



Kewaunee Nuclear Power Plant
N490, State Highway 42
Kewaunee, WI 54216-9511
920-388-2560

Operated by
Nuclear Management Company, LLC

NRC-01-078



July 20, 2001

10 CFR 50, App. E

U. S. Nuclear Regulatory Commission
Attention: Document Control Desk
Washington, D.C. 20555

Ladies/Gentlemen:

DOCKET 50-305
OPERATING LICENSE DPR-43
KEWAUNEE NUCLEAR POWER PLANT
RADIOLOGICAL EMERGENCY RESPONSE PLAN IMPLEMENTING PROCEDURES

Pursuant to 10 CFR 50 Appendix E, attached is the latest revisions to the Kewaunee Nuclear Power Plant Radiological Emergency Response Plan Implementing Procedures (EPIPs). These revised procedures supersede the previously submitted procedures.

Pursuant to 10 CFR 50.4, two additional copies of this letter and attachment are hereby submitted to the Regional Administrator, U. S. Nuclear Regulatory Commission, Region III, Lisle, Illinois. As required, one copy of this letter and attachment is also submitted to the Kewaunee Nuclear Power Plant NRC Senior Resident Inspector.

Sincerely,

Thomas J. Webb
Site Licensing Director

SLC

Attachment

cc - US NRC Senior Resident Inspector, w/attach.
US NRC, Region III (2 copies), w/attach.
Electric Division, PSCW, w/o attach.
QA Vault, w/attach.

A045

KEWAUNEE NUCLEAR POWER PLANT

July 19, 2001

EMERGENCY PLAN IMPLEMENTING PROCEDURES TRANSMITTAL FORM

RETURN TO DIANE FENCL - KNPP

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NO Library - KNPP (59)	Resource Center (82, 89, 94, 131)
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D. Braun - ATF-3 (45)	D. Krall - CR/SS Office (51, 56)
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P&FS Adm - GB D2-3 (EOF) (81)	W. Galarneau - RAF (53)
H. Kocourek - OSF (52)	W. Galarneau - SBF/EMT (54)
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W. Galarneau - SBF/EM Team (110, 111, 111A)	J. Fletcher - Security (121)
W. Galarneau - Aurora Medical Center (118, 119)	N. Deda - Security Building (120)
W. Flint - Cold Chem/HR Sample Room (113)	S. VanderBloomen (125)
N. Deda - SBF/SEC (114)	J. Stoeger (126)

Originals to KNPP QA Vault

Please follow the directions when updating your EPIP Manual. **WATCH FOR DELETIONS!!!** These are controlled procedures and random checks may be made to ensure the manuals are kept up-to-date.

***THIS IS NOT A CONTROLLED COPY. IT IS A COPY FOR INFORMATION ONLY.**

**KEWAUNEE NUCLEAR POWER PLANT
REVISION OF EMERGENCY PLAN IMPLEMENTING PROCEDURES
July 19, 2001**

Please follow the directions listed below. If you have any questions regarding changes made to the EIPs, please contact Dave Seebart at ext. 8719. If you are a controlled copy holder (see cover page), return this page to Diane Fencil by August 17, 2001, SIGNED AND DATED to serve as a record of revision.

EPIP Index, dated 07-19-2001.

REMOVE		INSERT	
PROCEDURE	REV.	PROCEDURE	REV.
EPIP-EOF-12	O	EPIP-EOF-12	P
EPIP-APPX-A-02	BJ	EPIP-APPX-A-02	BK
EPIP-APPX-A-03	BK	EPIP-APPX-A-03	BL

I CERTIFY Copy No. _____ (WPSC No.) of the
Kewaunee Nuclear Power Plant's EIPs has been
updated.

SIGNATURE

DATE

Please return this sheet to **DIANE FENCIL**.


Diane Fencil

Enclosure

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EP-AD			
EPIP-AD-01	Personnel Response to the Plant Emergency Siren	G	06-05-2001
EPIP-AD-02	Emergency Class Determination	AA	06-19-2001
EPIP-AD-03	KNPP Response to an Unusual Event	AB	03-20-2001
EPIP-AD-04	KNPP Response to Alert or Higher	AC	03-20-2001
EP-AD-5	Site Emergency	Deleted	04-27-87
EPIP-AD-05	Emergency Response Organization Shift Relief Guideline	C	06-05-2001
EP-AD-6	General Emergency	Deleted	04-24-87
EPIP-AD-07	Initial Emergency Notifications	AM	01-30-2001
EP-AD-8	Notification of Alert or Higher	Deleted	02-26-96
EP-AD-9	Notification of Site Emergency	Deleted	04-27-87
EP-AD-10	Notification of General Emergency	Deleted	04-27-87
EP-AD-11	Emergency Radiation Controls	P	08-10-99
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EP-AD-13A	Limited Area Evacuation	Deleted	03-01-83
EP-AD-13B	Emergency Assembly/Evacuation	Deleted	03-01-83
EP-AD-13C	Site Evacuation	Deleted	03-01-83
EP-AD-14	Search and Rescue	Deleted	05-25-94
EPIP-AD-15	Recovery Planning and Termination	N	08-29-2000
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EP-AD-17	Communications	Deleted	03-05-84
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EP-ENV-3B	EM Team Actions	Deleted	09-26-84
EPIP-ENV-03C	Dose Projection Using RASCAL Version 2.2 Software	U	02-16-2000
EP-ENV-3D	Revision and Control of ISODOSE II	Deleted	02-14-95
EP-ENV-3E	Manual Determination of X/Q	Deleted	04-24-87
EP-ENV-3F	Manual Determination of X/Q (Green Bay Meteorological Data)	Deleted	05-30-86
EP-ENV-3G	Manual Dose Projection Calculation	Deleted	06-02-89
EP-ENV-3H	Protective Action Recommendations	Deleted	04-13-90
EPIP-ENV-04A	Portable Survey Instrument Use	S	06-15-2000
EPIP-ENV-04B	Air Sampling and Analysis	V	09-12-2000
EP-ENV-4C	Environmental Monitoring Teams	Deleted	04-13-90
EPIP-ENV-04C	Ground Deposition Sampling and Analysis	V	09-12-2000
EPIP-ENV-04D	Plume Tracking for Environmental Monitoring Teams	M	09-12-2000
EP-ENV-5A	LCS-1 Operation	Deleted	04-14-86
EP-ENV-5B	MS-3 Operation	Deleted	04-14-86
EP-ENV-5C	SAM II Operation	Deleted	04-14-86
EP-ENV-5D	PAC-4G (Alpha Counter) Operation	Deleted	04-14-86
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EP-ENV-6B	SAF Environmental Sample Analysis Relocation	Deleted	03-23-84
EP-ENV-7	Site Access Facility Communications	Deleted	09-26-84
EP-ENV-8	Total Population Dose Estimate Calculations	Deleted	04-14-86
EP-EOF			
EP-EOF-1	Corporate Emergency Response Organization	Deleted	03-11-94
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EPIP-EOF-08	Continuing Emergency Notifications	S	09-26-2000
EP-EOF-9	Interface with Support Organizations	Deleted	03-05-84
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EPIP-EOF-11	Internal Communication and Documentation Flow	T	06-01-2000
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EPIP-OSF-03	Work Requests During an Emergency	N	09-12-2000
EP-OSF-4	Operational Support Facility Communications	Deleted	04-24-87
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EPIP-RET-02D	Emergency Radiation Entry Controls and Implementation	M	06-12-2001
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EP-RET-2F	Personnel Decontamination	Deleted	04-13-90
EPIP-RET-03	Chemistry Emergency Team	O	02-01-2000
EP-RET-3A	Liquid Effluent Release Paths	K	01-12-99
EP-RET-3B	Post-Accident Reactor Coolant Alternate Sampling Procedure	Deleted	01-25-88
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EPIP-SEC-02	Security Force Response to Emergencies	V	10-31-2000
EP-SEC-2A	Manual Activation of Emergency Sirens	Deleted	04-16-82
EPIP-SEC-03	Personnel Assembly and Accountability	Y	07-05-2001
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EPIP-TSC-04	Emergency Physical Changes, Major Equipment Repair	L	08-29-2000
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EPIP-TSC-07	RV Head Venting Time Calculation	H	03-07-2000
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* EP-TSC-8B was totally deleted; therefore, EP-TSC-8C was changed to EP-TSC-8B			
EP-TSC-9	Core Damage Assessment Using Released Radionuclides	Deleted	09-30-86
EP-TSC-9A*	Core Damage Assessment	I	02-23-99
EPIP-TSC-09B*	CORE Computer Program	I	03-07-2000
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* EP-TSC-9A, Rev. D was totally deleted; therefore, EP-TSC-9B became EP-TSC-9A. EP-TSC-9B was previously EP-TSC-9C.			
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EPIP-APPX-A-06	EP-FIG-022	APPX-A-06-04	EOF - WPSC D2-3 Floor Plan	B	10-31-2000
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AD 7.2	State Call-Back - Question Guideline	B	04-16-96
AD 11.1	Emergency Radiation Work Permit	F	04-16-96
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RET 2B.2	Auxiliary Building Stack (Grab Sample)	C	04-16-96
RET 2B.3	Auxiliary Building Stack (Sping Reading)	C	04-16-96
RET 2B.4	Containment Stack (Sping Reading)	B	04-16-96
RET 2B.5	Steam Release	C	04-16-96
RET 2B.6	Field Reading (Grab Sample)	A	04-16-96
RET-04-01	SAM-2 Counting Equipment Worksheet	E	06-12-2001
RET 8.3	Hospital Survey 1	Deleted	06-05-2001
RET 8.4	Hospital Survey 2	Deleted	07-25-97
RET 8.5	Hospital Survey 3	Deleted	07-25-97
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TSC-03-04	Radiation Monitors	H	06-12-2001
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TSC-04-02	Emergency Physical Change Safety Review	F	08-29-2000
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TSC-07-01	Head Venting Calculation	F	10-31-2000
TSC 8A.1	Steam Release Data Sheet (Energy Balance)	G	02-14-95
TSC 8A.2	Steam Release Calculation Sheet (Energy Balance)	F	02-14-95
TSC 8A.3	Steam Release Data/Calculation Sheet (Open Valve)	D	02-14-95
TSC 8A.4	Steam Release Data/Calculation Sheet (STMRLS Program)	C	04-16-96
TSC 9A.1	Core Damage Based on Reactor Vessel Level & Fuel Rod Temp.	C	02-14-95
TSC 9A.2	Core Damage Based on Radiation Monitors	C	02-14-95
TSC 9A.3	Cs-134 and Cs-137 PCF Determination	D	04-16-96
TSC 9A.4	Core Damage Based on Activity Ratios	C	02-14-95
TSC 9A.5	Core Damage Assessment (Monitoring Data)	D	04-16-96
TSC 9A.6	Core Damage Summary	C	02-14-95

WISCONSIN PUBLIC SERVICE CORP. Kewaunee Nuclear Power Plant <i>Emergency Plan Implementing Procedure</i>		No.	EPIP-EOF-12	Rev.	P
		Title	Media Center/Emergency Operation Facility/Joint Public Information Center Security		
		Date	JUL 19 2001	Page 1 of 11	
Reviewed By <i>Jeanne M. Ferris</i>		Approved By <i>David R. Seibert</i>			
Nuclear Safety Related	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PORC Review Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SRO Approval Of Temporary Changes Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 Purpose

- 1.1 This procedure provides instruction for implementing security arrangements for Emergency Plan.

2.0 General Notes

- 2.1 None

3.0 Precautions and Limitations

- 3.1 All security stations will be staffed on a 24-hour per day basis unless mutually agreed upon by the Administrative Logistics Director (ALD) and the Security Leader.
- 3.2 Conflicts or misunderstandings concerning implementation of this procedure by the security company should be resolved promptly between the Security Leader and the ALD or the Emergency Response Manager (ERM).
- 3.3 IF unauthorized personnel interfere with the operation of the Emergency Operations Facility (EOF), doors marked by a circled "L" on Figure EPIPFG-EOF-12-01 can be locked. Keys for these doors can be found hung on the backside of the door in the EOF storage closet to be issued to EOF personnel as needed.

4.0 Initial Conditions

- 4.1 This procedure shall be implemented when the Kewaunee Nuclear Power Plant declares an Alert, Site Emergency, or General Emergency, or at the request of an Emergency Response Manager, OR upon notification from the Point Beach Nuclear Plant that the Joint Public Information Center (JPIC) and Media Briefing Center are needed in support of a declared emergency at their plant.

WISCONSIN PUBLIC SERVICE CORP. Kewaunee Nuclear Power Plant <i>Emergency Plan Implementing Procedure</i>	No.	EPIP-EOF-12	Rev.	P
	Title	Media Center/Emergency Operation Facility/Joint Public Information Center Security		
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5.0 Procedure

5.1 Administrative Logistics Director (ALD) or designee shall:

Note

IF after normal work hours, THEN page one of the following Pieschek representatives: Jody Crocker (920) 440-4752, Gary Pieschek (920) 556-2112, Ed Byrne (920) 556-4558.

5.1.1 Contact Pieschek Protective Services, (920) 468-0100, and inform them of the following:

- Six (6) Security Officers and one (1) Security Leader are needed at the Wisconsin Public Service Corporation building complex
- The Security Team should bring eight (8) mobile radios for team communication
- They are to report to the Northeast entrance door under the skywalk of the Division Office Building (DOB-3)
- The team should park in the lots to the East of the building complex

Note

The Green Bay Parking Authority phone number is (920) 448-3431.

5.1.2 During normal work hours, contact Project and Facility Services at ext. 1270 and instruct them to call the Green Bay Parking Authority to have Wisconsin Public Service Corporation (WPSC) parking lot monitoring suspended until further notice.

5.1.3 Obtain the security instruction manual for all security stations from the EOF (Conference Room D2-3) sealed bookcase.

5.1.4 Obtain badges for Station 1 (Red Media) and Station 5 (Yellow EOF/JPIC) from the EOF file cabinet, second drawer.

5.1.5 Provide the instruction manual for Security Station 5 and the Yellow badges (EOF/JPIC) to an EOF Support Person and direct them to implement Section 5.2 of this procedure.

5.1.6 Provide the instruction manual for Security Station 6 and the Yellow badges (EOF/JPIC) to a second EOF Support Person and direct them to implement Section 5.3 of this procedure.

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5.1.7 Upon arrival of the Security Team:

- a. Transfer the remaining instruction and material packages and Station 1 (Red Media) badges to the Security Leader.
- b. Provide the Security Leader with three (3) Green WPSC Contractor badges, one (1) for himself and one (1) each for the Security Officers staffing Station 1 and Station 5.
- c. Answer any questions the Security Leader may have and inform him how you can be reached.
- d. Obtain a security force radio from the Security Leader.
- e. Accompany the Security Team Leader while he staffs the security stations.
- f. When the security stations are staffed, introduce the Security Leader to the Nuclear Public Information Director (NPID).

5.1.8 When Final Conditions (See Section 6.0) are met:

- a. Inform the Security Leader of the event close-out so he can release his personnel.
- b. Ensure that the Security Leader returns all security instructions and material packages to the EOF.
- c. Ensure any doors that were locked in steps 5.8 and 5.10 are unlocked.
- d. Ensure the completed Form EPIPF-EOF-12-01 is placed in EOF master file.
- e. Ensure all security contractor time cards or invoices are properly processed.

5.2 The **EOF Support Person (1)** assigned by the ALD or his representative shall:

- 5.2.1 Obtain a small table and chair from the Copier Room located at the top of the stairs, in the first room on the left, Copier Room (D1) and put in place for Station 5 (See Figures EPIPFG-APPX-A-06-06, EPIPFG-EOF-12-02, EPIPFG-EOF-12-01, and the applicable instruction packages).
- 5.2.2 Until relieved by a contract Security Officer, follow the instructions for Station 5 as described in Section 5.9 of this procedure.
- 5.2.3 When the Security Team arrives, hold the Security Team in the hallway at the entrance for a briefing by the Administrative Logistics Director (ALD) or his designated representative.

5.3 The **EOF Support Person (2)** assigned by the ALD or his representative shall:

- 5.3.1 Hang signs as indicated on the floor plan for the Division Office Building (2nd Floor) (Figure EPIPFG-EOF-12-01) by a circled "P."

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5.3.2 During the activation stage of the Emergency Operations Facility (EOF)/Joint Public Information Center (JPIC), go through the EOF/JPIC and issue badges to personnel at their duty stations.

a. Confirm they are a representative of one of the following organizations.

- Wisconsin Public Service Corporation (WPSC) employees
- Wisconsin Electric Power Company (WEPCO) employees
- State of Wisconsin emergency response personnel
- Kewaunee County emergency response personnel
- Manitowoc County emergency response personnel
- US - Nuclear Regulatory Agency representatives
- Federal Emergency Management Agency representatives

b. Log them into the EOF or JPIC by instructing the individual to enter the following information on Form EPIPF-EOF-12-01:

- Printed last and first name
- Signature
- Organization Represented
- Work Phone Number

c. Complete Form EPIPF-EOF-12-01 by entering the "date" and "time in."

d. Issue them a Yellow (EOF/JPIC) badge.

5.3.3 When individuals present in the EOF and JPIC have been badged, turn any remaining badges and the completed Registration Form, Form EPIPF-EOF-12-01, over to Station 5.

5.3.4 Until relieved by a contract Security Officer, follow the instructions for Station 6 as described in Section 5.10 of this procedure.

5.4 **Security Leader shall:**

5.4.1 Review identification badge types with all Security Officers (See Attachment A).

5.4.2 Issue a Green WPSC Contractor badge to the Security Officers that will staff Station 1 and Station 5.

5.4.3 Assign a Security Officer with a radio to each Security Station 1 through 6, as described in Sections 5.5 through 5.10 of this procedure.

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- 5.4.4 Ensure each Officer understands his responsibilities as described in steps 5.3 through 5.8 of this procedure.
- 5.4.5 Ensure that each Security Station has the appropriate information and material package.
- 5.4.6 Ensure all Security Station radios are functional.
- 5.4.7 Wear the green "Contractor" Wisconsin Public Service Corporation (WPSC) security badge (See Attachment A for description) while in the building complex. This will allow you access through the electronically controlled external doors of the complex to facilitate Security Team movement outside the buildings.
- 5.4.8 Periodically tour all Security Stations.
- 5.4.9 Periodically check in with the Administrative Logistics Director (ALD) at the EOF on status of security activities.

5.5 Security Station 1, Security Officer at (700 N. Adams St.) Receptionist Area, (See Figure EPIPFG-APPX-A-06-06) shall:

- 5.5.1 Control access to the building:
 - a. Allow entry to individuals with a Wisconsin Public Service Corporation (WPSC) badge, WPSC Contractor badge to badge (See Attachment A for description) themselves in (See Attachment A for description).
 - b. Provide access for individuals with only a Red Media badge or Yellow EOF/JPIC badge (See Attachment A for description) using the electronic release button at the reception counter or your Green WPSC Contractor badge.
- 5.5.2 IF personnel require access to the Media Briefing area and do not have a Red Media badge or Yellow EOF/JPIC badge (See Attachment A for description), THEN:
 - a. Require they show proper identification.
 - b. Direct representative of the following organizations to Station 5 for issuance of a Yellow EOF/JPIC badge (See Attachment A for description) OR issue a badge:
 - Wisconsin Public Service Corporation (WPSC) employees
 - Wisconsin Electric Power Company (WEPCO) employees
 - State of Wisconsin emergency response personnel
 - Kewaunee County emergency response personnel

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- Manitowoc County emergency response personnel
- US - Nuclear Regulatory Agency representatives
- Federal Emergency Management Agency representatives

Note

Media representatives desiring access to the Media Briefing Center (MBC) must have an appropriate identification issued by an organization listed below.

- *Print (newspaper, magazine, etc.)*
- *Electronic (News services, Internet, etc.)*
- *Broadcast (television, radio, etc.)*

5.5.3 Log media representatives into the Media Briefing Center.

- Instruct the individual to enter the following information on Form EPIPF-EOF-12-01:
 - Printed last and first name
 - Signature
 - Organization Represented
 - Work Phone Number
- Complete Form EPIPF-EOF-12-01 by entering the "date" and "time in."
- Issue a Red Media identification badge (See Attachment A for description).
- Allow the individual access to the Media Briefing Center using the electronic release button at the reception counter or your WPSC Contractor badge.

5.5.4 IF an individual has no identification or identification seems out of order, THEN contact an Administrative Logistics Director (ALD) using the security radio.

5.5.5 When an individual leaves the complex for any reason other than emergency response duties, remind individual to:

- Leave the facility through the same security station where they logged in.
- Return the identification badge.

5.5.6 Maintain the check in logs until collected at the end of the event.

5.5.7 IF individuals check out through a security station other than the one at which they signed in, THEN radios can be used to notify the station with the log they are signed in on to log them out.

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5.6 **Security Station 2**, Security Officer at (700 N. Adams St.) East of Receptionist Area, (See Figure EPIPFG-APPX-A-06-06) shall:

- 5.6.1 Allow entry to individuals with a Yellow (EOF/JPIC) badge (See Attachment A for description) complete access to the facility including the Media Briefing Center (MBC).
- 5.6.2 If needed, provide directions for utility, Federal, State, and County response persons with Yellow (EOF/JPIC) badges (See Attachment A for description) who are unsure of the route to the Emergency Operations Facility(EOF)/Joint Public Information Center (JPIC).
- 5.6.3 Allow entry to individuals with a Wisconsin Public Service Corporation (WPSC) badge, WPSC Contractor badge access to WPS facilities.
- 5.6.4 DO NOT ALLOW Red MEDIA badged persons (See Attachment A for description) down the East or South walkway or up the Lobby elevators.
- 5.6.5 Inform all media of the availability of Conference Room G1-1 as a work area.
- 5.6.6 Provide directions for individuals with a Red Media badge (See Attachment A for description) to the MBC or media work area (Conference Room G1-1) via the West walkway.
- 5.6.7 When an individual leaves the complex for any reason other than emergency response duties, remind individual to:
 - a. Leave the facility through the same security station where they logged in.
 - b. Return the identification badge.
- 5.6.8 Allow individuals with Wisconsin Public Service Corporation (WPSC) or Yellow EOF/JPIC identification badge (See Attachment A for description) access to the MBC via the media access route.

5.7 **Security Station 3**, Security Officer at (700 N. Adams St.) Media Briefing Center (MBC) stage entrance to Conference Room G1-5 and G1-6 (See Figure EPIPFG-APPX-A-06-06) shall:

- 5.7.1 Ensure that only personnel with Yellow EOF/JPIC identification badges (See Attachment A for description) access into the MBC through the stage entrance.
- 5.7.2 DO NOT ALLOW Red MEDIA badged persons (See Attachment A for description) down the East or South walkway or up the Lobby elevators.

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5.8 **Security Station 4**, Security Officer at (700 N. Adams St.) North end of Media Briefing Center (MBC) Conference Room G1-5 and G1-6 (See Figure EPIPFG-APPX-A-06-06) shall:

- 5.8.1 Ensure that the doors leading to the inside stairwell are in the locked position. The allen wrench enclosed in the information package for Security Station 4 will release the door from open to the locked position.
- 5.8.2 Ensure that individuals in your field of view have a Red (Media) or Yellow (EOF/JPIC) identification badge (See Attachment A for description).
- 5.8.3 Direct those who do not have proper identification to Station 1.
- 5.8.4 Control the crowd and ensure that no unauthorized individuals enter the Media Center through the North external doors.

Note

The Administrative Logistics Director (ALD) or alternate may be contacted using the security radio.

- 5.8.5 Requests to run cabling through the North external door must be approved by the ALD.

5.9 **Security Station 5**, Security Officer at (700 N. Adams St.) two-story Division Office Building (DOB) doorway below skywalk (See Figure EPIPFG-EOF-12-01) shall:

- 5.9.1 Control access to the building, allow entry to individuals with a Wisconsin Public Service Corporation (WPSC) badge, WPSC Contractor badge, or a Yellow EOF/JPIC badge (See Attachment A for description).
- 5.9.2 IF personnel require access to the Emergency Operations Facility(EOF)/Joint Public Information Center (JPIC) and do not have a Yellow EOF/JPIC badge (See Attachment A for description), THEN:

- a. Require they show proper identification.

Note

Individuals desiring access to the EOF/JPIC without an appropriate identification issued by their organization shall be identified by the Administrative Logistics Director (ALD) or his alternate. The ALD or alternate may be contacted using the security radio.

- b. Confirm they are a representative of one of the following organizations:
 - Wisconsin Public Service Corporation (WPSC) employees
 - Wisconsin Electric Power Company (WEPCO) employees
 - State of Wisconsin emergency response personnel
 - Kewaunee County emergency response personnel

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- Manitowoc County emergency response personnel
- US - Nuclear Regulatory Agency representatives
- Federal Emergency Management Agency representatives
- c. Log them into the EOF or JPIC by instructing the individual to enter the following information on Form EPIP-EOF-12-01:
 - Printed last and first name
 - Signature
 - Organization Represented
 - Work Phone Number
- d. Complete Form EPIP-EOF-12-01 by entering the "date" and "time in."
- e. Issue a Yellow EOF/JPIC identification badge.
- 5.9.3 IF the individual is a local or national news media representative, THEN direct them to Station 1.
- 5.9.4 IF an individual has no identification or identification badge seems out of order, THEN contact an ALD using the security radio.
- 5.9.5 WHEN an individual leaves the complex for any reason other than emergency response duties, remind individual to:
 - a. Leave the facility through the same security station where they logged in.
 - b. Return their Red/Yellow identification badge.
- 5.9.6 Maintain the check-in logs until collected at the end of the event.
- 5.9.7 IF individuals check out through a security station other than the one at which they signed in, THEN radios can be used to notify the station with the log they are signed in on to log them out.
- 5.10 **Security Station 6**, Security Officer at central hallway to Emergency Operations Facility (See Figure EPIPFG-EOF-12-01) shall:
 - 5.10.1 Patrol the Emergency Operations Facility (EOF), Joint Public Information Center (JPIC), the hallways surrounding them, and inspect individuals to ensure they have a Yellow EOF/JPIC identification badge (See Attachment A for description).
 - 5.10.2 IF personnel require access to the EOF/JPIC and do not have a Yellow EOF/JPIC badge (See Attachment A for description), THEN direct them to Station 5 OR issue a badge.

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- 5.10.3 IF the individual is a local or national news media representative, THEN direct them to Station 1.
- 5.10.4 IF an individual has no identification or identification badge seems out of order, THEN contact an Administrative Logistics Director (ALD) using the security radio.
- 5.10.5 IF access control becomes a problem, THEN the locking doors (doors with a circled "L" on Figure EPIPFG-EOF-12-01) may be locked.
- 5.10.6 WHEN an individual leaves the complex for any reason other than emergency response duties, remind individual to:
- Leave the facility through the same security station where they logged in.
 - Return their identification badge.

6.0 Final Conditions

- 6.1 Plant emergency has been Terminated or Recovery actions have begun and the responsible director has suspended the use of EIPs.

7.0 References

- Attachment A, Badge Graphic
- Figure EPIPFG-EOF-12-01, Division Office Building (2nd Floor) Floor Plan
- Figure EPIPFG-EOF-12-02, Map - Location of JPIC, MBC, GOB, DOB, etc.
- Figure EPIPFG-APPX-A-06-06, General Office Building - WPSC (1st Floor) Floor Plan
- Form EPIPFG-EOF-12-01, I.D. Badge Registration Form

8.0 Records

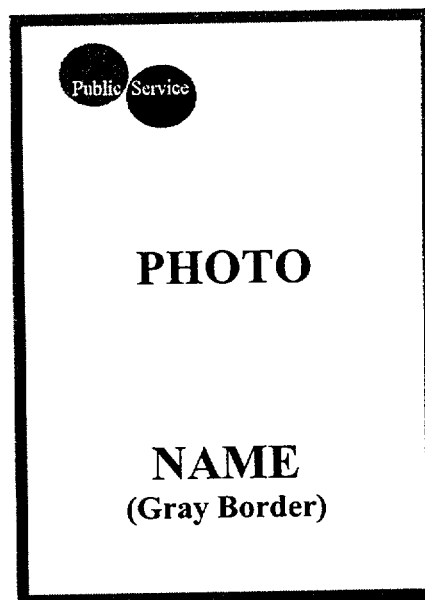
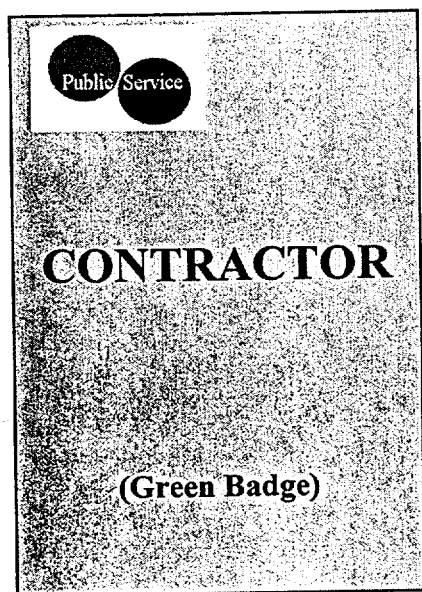
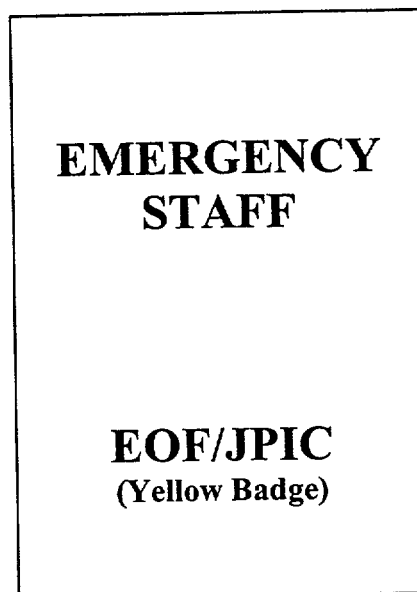
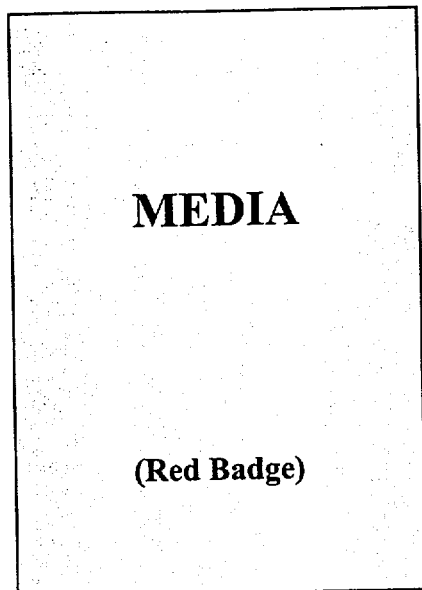
- 8.1 The following QA records and non-QA records are identified in this directive/procedure and are listed on the KNPP Records Retention Schedule. These records shall be maintained according to the KNPP Records Management Program.

8.1.1 QA Records

None

8.1.2 Non-QA Records

- I.D. Badge Registration Form, Form EPIPFG-EOF-12-01



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		Title	Response Personnel Call List		
		Date	JUL 19 2001	Page 1 of 3	
Reviewed By <i>Walter M. Bantke</i>		Approved By <i>David R. Seibert</i>			
Nuclear Safety Related	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PORC Review Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SRO Approval Of Temporary Changes Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 Purpose

1.1 This appendix provides a consolidated list of all Emergency Response Organization (ERO) members sorted three ways:

- By facility, then ERO position
- Accountability Coordinators by Facility
- All members alphabetically by last name

2.0 General Notes

2.1 This appendix may be used as a reference document for any declared emergency as defined in EPIP-AD-02, "Emergency Class Determination."

3.0 Precautions and Limitations

- 3.1 Changes made to the ERO between quarterly updates are managed in the WPSR Corporate Database "PeopleSoft."
- 3.2 The appendices to this procedure are reviewed and updated quarterly. This review and update is required to fulfill the requirements of the Emergency Plan Section 8.3.1.

4.0 Initial Conditions

4.1 This appendix is used for reference during an emergency at the Kewaunee Nuclear Power Plant (KNPP).

5.0 Procedure

5.1 This appendix will be updated quarterly.

6.0 Final Conditions

6.1 Plant Emergency has been Terminated or Recovery actions have begun and the Emergency Response Manager has suspended the use of EIPs.

WISCONSIN PUBLIC SERVICE CORP. Kewaunee Nuclear Power Plant <i>Emergency Plan Implementing Procedure</i>	No.	EPIP-APPX-A-02	Rev.	BK
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7.0 References

7.1 Attachments

- EPIP Table Appx-A-2.1, Appx-A-2 - Response Personnel Call List (Facility)
- EPIP Table Appx-A-2.2, Appx-A-2 - Response Personnel Call List (Accountability Coordinators)
- EPIP Table Appx-A-2.3, Appx-A-2 - ERO Qualified Personnel Assignments (Response Personnel Sorted By Name)

7.2 EPMP-05.03, Telephone Number Quarterly Review

7.3 EPIP-AD-02, Emergency Class Determination

8.0 Records

- 8.1 The following QA records and non-QA records are identified in this directive/procedure and are listed on the KNPP Records Retention Schedule. These records shall be maintained according to the KNPP Records Management Program.

8.1.1 QA Records

None

8.1.2 Non-QA Records

None

**Appx-A-2 - Response Personnel Call List
(Facility)
EPIP Table Appx-A-2.1**

Name	Primary Job	Secondary Job	Work Location	Work Phone	Home Phone	Pager Ext
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**Appx-A-2 - Response Personnel Call List
(Accountability Coordinators)
EPIP Table Appx-A-2.2**

Work Location	Name	Primary Job	Time Contacted	Work Phone	Home Phone	Pager Ext
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**Appx-A-2 - ERO Qualified Personnel Assignments
(Response Personnel Sorted By Name)
EPIP Table Appx-A-2.3**

Employee	Primary Job	Secondary Job	Work Location	Work Phone	Home Phone
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The data contained on the attached tables have been intentionally omitted from external copies of this document.

This data is withheld to ensure the privacy of the employees of Nuclear Management Company, LLC, Wisconsin Public Service Corporation, and off-site support groups which have supplied personal information for internal use by Nuclear Management Company. It has also been done to ensure the security of the Kewaunee Nuclear Power Plant Emergency Communications Systems.

All company-held copies of this appendix do contain the telephone numbers and other communication data needed to ensure a prompt response of on-site and off-site support groups over the established communication systems.

WISCONSIN PUBLIC SERVICE CORP. Kewaunee Nuclear Power Plant <i>Emergency Plan Implementing Procedure</i>		No. EPIP-APPX-A-03		Rev. BL	
		Title Off-Site Telephone Numbers			
		Date JUL 19 2001		Page 1 of 7	
Reviewed By <i>[Signature]</i>		Approved By <i>[Signature]</i>			
Nuclear Safety Related	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	PORC Review Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	SRO Approval Of Temporary Changes Required	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 Purpose

1.1 This appendix provides lists of telephone numbers for contacting:

- Off-site agencies or organizations that may be called to respond or assist during a declared emergency at the Kewaunee Nuclear Power Plant (KNPP).

2.0 General Notes

2.1 This appendix may be used as a reference document for any declared emergency. If a listing of KNPP Emergency Response Facility phone numbers is needed, see "WPSC Emergency Response Facility Listing," EPIP-APPX-A-06.

3.0 Precautions and Limitations

3.1 This appendix is updated quarterly. Between these updates, changes may take place that are not recorded in this appendix.

4.0 Initial Conditions

4.1 This appendix is implemented during an emergency at the Kewaunee Nuclear Power Plant.

5.0 Procedure

- 5.1 Changes in telephone numbers which have occurred after the revision date (in header) will not be reflected in this appendix.
- 5.2 Changes to fax numbers preceded by an "*" should be updated in the Prairie Systems Fax Broadcast List "008." For further information, reference "WPS Public Affairs Department," Procedure 6.4.1, "Schneider Fax Broadcasting."

6.0 Final Conditions

6.1 Plant Emergency has been Terminated or Recovery actions have begun and the Emergency Response Manager has suspended the use of EIPs.

WISCONSIN PUBLIC SERVICE CORP. Kewaunee Nuclear Power Plant <i>Emergency Plan Implementing Procedure</i>	No.	EPIP-APPX-A-03	Rev.	BL
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7.0 References

- 7.1 EPMP-05.03, Telephone Number Quarterly Review
- 7.2 EPIP-APPX-A-06, WPSC Emergency Response Telephone Numbers
- 7.3 6.4.1, Schneider Fax Broadcasting (WPS Public Affairs Department Procedure)

8.0 Records

- 8.1 The following QA records and non-QA records are identified in this directive/procedure and are listed on the KNPP Records Retention Schedule. These records shall be maintained according to the KNPP Records Management Program.

8.1.1 QA Records

None

8.1.2 Non-QA Records

None

OFF-SITE SUPPORT AGENCY TELEPHONE NUMBERS EPIP-APPX-A-03

The data contained on these pages have been intentionally omitted from external copies of this document.

This data is withheld to ensure the privacy of the employees of Nuclear Management Company, LLC, Wisconsin Public Service Corporation, and off-site support groups which have supplied personal information for internal use by Nuclear Management Company. It has also been done to ensure the security of the Kewaunee Nuclear Power Plant Emergency Communications Systems.

All company-held copies of this appendix do contain the telephone numbers and other communication data needed to ensure a prompt response of on-site and off-site support groups over the established communication systems.