

July 2, 2001

MEMORANDUM TO: Samuel J. Collins, Director
Office of Nuclear Reactor Regulation

FROM: Michael L. Springer, Director /RA/
Office of Administration

SUBJECT: CONSOLIDATED SPACE FOR THE FUTURE LICENSING
ORGANIZATION (FLO)

This responds to your memorandum dated May 30, 2001, above subject, which requested our assistance in locating space for the NRR Future Licensing Organization (FLO). We have assessed the short- and long-term space requirements for the FLO taking into consideration the staff relocations cited in your memorandum and offer the following recommendations:

Short-Term

The FLO staff will continue to occupy temporary workstations on the 11th floor with some staff remaining in their previously assigned workstations. After your summer hires have left, we can implement our recommended long-term plan.

Long-Term

If the NRR staff grows to support future licensing activities, as you project in your memorandum, we are prepared to accommodate the staff growth within the One White North building as follows: 1) our records indicate that NRR will have 59 workstations available after your current FTE vacancies are filled and, 2) in addition, we can accommodate 40 workstations on the 4th floor, OWFN. While we recognize your expressed desire to accommodate the projected staff growth with minimal disruption, our experience shows that such plans will result in disruption not only to the staff directly involved (moving to new workstations), but also indirectly involved (moving to accommodate adjacent workstation modifications). We will work with your staff to minimize the disruption. In addition, the extent to which workstations can be modified will be contingent on the availability of resources.

With regard to the specific location of the NRR FLO staff, we offer the options described below, either of which is acceptable to us.

- Option 1. After moving eight people off the 7th floor, in conjunction with the staff moves you have planned, we will modify the 7th floor to accommodate the FLO staff from the 11th floor.
- Option 2. Reconfigure offices on the 5th floor, utilizing vacant offices, to accommodate the FLO staff from the 11th floor.

We have reviewed these options with Les Barnett who found them to satisfy NRR's needs. Mr. Bill Harris, Facilities Branch, will remain my contact for the long-term solution. Your staff may contact Bill on 415-8079, (WKH).

July 2, 2001

MEMORANDUM TO: Samuel J. Collins, Director
Office of Nuclear Reactor Regulation

FROM: Michael L. Springer, Director /RA/
Office of Administration

SUBJECT: CONSOLIDATED SPACE FOR THE FUTURE LICENSING
ORGANIZATION (FLO)

This responds to your memorandum dated May 30, 2001, above subject, which requested our assistance in locating space for the NRR Future Licensing Organization (FLO). We have assessed the short- and long-term space requirements for the FLO taking into consideration the staff relocations cited in your memorandum and offer the following recommendations:

Short-Term

The FLO staff will continue to occupy temporary workstations on the 11th floor with some staff remaining in their previously assigned workstations. After your summer hires have left, we can implement our recommended long-term plan.

Long-Term

If the NRR staff grows to support future licensing activities, as you project in your memorandum, we are prepared to accommodate the staff growth within the One White North building as follows: 1) our records indicate that NRR will have 59 workstations available after your current FTE vacancies are filled and, 2) in addition, we can accommodate 40 workstations on the 4th floor, OWFN. While we recognize your expressed desire to accommodate the projected staff growth with minimal disruption, our experience shows that such plans will result in disruption not only to the staff directly involved (moving to new workstations), but also indirectly involved (moving to accommodate adjacent workstation modifications). We will work with your staff to minimize the disruption. In addition, the extent to which workstations can be modified will be contingent on the availability of resources.

With regard to the specific location of the NRR FLO staff, we offer the options described below, either of which is acceptable to us.

- Option 1. After moving eight people off the 7th floor, in conjunction with the staff moves you have planned, we will modify the 7th floor to accommodate the FLO staff from the 11th floor.
- Option 2. Reconfigure offices on the 5th floor, utilizing vacant offices, to accommodate the FLO staff from the 11th floor.

We have reviewed these options with Les Barnett who found them to satisfy NRR's needs. Mr. Bill Harris, Facilities Branch, will remain my contact for the long-term solution. Your staff may contact Bill on 415-8079, (WKH).

Distribution: M. Springer, ADM, T. Martin, DFS, L. Fisher, FACB, W. Harris, FACB, ADM r/f, DFS r/f (#0073), FACB r/f Doc Name: nrrflo Accession No. ML011780554

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosures "E" = Copy with attachments/enclosures "N" = No copy

OFFICE	C:FACB	D:DFS	D:ADM			
NAME	L. Fisher	T. Martin	M. Springer			
DATE	7/ 02 /01	7/ 02 /01	7/ 02 /01			

OFFICIAL RECORD COPY

This document (should/should not) be placed in ADAMS:
This document (should/should not) be made available to the PUBLIC: Lf 7/2/01
This document is (SENSITIVE/NON-SENSITIVE): (Name or Initials) (Date)