

EDO Principal Correspondence Control

FROM: DUE: 06/26/01 EDO CONTROL: G20010237  
DOC DT: 06/07/01  
FINAL REPLY:

SBA  
William A. Fisher

TO:  
Patricia Norry

FOR SIGNATURE OF : \*\* GRN \*\* CRC NO:  
Springer

DESC: ROUTING:  
Request comments on Contract Bundling  
Requirements Template  
Travers  
Paperiello  
Kane  
Norry  
Reiter  
Craig  
Little, SBCR

DATE: 06/08/01

ASSIGNED TO: CONTACT:  
ADM Springer

SPECIAL INSTRUCTIONS OR REMARKS:

*Template EDO-001*

*E-Ride EDO-01*



U.S. SMALL BUSINESS ADMINISTRATION  
WASHINGTON, D.C. 20416

**JUN 7 - 2001**

Ms. Patricia G. Norry  
Deputy Executive Director for  
Management Services  
Office of Executive Director for Operations  
Nuclear Regulatory Commission  
Washington, DC 20555

Dear Ms. Norry:

Section 810 of the Small Business Administration Reauthorization Act of 2000 (P.L.106-554) requires the Administrator to develop a database containing information on contract bundling requirements. The Section further provides that we have access to information collected through the Federal Procurement Data System (FPDS) to assist in implementing this new statutory provision. I am enclosing a copy of the legislative requirement for your information.

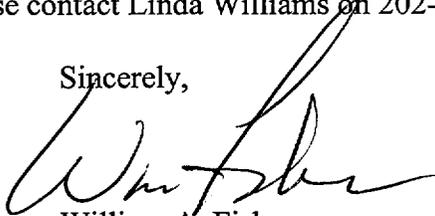
Currently, the FPDS requires agencies to identify whether an individual contract action is a bundling of requirements by providing a "Yes" or "No" response under Data Item 21 (Bundling of Contract Requirements) on the SF 279 (Individual Contract Action Report) for bundled contracts in excess of \$5 million. This requirement is a result of the SBA Reauthorization Bill of 1997 (P.L.105-135, Section 414; 41 U.S.C. 405(d)(4)A)). The enclosed template would collect case-specific information on each bundled contract that your agency has reported "Yes" in Item 21. This information is required for the Small Business Administration's (SBA) statutorily required annual report to the Congress on contract bundling. You will note that the template includes the minimum information that is required for SBA to perform an analysis of your agency's bundled contracts. In addition, we plan to reference the template in Item 21 and ask that the Federal Procurement Data Center include it as an Appendix to the FPDS Reporting Manual.

We ask that you review the template and provide any comments by June 29<sup>th</sup>. Comments may be submitted by mail to Linda G. Williams, Associate Administrator for Policy, Planning, and Liaison, Office of Government Contracting and Business

Development, U.S. Small Business Administration, 409 3<sup>rd</sup> Street, SW, 8<sup>th</sup> Floor,  
Washington, DC 20416, by E-mail to [linda.williams@sba.gov](mailto:linda.williams@sba.gov), or by FAX at 202-481-5882.  
Your prompt response would be appreciated.

Should you have questions, please contact Linda Williams on 202-401-8150.

Sincerely,

A handwritten signature in black ink, appearing to read "W. Fisher", written over a thin horizontal line.

William A. Fisher  
Acting Associate Deputy Administrator  
for Government Contracting and  
Business Development

Enclosure

cc: FPDS Agency Contact

**Supplemental Contract Bundling Form**

Instructions: Complete this form if your agency reported yes to block 21 (Bundling of contract requirements) on SF279 and the contract requirement was not exempted under the mission critical or A-76 exemptions of the contract bundling rule.

Is this contract exempted under the mission critical exemption of Part 7.107? NO \_\_\_ YES \_\_\_ if yes, simply list information about awardee

Is this contract exempted under the A-76 exemption of Part 7.107 of the FAR? NO \_\_\_ YES \_\_\_ if yes, simply list information about awardee

Awardee \_\_\_\_\_  
Employer Identification Number (EIN) \_\_\_\_\_ (9digits) DUNS Number \_\_\_\_\_  
Contract Award Number \_\_\_\_\_ Contract Value \_\_\_\_\_  
Contract Term (Duration of contract in years and number of option years) \_\_\_\_\_ Industry (NAICS Code) \_\_\_\_\_

1. Displaced Incumbent Contractor \_\_\_\_\_  
Employer Identification Number (EIN) \_\_\_\_\_ (9digits) DUNS # \_\_\_\_\_ NAICS# \_\_\_\_\_  
Address of Incumbent Contractor \_\_\_\_\_ Phone \_\_\_\_\_

2. Displaced Incumbent Contractor \_\_\_\_\_  
Employer Identification Number (EIN) \_\_\_\_\_ (9digits) DUNS # \_\_\_\_\_ NAICS# \_\_\_\_\_  
Address of Incumbent Contractor \_\_\_\_\_ Phone \_\_\_\_\_

3. Displaced Incumbent Contractor \_\_\_\_\_  
Employer Identification Number (EIN) \_\_\_\_\_ (9digits) DUNS # \_\_\_\_\_ NAICS# \_\_\_\_\_  
Address of Incumbent Contractor \_\_\_\_\_ Phone \_\_\_\_\_

4. Displaced Incumbent Contractor \_\_\_\_\_  
Employer Identification Number (EIN) \_\_\_\_\_ (9digits) DUNS # \_\_\_\_\_ NAICS# \_\_\_\_\_  
Address of Incumbent Contractor \_\_\_\_\_ Phone \_\_\_\_\_

List additional contractors along with the above categories of information on a separate sheet.

**(4) ANNUAL REPORT DATA—**

Provide the following information on the bundled contract:

(aa) the justification for the bundling of contract requirements;

\_\_\_\_\_ (bb) the cost savings or measurably substantial benefits realized by bundling the contract requirements over the life of the contract;

\_\_\_\_\_ (cc) the extent to which maintaining the bundled status of contract requirements is projected to result in continued cost savings or benefits;

\_\_\_\_\_ (dd) the extent to which the contractor's small business subcontracting plan included the use of small businesses previously awarded prime contracts under separate smaller contracts including the total dollar value awarded to small businesses as subcontractors under the bundled contract. Provide subcontracting goals and attach copy of the small business subcontracting plan \_\_\_\_\_ and the total dollar value previously awarded to small business concerns as prime contractors under the separate smaller contracts; \_\_\_\_\_ and

\_\_\_\_\_ (ee) the impact of the bundling of contract requirements on small business concerns unable to compete as prime contractors for the consolidated requirements and on the industries of such small business concerns,

\_\_\_\_\_ including a description of any changes to the proportion of any such industry that is composed of small business concerns \_\_\_\_\_

I certify that the above is a true and fair statement of the facts about the above consolidation of contract requirements

Signature \_\_\_\_\_ Print Name of Contracting Officer \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

Submit this form and associated attachments to: Contract Bundling Reporting, Office of Government Contracting, U.S. Small Business Administration, 409 3<sup>rd</sup> Street SW, Washington, DC 20416, 202-205-6460

(p)<sup>443</sup> DATABASE, ANALYSIS, AND ANNUAL REPORT WITH RESPECT TO BUNDLED CONTRACTS.—

(1) BUNDLED CONTRACT DEFINED.—In this subsection, the term “bundled contract” has the meaning given such term in section 3(o)(1). “Bundled contract.”

(2) DATABASE.—

(A) IN GENERAL.—Not later than 180 days after the date of the enactment of this subsection, the Administrator of the Small Business Administration shall develop and shall thereafter maintain a database containing data and information regarding—

(i) each bundled contract awarded by a Federal agency;  
and

(ii) each small business concern that has been displaced as a prime contractor as a result of the award of such a contract.

(3) ANALYSIS.—For each bundled contract that is to be recompeted as a bundled contract, the Administrator shall determine—

(A) the amount of savings and benefits (in accordance with subsection (e)) achieved under the bundling of contract requirements; and

(B) whether such savings and benefits will continue to be realized if the contract remains bundled, and whether such savings and benefits would be greater if the procurement requirements were divided into separate solicitations suitable for award to small business concerns.

(4) ANNUAL REPORT ON CONTRACT BUNDLING.—

(A) IN GENERAL.—Not later than 1 year after the date of the enactment of this paragraph, and annually in March thereafter, the Administration shall transmit a report on contract bundling to the Committees on Small Business of the House of Representatives and the Senate. Report to Congress.

(B) CONTENTS.—Each report transmitted under subparagraph (A) shall include—

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protect national security interests.

(3) The head of a Federal agency is not required to release any information under paragraph (1) that is not required to be released under section 552 of title 5, United States Code.

<sup>443</sup> New subsection 15(p) added by § 810 of P.L. 106-554, approved Dec. 21, 2000 (114 Stat. 2763).

(i) data on the number, arranged by industrial classification, of small business concerns displaced as prime contractors as a result of the award of bundled contracts by Federal agencies; and

(ii) a description of the activities with respect to previously bundled contracts of each Federal agency during the preceding year, including—

(I) data on the number and total dollar amount of all contract requirements that were bundled; and

(II) with respect to each bundled contract, data or information on—

(aa) the justification for the bundling of contract requirements;

(bb) the cost savings realized by bundling the contract requirements over the life of the contract;

(cc) the extent to which maintaining the bundled status of contract requirements is projected to result in continued cost savings;

(dd) the extent to which the bundling of contract requirements complied with the contracting agency's small business subcontracting plan, including the total dollar value awarded to small business concerns as subcontractors and the total dollar value previously awarded to small business concerns as prime contractors; and

(ee) the impact of the bundling of contract requirements on small business concerns unable to compete as prime contractors for the consolidated requirements and on the industries of such small business concerns, including a description of any changes to the proportion of any such industry that is composed of small business concerns.

(5) ACCESS TO DATA.—

(A) FEDERAL PROCUREMENT DATA SYSTEM.—To assist in the implementation of this section, the Administration shall have access to information collected through the Federal Procurement Data System.

(B) AGENCY PROCUREMENT DATA SOURCES.—To assist in the implementation of this section, the head of each contracting agency shall provide, upon request of the Administration, procurement information collected through existing agency data collection sources.

**U.S. SMALL BUSINESS ADMINISTRATION**

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Washington, DC 20416

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Ms. Patricia G. Norry  
Deputy Executive Director  
for Management Services  
Office of Executive Director for Operations  
Nuclear Regulatory Commission  
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