



Conference of Radiation Control Program Directors, Inc.

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MEMORANDUM

TO: CRCPD Voting Members

FROM: Sue Smith, Administrative Assistant *Sue*

RE: Minutes from the Business Meetings in April and May 2001

DATE: September 11, 2001

Board of Directors

Chairperson

Paul J. Merges, Ph.D.
New York

Chairperson-Elect

Cynthia C. Cardwell
Texas

Past Chairperson

Paul S. Schmidt
Wisconsin

Treasurer

Terry C. Frazee
Washington

Members-at-Large

Ronald G. Fraass
Kansas

Julia A. Schmitt
Nebraska

Russell S. Takata
Hawaii

Office of Executive Director

Executive Director
Charles M. Hardin
Kentucky

Deputy Director
Patricia C. Gorman
Kentucky

Attached are the minutes from the three business meetings held in Anchorage, Alaska on April 28, April 30, and May 2, 2001.

Please review these minutes and be prepared to vote on them at the annual meeting business session on Saturday, May 4, 2002 in Madison, Wisconsin. If you have any amendments, please provide them to me and I will correct them.

Attachments

cc: Board Members
Chuck Hardin
Lin Carigan/Curt Hopkins
Terry Devine/Judy Woolums
Bruce Hirschler
Pat Gorman
Otha Linton

01 SEP 19 PM 3:05

OSP

STP-006 Template
RIPS SPD2

**CONFERENCE OF RADIATION CONTROL PROGRAM DIRECTORS, INC.
ANNUAL BUSINESS MEETING - SESSION I
MID DECK (DISCOVERY BALLROOM)
HOTEL CAPTAIN COOK
ANCHORAGE, ALASKA
SATURDAY, APRIL 28, 2001**

OPENING

- 1. Call to order Schmidt**

Chairman Schmidt called the meeting to order and welcomed those in attendance.

- 2. Roll call Smith**

The following Voting Members and/or their proxies were present as noted during the roll call:

Alabama	Kirksey Whatley
Alaska	Clyde Pearce
Arizona	Aubrey Godwin
Arkansas	Jared Thompson (Proxy)
California	Absent
Colorado	David Butcher (Proxy)
Connecticut	Edward Wilds
Delaware	Absent
Dist. of Columbia	Absent
Florida	William Passetti
Georgia	Tom Hill
Hawaii	Russell Takata
Idaho	David Eisentrager
Illinois	Paul Eastvold
Indiana	John Ruyack
Iowa	Donald Flater
Kansas	Absent
Kentucky	John Volpe
Louisiana	Ronnie Wascom
Maine	Jay Hyland
Maryland	Roland Fletcher
Massachusetts	Robert Hallisey
Michigan	David Minnaar
Minnesota	Linda Bruemmer
Mississippi	Robert Goff
Missouri	Gary McNutt
Montana	No Voting Member

ANNUAL BUSINESS MEETING - SESSION I (Continued)

April 28, 2001

ROLL CALL (Cont'd)

Nebraska	Julia Schmitt (Proxy)
Nevada	Stan Marshall
New Hampshire	Diane Tefft
New Jersey	Jill Lipoti
New Mexico	Walter Medina (Proxy)
New York	Paul Merges
North Carolina	Richard "Mel" Fry
North Dakota	Warren Freier (Proxy)
Ohio	Roger Suppes
Oklahoma	Mike Broderick
Oregon	Ray Paris
Pennsylvania	David Allard
Puerto Rico	Absent
Rhode Island	Jack Ferruolo (Proxy)
South Carolina	Pearce O'Kelley
South Dakota	Donald Norton (Proxy)
Tennessee	Billy Freeman (Proxy)
Texas	Cindy Cardwell (Proxy)
Utah	William Sinclair
Vermont	Paul Clemons
Virginia	Leslie Foldesi
Washington	John Erickson
West Virginia	Beattie DeBord
Wisconsin	Mark Bunge (Proxy)

3. Agenda Changes Schmidt

Ray Paris (OR) member of the S-6 Ad Hoc Committee on Organizational Review requested discussion relative to the voting/associate membership category. Mr. Paris noted that when he summarized the results of the S-6 survey some of the associate members indicated that they were voting members, since they are eligible to vote in the election of officers. Mr. Paris felt that the Bylaws should be amended to change the word "Voting Member" to "Director Member" for the membership class. (See item 14 for more information).

4. Introduction of Board Members/How to communicate with the Board:

● **Newly Elected Incoming Board Members Schmidt**

Chairman Schmidt introduced the newly elected board members and requested that the individuals stand as they were being introduced:

Cindy Cardwell, Texas, Chairperson-Elect;

**Terry Frazee, Washington, Treasurer; and
Ron Fraass, Kansas, Member-at-Large.**

● **Current Board members Schmidt**

Chairman Schmidt also introduced the current board members:

- Paul Schmidt, Wisconsin, Chairperson
- Paul Merges, New York, Chairperson-Elect
- Bob Hallisey, Massachusetts, Past Chairperson
- Jim McNees, Alabama, Treasurer
- Russ Takata, Hawaii, Member-at-Large
- Gary Robertson, Washington, Member-at-Large
- Julia Schmitt, Nebraska, Member-at-Large

Chairman Schmidt informed the membership of board members who would be rotating off the board at the end of this annual meeting following a term of three years, and requested appreciation for these members:

Gary Robertson, Bob Hallisey, and Jim McNees (as of June 30, 2001)

● **Web Site Changes in Support of Better Communications Schmidt**

In order to provide better support in communicating with CRCPD members, Chairman Schmidt informed the membership that two changes have taken place relative to the CRCPD web site. The "members forum" section has been expanded to be available to all CRCPD members while the "regulatory forum" section is only available to state members. Chairman Schmidt requested that members contact Bruce Hirschler (OED) relating to any problems accessing the two new web site sections.

Chairman Schmidt introduced the two new voting members: Linda Bruemmer, Minnesota, and Mayra Toro, Puerto Rico. He also announced that he would be mentoring Ms. Bruemmer and Robert Hallisey would be mentoring Ms. Toro.

Chairman Schmidt notified the membership that the Board agreed to expand the mentoring program to assist new members with a better understanding of CRCPD and to hopefully get them more involved in the work of the organization. Effective immediately, the Membership Committee will assign all new voting and associate members a mentor.

5. **Moment of Silence Schmidt**

Chairman Schmidt requested a moment of silence for the following individuals who have passed away during the last year:

Dick Fetz (former Voting/GA);
Debby Jackson (associate member/NE);
Phil Sumner (associate member/DC); and
Byron Keene (EPA Regional Representative).

OLD BUSINESS

- 6. None

NEW BUSINESS

- 7. **Approval of 2000 Business Meetings Minutes (Sessions 1, 2, & 3 mailed 10/20/00)**
..... Schmidt

ACTION: Roland Fletcher (MD) moved to approve the 2000 business meetings minutes (Sessions 1, 2, & 3). The motion was seconded and passed.

- 8. **Acceptance of Financial Report (handout)** McNees

Jim McNees, Treasurer, presented the Treasurer's Report as of March 31, 2001. In order to provide the membership with more detailed information relative to the budget, Mr. McNees presented information in the form of a slide presentation. Total assets as of March 31, 2001 were \$409,889.92 with a negative total liability of \$103,375.78 for a total equity of \$513,255.70. (See attachment for a copy of the Financial Report as of March 31, 2001 and the slide presentation).

ACTION: Paul Clemons (VT) moved to accept Treasurer's Report as presented. The motion was seconded and passed.

- **Registration Fees for Future Annual Meetings** Schmidt

Chairman Schmidt advised that the registration fee for this meeting were higher due to the decrease in sponsorship for social events and the higher cost of the meeting itself. He also advised that this was an odd ball year and that the OED has been directed by the Board to return the registration fees back to a normal fee structure.

- **Presence of DigiScript at this Year's Annual Meeting** Schmidt

Charles Hardin, Executive Director, provided an overview of the contract negotiated with DigiScript to digitally capture this year's annual meeting. He noted that some money will be made from this meeting, however, he was not sure of how much. CRCPD is to receive 20% of any revenues generated from materials captured at this meeting plus monies from CRCPD members who subscribe to the DigiScript's virtual library. Mr. Hardin noted that CRCPD members have free access to the 2001 annual meeting at no cost for the first year.

9. Status of CRCPD/CO Orphan Source Pilot Project Klinger/Hardin

Joe Klinger, E-34 Chair, provided a brief update relative to the CRCPD/Colorado Orphan Source Pilot Project. Mr. Klinger noted that a contract was successfully negotiated between the CRCPD and the state of Colorado relative to disposing of orphan sources. Chase Environmental was granted the bid to dispose of 30 sources for \$29,000.00. From lessons learned, Mr. Klinger will provide a report that will be used for establishing a national orphan radioactive material disposition program. The report is scheduled to be out by the end of May 2001.

10. Proposed Amendments to the CRCPD Bylaws Re: Article III-Membership, Sections 1 and 4, and Article VII-Election of Officers, Section 3 and 4) (mailed March 19, 2001/handout) Schmidt/Gorman

Pat Gorman, Deputy Director, proposed the following Bylaws amendments for consideration:

1. Incorporate Life Member into a category of membership;
2. Election of officers - providing election information on the CRCPD web site.

The following articles will be amended:

Article III, Section 1., Article III, Section 1. g., Article III, Section 1. h., Article III, Section 4., Article VII, Section 3., and Article VII, Section 4.

ACTION: Aubrey Godwin (AZ) moved to change the CRCPD Bylaws. The motion was seconded and passed.

11. Analysis of Second Time Voting on Election of Officers by Voting and Associate Members Schmidt

Chairman Schmidt provided a statistical analysis of the election of officers, noting that out of 617 ballots mailed a total of 266 valid ballots were received; out of 52 eligible voting members 40 votes were receive; and out of 565 eligible associate members 226 votes were received. Relative to the voting members' casting their votes, Chairman Schmidt noted a 2% increase from the 2000 election of officers. Chairman Schmidt encouraged all voting members/program managers to vote and to encourage associate members on their staff to cast their ballot.

12. Report from S-6 Ad Hoc Committee on Organizational Review Erickson

John Erickson, S-6 Chair, provided an overview of charges and an update of the recent activities of the S-6 Ad Hoc Committee on Organizational Review, highlighting the S-6 survey and results. The committee was tasked with reviewing the CRCPD organizational structure; position duties of all OED staff, elected positions and Washington presence; and make recommendations to improve effectiveness in conjunction with the

goals and objectives of the CRCPD strategic plan.

As a result of the survey and per the recommendation of the S-6 committee, it was agreed by the Board that a full time technical Executive Director would be recruited to spend an appreciable amount of time in the Washington, DC area, once appreciable is identified; the CRCPD *Newsbrief* will be published electronically; the travel budget will be reduced by 10%; and the Executive Director was tasked with finding innovative ways to obtain additional funding.

Due to the need to determine what was meant by appreciable amount of time, a subgroup was created within the Board to determine duties and how much time the Executive Director should spend in the Washington, DC area. This subgroup consist of Paul Merges, Paul Schmidt, Otha Linton, Charles Hardin, Mary Clark, and Lynne Fairobent. Once this information is known, the S-6 committee will develop a job description for the future Executive Director.

Aubrey Godwin (AZ) inquired as to why the CRCPD *Newsbrief* was not available to anyone to access on the web site. Charles Hardin, Executive Director, noted that the *Newsbrief* is the one item that all members receive for their membership dues.

In order to increase revenues, Pearce O'Kelley (SC) inquired as to whether consideration had been given to selling advertisements in the *Newsbrief*. He felt that it would be a good tool in assisting the states relative to obtaining useful information. Charles Hardin, Executive Director, commented that the Board's position was not to advertise in the *Newsbrief*, but felt it was time for the Board to revisit this issue.

13. Introduction/Discussion of Resolutions Schmidt

Chairman Schmidt advised that a proposed resolution relating to the report of budget and expenses was provided as a handout and requested introduction of other resolutions to be considered.

Jill Lipoti, Ph.D. (NJ), on behalf of the H-22 Task Force to Minimize the Risk of Fluoroscopy, introduced a proposed resolution relating to the prevention of unnecessary radiation exposure to patients from fluoroscopy.

ACTION: Jill Lipoti (NJ) moved to introduce the resolution and table the discussion. The motion was seconded and passed. *(Editor's note: Since Dr. Lipoti tabled the discussion of the resolution, the resolution will be discussed at a special interest meeting on Monday, April 30, 2001 followed by a discussion at the second business meeting).*

14. Classification of Voting/Associate Members Paris

Deferred to Business meeting on Monday, April 30, 2001.

INFORMATION ONLY

Chairman Schmidt announced that the state of Kansas will host the 2005 Annual meeting to be held in Kansas City, Missouri.

MEETING RECESSED!!

TENTATIVE AGENDA
Conference of Radiation Control Program Directors, Inc.
BUSINESS MEETING #1
Hotel Captain Cook, Anchorage, Alaska
Saturday, April 28, 2001
4:30 PM - 5:30 PM
Location: Aft Deck (Discovery Ballroom)

OPENING

1. Call to order Schmidt
2. Roll call Smith
3. Agenda changes Schmidt
4. Introduction of Board Members/How to communicate with the Board:
 - Newly elected Board members Schmidt
 - Current Board members Schmidt
 - Web site changes in support of better communications Schmidt
5. Moment of Silence Schmidt
 - Dick Fetz (former Voting/GA)
 - Debby Jackson (Associate/NE)
 - Phil Sumner (Associate/DC)
 - Byron Keene (EPA Regional Representative)
 - Others?

OLD BUSINESS

6. None

NEW BUSINESS

7. Approval of 2000 business minutes (*Sessions 1, 2 and 3 mailed 10/20/00*) Schmidt
8. Acceptance of Financial Report (*handout*) McNees
 - Registration Fees for Future Annual Meetings Schmidt
 - Presence of DigiScript at this year's annual meeting Schmidt/Hardin
9. Status of CRCPD/CO Orphan Source Pilot Project Klingler/Hardin
10. Proposed Amendments to the CRCPD *Bylaws* Re: *Article III- Membership, Sections 1 and 4, and Article VII-Election of Officers, Section 3 and 4* (*mailed March 19, 2001/handout*) Schmidt/Gorman
11. Analysis of Second Time Voting on Election of Officers by Voting and Associate Members . Schmidt
12. Report from S-6 Ad Hoc Committee on Organization Review Erickson
13. Introduction/Discussion of Resolutions* (*Handout*) Schmidt

Information Only

- A. *FYI* - Michigan letter regarding concerns regarding approving and critically reviewing shielding plans for new x-ray and accelerator rooms.
- B. Future Annual Meeting Locations/Dates/Facilities:
 - 2002— Middleton (Madison), Wisconsin, May 5-8, 2002, Marriott Madison West
 - 2003— Anaheim, California, May 4-7, 2003, Hyatt Regency Alicante
 - 2004— Minneapolis, Minnesota, May 23-26, 2004, Radisson Hotel South and Plaza Towers
 - 2005— To be announced

**NOTE: If you plan to introduce a resolution from the floor, please have 100 copies ready for distribution to the state members and head table. Copies can be produced in the CRCPD office (Location: Quadrant Room - Lower Level).*

Monday, April 30th
CRCPD BUSINESS MEETING #2
5:30 PM - 6:30 PM
Location: Fore Deck (Discovery Ballroom)

1. Roll Call Smith
2. Discuss and amend proposed resolutions (*tentative handout*) Schmidt
3. Report on Chairman's Involvement at the International Conference of the Radiological
Protection of Patients (*Malaga, Spain, March 25-30, 2001*) Schmidt
4. CRCPD/OAS Relationship Schmidt/Sinclair

NOTE: If you plan to introduce an amendment to a resolution from the floor, please have 100 copies ready for distribution to the state members and head table. Copies can be produced in the CRCPD office (Location: Quadrant Room -- Lower Level).

Recap Session 1 action items:

Wednesday, May 2nd
CRCPD BUSINESS MEETING #3
5:00 PM - 6:00 PM
Location: Aft Deck (Discovery Ballroom)

1. Roll Call Smith
2. Action on proposed resolutions (*Tentative- handouts*) Schmidt
3. Closing ceremonies & recognition of outgoing Board members Schmidt/Merges

NOTE: If you plan to introduce an amendment to a resolution or an amendment to an amendment from the floor, please have 100 copies ready for distribution to the state members and head table. Copies can be produced in the CRCPD office (Location: Quadrant Room -- Lower Level).

Recap Session 2 action items:

**CONFERENCE OF RADIATION CONTROL
PROGRAM DIRECTORS, INC.**

**Treasurer's Report of March 31, 2001
Jim McNees**

Presented at the April 2001 Annual Meeting

A. ASSETS

Cash in Bank & Certificate of Deposits	304,243.44	
Grants & Advance Receivables	14,071.98	
Equipment (Depreciated)	80,950.40	
Unrecovered Indirect Cost	30,511.60	
Prepaid Expenses	<u>112.50</u>	
TOTAL ASSETS		\$409,889.92

B. LIABILITIES

Accounts Payable	0.00	
Taxes Payable	8,619.59	
Grants Payable	(148,304.72)	
Unrecognized Interest (EPA& FDA)	371.41	
Equipment Recallable	35,947.94	
TOTAL LIABILITIES		(\$103,365.78)

C. EQUITY

\$513,255.70

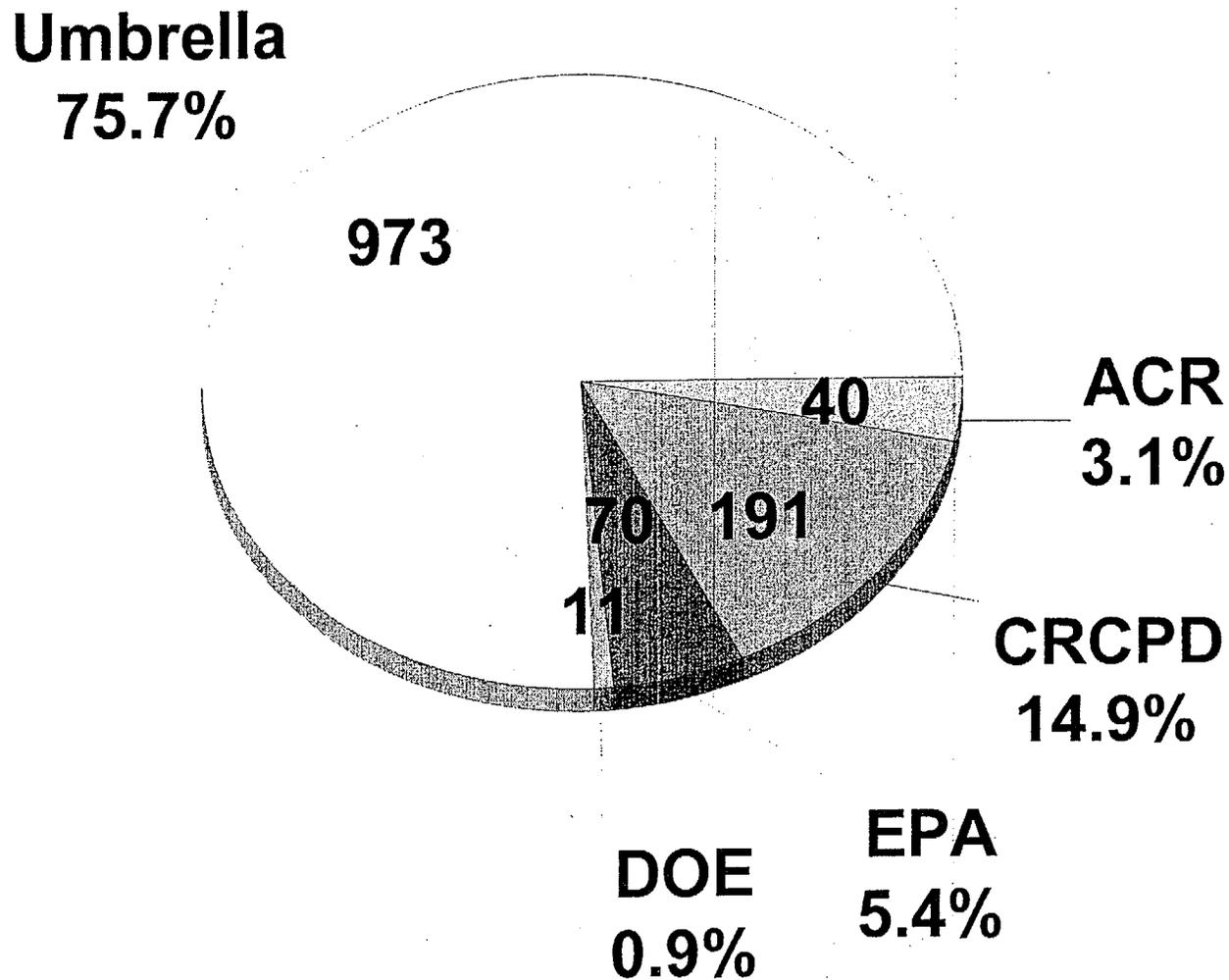
**Board approved CRCPD Budget
For the Period: Sept. 30, 2000-Sept 29, 2001**

ITEM	EPA Radon	FDA Basic	FDA MQSA	FRMAC	CRCPD	TOTAL
Salaries	30576	168745	43587	1500	50514	294922
Fringe	6653	33820	9332	330	10096	60232
Equipment	0	6700	0	0	0	6700
Supplies	1100	25200	3500	0	2929	32729
Other	2100	8750	4750	100	5000	20700
Consultant	0	0	0	0	20000	20000
Travel	16948	476827	17135	7000	100895	618805
Total Direct	57377	720042	78304	8930	189434	1054088
Indirect @ 22% *	12623	156935	17227	1965	41675	230425
GRAND TOTAL	70000	876977	95531	10895	231109	1284513

Note: This budget will be updated as new monies are received, or as awards are amended.

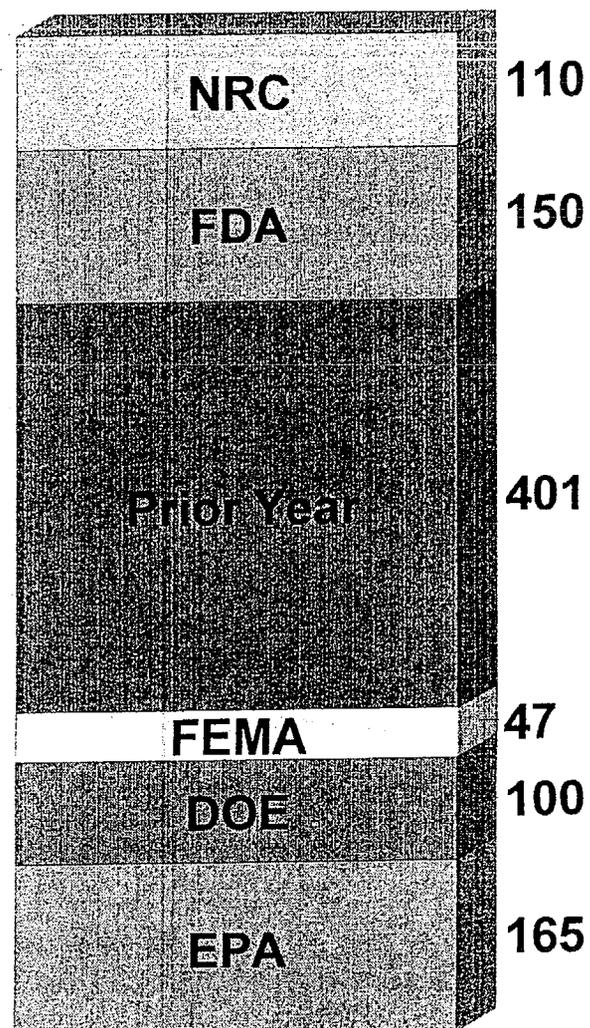
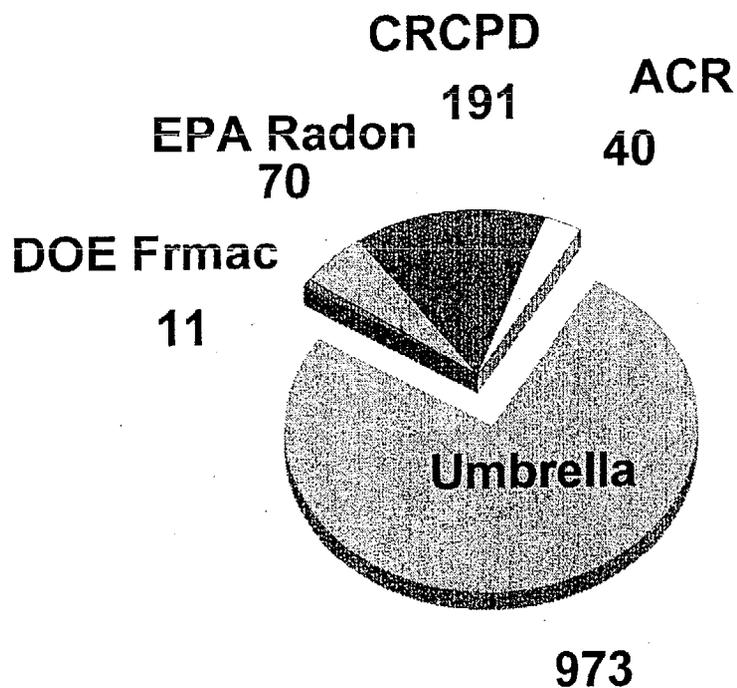
ORIGINAL FY01 CRCPD BUDGET ALLOCATIONS

FY 2001 Board Approved Budget in Thousands \$1,284.5



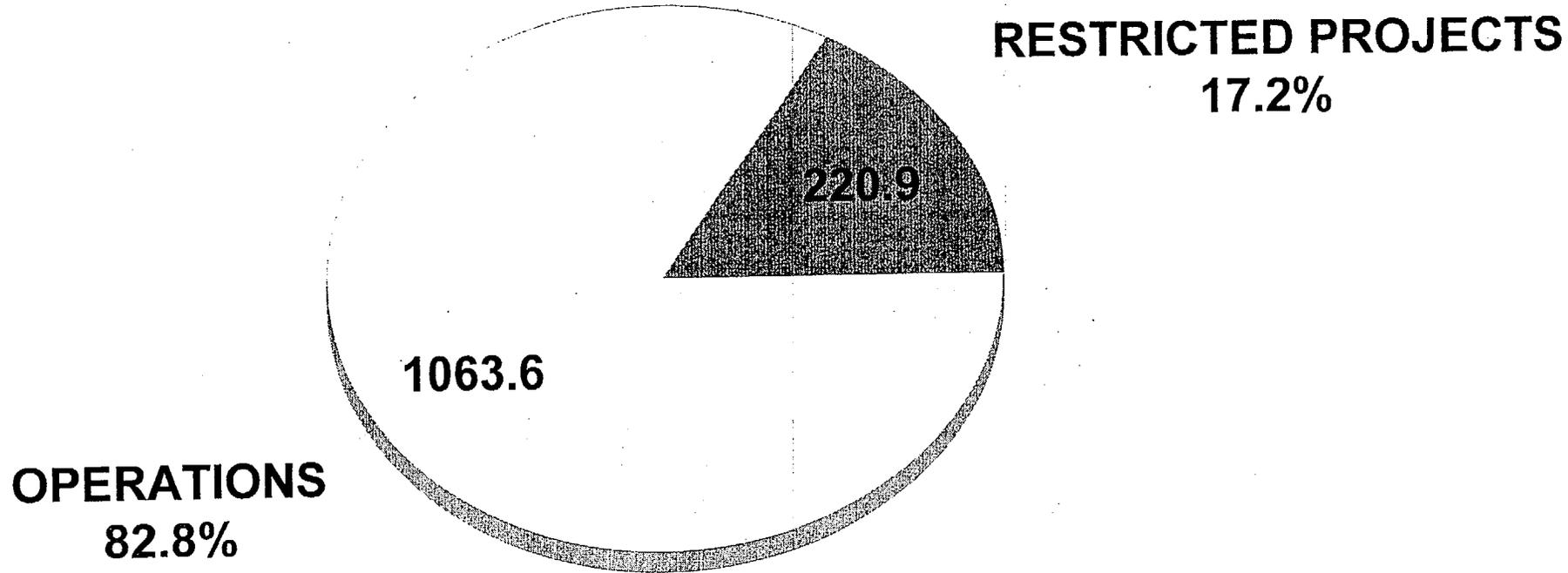
FEDERAL FUNDING OF UMBRELLA GRANT

FY 2001 BUDGET IN THOUSANDS \$973



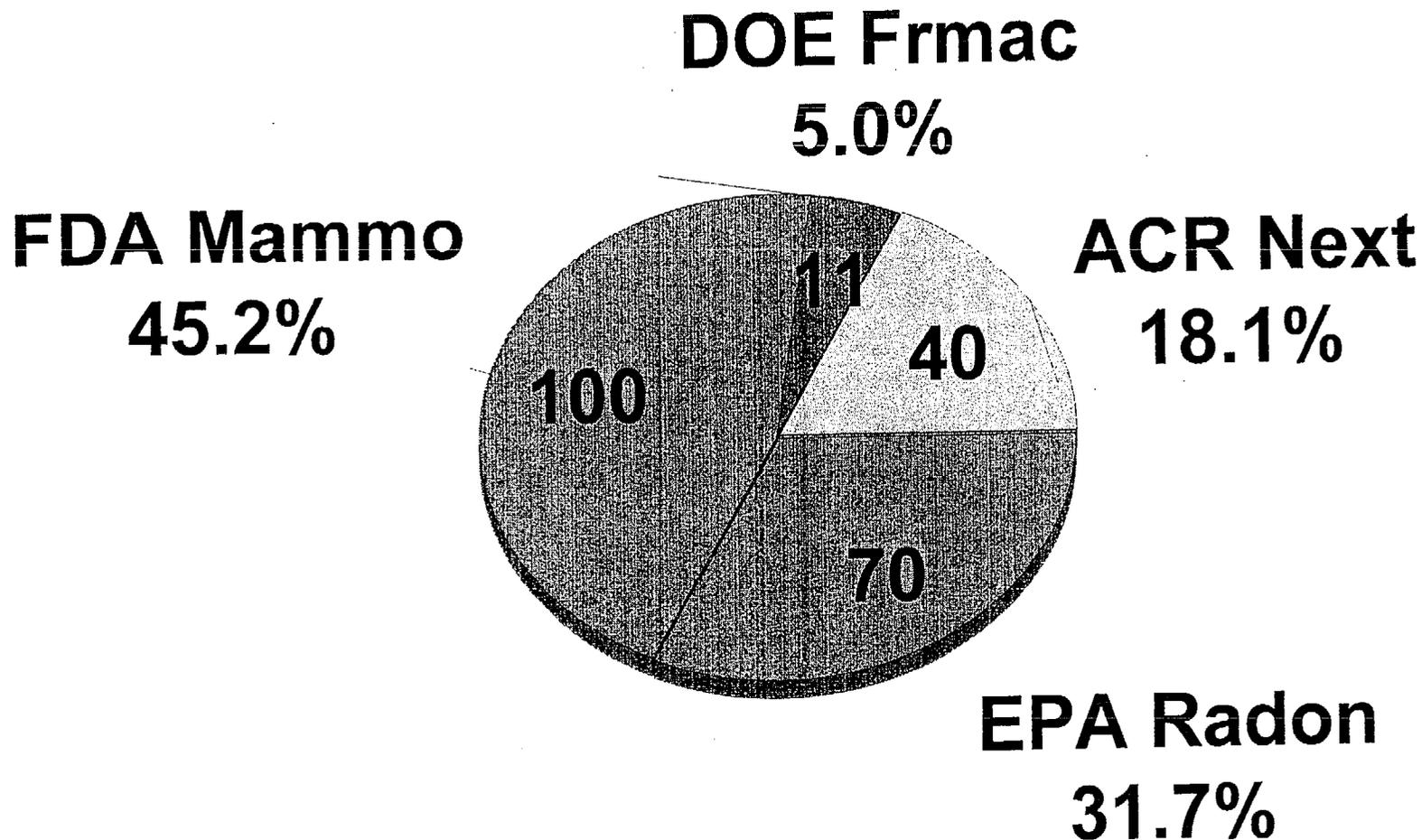
CRCPD FUND DISTRIBUTION

FY 2001 Board Approved Budget in Thousands \$1284.5



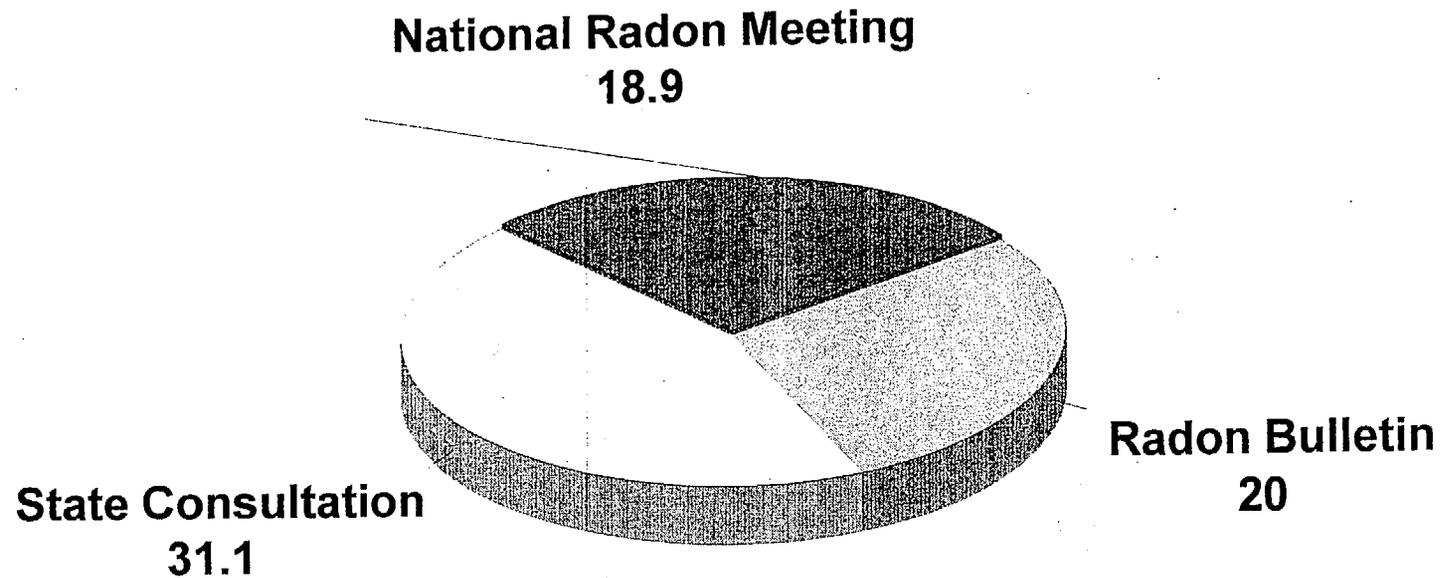
RESTRICTED PROJECTS BY AGENCY

FY 2001 Board Approved Budget in Thousands \$220.9



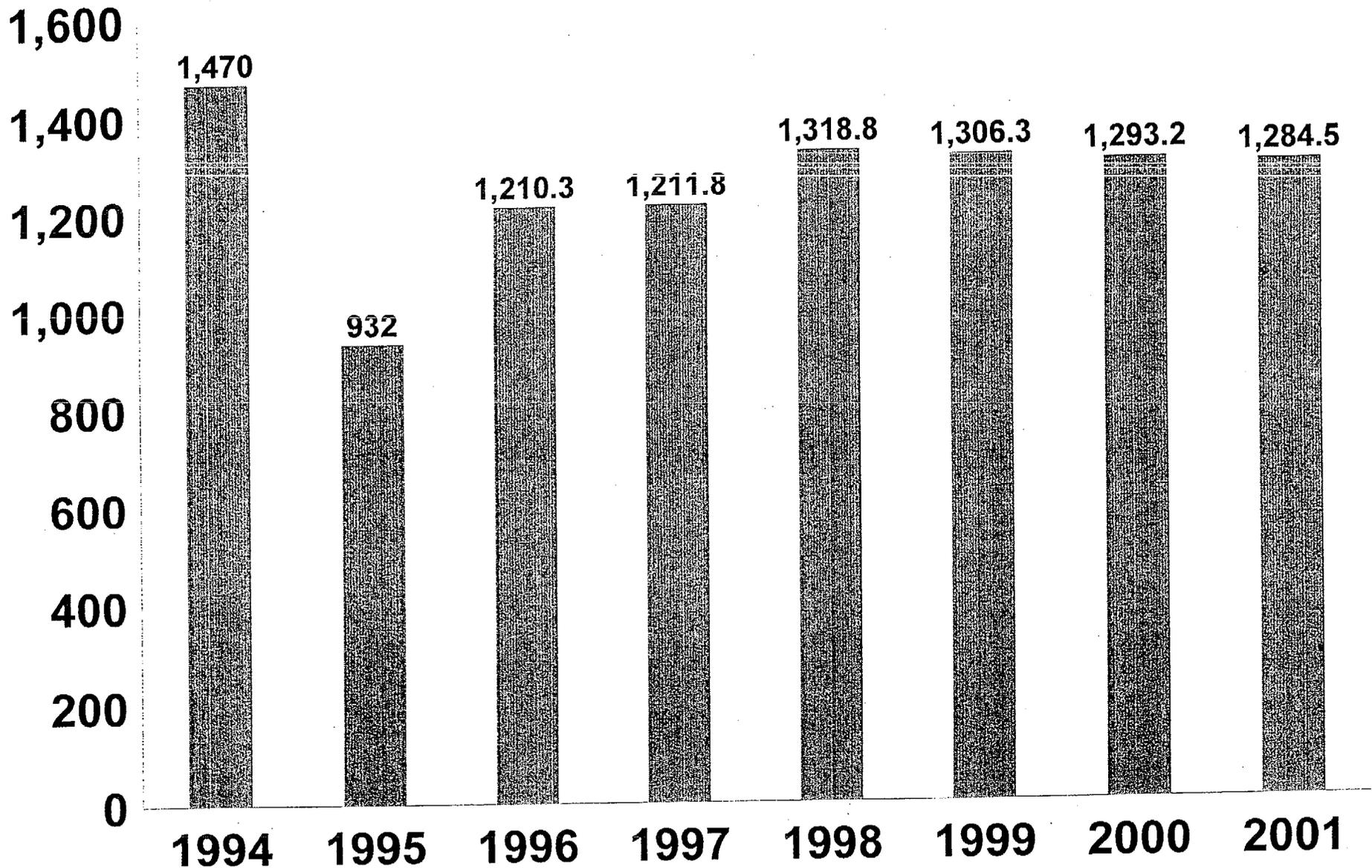
COMPONENTS OF RADON PROJECT

2001 Budget in Thousands



CRCPD BUDGET OVER LAST EIGHT YEARS

in Thousands



CRCPD BUDGET 2000-01

(4/18/01 — updated to reflect new monies received to date)

Budget Periods	-----2000-----	-----2001-----
	Sept	Oct Nov Dec Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec
(1) FDA	Oct-----	-----Sept
(2) EPA Radon ¹	Sept-----	-----Aug
(3) CRCPD	Jan-----	-----Dec
(4) FRMAC	Sept-----	-----Sept
(5) EPA Radon No Cost Ext. ²	Sept-----	-----Sept

Financial Support

(1) FDA Umbrella - supported by the following agencies

●	CDRH (incl. Mammo)	\$150,000
●	DOE	* (\$100,000 reflected in Prior Years Carrover Funds)
●	EPA	165,000
●	FEMA	47,078
●	NRC	<u>110,000</u>
●	subtotal	472,078
●	Prior Years Carryover Funds	<u>500,430*/***</u>
●	Subtotal	\$972,508

(2) EPA Radon (see footnote 1 below) 70,000

(3) CRCPD (incl. NEXT Training, G-2 activities, Alaska travel, etc.) 231,109

Specific Projects:

(4) FRMAC (DOE/NV) Purchase Order 10,895

GRAND TOTAL **\$1,284,512³**

Additional Funding Received since Board approved Budget:

(4)	FRMAC additional support	\$ 5,700
(5)	DOE/EM - Transportation Directory	\$ 10,000
(6)	EPA Radon Extension (Mini-Grant Program)	<u>\$170,502</u> (verbal approval rec'd)
	Subtotal	\$186,202
	New Grand Total	\$1,470,714

Additional Funding "In Process" But Not Yet Awarded:

(7) DOE - Orphan Source Project \$100,000 (if pilot project is successful)

*DOE awarded CRCPD \$100,000 7/26/00 which was late in the budgetary cycle. These monies were carried over and FDA reflected these monies in the "Prior Year's Carryover Funds."

***Trend on Prior Years Carryover funds allocated:98-99\$150,351
99-00\$405,645
00-01 \$500,430 (again, inc. \$100,000 7/26/00 DOE monies)

\$469,935 = Carryover funds as of April 2001 provided we spend all of the \$500,430 awarded during 00-01 year. This also does not include an estimated amount of carryover from 00-01 period.

Oct. 2000 - Mar. 2001

FDA Cooperative Agreement 2000 -2001

Item	Budget	Expended	Balance
Salaries	212332	102881	109451
Fringe	43152	20980	22172
Consultant	0	0	0
Equip.	6700	0	6700
Supplies	28700	2398	26302
Travel	493962	56994	436968
Other	<u>13500</u>	<u>12770</u>	<u>730</u>
Total Direct	798346	196024	602322
IND. COST 22%	<u>174162</u>	<u>43125</u>	<u>131037</u>
GRAND TOTAL	972508	239150	733358

EPA RADON 2000 -2001

Item	Budget	Expended	Balance
Salaries	30576	19192	11384
Fringe	6653	3986	2667
Travel	16948	2050	14898
Supplies	1100	962	138
Other	<u>2100</u>	<u>4650</u>	<u>-2550</u>
Total Direct	57377	30840	26537
IND. COST 22%	<u>12623</u>	<u>7677</u>	<u>4946</u>
GRAND TOTAL	70000	38516	31484

CRCPD BUDGET

Item	Budget	Expended	Balance
Salaries	50514	22257	28257
Fringe	10096	4438	5658
Consultant	20000	10000	10000
Travel	100895	8983	91912
Supplies	2929	1406	1523
Other 1	<u>5000</u>	<u>28876</u>	<u>-23876</u>
Total Direct	189434	75960	113474
IND. COST 22%	<u>41675</u>	<u>16711</u>	<u>24964</u>
GRAND TOTAL	<u>231109</u>	<u>92671</u>	<u>138438</u>

1- Offset by revenues from IR exams, directories, and Rn Citizens Guide

*Unres.Fund 3176

*AM Reg. Fees 24096

*Nat.Radon Confer. 12074

* Due to the nature of these accounts there is no budget figures.

The figures shown are total expenses plus indirect cost

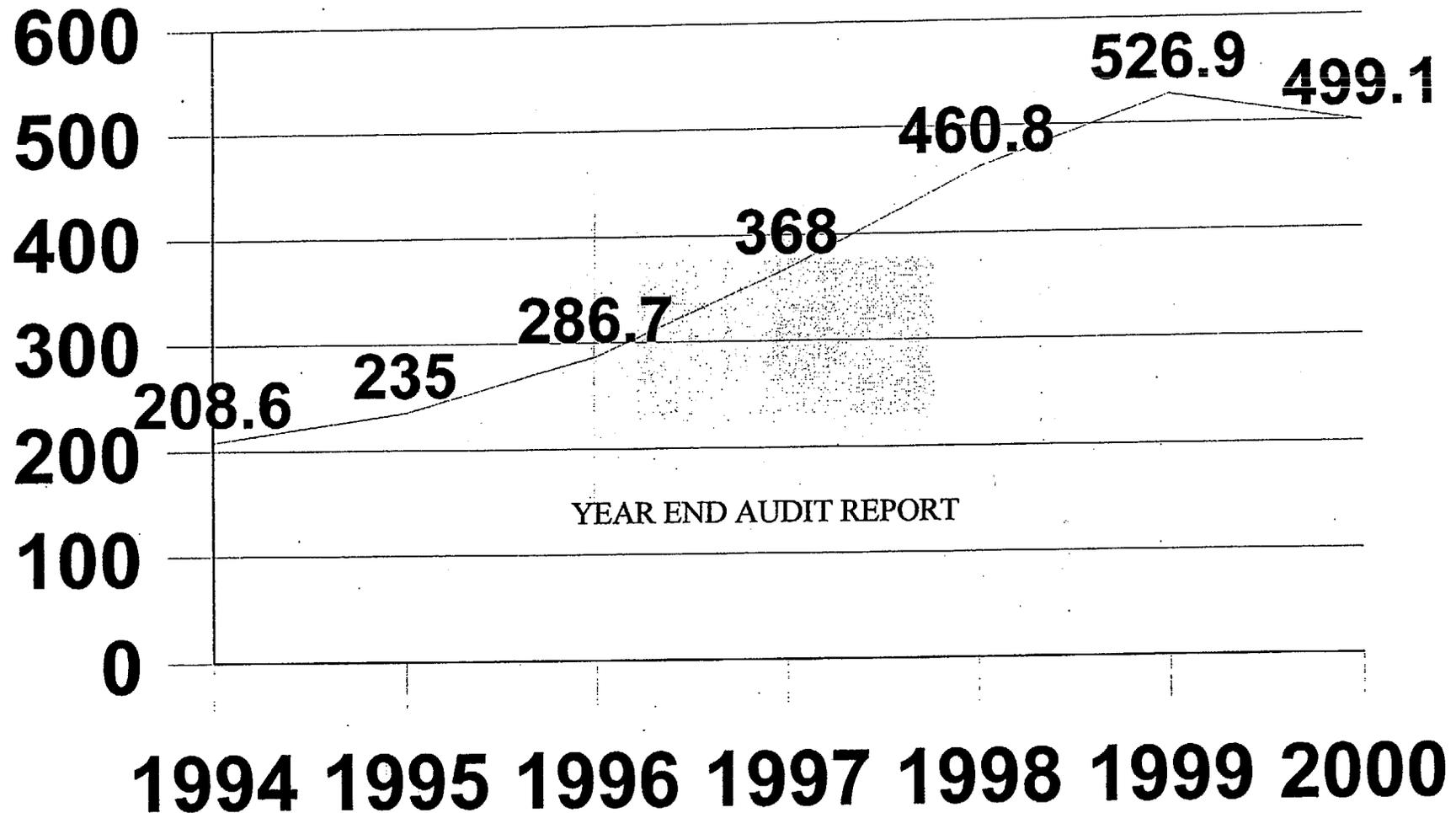
04/19/01

TRAVEL BUDGET SUMMARY															
Period: 00-01															
Print Date:	BUDGET				EXPENSES				BALANCE						
	EPA Rn	FDA Basic	FDA Inqsa	DOE ferm	Total	EPA Rn	FDA Basic	FDA Inqsa	DOE ferm	Total	EPA Rn	FDA Basic	FDA Inqsa	DOE ferm	Total
	0	17303	0	0	17303	0	17303	0	0	17303	0	17303	0	0	17303
	0	24050	0	0	24050	0	5397	0	0	5397	0	18653	0	0	18653
	0	11243	0	0	11243	0	11243	0	0	11243	0	11243	0	0	11243
	0	18555	0	0	18555	0	11187	0	0	11187	0	4368	0	0	4368
	0	10957	0	0	10957	0	10130	0	0	10130	0	827	0	0	827
	0	17370	0	0	17370	0	0	0	0	0	0	17370	0	0	17370
	0	1180	0	1180	2360	0	0	0	0	0	0	1180	0	1180	2360
	0	0	0	3590	3590	0	0	0	0	0	0	0	0	3590	3590
	0	702	0	0	702	0	0	0	0	0	0	702	0	0	702
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	1320	0	0	1320	0	1015	0	0	1015	0	305	0	0	305
	0	7760	0	0	7760	0	4874	0	0	4874	0	2886	0	0	2886
	0	1281	0	0	1281	0	0	0	0	0	0	1281	0	0	1281
	0	585	0	0	585	0	444	0	0	444	0	141	0	0	141
	0	6153	0	0	6153	0	6383	0	0	6383	0	-230	0	0	-230
	0	5244	0	0	5244	0	0	0	0	0	0	5244	0	0	5244
	0	14730	0	0	14730	0	4799	0	0	4799	0	9851	0	0	9851
	0	7866	0	0	7866	0	9208	0	0	9208	0	-1342	0	0	-1342
	0	5100	0	0	5100	0	5042	0	0	5042	0	58	0	0	58
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	0	1455	0	0	1455	0	0	0	0	0	0	1455	0	0	1455
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	0	1455	0	0	1455	0	723	0	0	723	0	732	0	0	732
	0	1000	0	0	1000	0	0	0	0	0	0	1000	0	0	1000
	0	970	0	0	970	0	0	0	0	0	0	970	0	0	970
	0	568	0	0	568	0	0	0	0	0	0	568	0	0	568
	0	9124	0	0	9124	0	3039	0	0	3039	0	6085	0	0	6085
	0	3077	0	0	3077	0	0	0	0	0	0	3077	0	0	3077
	0	0	0	3700	3700	0	0	0	0	0	0	0	0	1401	1401
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	3933	0	0	3933	0	3070	0	0	3070	0	863	0	0	863
	0	6708	0	0	6708	0	0	0	0	0	0	6708	0	0	6708
	0	925	0	0	925	0	0	0	0	0	0	925	0	0	925
	0	8172	0	0	8172	0	905	0	0	905	0	2687	0	0	2687
	0	1140	0	0	1140	0	561	0	0	561	0	579	0	0	579
	0	696	0	0	696	0	0	0	0	0	0	696	0	0	696
	0	16350	0	0	16350	0	1415	0	0	1415	0	14935	0	0	14935
	0	6153	0	0	6153	0	0	0	0	0	0	6153	0	0	6153
	0	3456	0	0	3456	0	0	0	0	0	0	3456	0	0	3456
	0	5228	0	0	5228	0	6982	0	0	7020	0	-38	0	0	-38
	0	4020	0	0	4020	0	0	0	0	0	0	4020	0	0	4020
	0	8944	0	0	8944	0	0	0	0	0	0	8944	0	0	8944
	0	4625	0	0	4625	0	3020	0	0	3020	0	1605	0	0	1605
	0	4030	0	0	4030	0	0	0	0	0	0	4030	0	0	4030
	0	3700	0	0	3700	0	0	0	0	0	0	3700	0	0	3700
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	0	3700	0	0	3700	0	0	0	0	0	0	3700	0	0	3700
	0	3700	0	0	3700	0	0	0	0	0	0	3700	0	0	3700
	0	3700	0	0	3700	0	0	0	0	0	0	3700	0	0	3700
	0	6153	0	0	6153	0	6881	0	0	6881	0	-728	0	0	-728

Page 2							Page 2							Page 2						
							TRAVEL BUDGET SUMMARY													
							Period: 00-01													
BUDGET							EXPENSES							BALANCE						
EPA	FDA	FDA	DOE	crccd	Total		EPA	FDA	FDA	DOE	crccd	Total		EPA	FDA	FDA	DOE	crccd	Total	
Rn	Basic	mgsa	fem				Rn	Basic	mgsa	fem				Rn	Basic	mgsa	fem			
Sld	0	17500	0	0	0	17500	Sld	0	4525	0	0	4328	8853	Sld	0	12975	0	0	-4328	8647
Annual	0	94758	0	0	40610	135368	Annual	0	115749	0	0	0	115749	Annual	0	-20993	0	0	40610	19617
X-Bd	0	8712	0	0	0	8712	X-Bd	0	12110	0	0	104	12214	X-Bd	0	-3398	0	0	-104	-3502
Assis	3960	0	0	0	0	3960	Assis	1749	0	0	0	0	1749	Assis	2211	0	0	0	0	2211
Orphan Wk Shop	0	20493	0	0	0	20493	Orphan Wk Shop	0	0	0	0	0	0	Orphan Wk Shop	0	20493	0	0	0	20493
Riz Wk Stake	0	25125	0	0	0	25125	Riz Wk Stake	0	0	0	0	0	0	Riz Wk Stake	0	25125	0	0	0	25125
NEXT Training	0	21060	0	0	30000	51060	NEXT Training	0	7329	0	0	29132	36461	NEXT Training	0	13731	0	0	668	14599
Marsam Trn	0	10395	0	0	0	10395	Marsam Trn	0	4066	0	0	0	4066	Marsam Trn	0	6329	0	0	0	6329
Rn-St Advls	12400	0	0	0	0	12400	Rn-St Advls	0	0	0	0	0	0	Rn-St Advls	12400	0	0	0	0	12400
Rn-Partners	588	0	0	0	0	588	Rn-Partners	0	0	0	0	0	0	Rn-Partners	588	0	0	0	0	588
S-1 Lias AGR	0	2418	0	0	0	2418	S-1 Lias AGR	0	0	0	0	0	0	S-1 Lias AGR	0	2418	0	0	0	2418
S-2 Strat Plan	0	0	0	0	17055	17055	S-2 Strat Plan	0	0	0	0	0	0	S-2 Strat Plan	0	0	0	0	17055	17055
S-3 NGA/NCSS	0	1130	0	0	0	1130	S-3 NGA/NCSS	0	0	0	0	0	0	S-3 NGA/NCSS	0	1130	0	0	0	1130
S-4 Int. Comiss	0	6708	0	0	0	6708	S-4 Int. Comiss	0	1492	0	0	57	1549	S-4 Int. Comiss	0	5216	0	0	-57	5159
S-5 Reg. Role	0	4625	0	0	0	4625	S-5 Reg. Role	0	0	0	0	0	0	S-5 Reg. Role	0	4625	0	0	0	4625
S-6 CRCPD Org	0	0	0	0	3000	3000	S-6 CRCPD Org	0	0	0	0	4559	4559	S-6 CRCPD Org	0	0	0	0	-1559	-1559
Spc. Ann. Chair	0	6153	0	0	0	6153	Spc. Ann. Chair	0	1547	0	0	0	1547	Spc. Ann. Chair	0	4606	0	0	0	4606
MOSA Training	0	0	0	0	0	0	MOSA Training	0	0	0	0	0	0	MOSA Training	0	0	0	0	0	0
ERMAG PO	0	0	0	0	9021	9021	ERMAG PO	0	0	0	0	1936	1936	ERMAG PO	0	0	0	0	7085	7085
Totals	16948	478827	17135	10201	97855	619068	Totals	1749	226851	5042	1936	40555	278133	Totals	15189	249976	12093	8265	57400	342933

MEMBERSHIP EQUITY

IN THOUSANDS OF DOLLARS



**CONFERENCE OF RADIATION CONTROL PROGRAM DIRECTORS, INC.
ANNUAL BUSINESS MEETING - SESSION II
FORE DECK (DISCOVERY BALLROOM)
HOTEL CAPTAIN COOK
ANCHORAGE, ALASKA
MONDAY, APRIL 30, 2001**

OPENING

Chairman Schmidt called the meeting to order.

1. Roll Call Smith

The following Voting Members and/or their proxies were present as noted during the roll call:

Alabama	Kirksey Whatley
Alaska	Clyde Pearce
Arizona	Aubrey Godwin
Arkansas	Jared Thompson (Proxy)
California	Absent
Colorado	David Butcher (Proxy)
Connecticut	Edward Wilds
Delaware	Absent
Dist. of Columbia	Absent
Florida	William Passetti
Georgia	Tom Hill
Hawaii	Russell Takata
Idaho	David Eisentrager
Illinois	Paul Eastvold
Indiana	John Ruyack
Iowa	Donald Flater
Kansas	Vick Cooper
Kentucky	John Volpe
Louisiana	Ronnie Wascom
Maine	Jay Hyland
Maryland	Roland Fletcher
Massachusetts	Robert Hallisey
Michigan	David Minnaar
Minnesota	Linda Bruemmer
Mississippi	Robert Goff
Missouri	Gary McNutt

ANNUAL BUSINESS MEETING - SESSION II (Continued)
April 30, 2001

ROLL CALL (Cont'd)

Montana	No Voting Member
Nebraska	Julia Schmitt (Proxy)
Nevada	Stan Marshall
New Hampshire	Diane Tefft
New Jersey	Jill Lipoti
New Mexico	Walter Medina (Proxy)
New York	Paul Merges
North Carolina	Richard "Mel" Fry
North Dakota	Warren Freier (Proxy)
Ohio	Roger Suppes
Oklahoma	Mike Broderick
Oregon	Ray Paris
Pennsylvania	David Allard
Puerto Rico	Mayra Toro
Rhode Island	Jack Ferruolo (Proxy)
South Carolina	Pearce O'Kelley
South Dakota	Donald Norton (Proxy)
Tennessee	Billy Freeman (Proxy)
Texas	Cindy Cardwell (Proxy)
Utah	William Sinclair
Vermont	Paul Clemons
Virginia	Leslie Foldesi
Washington	John Erickson
West Virginia	Beattie DeBord
Wisconsin	Mark Bunge (Proxy)

2. Discuss and amend proposed resolutions (handouts) Schmidt

Proposed resolution submitted by Jake Jacobi (CO), relating to report of budget and expenses:

In order to clear up any confusion, Chairman Schmidt requested that the proposed resolution submitted by Jake Jacobi (CO) be introduced for discussion.

ACTION: Don Flater (IA) moved that Mr. Jacobi's resolution be brought to the floor. The motion was seconded and passed.

April 30, 2001

Discussion was held relative to the proposed resolution, questioning as to why the resolution was needed. Since the author (Jake Jacobi, Colorado) of the resolution was not present, Diane Tefft (NH) commented on his behalf, noting that the resolution was proposed so that the budget and expenses would fit into the goals and objectives of the CRCPD Strategic Plan.

Charles Hardin, Executive Director, stated that presently there are five different categories where CRCPD has to account for monies from the federal government. And, if understanding the purpose of the resolution, it would require a sub item for each of the goals and a sub item for each of the objectives under the goals for the five different categories. Mr. Hardin further stated that when the resolution was shown to the CRCPD auditor, she stated it would be a nightmare to deal with and would cost the CRCPD a great deal of money due to the audit being much more complexed.

ACTION: A vote was taken on the resolution and the resolution failed unanimously.

Proposed resolution relating to prevention of unnecessary radiation exposure to patients from fluoroscopy:

A brief discussion was held relative to the proposed resolution relating to the prevention of unnecessary radiation exposure to patients from fluoroscopy. Dr. Jill Lipoti suggested rearranging paragraphs 6-9 so that 8 and 9 appear first followed by paragraphs 6 and 7.

ACTION: Jill Lipoti (NJ) moved to amend the resolution's paragraphs in the following order: #1, #2, #3, #4, #5, #8, #9, #6, #7, and #10. The amendment was seconded.

John Volpe, Ph.D. (KY) felt the resolution needed wordsmithing and volunteered to assist Dr. Lipoti with this task.

Chairman Schmidt requested that the resolution be tabled and brought back to floor after wordsmithing is complete for further discussion and action.

ACTION: Paul Clemons (VT) moved to table the resolution. The motion was seconded and passed. The resolution was tabled. *(Editor's note: this resolution will be brought back to the table at the Business Meeting on Wednesday, May 2, 2001).*

3. Report on Chairman's Involvement at the International Conference of the Radiological Protection of Patients (Malaga, Spain, March 25-30, 2001) (handout) Schmidt

Chairman Schmidt provided a brief report relative to his involvement at the International Conference of the Radiological Protection of Patients in Malaga, Spain, March 25-30, 2001. Chairman Schmidt highlighted that it was a very large conference with approximately 1,000 people registered and it was the first ever national conference to discuss this topic. A proceedings will be published in the future including CRCPD's input.

Chairman Schmidt commented that this was an excellent conference, great promotional opportunity for CRCPD and a lot of information exchange for the future. In order to keep the international momentum going, Chairman Schmidt suggested the Board consider involvement in some additional international activities in the future.

4. CRCPD/OAS Relationship Schmidt/Sinclair

Chairman Schmidt provided an overview of the discussion between the CRCPD Board and Bill Sinclair, OAS representative.

Due to both CRCPD and OAS having significant issues relating to providing resources for NRC working groups, Bill Sinclair, OAS representative, requested that the CRCPD Board of Directors establish a liaison with OAS. Mr. Sinclair felt that one advantage of having a CRCPD liaison would assist with the coordination of assigning resources to NRC working groups. With more close coordination, it is possible that one person could represent both CRCPD and OAS.

Chairman Schmidt advised the membership that the Board agreed to delay any action pending a request for additional information as to the type of liaison position requested.

Jill Lipoti (NJ) requested that if a liaison is established that the liaison should express the opinions for the Non-Agreement states as well as the Agreement states.

5. Use of term "Voting" Paris

Ray Paris (OR), member of the Ad Hoc Committee on Organizational Review (S-6), noted as he was compiling the results of the S-6 survey conduct, he noticed that approximately 10% of the associate members listed their class of membership as voting member. Mr. Paris believing that there was confusion among the associate members

April 30, 2001

as to what is meant by voting, Mr. Paris proposed amending the Bylaws to change the word "Voting" to the word "Director". This proposal was made with the understanding that program managers not called directors would be included in this category.

ACTION: Ray Paris (OR) moved that we change the word "voting" to the word "director" in the membership class. The motion was seconded.

Charles Hardin, Executive Director, stated that in his opinion that there is some question about the ability of the body to change the Bylaws from the floor without sufficient notification. Mr. Hardin quoted the following from the Bylaws: "These Bylaws may be amended by time to time to better serve the purpose of CRCPD. Amendments may be proposed on the initiative of the Board or by a petition signed by five members who are eligible to vote. All provisions of these Bylaws shall be subject to amendment by the affirmative vote of a majority of those members eligible to vote, given at the Annual Meeting or at any special meeting, provided the notice of the proposed amendment is included in the notice of such meeting, subject to the conditions stated in Article X, Section 1." (*See Bylaws, Article XII, Section 1. and Section 2.*)

Following the determination by the Executive Director that an amendment to the Bylaws could not be offered and voted on at this meeting,

ACTION: Mr. Paris agreed to withdraw his motion and work through the OED to get this proposed change processed through the proper channels. The second was also withdrawn.

MEETING RECESSED!!

Monday, April 30th
CRCPD BUSINESS MEETING #2
5:30 PM - 6:30 PM
Location: Fore Deck (Discovery Ballroom)

1. Roll Call Smith
2. Discuss and amend proposed resolutions (*handouts*) Schmidt
3. Report on Chairman's Involvement at the International Conference of the Radiological Protection of Patients (*Malaga, Spain, March 25-30, 2001*) (*handout*) Schmidt
4. CRCPD/OAS Relationship Schmidt/Sinclair
5. Use of term "Voting" Paris

NOTE: If you plan to introduce an amendment to a resolution from the floor, please have 100 copies ready for distribution to the state members and head table. Copies can be produced in the CRCPD office (Location: Quadrant Room -- Lower Level).

Recap Session 1 Action Items

- **Minutes from 2000 Business Meetings* — approved.
- **Mentors for New Voting Members* — Paul Schmidt to mentor Linda Bruemmer (MN); Bob Hallisey (MA) to mentor Mayra Toro (PR).
- **Financial Report* — Accepted.
- **Proposed Amendments to Bylaws* — approved as follows:
 - a. *Life Member added* as a membership category
 - b. *Election of officers procedures amended* to allow OED to post the election of officer info on the CRCPD web site rather than mailing the information directly to those members who are eligible to vote (Voting/Associate members). This will include posting the ballot so that those eligible members can download, fill out and send in for counting as currently done. Privacy issues of who voted for whom remains protected.
- **Proposed Resolution on "Prevention of Unnecessary Radiation Exposure to Patients from Fluoroscopy"* — Formally introduced from the floor - discussion was delayed pending discussion at a special interest meeting scheduled for Monday, April 30th on this issue.
- **Site for 2005 Annual Meeting* — Chairman Schmidt announced that the State of Kansas had been chosen as the host for the 2005 annual meeting, and that the meeting will be held in Kansas City, Missouri.
- **Use of term "Voting"* — Deferred for discussion at Session 2.

**CONFERENCE OF RADIATION CONTROL PROGRAM DIRECTORS, INC.
ANNUAL BUSINESS MEETING - SESSION III
FORE DECK (DISCOVERY BALLROOM)
HOTEL CAPTAIN COOK
ANCHORAGE, ALASKA
WEDNESDAY, MAY 2, 2001**

OPENING

Chairman Schmidt called the meeting to order.

1. Roll Call Smith

The following Voting Members and/or their proxies were present as noted during the roll call:

Alabama	Kirksey Whatley
Alaska	Clyde Pearce
Arizona	Aubrey Godwin
Arkansas	Jared Thompson (Proxy)
California	Absent
Colorado	David Butcher (Proxy)
Connecticut	Edward Wilds
Delaware	Absent
Dist. of Columbia	Absent
Florida	William Passetti
Georgia	Tom Hill
Hawaii	Russell Takata
Idaho	David Eisentrager
Illinois	Paul Eastvold
Indiana	John Ruyack
Iowa	Donald Flater
Kansas	Vick Cooper
Kentucky	John Volpe
Louisiana	Ronnie Wascom
Maine	Jay Hyland
Maryland	Roland Fletcher
Massachusetts	Robert Hallisey
Michigan	David Minnaar
Minnesota	Linda Bruemmer
Mississippi	Robert Goff
Missouri	Gary McNutt

ANNUAL BUSINESS MEETING - SESSION II (Continued)
May 2, 2001

ROLL CALL (Cont'd)

Montana	No Voting Member
Nebraska	Julia Schmitt (Proxy)
Nevada	Stan Marshall
New Hampshire	Diane Tefft
New Jersey	Jill Lipoti
New Mexico	Walter Medina (Proxy)
New York	Paul Merges
North Carolina	Richard "Mel" Fry
North Dakota	Warren Freier (Proxy)
Ohio	Roger Suppes
Oklahoma	Mike Broderick
Oregon	Ray Paris
Pennsylvania	David Allard
Puerto Rico	Mayra Toro
Rhode Island	Jack Ferruolo (Proxy)
South Carolina	Pearce O'Kelley
South Dakota	Donald Norton (Proxy)
Tennessee	Billy Freeman (Proxy)
Texas	Cindy Cardwell (Proxy)
Utah	William Sinclair
Vermont	Paul Clemons
Virginia	Leslie Foldesi
Washington	John Erickson
West Virginia	Beattie DeBord
Wisconsin	Mark Bunge (Proxy)

2. Action on proposed resolution (handout) Schmidt

ACTION: Paul Clemons (VT) moved to accept proposed resolution relating to prevention of unnecessary radiation exposure to patients from fluoroscopy. The motion was seconded.

It was noted that paragraph 8 needed amending to delete the word "to" and the following action was taken:

ACTION: Jill Lipoti (NJ) moved to amend the motion deleting the word "to" in paragraph 8. The amendment was seconded.

May 2, 2001

A brief discussion was held relative to listing the professional groups and federal agencies in the resolution that should be provided a copy of the resolution. Dr. Lipoti stated that the H-22 Task Force has a list and it will be provided to the OED for transmitting the resolution.

ACTION: A vote was taken on the amended resolution and the resolution passed as amended.

3. Closing ceremonies & recognition of outgoing Board members . . Schmidt/Merges

Chairman Schmidt thanked the CRCPD membership and the OED staff.

As his last act as the Chairman, Chairman Schmidt presented the incoming Chairman Paul Merges, Ph.D., with the traditional reign of the golden screw and the gavel.

As his first act as the Chairman, Chairman Merges recognized the outgoing Chairman, Paul Schmidt, for his many accomplishments as chairman and presented him with the traditional Chairman's plaque.

Chairman Merges recognized the following outgoing board members for an excellent job done while serving on the Board: Gary Robertson, Member-at-Large; James McNees, Treasurer; and Robert Hallisey, Past Chairperson. Each were presented with a desk plaque in honor of their dedicated service to the CRCPD Board of Directors and the membership.

In his opening remarks as the new incoming Chairman, Dr. Merges highlighted his goals for the coming year:

- S-6 report completion, including review of all CRCPD elected positions and the OED staff;
- Hopefully, jump start the recruitment of a new Executive Director on a full time basis, with a "substantial Washington presence";
- Expansion of the CRCPD *Newsbrief*, adding a cartoon; and
- Create a new working group - Naval Nuclear Propulsion Program;

Chairman Merges strongly encouraged member participation in CRCPD working groups and requested volunteers.

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INFORMATION ONLY

The following voting members/proxies indicated that they were planning on retiring within the next year: West Virginia, Vermont, North Carolina, Oregon, and South Dakota.

ACTION: Robert Hallisey (MA) moved to adjourn. The motion was seconded.

MEETING ADJOURNED!

Wednesday, May 2nd
CRCPD BUSINESS MEETING #3
5:00 PM - 6:00 PM
Location: Fore Deck (Discovery Ballroom)

1. Roll Call Smith
2. Action on proposed resolution (*handouts*) Schmidt
3. Closing ceremonies & recognition of outgoing Board members Schmidt/Merges

NOTE: If you plan to introduce an amendment to a resolution or an amendment to an amendment from the floor, please have 100 copies ready for distribution to the state members and head table. Copies can be produced in the CRCPD office (Location: Quadrant Room -- Lower Level).

Recap Session 2 Action Items

***Proposed Resolutions:**

- a. Jacobi resolution re: *Report of Budget and Expenses* — A vote was taken on the resolution and it failed.
- b. Lipoti resolution re: *Prevention of Unnecessary Radiation Exposure to Patients from Fluoroscopy* — Dr. Lipoti amended her resolution to rearrange paragraph's 6-9 so that 8 and 9 appeared first followed by 6 and 7. Motion to table further action till Wednesday's meeting.

***Use of term "Voting"** — Ray Paris made a motion to change the word "Voting Member" to "Director Member" for membership class. Following a determination by the Executive Director that an amendment to the Bylaws could not be offered and voted on at this meeting, Mr. Paris agreed to withdraw it and work through the OED to get this proposed changed processed through the proper channels.

Have a Safe Trip Home!!!!