



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555

December 7, 1988

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OFFICE OF THE
COMMISSIONER

MEMORANDUM FOR: Chairman Zech
FROM: Kenneth C. Rogers
SUBJECT: OFFICE OF THE LICENSING SUPPORT SYSTEM
ADMINISTRATOR

I support and endorse each of your proposals as stated in your memorandum of December 5, 1988. I also add a few particulars and a general comment.

I agree :

o that a new Office of the LSS Administrator be established with the head of that office reporting directly to the Chairman of the Commission for day-by-day management supervision and direction, but that policy direction should come from the Commission.

o that the current Negotiating Team be renamed the NRC LSS Internal Steering Committee and that Francis Cameron be the initial Chairman. Once it is appointed by the Commission, the Steering Committee should immediately draft mission statements for itself and for the Office of the LSS Administrator. These are subject to Commission approval. It should also prepare draft operational plans for itself including a proposed rota of staggered terms of appointment for its members.

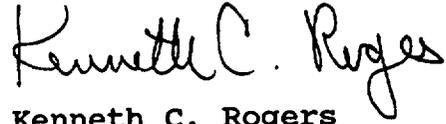
o that the Chairman's office take the lead to develop an SES position description for the LSS Administrator. In so doing, it should maintain a close working relationship with the Internal Steering Committee.

o that once the Commission has selected an Administrator, he/she should propose for Commission approval a charter, a staffing plan, and a budget for the new office.

o that while the Administrator needs to have sufficient independence to carry out his/her responsibilities, the staffing plans for the new office should be formulated so as to take into account the existing expertise of the NRC staff as well as the possible use of contract support.

The Office of the LSS Administrator will be breaking new ground in several important areas. It is particularly important that the computer aspects of this activity be organized and managed by individuals not only well acquainted in state of the art

information and knowledge processing technology, but also competent in and alert to the broader management implications of all that is being proposed and effectuated in the LSS program. This new Office will not only be a national showpiece, but it will also be a vital development laboratory for the new information systems and management systems technology very likely to be adopted by the NRC in the future.



Kenneth C. Rogers
Commissioner

cc: Commissioner Roberts
Commissioner Carr
Commissioner Curtiss ✓