

EDO Principal Correspondence Control

FROM: DUE: / /

EDO CONTROL: G20010521
DOC DT: 11/08/01
FINAL REPLY:

Joan G. Hawthorne
Department of Energy (DOE)

TO:

Norry, DEDM

FOR SIGNATURE OF :

** GRN **

CRC NO:

DESC:

10 CFR Part 1045 - Classification and
Declassification of Restricted Data and
Formerly Restricted Data

ROUTING:

Travers
Paperiello
Kane
Norry
Craig
Burns/Cyr

DATE: 11/19/01

ASSIGNED TO:

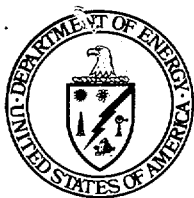
CONTACT:

ADM

Springer

SPECIAL INSTRUCTIONS OR REMARKS:

For Appropriate Action.



Department of Energy

Germantown, MD 20874-1290

NOV 08 2001

Dear Agency Official:

At the beginning of this year, the Department of Energy (DOE) forwarded a letter to your office requesting information concerning your activities to implement the policy and procedural requirements established by 10 Code of Federal Regulations (CFR) Part 1045 for the classification and declassification of Restricted Data (RD) and Formerly Restricted Data (FRD). One of the items we requested was the name of the individual who has been appointed as your agency's RD Management Official. This individual is responsible for ensuring the proper implementation of 10 CFR Part 1045 within your agency as well as serving as the primary point of contact for coordination with DOE on RD and FRD classification and declassification issues. In some agencies, this responsibility may entail a considerable increase in workload for that individual. For that reason, we are requesting that you review the duties of the individual identified as your agency's RD Management Official and consider naming one or more *Alternate* RD Management Officials.

As you address the question of creating the position of Alternate RD Management Official, we suggest you consider the following two points. First, the realities of day-to-day work in the Government include dealing with the proliferation of numerous quasi-independent departments, offices, and bureaus in the organization of many agencies, some of whom interact with DOE on a routine and ongoing basis regarding RD and FRD classification and declassification issues. As it stands now, the RD Management Official is responsible for ensuring that all the requirements of 10 CFR Part 1045 are implemented for all the relevant entities within his or her agency. An Alternate RD Management Official, for example, for each quasi-independent entity that deals with RD and FRD, could be designated to assist the RD Management Official in meeting these requirements. Second, multiple, varied, and oftentimes challenging demands may be placed on the time and availability of a single, key individual who may also be the designated Senior Agency Official required by Executive Order 12958. We believe that situations such as these reinforce the need for a practical, working arrangement which includes the designation of one or more Alternate RD Management Officials to share the responsibilities. It could enhance communication and ensure that each RD Management Official is in a better position to be kept fully aware of all relevant agency activities and remain a full participant in the RD classification management program.



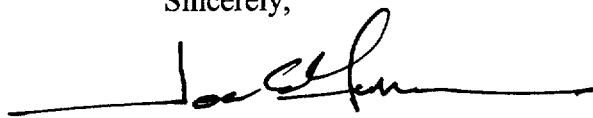
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EDO --G20010521

We all share the same goal of ensuring that RD and FRD are afforded optimal protection throughout the Government, and we must continue to work together as a team to realize this common goal. We look forward to your response.

If you have any questions concerning this letter, please contact me at (301) 903-3521, or my staff contact, Ms. Rita Metro, at (301) 903-1152.

Sincerely,

A handwritten signature in black ink, appearing to read "Joan G. Hawthorne", is written over a horizontal line.

Joan G. Hawthorne
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and Control Policy

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