

July 5, 2001

MEMORANDUM TO: Suzanne C. Black, Acting Deputy Director
Division of Systems Safety and Analysis
Office of Nuclear Reactor Regulation

FROM: Lawrence J. Burkhart, Project Manager, Section 1 **/RA/**
Project Directorate I
Division of Licensing Project Management
Office of Nuclear Reactor Regulation

SUBJECT: FORTHCOMING LICENSING ACTION TASK FORCE MEETING

DATE & TIME: Wednesday, July 18, 2001
8:30 a.m. - 12:00 noon

LOCATION: U.S. Nuclear Regulatory Commission
One White Flint North
11555 Rockville Pike, Room 9B4
Rockville, Maryland

PURPOSE: Topics to be discussed include status of the consolidated line item improvement process (CLIIP), the effort to standardize licensee submittals, results of the reduction in regulatory burden workshop, and various Office of Nuclear Reactor Regulation (NRR) Office Instructions (formerly Office Letters). The LATF efforts are intended to foster open and frank communications between industry, regulators, and the public and other relevant regulatory topics may be discussed.

PARTICIPANTS:* Participants from NRC include members of NRR and the Office of General Counsel.

NRC

S. Black, NRR
L. Burkhart, NRR, et al.

NEI

A. Marion, NEI
M. Schoppman, NEI, et al.

Project No. 689

cc: See next page

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*Meetings between NRC technical staff and applicants or licensees are open for interested members of the public, petitioners, intervenors, or other parties to attend as observers pursuant to "Commission Policy Statement on Staff Meetings Open to the Public," 65 *Federal Register* 56964, 9/20/2000.

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Nuclear Energy Institute

Project No. 689

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Date: July 5, 2001

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