

June 14, 2001

Mr. Richard A. Ratliff, PE, LMP, Chief  
Bureau of Radiation Control  
Texas Department of Health  
1100 West 49<sup>th</sup> Street  
Austin, TX 78756-3189

Dear Mr. Ratliff:

I am responding to recent E-mails from your staff inquiring whether it is possible to change the status of a student attending an NRC training class from "tuition paying" to "space available" after the student has attended the class and found that the class was not full.

The answer is "no". We cannot change the status of a student or waive the tuition fee for a class after a student has attended a course. We have structured our process to determine prior to the course which students will be attending on a tuition paying basis (for those courses having tuition) and those students attending on a space available basis when there is space available. As you know, we give priority to students attending on a tuition paying basis and the application form requires certification by the program director agreeing to pay the necessary tuition. Also, for courses requiring tuition, if the course does not receive a sufficient number of NRC or tuition paying state participants, the course would likely not be held and would be rescheduled or canceled.

I hope this is responsive to your inquiry. If you have further questions, or need additional information please contact me or Brenda G. Usilton at (301) 415-2348.

Sincerely,

**/RA/**

Paul H. Lohaus, Director  
Office of State and Tribal Programs

cc: Marilyn Kelso, Texas

R. A. Ratliff

June 14, 2001

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