

OFFICE OF THE SECRETARY
CORRESPONDENCE CONTROL TICKET

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PAPER NUMBER: LTR-01-0297 **LOGGING DATE:** 06/11/2001
ACTION OFFICE: EDO

AUTHOR: Kenneth Cook
AFFILIATION: MD
ADDRESSEE: Richard Meserve
SUBJECT: Concerns a roundtable discussion with County Executive Douglas Duncan on issues affecting Federal agencies

ACTION: Direct Reply
DISTRIBUTION:

LETTER DATE: 06/06/2001
ACKNOWLEDGED: No
SPECIAL HANDLING: Response requested by June 18, 2001.

NOTES:

FILE LOCATION: ADAMS

DATE DUE: 06/18/2001 **DATE SIGNED:**

EDO --G20010241



POTOMAC VALLEY BANK

June 6, 2001

Mr. Richard A. Meserve
Chairman
U.S. Nuclear Regulatory Commission
One White Flint North, 11555 Rockville Pike
Rockville, Maryland 20852

Dear Mr. Meserve:

I am pleased to invite you to participate in an upcoming roundtable discussion with County Executive Douglas Duncan on issues affecting Federal agencies with a presence in our community. This discussion will be held on Wednesday, June 20, from 4:00 p.m. to 5:30 p.m. in the County Executive's Conference Room, which is located on the Second Floor of the Executive Office Building, 101 Monroe Street in Rockville (directions enclosed).

The objective of this roundtable is to acquaint the County Executive and his senior staff with the issues and challenges affecting Federal agencies with a presence in the County. Mr. Duncan wants to hear your ideas about how the County can help ensure that your agency successfully fulfills its mission, and desires to learn about any local impediments to achieving your goals. In particular, he is interested in understanding any plans your agency may have to expand or contract its facilities within the County.

The Economic Advisory Council of Montgomery County, a group that I chair, is sponsoring this roundtable discussion. The mandate of the EAC is to advise the County on economic development and fiscal matters. This roundtable discussion will help us bring critical issues to light in a positive fashion, and result in a better understanding of how Federal agencies within the County operate. The discussion will be enlightening and thought-provoking, and through your guidance, will stimulate efforts to enhance the presence of Federal agencies in Montgomery County.

REC'D BY SECY

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Mr. Richard A. Meserve
June 6, 2001
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Please fax the enclosed response form to Tina Benjamin in the County's Department of Economic Development by June 18th. Questions about the Federal agencies roundtable can be directed to me at (301) 963-7627 or to Tina at (240) 777-2006.

I look forward to your participation in what I know will be a productive discussion.

Sincerely,

A handwritten signature in black ink that reads "Ken Cook". The signature is written in a cursive, slightly stylized font.

Kenneth Cook
President and CEO

KC/tb

Enclosures

ECONOMIC ADVISORY COUNCIL of Montgomery County

Roundtable Discussion on Federal Agencies

*Wednesday, June 20, 2001
4:00 p.m. – 5:30 p.m.*

*Executive Office Building
101 Monroe Street, Second Floor Conference Room
Rockville, Maryland*

AGENDA

Introductory Remarks

Douglas M. Duncan
County Executive

Ken Cook, President/CEO
Potomac Valley Bank
Chair, Economic Advisory Council

Participant Introductions

All Participants

Discussion Items:

1. Describe the trends and challenges that are impacting the ability of your agency to fulfill its mission? Which of these challenges can be influenced by the County government?
2. What do you anticipate will be the future of your agency here in Montgomery County?
3. What actions can the County government take to help ensure that the Federal government's presence in Montgomery County remains strong and vibrant? What can the County do to ensure that your agency is able to conduct its business in a productive and efficient fashion?



**MONTGOMERY COUNTY
DEPARTMENT OF ECONOMIC DEVELOPMENT**

**ROUNDTABLE DISCUSSION
ON FEDERAL AGENCIES**

FAX RESPONSE

You are cordially invited to attend a *Roundtable Discussion on Federal Agencies* with the County Executive and the Economic Advisory Council of Montgomery County. This roundtable will be held on Wednesday, June 20, from 4:00 p.m. to 5:30 p.m. at the Executive Office Building, 101 Monroe Street in Rockville. To attend, please FAX this completed form by the close of business on Monday, June 18.

NAME _____

TITLE _____

ORGANIZATION _____

PHONE NO. _____ FAX NO. _____

YES, I plan to attend the June 20th Roundtable Discussion on Federal Agencies.

NO, I cannot attend.

**Please return this FAX response to Tina Benjamin
at 240/777-2001**

Directions to
Montgomery County
Department of Economic Development

Executive Office Building (EOB)
101 Monroe Street, 15th Floor
Rockville, MD 20850
240-777-2000
240-777-2001 Fax

From Washington DC and Virginia

1. Take I-495 towards Rockville.
2. At the I-495/I-270 split, stay in your right lanes and take I-270 North.
3. Take the Falls Road Exit (#5), and stay in your right lane.
4. Go thru traffic signal and you will be on Maryland Avenue.
5. Turn right onto E. Jefferson Street (Rt. 28).
6. Make first left onto Monroe Street at Potomac Valley Bank.
7. Montgomery County's EOB is the first high rise on the left.
8. Parking is available under the building.*

From Frederick and West Virginia

1. Take I-270 South.
2. Take Falls Road (Exit #5) - Go to your left towards Rockville.
3. Follow arrows straight ahead and you will be on Maryland Avenue.
4. Turn right onto E. Jefferson Street (Rt. 28).
5. Make first left onto Monroe Street at Potomac Valley Bank.
6. Montgomery County's EOB is the first high rise on the left.
7. Parking is available under the building.*

From Baltimore

Highways

1. Take I-95 South.
2. Take I-495 West.
3. Take I-270 North.
4. Take the Falls Road Exit (#5), and stay in your right lane.
5. Go thru traffic signal and you will be on Maryland Avenue.
6. Turn right on E. Jefferson Street (Rt. 28 East).
7. Turn left onto Monroe Street at Potomac Valley Bank.
8. Montgomery County's EOB is the first high rise on the left.
9. Parking is available under the building.*

Back Way

1. Take I-95 South/West.
2. Take I-695 North/West.
3. Take Rt. 70 West.
4. Take Rt. 97 South.
5. Turn right on Norbeck Road (Rt. 28).
6. Turn right on Veirs Mill Road (cross Rt. 355).
7. Turn right on Monroe Street at Potomac Valley Bank.
8. Montgomery County's EOB is the first high rise on the left.
9. Parking is available under the building.*

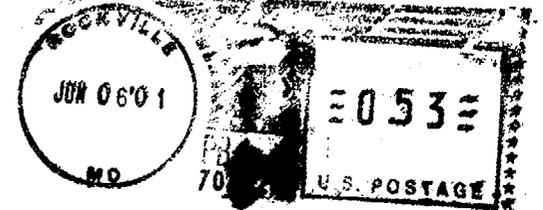
***Note: Parking is available under the Executive Office Building on Level G-2.**
(Parking is free the first hour, \$1.00 each additional hour).

Take the elevators marked EOB to the 15th floor.



POTOMAC VALLEY BANK
 702 Russell Avenue - Suite 200
 Gaithersburg, Maryland 20877-2686

PREMIER
 FIRST CLASS



POSTNET FLTP 505 MD 208 870775

Mr. Richard A. Meserve
 Chairman
 U.S. Nuclear Regulatory Commission
 One White Flint North, 11555 Rockville Pike
 Rockville, Maryland 20852

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