



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

REGION II  
ATLANTA FEDERAL CENTER  
61 FORSYTH STREET, SW, SUITE 23T85  
ATLANTA, GEORGIA 30303-3415

July 16, 1998

Regional Office Instruction No. 1901, Rev. 2

CONTACTS WITH OR REFERRAL OF MATTERS TO THE FEDERAL BUREAU OF INVESTIGATION  
AND DEPARTMENT OF JUSTICE AND OTHER LAW ENFORCEMENT AGENCIES

A. Purpose:

To inform Regional personnel of procedures to be followed concerning contacts with, or the referral of matters to, the Federal Bureau of Investigation (FBI), the Department of Justice (DOJ), and other law enforcement agencies.

B. Discussion:

To ensure the orderly conduct of business between the NRC and the Department of Justice, the Executive Director of Operations has established agency procedures regarding dealings with DOJ. These procedures specify the following:

1. Contacts with the FBI concerning internal and personnel security matters will be handled by the Division of Facilities and Security, Office of Administration (ADM).
2. Contacts with the FBI concerning threat assessment, contingency response planning and other matters covered by the NRC/FBI "Memorandum of Understanding for Cooperation Regarding Threat, Theft or Sabotage in the Nuclear Industry" will be handled by the Division of Fuel Cycle Safety and Safeguards, Office of Nuclear Material Safety and Safeguards.
3. Contacts by the FBI, as well as other law enforcement agencies, will be referred to the Director, Region II Field Office, Office of Investigations (OI), if substantive matters are involved.
4. The Office of Inspector General (OIG) will be the single point of contact with the DOJ/FBI for referral of matters dealing with the conduct of NRC employees or contractors.
5. OI will be the single point of contact with the DOJ/FBI for referral of matters dealing with the conduct of licensees, applicants, vendors, or their contractors.

C. Action:

1. Regional personnel who are contacted by the FBI regarding an internal security matter (e.g., espionage, subversion, or terrorism) shall report the contact to the Region II Security Officer for referral to the Division of Facilities and Security, ADM.

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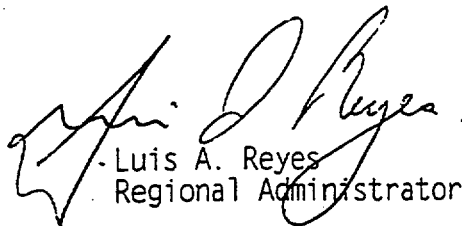
2. Contact by the FBI concerning routine personnel security matters need not be reported.
3. Contacts from the FBI concerning theft or threats of theft of special nuclear materials will be reported to the Information Assessment Team (Division of Reactor Safety (DRS) Division Director or Deputy).
4. Information concerning possible misconduct by NRC employees or contractors will be reported to the Deputy Regional Administrator for referral to OIG.
5. Allegations of wrongdoing by NRC licensees received from the FBI/DOJ will be reported to the Region II Allegations Coordinator for coordination with OI and processing in accordance with Regional Office Instruction 1030, "Processing Allegations, Complaints and Investigations."
6. Contacts between Regional personnel, the FBI, DOJ, and other law enforcement agencies concerning general matters of coordination (e.g., during safeguards inspections or emergency preparedness planning, inspections, and exercises) will be reported to the Chief, Special Inspection Branch, DRS, who shall determine if the matters discussed should be referred outside the Region.
7. Referral of issues to the FBI/DOJ will be made by OI. In instances where an issue has not been processed through the allegation program (i.e., notification of the theft of licensed material by a licensee) and FBI/DOJ notification is warranted, the issue will be reported to the Director, EICS, who will in turn coordinate the matter with OI.

D. Contact:

Suggestions or comments should be directed to the Director, DRS, at Extension 24600.

E. Effective Date:

This Instruction is effective upon issuance and supersedes Revision 1 dated October 5, 1990.

  
Luis A. Reyes  
Regional Administrator