

July 6, 2001

NOTE TO: M. Cullingford, NRR
T. Sherr, NMSS
A. Szukiewicz, RES

FROM: R. Hauber, OIP /RA/

SUBJECT: BIMONTHLY REPORT TO THE COMMISSION ON SENIOR-LEVEL
FOREIGN TRAVEL

In June, the International Council (IC) discussed the Commission's suggestion that we include in the OIP Bimonthly List of Key International Meetings, upcoming foreign travel by senior NRC staff down to the level of Deputy Division Director. Until now, the list has included only travel by the Commissioners, EDO and Directors of Offices reporting directly to the Commission.

The IC agreed to expand the list, as suggested, beginning with the next submission, and advised OIP to contact the Program Offices directly for the necessary information.

This memo is the call for information for the August 1, 2001, List. We would like to receive from you or a designated point of contact in your office, by July 25, the scheduled foreign trips of senior staff, as defined above, for the period from August 1 through October 31, 2001, including any trip beginning or ending outside this period which will include three or more days within the specified three-month period.

For each trip, please provide the approximate dates, the traveler's name, the meeting or purpose, and the destination. This information should be provided directly to Dianne Johnson-Griggs, OIP, preferably by email. Dianne's phone number is 415-2347.

The most recent list is attached to give you an idea of the level of detail the Commission has been receiving. We can rename, extend or otherwise reformat the expanded list in the coming few months, based on any feedback we receive from the Commission and IC.

Attachment:

Memo fm JDLee to the Commission dated May 29, 2001 with attached
Bimonthly List of Key International Meetings dated May 25, 2001

cc w/ attach: J. Dunn Lee, OIP
J. Craig, OEDO

July 6, 2001

NOTE TO: M. Cullingford, NRR
T. Sherr, NMSS
A. Szukiewicz, RES

FROM: R. Hauber, OIP /RA/

SUBJECT: BIMONTHLY REPORT TO THE COMMISSION ON SENIOR-LEVEL
FOREIGN TRAVEL

In June, the International Council (IC) discussed the Commission's suggestion that we include in the OIP Bimonthly List of Key International Meetings, upcoming foreign travel by senior NRC staff down to the level of Deputy Division Director. Until now, the list has included only travel by the Commissioners, EDO and Directors of Offices reporting directly to the Commission.

The IC agreed to expand the list, as suggested, beginning with the next submission, and advised OIP to contact the Program Offices directly for the necessary information.

This memo is the call for information for the August 1, 2001, List. We would like to receive from you or a designated point of contact in your office, by July 25, the scheduled foreign trips of senior staff, as defined above, for the period from August 1 through October 31, 2001, including any trip beginning or ending outside this period which will include three or more days within the specified three-month period.

For each trip, please provide the approximate dates, the traveler's name, the meeting or purpose, and the destination. This information should be provided directly to Dianne Johnson-Griggs, OIP, preferably by email. Dianne's phone number is 415-2347.

The most recent list is attached to give you an idea of the level of detail the Commission has been receiving. We can rename, extend or otherwise reformat the expanded list in the coming few months, based on any feedback we receive from the Commission and IC.

Attachment:

Memo fm JDLee to the Commission dated May 29, 2001 with attached
Bimonthly List of Key International Meetings dated May 25, 2001

cc w/ attach: J. Dunn Lee, OIP
J. Craig, OEDO

Distribution: R. Hauber; E. Doroshuk; M. Peterson; D. Johnson-Griggs

DOCUMENT NAME: C:\Program Files\Adobe\Acrobat 4.0\PDF Output\Trvlist.wpd

ADAMS ACCESSION NUMBER:

ADAMS DOCUMENT TITLE:

Publicly Available Non-Publicly Available Sensitive Non-Sensitive

OFFICE	OIP	OIP	OIP	
NAME	D. Johnson-Griggs	R. Hauber	J. Dunn Lee	
DATE	07/ 06 /01	07/ 06 /01	07/ 06 /01	

OFFICIAL RECORD COPY