Document Update Notification

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DOCUMENT NO:	OP-1063.021
TITLE:	EMERGENCY RESPONSE TRAINING PROGRAM
REVISION NO:	024-00-0
CHANGE NO:	AP-24
SUBJECT:	NEW REVISION

 $\overline{\checkmark}$ \leftarrow If this box is checked, please sign, date, and return within 5 days.



ANO-1 Docket 50-313

ANO-2 Docket 50-368

Signature

Date

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ENTERGY OPERATIONS INCORPORATED ARKANSAS NUCLEAR ONE

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IIILE: Emergency R	esponse Training Program	DOCUMENT NO. 1063.021	CHANGE NO. 024-00-0
		WORK PLAN EXP. LATE	TC EXP. DATE
SET # // 3		n/a SAFETY-RELATED	n/a IPTE
		TEMP ALT □YES ⊠NO	
When you see the	ese <u>TRAPS</u>	Get these <u>TOOLS</u>	5
	Time Pressure		- mmunication
	Distraction/Interruption	Questioning	Attitude
	Multiple Tasks	Placekeepin	
	Overconfidence	Self Check	
	Vague or Interpretive Guidance	Peer Check	
	First Shift/Last Shift	Knowledge	
	Peer Pressure	Procedures	алан алан алан алан алан алан алан алан
	Change/Off Normal	Job Briefing	
	Physical Environment	Coaching	
	Mental Stress (Home or Work)	Turnover	
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TITLE: EMERGENCY RESPONSE TRAINING PROGRA	AM	DOCUM	MENT NO.	Page 1 CHANGE NO.
	ELECTRONIC DO		3.021	024-00-0
UNIT 1 🛛 UNIT 2 🗍 WORK PLAN, EXI	P. DATE <u>N/A</u>		SAFETY-R	
TYPE OF CHANGE:	🗆 тс			
□ REVISION □ EZ		. DATE: <u>N/A</u>		
DOES THIS DOCUMENT:				
1. Supersede or replace another procedure? (If YES, complete 1000.006B for deleted procedure.) (0C	AN058107)		🗌 YES	NO NO
2. Alter or delete an existing regulatory commitment? (If YES, coordinate with Licensing before implementing.)	(0CNA128509)(0CAN	049803)	TYES	NO NO
3. Require a 50.59 review per LI-101? (See also 1000.006, A (If 50.59 evaluation, OSRC review required.)	Attachment 15)		🛛 YES	D NO
4. Cause the MTCL to be untrue? (See Step 8.5 for details.) (If YES, complete 1000.009A) (1CAN108904, 0CAN0990		AN049803)	YES	NO NO
5. Create an Intent Change? (If YES, Standard Approval Process required.)		- ,	T YES	🛛 NO
6. Implement or change IPTE requirements? (If YES, complete 1000.143A. OSRC review required.)			TYES	🛛 NO
7. Implement or change a Temporary Alteration? (If YES, then OSRC review required.)			YES	NO NO
Was the Master Electronic File used as the source document?	>		X YES	
INTERIM APPROVAL PROCESS	STA	NDARD APP	ROVAL PROCE	SS
ORIGINATOR SIGNATURE: (Includes review of Att. 13) DATE:	ORIGINATOR SIGNA	TURE: (Includes	review of Att. 13) D	ATE: 8/21/01
Print and Sign name: NA PHONE #:	Print and Sign name: V	MM Con V. R. Gresham	P	HONE #: 7560
SUPERVISOR APPROVAL: * DATE:	INDEPENDENT REVI	EWER:	D	ATE: 8/31/01
SRO UNIT ONE :** DATE:	ENGINEERING:	<u>no y</u>	C	ATE:
SRO UNIT TWO:** DATE:	QUALITY:	N/A		ATE:
N/A		N/A		
Interim approval allowed for non-intent changes requiring no 50.59 evaluation that are stopping work in progress.	UNIT SURVEILLANCE		R (0CNA049803): D	ATE:
Standard Approval required for intent changes or changes requiring a 50.59 evaluation.	SECTION LEADER:	xlina.	D. X	ATE: 129/61
*If change not required to support work in progress, Department Head must sign.	QUALITY ASSURANC	E: NI	1 <u>2 3</u> 14	ATE:
**If both units are affected by change, both SRO signatures are required. (SRO signature required for safety related	OTHER SECTION LE	ADERS:		ATE:
procedures only.)	OTHER SECTION LE	ADERS: N		28/01 ATE:
	OTHER SECTION LEA	ADERS: N/	ά. ^D	ATE:
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OSRC CHAIRMAN/TECHNICAL REVIEWER: (OCNA049312) DATE:	OTHER SECTION LEA			ATE:
FINAL APPROVAL: Date:	OTHER SECTION LEA	ADERS: N/	· · · · · · · · · · · · · · · · · · ·	ATE:
REQUIRED EFFECTIVE DATE: 8-31-01	OTHER SECTION LEA	ADERS: N/r	4 ^{D.}	ATE:
ORM TITLE:	<u> </u>		FORM NO.	CHANGE NO.
PROCEDURE/WORK PLAN APPRO	VAL REQUEST		1000.006B	051-00-0

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	ENTERGY OPERATIONS INCORPORATED ARKANSAS NUCLEAR ONE										
TITLE:EMERGENC	0. CHANGE NO. 024-00-0										
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TYPE OF CHANGE:	PC EZ			N							
		EXP. DATE:									
AFFECTED SECTION: (Include step # if applicable) Section 3.0, Step 3.1.9 Section 4.0, Step 4.8 Section 6.0, Step 6.2	DESCRIPTION OF CHANGE: (For each reason for the change.) Updated number/title of new corporate C										
Section 6.0, Step 6.3.4	Update training form from 1064.022G to	NP-TRNG-22G									
Section 6.0, Step 6.4.3	Updated number/title of new corporate to "Systematic Approach to Training Proce	raining procedure fron ss"	n 1064.022 to T	Q-201,							
Attachment 1	Attachment 1 Removed reference to Emergency Medical Team TUOI Listing. This information is already included in the Medical Training Program and Course Summary and is provided by Operations Training. This change reduced the number of pages in this procedure from 11 to 10. Removed the following TUOI titles from the TUOI listing: EP-A0033, EP-A0034, EP-A0042, E A0043 and EP-A0079. These TUOI numbers are no longer used by EP Training. Changes on the Training Matrix: Removed EP-A0021, 44 and 45 from the EMT requirements – Medical training is provided by Ops. Training. The EMT still receives EP-related courses from EP Training.										
	Removed the position listing of Initial Do Assessment Team training that applies t	o both initial and ongo	mistry personne bing dose asses	I receive Dose sment functions.							
	Added EP-A0081 to the Shift Engineer p Removed EP-A0081 from the Accident A		position								
		Noocoontent Manager	position.								
FORM TITLE:	DESCRIPTION OF CHANGE		FORM NO. 1000.006C	CHANGE NO. 050-00-0							

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	7.2	Forms		

None

1.0 PURPOSE

The purpose of this procedure is to describe the training requirements identified in the ANO Emergency Plan and to establish specific requirements and methods for the conduct of this training in accordance with ANO policy and regulatory requirements.

2.0 SCOPE

This procedure is applicable to members of the Initial and Emergency Response Organizations.

3.0 REFERENCES

- 3.1 REFERENCES USED IN PROCEDURE PREPARATION:
 - 3.1.1 Emergency Plan
 - 3.1.2 Memorandum ANO-81-9510 (as amended by the SRC November 16, 1981)
 - 3.1.3 ANSI N18.1 1971, "Standard for Selection and Training of Personnel for Nuclear Power Plants"
 - 3.1.4 NUREG 0660, "NRC Action Plan Developed as a Result of the TMI-2 Accident"
 - 3.1.5 NUREG 0654 (Rev. 1), "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants"
 - 3.1.6 Title 10 Code of Federal Regulations Part 50 (Appendix E IV.B)
 - 3.1.7 Title 10 Code of Federal Regulations Part 50, Section 54, Subsection q.
 - 3.1.8 10CFR50.120, "Training and Qualification of Nuclear Power Plant Personnel"
 - 3.1.9 TQ-107, "General Employee Training"
 - 3.1.10 1063.008, "Operations Training Program"
 - 3.1.11 1000.015, "Station Training Program"
 - 3.1.12 1063.020, "Fire Brigade Training Program"
 - 3.2 REGULATORY CORRESPONDENCE CONTAINING NRC COMMITMENTS WHICH ARE IMPLEMENTED IN THIS PROCEDURE INCLUDE: [BOLD] DENOTES COMMITMENTS
 - 3.2.1 OCAN128305 (P-4175) Clarify the Initial Training and annual retraining requirements. Describe the assignment of specific responsibility for training duties, the initial and annual retraining of ANO site personnel. Sections 6.3.1, 6.4.1

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3	3.2.2	OCAN058203 (P-10866) A program for training response personnel has been developed and Lesson plans are available for a portion which has been conducted. Sections 6.2 an	l implemen of the tr	ted.
3	3.2.3	OCAN098106 (P-4822) Offsite Monitoring Te qualification training consists of practi sessions for the monitoring team members. qualification training will be accomplish basis. Functional training will take pla assignment for team duty. Section 6.3.1,	cal train Re- ed on an ce prior	annual

4.0 DEFINITIONS

- 4.1 ANNUAL For the purposes of this procedure, annual is defined as that period between January 1st and December 31st of each year.
- 4.2 DRILL An activity aimed at developing, maintaining and testing skills in a particular portion of the Emergency Response Organization where on the spot corrections are made.
- 4.3 EMERGENCY RESPONSE ORGANIZATION (ERO) The organization which is composed of the IRS, the EOF staff, the TSC staff, the OSC staff, and the Emergency Team members. It has the capability to provide manpower and other resources necessary for immediate and longterm response to an emergency situation.
- 4.4 EMERGENCY RESPONSE TRAINING (INITIAL) Emergency Response training which shall be completed prior to receiving a Letter of Assignment to the Emergency Response Organization. Specific Emergency Response Positions and courses are listed in Attachment 1 of this procedure.
- 4.5 EMERGENCY RESPONSE TRAINING (REQUALIFICATION) Emergency Response training which shall be completed annually as indicated in Section 6.4.
- 4.6 EMERGENCY RESPONSE TRAINING (UPDATE) Training which consists of significant changes to the Emergency Plan and Emergency Plan Implementing Procedures.
- 4.7 EXERCISE An activity aimed at testing the integrated capability and a major portion of the basic elements of the Emergency Planning and Response Organizations. An exercise involves a major portion of the Emergency Response Organization and is evaluated by the NRC.
- 4.8 GENERAL EMPLOYEE TRAINING General training and re-training given to individuals at ANO as described in NMM Procedure TQ-107.
- 4.9 INITIAL RESPONSE STAFF (IRS) The emergency organization primarily composed of plant personnel which must be able to augment the onsite plant personnel in accordance with Table B-1 of the ANO Emergency Plan.
- 4.10 LETTER OF ASSIGNMENT A memorandum of notification from the General Manager, Plant Operations to an individual which documents the assignment of the individual to an ERO position.

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- 4.11 LETTER OF REINSTATEMENT A memorandum of notification from the General Manager, Plant Operations to a suspended ERO individual which documents the reinstatement of the individual to their previous ERO position upon completion of the procedural training requirements.
- 4.12 LETTER OF SELECTION A memorandum of notification from the Manager, Emergency Planning to an individual which documents their selection for a proposed assignment to an ERO position. This letter also informs the individual that Emergency Planning will contact them to arrange the appropriate training.
- 4.13 LETTER OF SUSPENSION A memorandum of notification from the General Manager, Plant Operations to an ERO individual which documents the suspension of an assigned individual who failed to meet the procedural training requirements.
- 4.14 LETTER OF TERMINATION A memorandum of notification from the General Manager, Plant Operations to an ERO individual which documents the permanent termination of the individual from their ERO assignment.
- 4.15 POSITION WORKBOOK A workbook prepared for a specific ERO position. These workbooks may be used in place of classroom instruction in requalification training.
- 4.16 REGULARLY EMPLOYED PERSONNEL ANO and non-ANO personnel who work on site fulltime for periods exceeding one year.
- 4.17 TABLE TOP DRILL A training activity designed to develop and maintain an individual's knowledge of their assigned ERO duties. The Table Top Drill will include discussion of ERO member's response to simulated emergencies.
- 4.18 TRAINING SESSION An activity designed to develop or maintain skills. (This may include classroom training, computer-based training, practical drills or any other type of session, excluding the annual Emergency Preparedness Exercise, that meets this criteria. Any of these activities may be conducted in one or more segments.)
- 4.19 TUOI Training Unit of Instruction A logical block of training, in the form of a lesson plan, Job Performance Measure, Simulator Exercise, etc.
- 4.20 WALK-THROUGH A training activity designed to develop and maintain an individual's knowledge of their assigned ERO duties. The walkthrough is normally conducted in the emergency response facility, and includes discussion or demonstration of the appropriate facility activation, staffing, and organizational responsibilities for the individual's assigned ERO position.

5.0 RESPONSIBILITY AND AUTHORITY

5.1 MANAGER, TRAINING AND DEVELOPMENT

The Manager, Training and Development is responsible for the overall implementation of the requirements set forth in this procedure.

5.2 MANAGER, EMERGENCY PLANNING

The Manager, Emergency Planning is responsible for implementing the requirements set forth in this procedure.

5.3 EP TRAINER

The EP Trainer has the responsibility for:

- 5.3.1 Assuring that the administrative program elements are addressed.
- 5.3.2 Scheduling initial training and re-qualification training.
- 5.3.3 Collecting and forwarding to the ANO records management system appropriate training documentation and for providing training to personnel in the Emergency Response Organization.

6.0 INSTRUCTIONS

6.1 OBJECTIVES

Objectives of the Emergency Response Training Program:

- 6.1.1 To ensure that emergency response personnel are trained to function efficiently under adverse conditions in accordance with the Emergency Plan and associated Implementing Procedures.
- 6.1.2 To provide initial training, re-qualification training and Emergency Plan update training to ensure that personnel are familiar with their duties and responsibilities assigned by the Emergency Plan and Implementing Procedures.

(P-10866)

[6.2 General Employee Training (GET)

Individuals receiving training for unescorted access into the plant shall be given initial training and retraining in the Emergency Plan and Procedures under the NMM Procedure TQ-107. Individual responsibilities, assembly areas and alarms should be stressed.]

6.3 EMERGENCY RESPONSE TRAINING (INITIAL)

(P-10866) (P-4175) (P-4822)

[6.3.1 Personnel proposed for assignment to positions in the Emergency Response Organization will be formally notified in writing by the Manager, Emergency Planning. Upon notification of the proposed assignment, personnel shall be scheduled to receive training in courses as specified in Attachment 1. This course work should be completed within six months of notification, so that a formal "Letter of Assignment" can be issued. In addition, these

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	6.3.2	individuals shall participate in a facili prior to assignment.] For ERO members being reassigned to a new the Emergency Response Organization, all previously taken by that individual will initial training requirements for the new	position matrix tr apply tow	within aining ard the								
	6.3.3	ERO members that have been removed from the than 1 calendar year shall complete all the designated by "Attachment 1" before received assignment".	raining c	ourses								
	6.3.4	Individuals who fail to pass Initial Training shall receive remediation which may include remedial training and/or re-examination. This is to be documented using training Form NP-TRNG-22G.										
6.4	EMERGENCY	RESPONSE REQUALIFICATION TRAINING										
(P-4175)	6.4.1	[ERO re-qualification training will be con ERO position personnel will maintain the sproficiency, skills and knowledge pertains assigned duties and responsibilities]. Co provided during re-qualification training determined based upon previous drill/train and ERO personnel needs. This training we to ensure understanding of the course mate on Attachment 1.	required ing to the ourse mate will be ning eval ill be pro	level o eir erial uations ovided								
(P-10866) (P-4822)	[6.4.2	Individuals assigned to an ERO position s the following requirements annually:	hould com	plete								
		A. Attachment 1										
		1. Classroom training <u>or</u>										
		 Self-study training (e.g., comp training, ERO Workbook, etc.) 	outer-base	d								
		B. Participate in at least one (1) dril walkthrough, Table Top Drill or exer		ty								
	6.4.3	Individuals who fail to complete re-qualiz as specified in 6.4.2 above will be allow of the first quarter of the following year required training. If an individual fails	ed until [.] r to make	the end up the								

Individuals who fail to complete re-qualification training as specified in 6.4.2 above will be allowed until the end of the first quarter of the following year to make up the required training. If an individual fails to complete training requirements by the end of the first quarter of the following year, they shall be suspended as specified in 6.4.4 or terminated from the ERO.

> Individuals who fail to pass required re-qualification training shall receive remediation which may include remedial training and/or re-examination. Refer to Procedure TQ-201, "Systematic Approach to Training Process" for established methods of documenting remedial training corrective action.

6.4.4 Conditions of Suspension/Termination

Individuals that have been suspended or terminated shall not perform during emergencies and exercises in assigned ERO positions or carry ERO pagers until the required training is completed. They may perform in assigned ERO positions during drills or other practical training activities.

6.4.5 Reinstatement of Suspended ERO Members

Upon completion of deficient course work, the suspended ERO member will be reinstated into their former ERO position.

- 6.5 EMERGENCY RESPONSE TRAINING (UPDATE)
 - 6.5.1 This training shall be given each calendar year when changes to the Emergency Plan or the Emergency Plan Implementing Procedures have been made and a training analysis indicates that training is required. These changes may be taught by using either Required Reading Read and Signs, drills, facility walkthrough, inclusion in workbooks, classroom instruction, or computer-based training.
- 6.6 EMERGENCY PLAN TRAINING GUIDELINES:
 - 6.6.1 Lesson plans should be developed for formal classroom training sessions.
 - 6.6.2 Attendance shall be taken for classroom training sessions.
 - 6.6.3 Emergency Response Training shall be evaluated in accordance with quality assurance procedures.
 - 6.6.4 Examinations

At the conclusion of training courses, an examination may be administered to evaluate trainee progress. Other methods of evaluating the knowledge level of ERO personnel may be used if approved by the Manager, Emergency Planning (e.g., performance-based evaluations).

Sessions held primarily for information such as reading and understanding procedures or organizational responsibilities do not typically require a formal examination.

A. A minimum score of 80% overall will be considered a passing grade on administered examinations.

(6.6.4 cont.)

- B. A minimum score of 80% overall will be considered a passing grade on a position workbook. Workbooks used for re-qualification training are not treated as examination. The use of reference material is not only allowed, but is encouraged to reinforce familiarity.
- C. A score of less than 80% in A or B above will constitute a failing grade. Each failure will be evaluated on an individual basis and recommendations made for additional training/retraining and or reexamination.

6.6.5 Exemptions

The Vice President, Operations or his designee may authorize exemptions from the requirements of this procedure.

7.0 ATTACHMENTS AND FORMS

- 7.1 ATTACHMENTS
 - 7.1.1 Attachment 1 "Emergency Response Organization (ERO) Position/TUOI Training Matrix"
- 7.2 FORMS
 - 7.2.1 None

EMERGENCY RESPONSE TRAINING PROGRAM

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Attachment 1 Emergency Response Organization (ERO) Position/TUOI Training Matrix and TUOI Listing

ANO-S-LP-EP-A0011 Emergency Response/Support Organization ANO-S-LP-EP-A0012 Emergency Response Facilities ANO-S-LP-EP-A0013 Overview Emergency Plan and EPIP's ANO-S-LP-EP-A0014 Role of the NRC ANO-S-LP-EP-A0015 Emergency Interface Agreement ANO-S-LP-EP-A0016 Scenario/Exercise Rules and Guidelines ANO-S-LP-EP-A0017 Turnover of Responsibilities Medical Emergencies ANO-S-LP-EP-A0021 Dealing with the Media - offered upon recommendation, ANO-S-LP-EP-A0022 provided by Corporate Communications ANO-S-LP-EP-A0024 Evacuation Reentry for Recovery ANO-S-LP-EP-A0025 ANO-S-LP-EP-A0026 EP Training for Engineers ANO-S-LP-EP-A0031 Communications ANO-S-LP-EP-A0032 Emergency Systems Review - offered upon recommendation, normally taught by Operations ANO-S-LP-EP-A0041 Controller/Evaluator Training ANO-S-DRL-EP-A0044 Walkthrough/Drill - for records entry ANO-S-LP-EP-A0045 ERF Walkthrough ANO-S-LP-EP-A0060 Duty Emergency Planner ANO-S-LP-EP-A0062 Offsite Dose Consequences ANO-S-LP-EP-A0063 Dose Assessment Training ANO-S-LP-EP-A0071 Onsite Radiation Monitoring Team ANO-S-LP-EP-A0072 Non-routine Equipment ANO-S-LP-EP-A0073 Radiological Field Monitoring ANO-S-LP-EP-A0081 EAL Class - normally taught by Operations ANO-S-LP-EP-A0082 Emergency Response/Notification ANO-S-CBT-EP-A0083 Severe Accident Management (Overview) ANO-1/2-SAMG (OPS) Severe Accident Management (In-Depth) - Operations SAMG Course ANO-S-LP-EP-A0091 Update Training ANO-S-OTH-EP-A0092 Remediation Training ANO-S-RR-EP-A0093 Emergency Plan Required Reading ANO-S-OTH-EP-A0094 Misc. Emergency Plan Training ANO-S-WBK-EP-ERORO ERO Regualification Workbook Tracking ANO-S-LEC-EP-ERORQ ERO Requalification Training

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Attachment 1 Position/TUOI Training Matrix EP-A00___ Page 2 of 2

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Position	11	12	13	14	15	16	17	21	22	24	25	26	31	32	44	45	60	62	63	71	72	73	81	82	83	SAMG*
Notif. Communicator	X	x	x	X		X		<u> </u>		x			x		x	x								X	x	JANG.
Status Board Comm.	X	x	x			x				x			x		x	x									X	
Shift Engineer	x	x	x			X		x		x			X		x	x							x	x	X	
Shift Manager	X	x	x	x	X	X	X	x		x	x		x	<u> </u>	x	x		x		x			x	x		x
Acc. Assmt. Manager	X	x	x	X	X	X		1		x			X		x	x		X							x	
Comm. Manager	X	X	X	X	X	X		1.	x	х	t		x		x	x									x	
Comm. Liaison	х	x	х	X	X	X	<u></u>	•		x	1		X		x	x	<u> </u>								X	
Dose Assessment Team	X	X	х			X					x		x		X	X			x						x	
Dose Assmt. Supv.	X	X	X	X		X				X			x		x	X			X		†	x			x	
EOF Director	X	x	X	X	X	X	X		X '	x	x		x	X	x	x		X					x	x		x
EOF HP Supv	X	x	X			X		1		x			X		X	x	1								x	
EOF Maint. Coor.	X	X	X	ļ	x	X				X			X		x	x									X	
EOF Support Supt.	X	X	X	x	X	X				X			X		x	x									X	
Emerg. Rad. Team	X	x	X		[х		e			x		x		X	X				х	x	X			X	
Offsite Monit. Supv.	X	X	X			x				X	X		x		x	x		X		X		X			X	
REAM	х	X	х	X	X	X				X	X		X		x	x			X			X			x	
Support Manager	X	X	X	x	X	X				X			X		X	X									x	
Elect. Maint. Supv.	X	X	X		X	X					x		X		X	X									X	
I&C Supv.	X	X	X		X	X					X		X		x	x									X	
Maint. Supt.	X	x	X		х	X					х		X		X	X									x	
Mech. Maint. Supv.	X	X	X		Х	X					X		x		x	X									х	
Emerg. Medical Team	X	X	X		X	X		1			X														X	
NCHEM Manager	X	X	X		X	х				X	x		X		X	X		X							x	
OSC Director	X	X	X	X	X	X		X		X	X		X		x	X									x	
OSC HP Supv.	X	х	X		X	X				X	X.		X		X	X				X					X	
Engineering Manager	X	x	X	X		X				X	х		X		X	X									х	
Maint. Manager	X	X	X	X		х				X	X		X		X	X									x	
Ops Manager	X	X	X	X		X				X	x		X		X	X							X	· · · · · · · · · · · · · · · · · · ·		x
RP&RW Manager	Х	х	х	X	X	X		x		X	x		X		X	X				X					x	
TSC Director	X	X	X	X	X	X	X	X		X	x		X		X	X.			•	x			X	x		x
TSC Support Supt.	X	X	X	X		X				Χ.	X		x		X	X									x	
EP Duty												·				х	X								X	
Eng. Support TSC	x	X	x			X						X			1	X										x
Engineering (All)	x	x	X			X						X													x	
SRO	X	X	X	X	X	х	X	X		x	X		x					x		х			x	x		x
RO	X	X	X		X	X					X		x												x	

*Severe Accident Course, "SAMG", taught by Operations Training.