor  
Room S-1521  
200 Constitution Avenue, NW.  
Washington, D.C. 20210

Mr. David L. Brant  
Special Assistant for Naval Investigative  
Matters and Security  
Office of the Chief of Naval Operations (N09N)  
Department of the Navy  
Building 111, Washington Navy Yard  
716 Sicard Street, SE.  
Washington, D.C. 20388-5380

The Honorable Grant S. Green, Jr.  
Under Secretary for Management  
Department of State  
Room 7202  
2201 C Street, NW.  
Washington, D.C. 20520

Mr. Lee Privett  
Department of Transportation M-70  
Room 742  
400 Seventh Street, SW.  
Washington, D.C. 20590

The Honorable James J. Flyzik  
Assistant Secretary for Management  
and Chief Financial Officer  
Department of Treasury  
Room 2426  
1500 Pennsylvania Avenue, NW.  
Washington, D.C. 20220

Ms. Diane K. Lasher  
Security  
Environmental Protection Agency  
1200 Pennsylvania Ave., NW (3204R)  
Washington, D.C. 20460

Mr. Neil J. Gallagher  
Assistant Director National Security Division  
FBI, Department of Justice  
Room 7110, JEH Building  
935 Pennsylvania Avenue, NW.  
Washington, D.C. 20535

Ms. Mary Getter  
Security  
Federal Emergency Management Agency  
500 C Street, SW.  
Washington, D.C. 20472

Attn: OS-SY-PI, Room 128

Ms. Winona Varnon  
Director for Security  
Immigration and Naturalization Service  
Department of Justice  
Room 3039  
I Street, NW.  
Washington D.C. 20536

Ms. Adrienne C. Thomas  
Assistant Archivist for Administrative Services  
National Archives and Records Administration  
Room 4200  
8601 Adelphi Road  
College Park, Maryland 20740-6001

Ms. JoAnn H. Grube  
Director of Policy (N5P)  
National Security Agency  
9800 Savage Road, Suite 6248  
Fort George G. Meade, MD 20755-6000

Mr. Robert E. Schmitz, Director  
Division of Administrative Services  
National Science Foundation  
4201 Wilson Boulevard, Room 295  
Arlington, VA 22230

Mr. Jim Calloway  
Security Office (CPP)  
General Services Administration  
1800 F Street, NW.  
Washington, D.C. 20405

Mr. Mark R. J. Borsi  
Director of Security Office Code JS  
National Aeronautics and Space Administration  
Room 6011, Code JL  
300 E Street, SW.  
Washington, D.C. 20546-0001

Mr. James M. Sullivan  
National Reconnaissance Office  
14675 Lee Road  
Chantilly, VA 20151-1715

Mr. Rob Soubers  
National Security Council  
Washington, D.C. 20504

Mrs. Patricia G. Norry  
Deputy Executive Director for Management  
Services, OWFN-17G21  
Nuclear Regulatory Commission  
11555 Rockville Pike  
Rockville, MD 20852

Mr. Robert Nabors  
Associate Director for Administration  
OMB, Executive Office of the President  
Room 240  
Old Executive Office Building  
Washington, D.C. 20503

Mr. William L. Marosy  
Federal Investigations Processing Center  
P.O. Box 618  
Boyers, PA 16018-0618

Mr. Roosevelt A. Roy  
Acting Executive Director  
President's Foreign Intelligence Advisory Board  
Room 340  
Old Executive Office Building  
Washington, D.C. 20500

Mr. Sidney G. Whitehurst, Assistant Director  
TVA Police (SPT 5A)  
Tennessee Valley Authority  
400 West Summit Hill Drive  
Knoxville, TN 37902-1499

Mr. Howard D. Boyd  
Office of Security and Law Enforcement (07)  
Department of Veterans Affairs, Room 708  
810 Vermont Avenue, NW.  
Washington, D.C. 20420

Mr. Wilfredo Acevedo  
Department of Commerce  
Security  
14<sup>th</sup> Constitution Ave., NW  
Washington, D.C. 20030