

Mr. Timothy Knapp
Radiation Safety Officer
Cabot Corporation
County Line Road
P.O. Box 1608
Boyertown, PA 19512-1608

May 31, 2001

SUBJECT: CHIEF FOR THE FUEL CYCLE LICENSING BRANCH

Dear Mr. Knapp:

This letter is to inform you that effective immediately, Melvyn N. Leach has been assigned as the Chief for the Fuel Cycle Licensing Branch. All license-related unclassified correspondence (letters, reports, telefax, records of telecon, etc.) intended for the Fuel Cycle Licensing Branch (FCLB) should be addressed as follows:

U.S. Nuclear Regulatory Commission
Director, Office of Nuclear Material Safety and Safeguards
ATTN: Document Control Desk
Washington, D.C. 20555.

All **original** Financial Assurance Instruments should be addressed as follows:

U.S. Nuclear Regulatory Commission
Melvyn N. Leach, Chief
Fuel Cycle Licensing Branch, FCSS
Mail Stop T-8A33
Washington, DC 20555

All **classified** information should be sent with an inner and outer envelope. The outer envelope should be addressed as follows:

U.S. Nuclear Regulatory Commission
Caller Box 2500
Rockville, Maryland 20852

The inner envelope should be addressed the same as the outer envelope with the addition of ATTN: Melvyn N. Leach, Chief, Fuel Cycle Licensing Branch, FCSS.

If you are sending any time-sensitive or other communications that are hand-carried to NRC headquarters by a private delivery carrier (e.g., FEDEX), this correspondence should be addressed as follows:

U.S. Nuclear Regulatory Commission
ATTN: Melvyn N. Leach, Chief
Fuel Cycle Licensing Branch
Mail Stop T-8A33
Two White Flint North
11545 Rockville Pike
Rockville, MD 20852-2738

Licensees should ensure that correspondence includes both the docket number and license number on the cover page. A "carbon copy" of each submittal should be concurrently sent to the Project Manager (PM). The licensee can transmit time sensitive information to the PM via express mail or facsimile. FCLB will not accept draft documents from the licensees, unless specifically authorized by the Branch Chief, FCLB.

If you have any questions regarding this letter or the above guidance for submittal, please contact Ms. Leslie C. Fields at (301) 415-6267 or by e-mail at lcf@nrc.gov.

In accordance with 10 CFR 2.790 of the NRC's "Rules of Practice," a copy of this letter will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/NRC/ADAMS/index.html> (the Public Electronic Reading Room).

Sincerely,

/RA/

Lidia Roché, Section Chief
Fuel Cycle Licensing Branch
Division of Fuel Cycle Safety and Safeguards
Office of Nuclear Materials Safety and Safeguards

Docket 40-6940
License SMB-920

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Sincerely,

/RA/

Lidia Roché, Section Chief
 Fuel Cycle Licensing Branch
 Division of Fuel Cycle Safety and Safeguards
 Office of Nuclear Materials Safety and Safeguards

Docket 40-6940
 License SMB-920
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