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May 31, 2001

Re: Indian Point Units No. 1 and No. 2
Docket No. 50-003 and No. 50-247
NL-01-071

Document Control Desk
US Nuclear Regulatory Commission
Mail Station O-P1-17
Washington, DC 20555

SUBJECT: Revision to Emergency Plan Procedures

In accordance with 10 CFR 50.54(q) and 10 CFR 50.4(b)(5), Consolidated Edison Company of New York, Inc., submits herewith a controlled copy of changes to the Emergency Plan procedures for Indian Point Units Nos. 1 and 2. These changes do not reduce the effectiveness of the Emergency Plan and the Emergency Plan as a whole continues to meet the standard of 50.47(b) and the requirements of Appendix E to 10 CFR 50. Please note that enclosed Procedure IP-1045 reflects the relocation of the Alternate Emergency Operations Facility.

Should you or your staff have any questions, please contact Mr. Frank Inzirillo, Manager, Emergency Planning, 914-271-7418.

There are no commitments contained in this letter.

Sincerely,



cc: Next page
Enclosure

A045

NL-01- 071

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cc:

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Emergency Plan Implementing Procedures

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| Procedure No. | Procedure Title | Rev. No. | Effective Date |
|---------------|--|----------|----------------|
| IP-1001 | Mobilization of Onsite Emergency Organization | 11 | 2/20/01 |
| IP-1002 | Emergency Notification and Communication | 23 | 4/16/01 |
| IP-1003 | Planned Discharge of Containment Atmosphere During Accident Conditions | 7 | 4/16/01 |
| IP-1004 | Post Accident Offsite Environmental Surveys, Sampling and Counting | 5 | 9/1/99 |
| IP-1005 | Cancelled | -- | 01/12/01 |
| IP-1006 | Cancelled | -- | 01/12/01 |
| IP-1007 | Dose Assessment | 11 | 3/26/01 |
| IP-1008 | Personnel Radiological Check and Decontamination | 6 | 9/1/99 |
| IP-1009 | Radiological Check and Decontamination of Vehicles | 7 | 9/1/99 |
| IP-1010 | Central Control Room | 0 | 2/20/01 |
| IP-1011 | Joint News Center | 1 | 3/26/01 |
| IP-1012 | Onsite Medical Emergency | 9 | 4/30/98 |
| IP-1013 | Protective Action Recommendations | 8 | 11/1/99 |
| IP-1014 | Radiological Check of Equipment Before It Leaves the Site | 6 | 9/1/99 |
| IP-1015 | Radiological Surveys Outside the Protected Area (Title Change) | 9 | 03/26/01 |
| IP-1016 | Obtaining Meteorological Data | 12 | 9/1/99 |
| IP-1017 | Canceled (Steps moved to IP-1050) | -- | 4/16/01 |
| IP-1018 | Cancelled (Steps moved to IP-1011) | -- | 3/26/01 |
| IP-1019 | Coordination of Corporate Response (Title Change) | 9 | 01/12/01 |
| IP-1020 | Airborne Activity Determination | 8 | 01/12/01 |
| IP-1021 | Manual Update, Readout and Printout of Proteus Plant Parameter Data | 5 | 9/1/99 |
| IP-1022 | Obtaining Meteorological, Radiological and Dose Assessment Data from MIDAS | 5 | 9/1/99 |
| IP-1023 | Operations Support Center (OSC) | 14 | 1/12/01 |
| IP-1024 | Emergency Classification | 8 | 01/12/01 |
| IP-1025 | Handling Fire Department Personnel Fighting Fires in the Controlled Area | .7 | 9/1/99 |

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| IP-1026 | Emergency Data Acquisition | 0 | 01/12/01 |
| IP-1027 | Personnel Accountability and Evacuation | 12 | 01/12/01 |
| IP-1028 | Cancelled | -- | 01/12/01 |
| IP-1030 | Emergency Operations Facility (EOF) | 3 | 01/12/01 |
| IP-1031 | Canceled | -- | 4/16/01 |
| IP-1032 | Cancelled | - | |
| IP-1033 | Modular Emergency Assessment & Notification System (MEANS) | 0 | 3/26/01 |
| IP-1035 | Technical Support Center (TSC) | 16 | 2/20/01 |
| IP-1036 | Estimation of Population dose Within the 10 Mile Emergency Planning Zone | 6 | 9/1/99 |
| IP-1037 | Obtaining Offsite Reuter-Stokes Monitor Data | 8 | 9/1/99 |
| IP-1039 | Offsite Contamination Checks | 9 | 01/12/01 |
| IP-1040 | Cancelled | -- | 01/12/01 |
| IP-1041 | Cancelled | -- | 01/12/01 |
| IP-1042 | Cancelled | -- | 01/12/01 |
| IP-1044 | Cancelled | -- | 5/27/00 |
| IP-1045 | Activation of Alternate Emergency Operations Facility | 9 | 5/18/01 |
| IP-1046 | Cancelled | | |
| IP-1047 | Obtaining Offsite Exposure Rates From Midas Using a Data Terminal | 7 | 9/1/99 |
| IP-1048 | Termination and Recovery | 8 | 5/27/00 |
| IP-1049 | Cancelled | -- | 5/27/00 |
| IP-1050 | Security | 0 | 4/16/01 |
| IAP-10 | Cancelled | -- | |
| IAP-12 | Cancelled | -- | |
| IAP-14 | Cancelled | -- | 5/27/00 |

Alternate Emergency Operations Facility (AEOF)

| | | | |
|---------------------|---------------------------------------|---|------------------------|
| Prepared by: | <u>Bryant Pergerson</u> Print Name | <u>[Signature]</u> Signature | <u>4-20-01</u> Date |
| Technical Reviewer: | <u>Allen Lee</u> Print Name | <u>C. Yell FOR ALLEN LEE</u> Signature | <u>4-20-01</u> Date |
| Reviewer: | <u>TONY FERRARO</u> Print Name | <u>Tony Ferraro</u> Signature | <u>4-23-01</u> Date |
| Reviewer: | _____ Print Name | _____ Signature | _____ Date |
| Reviewer: | _____ Print Name | _____ Signature | _____ Date |
| SNSC Review: | <u>2832</u> Meeting Number | <u>Marsha Hill</u> Signature Secretary | <u>4/26/01</u> Date |
| Approval: | <u>Frank Inzirillo</u> Print Name | <u>Frank Inzirillo</u> Signature | <u>5/17/01</u> Date |

Reference Use

CONTROLLED COPY

Extensively Revised

Effective Date: 5/18/01

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Alternate Emergency Operations Facility (AEOF)

1.0 PURPOSE

Note:

Position Checklists provided in procedure IP-1030, Emergency Operations Facility (EOF) are still required to be used by ERO members responding to the AEOF

The purpose of this procedure is to describe the activation of the Alternate Emergency Operations Facility (AEOF).

2.0 DISCUSSION

- 2.1 Activation of the AEOF may become necessary in the event the EOF becomes uninhabitable or inoperable due to communications, electrical or radiological situations. (Conditions requiring relocation of the EOF are specified in IP-1030, Emergency Operations Facility.)
- 2.2 The Alternate Emergency Operations Facility is located on the 12th floor of the AT&T building at 440 Hamilton Avenue, White Plains, NY. This is approximately a 25 mile drive southeast of the Emergency Operations Facility at Indian Point.
- 2.3 The AT&T building is open from 7 a.m. to 5 p.m. Monday through Friday. To gain access to the building after hours designated personnel will use a key card.
- 2.4 The AEOF is a dedicated facility that requires a minimum of setup.
- 2.5 The EOF Manager is responsible for:
 - 2.5.1 Ensuring the AEOF is made operational in accordance with this procedure;
 - 2.5.2 Ensuring minimum staffing is attained;
- 2.6 The Emergency Director is responsible for:
 - 2.6.1 Ensuring continuity of notifications to New York State (NYS), County, and Federal authorities as required;
 - 2.6.2 Ensuring continuity of emergency classification, protective action recommendations and notifications during a move to the AEOF; and, coordinating and managing the Emergency Response Organization from this new location.

3.0 PRECAUTIONS AND LIMITATIONS

None

4.0 EQUIPMENT AND MATERIALS

The following items are either required by this procedure or are required by previous commitments:

- 4.1 Shoe covers and gloves
- 4.2 Proteus Data
- 4.3 MIDAS Terminal
- 4.4 RECS

5.0 INSTRUCTIONS

Note:
Entry into this procedure is based on guidance provided in IP-1030, Attachment 2, EOF Manager Checklist.

- 5.1 The EOF Manager shall:
 - 5.1.1 **IF** a member of the Emergency Planning Staff (unit 2 or 3 staff) has not been dispatched to the AEOF, **THEN** dispatch an Emergency Planning Staff member immediately to open and begin set up of the AEOF.
 - 5.1.2 With the assistance of the ORAD, determine if contamination controls are needed when leaving the EOF. Items to consider:
 - A. Are personnel going to become contaminated reaching their vehicles
 - B. Are personnel going to become contaminated in route to the AEOF.
 - C. What steps are needed to prevent contamination of the AEOF
 - D. **IF** time allows **THEN** consider arranging for a bus to relocate personnel. (this will minimize movement of potentially contaminated vehicles outside the Emergency Planning Zone)

Note:
All EOF staff shall take their position-specific binders with them to the AEOF.

- 5.1.3 Direct the EOF staff to relocate to the AEOF as follows:
 - A. Instruct clerical personnel to make and distribute copies of Addendum 1, Directions to the AEOF, to EOF Staff members, Federal, State and Local representatives in the EOF.
 - B. Direct EOF Staff to take their position-specific binders and to wear their ID badges enroute to the AEOF and show them to authorities if necessary to transit through evacuated areas.

- C. **IF** it was determined that contamination controls are needed **THEN** brief EOF Staff members on required actions **AND** inform the Emergency Planning Staff Member at the AEOF to prepare to receive possibly contaminated personnel.
 - D. Brief departing EOF staff on items listed in 5.5 of this procedure.
 - 5.1.4 **IF** communications systems are still functional **THEN** notify the following locations that the EOF is being relocated to the AEOF:
 - A. Offsite authorities verifying they have the telephone numbers they can use to maintain communications.
 - B. The Joint News Center
 - C. The Technical Support Center
 - D. The Emergency Planning Staff Member at the AEOF
 - 5.1.5 Transit to the AEOF in a prompt and safe manner.
 - 5.2 The Emergency Director shall:
 - 5.2.1 Transfer Emergency Director responsibilities:
 - A. To a qualified Emergency Director located at the AEOF

OR

 - B. Back to the Emergency Plant Manager
 - 5.2.2 Transit to the AEOF in a prompt and safe manner.
- 5.3 The ORAD shall:
 - 5.3.1 Transfer offsite radiological assessment responsibilities:
 - A. To a qualified ORAD located at the AEOF

OR

 - B. Back to the Central Control Room.
- 5.3.2 Transit to the AEOF in a prompt and safe manner.
- 5.3.3 If necessary, establish radiological controls at the AEOF.
- 5.4 The Survey Team Health Physicist (STHP) shall:
 - 5.4.1 Assist the ORAD in establishing contamination controls to limit potential contamination of the AEOF.
 - 5.4.2 Transit to the AEOF in a prompt and safe manner.
 - 5.4.3 Upon arrival at the AEOF **IF** it is determined that radiological controls are required **THEN:**

- A. Monitor the frisking station.
 - B. **IF** individuals are found to be contaminated, **THEN** setup a decon area.
 - C. Survey vehicles of the EOF staff, as additional HP support becomes available. Vehicles found to be contaminated should be tagged and held until they can be decontaminated.
 - D. Take control of any material potentially contaminated.
- 5.4.4 Continue to monitor conditions for the need to increase radiological controls.
- 5.5 Other EOF Staff leaving the EOF shall:
- 5.5.1 Take your position binder
 - 5.5.2 **IF** informed that protective clothing is required when leaving the EOF **THEN**:
 - A. Don two pairs of gloves and two pairs of shoe covers.
 - B. After opening the car door, remove the outer pair of gloves and shoes covers and drop them outside the car door. This will help prevent spreading contamination inside the personal vehicle and then to the AEOF.
 - 5.5.3 Transit to the AEOF in a prompt and safe manner.
 - 5.5.4 Personnel arriving at the AEOF should park in the Sears parking deck on the roof across the street from the AT&T building.
 - 5.5.5 Leave any protective clothing (shoe covers and gloves) in vehicle where they may be recovered later.
 - 5.5.6 **IF** between 7 a.m. to 5 p.m., Monday through Friday, **THEN** responding emergency personnel should enter through the main entrance to 440 Hamilton and sign in with building security.
 - 5.5.7 At all other times, responding emergency personnel should enter through the side door. The EP staff member or designee may have to provide entrance to the building.
- 5.6 The Emergency Planning Staff member located at the AEOF shall:
- 5.6.1 Prior to the decision to relocate EOF functions:
 - A. Inform the EOF Manager of your arrival at the AEOF;
 - B. Verify the RECS line is operational;
 - C. Verify the fax machines and overhead projection equipment is operational;
 - D. Verify the radio sets are operational
 - 5.6.2 **IF** no EDDS, SAS or Proteus data is accessible in the AEOF **THEN** contact

the TSC Data Coordinator in the TSC and request critical plant data be faxed to the AEOF on at least 15 minute intervals.

- 5.6.3 Admit ERO members into the AEOF if the AEOF is being activated after normal business hours;
- 5.6.4 **IE** directed by the EOF Manager, **THEN** set up a frisking area on the first floor of the AEOF near entry used by the arriving staff.
- 5.6.5 Set up the appropriate nameplates for positions. Set up the appropriate sign-in board.
- 5.6.6 Upon arriving at the AEOF, a telephone check should be performed at each position.

6.0 REFERENCES

- 6.1 IP-1008, "Personnel Radiological Check And Decontamination"
- 6.2 IP-1009, "Radiological Check And Decontamination Of Vehicles"
- 6.3 IP-1030, "Emergency Operations Facility"

7.0 ATTACHMENTS

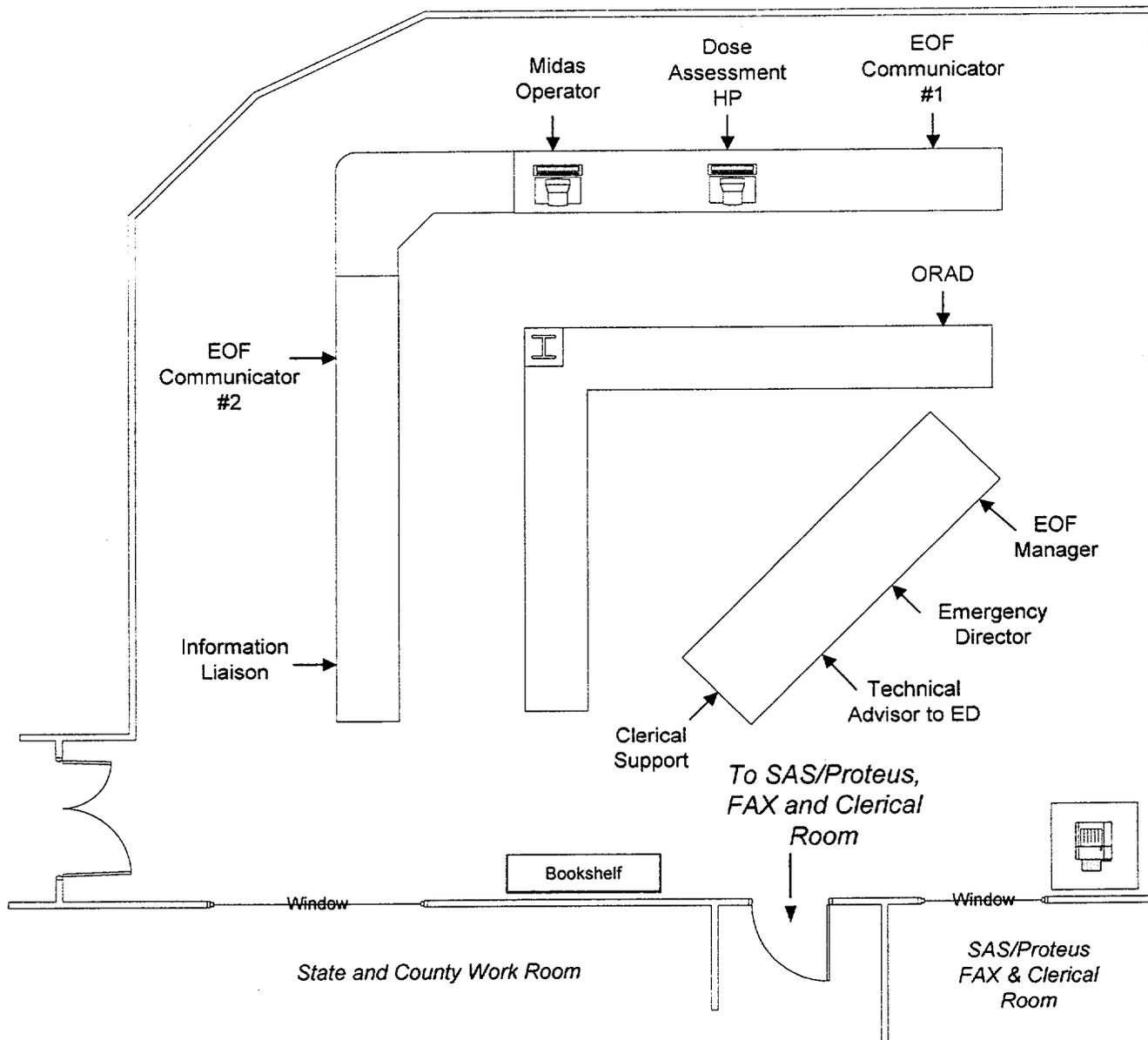
- 7.1 Attachment 1, Layout of the AEOF
- 7.2 Attachment 2, Instructions for Using the AEOF Radios
- 7.3 Attachment 3, Telephone Reference Guide
- 7.4 Attachment 4, Instructions for Using the Emergency Telephone Conference Call Bridge

8.0 ADDENDUM

- 8.1 Addendum 1, Directions to the AEOF

Attachment 1
Layout of the AEOF
Sheet 1 of 2

Command Center

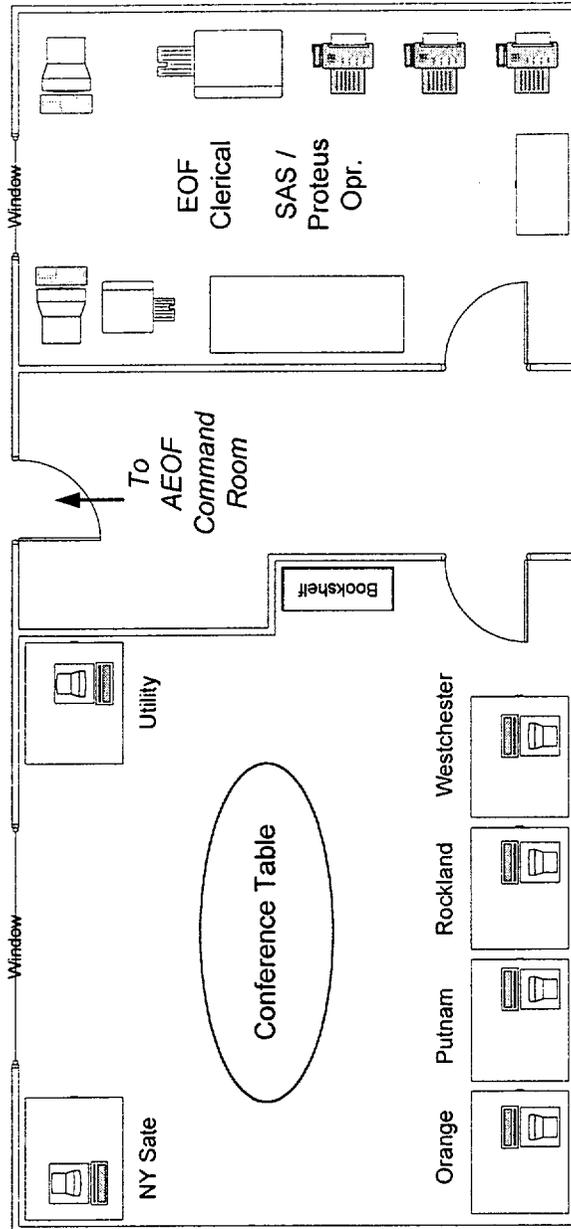


Note:
There are additional work stations in the AEOF used by Entergy personnel in the event of an emergency at Indian Point Unit 3.

Attachment 1
Layout of the AEOF

Sheet 2 of 2

State and County / Clerical Center



Attachment 2
Instructions for Using the AEOF Radios
Sheet 1 of 3

1.0 Radio Description

1.1 Motorola Consoles (2)

- Channel 1: Frequency 1, IP-3 Security, 153.56 Mhz.
Frequency 2, Open
- Channel 2: Frequency 1, Con Edison (repeater), 456.1 Mhz.
Frequency 2, Con Edison (non-repeater), 451.1 Mhz.
(used for mobiles)
- Channel 3: Frequency 1, Local Government Radio, 45.16 Mhz.
(tied to Westchester County Emergency Operations Center (EOC)).
- Desktop Radio Handset: Local Government Radio, 45.16 Mhz. (tied to Westchester County EOC).

2.0 Instructions for Use of Motorola Consoles

2.1 Controls on Desk Microphone

2.1.1 TRANSMIT button

When actuated, the TRANSMIT button turns on the selected radio transmitter. The red transmit indicator on the front panel lights to provide an on-the-air indication.

2.1.2 MONITOR button

When actuated, the MONITOR button enables the operator to determine if the channel is in use before making a transmission. The MONITOR button must be depressed and held while monitoring.

Attachment 2
Instructions for Using the AEOF Radios
Sheet 2 of 3

2.2 Controls and Indicators on Control Panel – Horizontal Panel

2.2.1. Channel Select Switches

The channel select switches (CH1 through CH3 – top row only) select channels for transmitter turn-on and monitor commands. Only one channel may be selected; depressing one channel select switch resets all other channel select switches. When a selection is made, receive audio for that channel is switched from the unselect speaker on the front panel to the select speaker on the control console.

2.2.2 F1-F2 Button

The F1-F2 button is used to select either of two frequencies of a two-frequency base station. A FREQ 1 indicator lights when FQ is selected. A FREQ 2 indicator lights when F2 is selected. THIS BUTTON IS FOR CHANNEL 2 ONLY.

2.3. Controls and Indicators on Front Panel – Vertical Panel

ALL BUTTONS ON THIS PANEL SHOULD NOT BE DEPRESSED.

2.4 Reception

The CALL indicator flashes whenever receive audio is present on the associated channel. If the channel is not selected, audio is heard in the unselect speaker at the right side of the front panel. If the channel is selected, audio is heard in the select speaker at the left side of the control panel. Adjust the volume of each speaker as desired using the Unselect Volume control on the front panel for the unselect speaker and VOLUME control on the control panel for the select speaker.

2.5 Transmission

To transmit, first select the desired channel by depressing the appropriate select switch (CH1, CH2, etc.) on the control panel. Only one channel may be selected for transmission. If the BUSY lamp is lit on any channel, an operator cannot transmit on that channel. After selecting the channel, listed to the select audio speaker and if a call is in progress, wait until the call has ended. There may be conversations on the channel, which can only be heard by actuating the Monitor button on the microphone. This will enable the operator to monitor the channel. If the channel is clear, the transmitter may be keyed by depressing the TRANSMIT switch.

Attachment 2
Instructions for Using the AEOF Radios
Sheet 3 of 3

3.0 Instructions for use of Motorola Desk Top Controller

NOTE

This unit is for use on Channel 3 Frequency 1 (LOCAL GOVERNMENT RADIO) only.

3.1. To Answer a call

- 3.1.1 Lift handset off hook. Speaker is muted and received audio is heard in handset earpiece until handset is replaced on hook.
- 3.1.2 Press Push-to-Talk button on side of handset to talk. The TRANSMIT indicator will light during transmission.
- 3.1.3 Release Push-to-Talk button to listen.
- 3.1.4 Hang-up handset when call is terminated.

3.2 To Make A Call

- 3.2.1 Depress MONITOR button to check that channel is clear.
- 3.2.2 Lift handset off hook.
- 3.2.3 Press Push-to-talk button to talk. Note that TRANSMIT indicator lights.
- 3.2.4 Release Push-to-Talk button to listen.
- 3.2.5 When call is complete, hang-up handset.

Attachment 3
Telephone Reference Guide
Sheet 1 of 3

1.0 Discussion

Each telephone has two telephone lines, an intercom function and a facility paging function.

Note:

Only two telephones in the facility are speakerphones. You may listen to others over the telephone speaker but they will not be able to hear you unless you use the handset.

- 1.1 PBX line (272-3xxx exchange) requires that you dial 9 to get an outside line. This line is the first line on the left.
- 1.2 Outside line (682-8xxx exchange) is a direct dial line to the outside calls. This line is the second line from the left.
- 1.3 Intercom System uses the On-Off button and a three-digit code to page or call another telephone number in the facility.
- 1.4 The Page button will access the facility public address system. This page network also covers the State/County area and the Clerical Support Area. It does not cover the NRC work area (in the EP Manager's office).

2.0 To Answer a Call

- 2.1 Pick up handset
- 2.2 Answer the call by pressing the line key with the flashing green LED

3.0 Making an Outside Call from the PBX line

- 3.1 Pick up the handset
- 3.2 Press the PBX line button and Dial 9
- 3.3 Listen for dial tone
- 3.4 Dial the desired number

Attachment 3
Telephone Reference Guide
Sheet 2 of 3

4.0 Making an Outside Call from the Outside line

- 4.1 Pick up the handset
- 4.2 Press the outside line button
- 4.3 Listen for dial tone
- 4.4 Dial the desired number

5.0 Placing a call on Hold and Retrieving the Call

- 5.1 Press the HOLD button during a call
- 5.2 Retrieve the call by pressing the LINE key with the flashing green LED

6.0 Transferring Calls

- 6.1 During a call depress the HOLD button
- 6.2 Dial the extension number to which the call will be transferred
- 6.3 When the recipient answers, announce the call and hang-up
- 6.4 If recipient does not want to answer call you can return to the caller by pressing the LINE key with the flashing green LED

7.0 Making a Conference Call (this will take both lines)

Only two other people and you can be on the conference call. This will require both telephone lines.

- 7.1 Adding an Outside line
 - a. Press the HOLD button during a call
 - b. Press the other line button
 - c. Dial the party to be included in the conference (remember to dial 9 if using the PBX number)
 - d. Press CONF button after the call is answered to connect all parties

Attachment 3
Telephone Reference Guide
Sheet 3 of 3

7.2 Adding an Internal extension

- a. Press the HOLD button during a call
- b. Press the other line button
- c. Dial the extension number to be included in the conference
- d. Press CONF button after the call is answered to connect all parties

7.3 To End the Conference Call hang up the telephone

8.0 Using the Intercom function

8.1 Press the ON/OFF button so that the light illuminates

8.2 Dial the three digit number for the party you wish to reach

9.0 Using the Page function

9.1 Pick up the handset

9.2 Press the PAGE button

9.3 Address the entire facility (this does not cover the NRC work area)

Attachment 4

Instructions for Using the Emergency Telephone Conference Call Bridge

Sheet 1 of 1

The Emergency Telephone Conference Call Bridge is a multi-line telephone bridge that will allow ERO members or other support personnel to be on a conference call simultaneously. The bridge should be used as a backup if other telephone conference calling capabilities are not available. The bridge may also be used to set up a conference call with other organizations, i.e. Westinghouse or the NRC. Three bridges are pre-designed for Indian Point 2 Emergency Planning and are available around the clock.

- 1.0 ERO members recognize the need to use the Conference.
- 2.0 All necessary personnel will then be directed to call the toll free number below. Each ERO member will be prompted to enter the bridge password.
- 3.0 Dial: 1-877-864-2828
- 4.0 Enter Password: _ _ _ _ _

NOTE: Request password from the EOF Manager, the TSC Manager or Emergency Planning Staff

- 5.0 Adding Additional Personnel to the Bridge:
Operator assistance in getting additional parties on the line is available. Once on the bridge, dial "0" for the operator. Provide the number for the operator to call and have the party added to the bridge.

- 6.0 Bridges:
Three conference bridges are available for Indian Point 2 use. Each bridge has a separate password. Additional bridges can be requested at 1-800-995-1045.

| 7.0 | Bridge | Primary Use | Password |
|-----|----------|--|-----------|
| | Bridge 1 | County Technical Advisors Bridge | see above |
| | Bridge 2 | AEOF Emergency Facility Manager's Bridge | see above |
| | Bridge 3 | Spare | see above |

- 8.0 Changing the Bridge Password:
Call the Reservation line at 1-800-995-1045. Give the operator the password number. Request the Operator change the password.

Addendum 1
Directions to the AEOF
Sheet 1 of 6

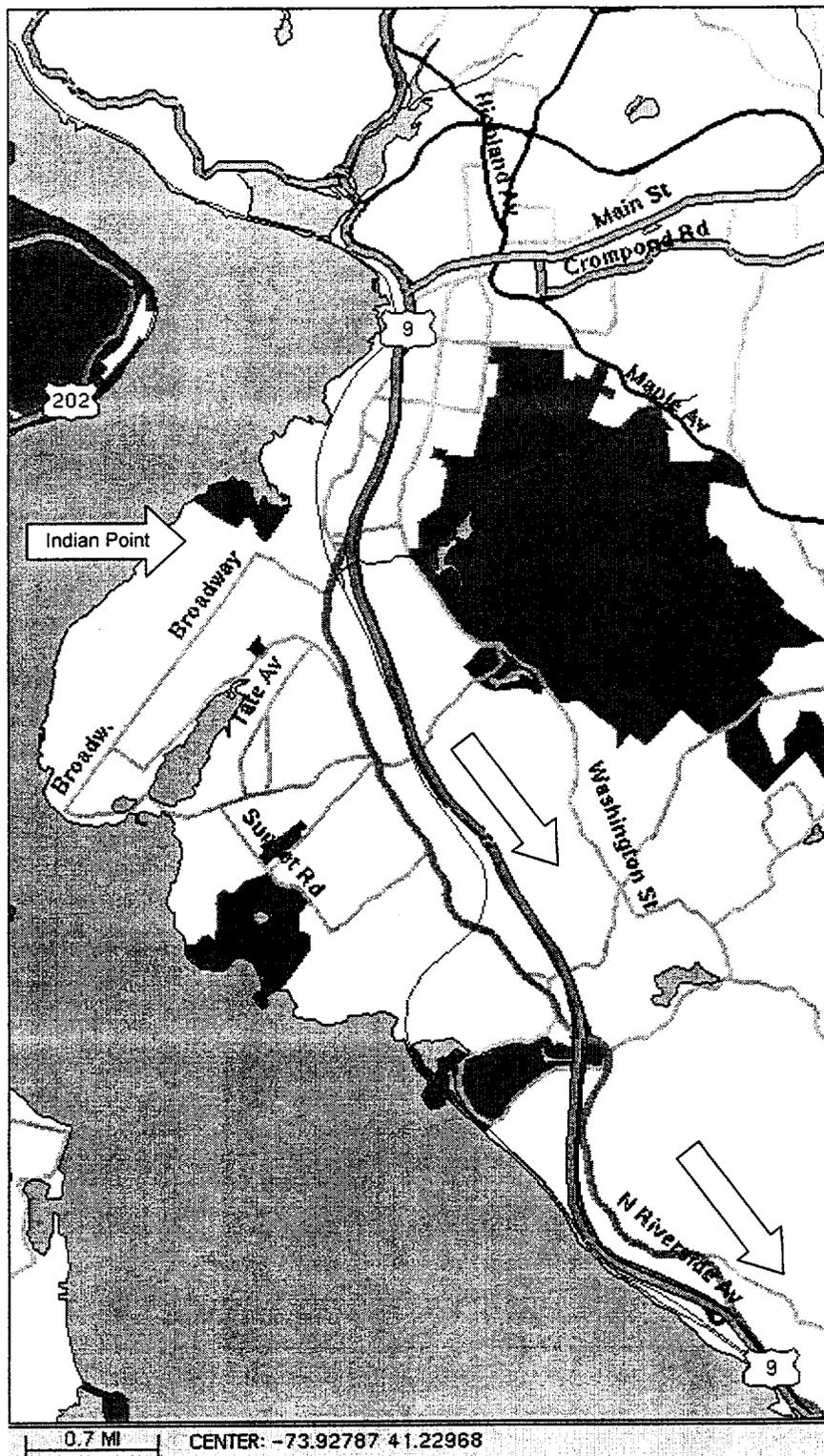
Directions to the AEOF:

1. Take US-9 South from Buchanan. (~7 miles)
2. Take NY-9A South towards Briarcliff Manor.
3. Stay on NY-9A South. (~5 miles)
4. Stay straight to go onto NY-100 South / Briarcliff Peekskill Parkway / NY-9A South
5. Take the RT-100 ramp towards RT-9 / Saw Mill River Parkway. (0.4 miles)
6. Keep left at the fork in the ramp.
7. Turn slightly left onto Broadway / NY-141.
8. Take the ramp towards Sprain Brook Parkway / Bronx River Parkway.
9. Merge onto Taconic State Parkway South.
10. Take Sprain Brook Parkway South towards New York City.
11. Merge onto Sprain Brook Parkway South. (3.5 miles)
12. Take the I-287 East exit on the left towards White Plains.
13. Merge onto I-287 East. (2.0 miles)
14. Take exit number 6, RT-22, towards White Plains / North White Plains.
15. Turn right onto North Broadway / NY-22 South. (0.7 miles)
16. Turn right onto Hamilton Ave / NY-119 W.

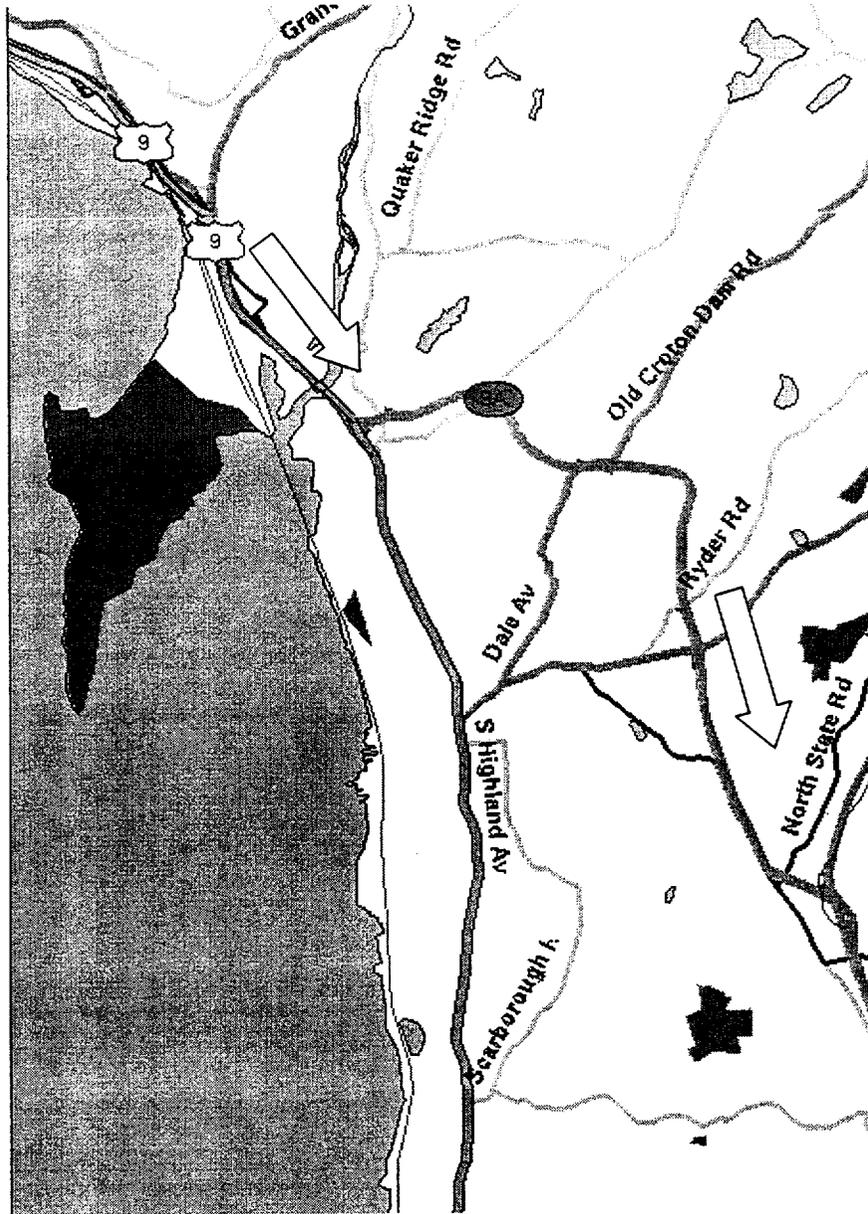
Note: There is 3 separate AT&T buildings on Hamilton St. 360, 400 & 440 the AEOF is located in 440 Hamilton. In the evenings use door on side of building between 400 Hamilton and 440 Hamilton.

17. Park on the roof of the Sears parking deck, across the street from the AT&T building at 440 Hamilton.

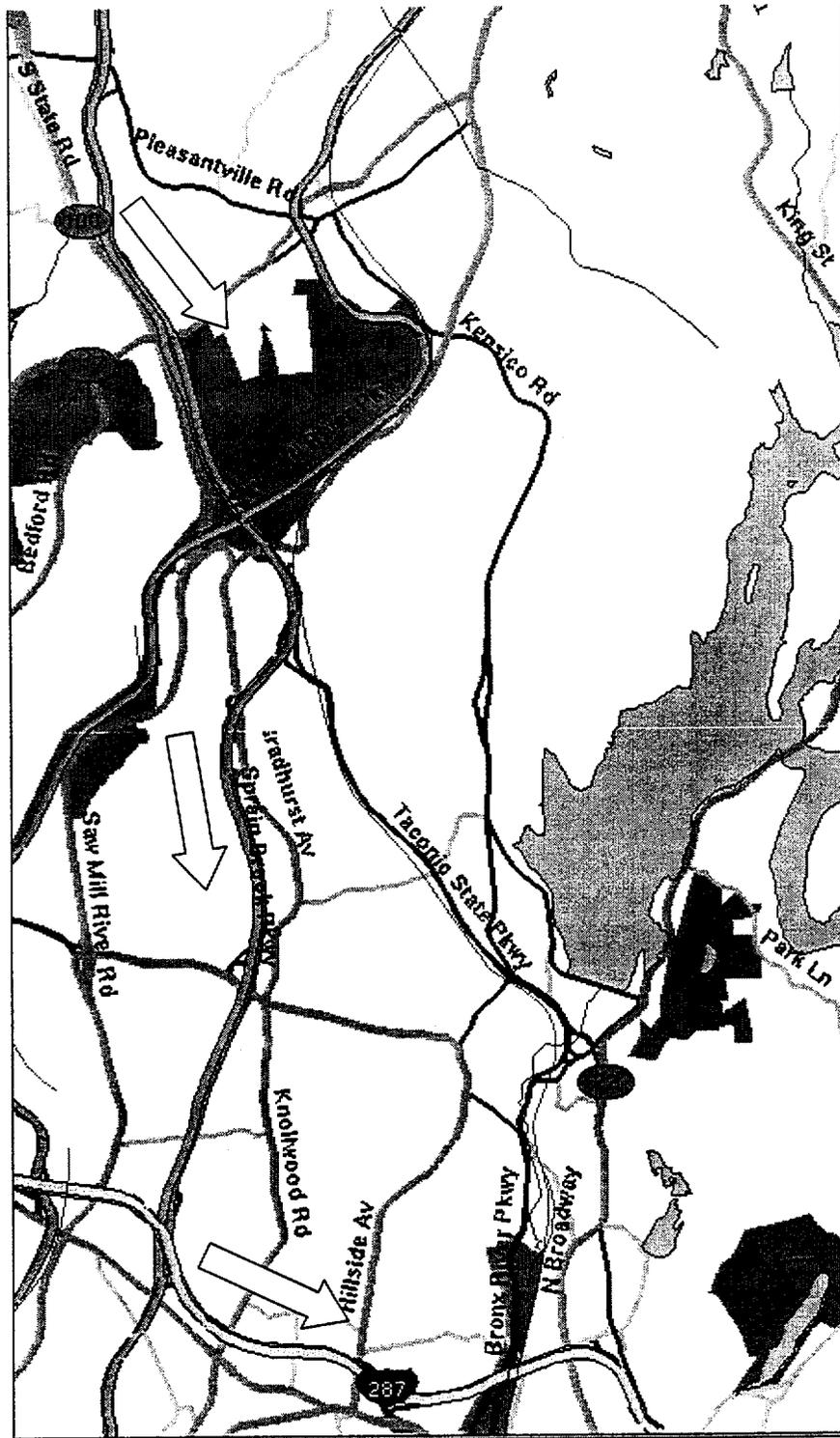
Addendum 1
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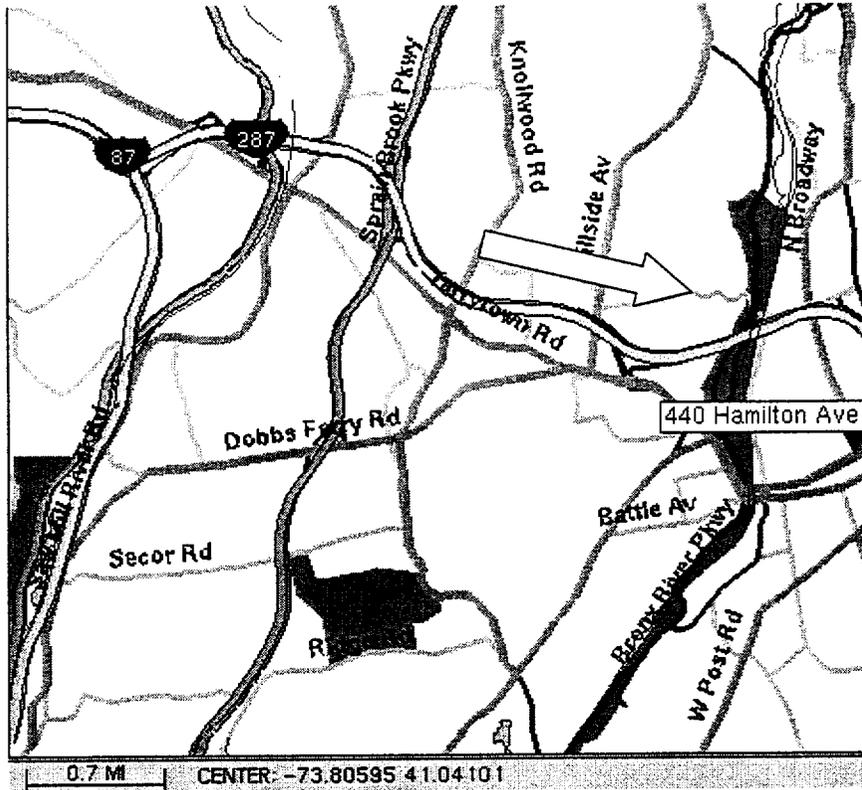
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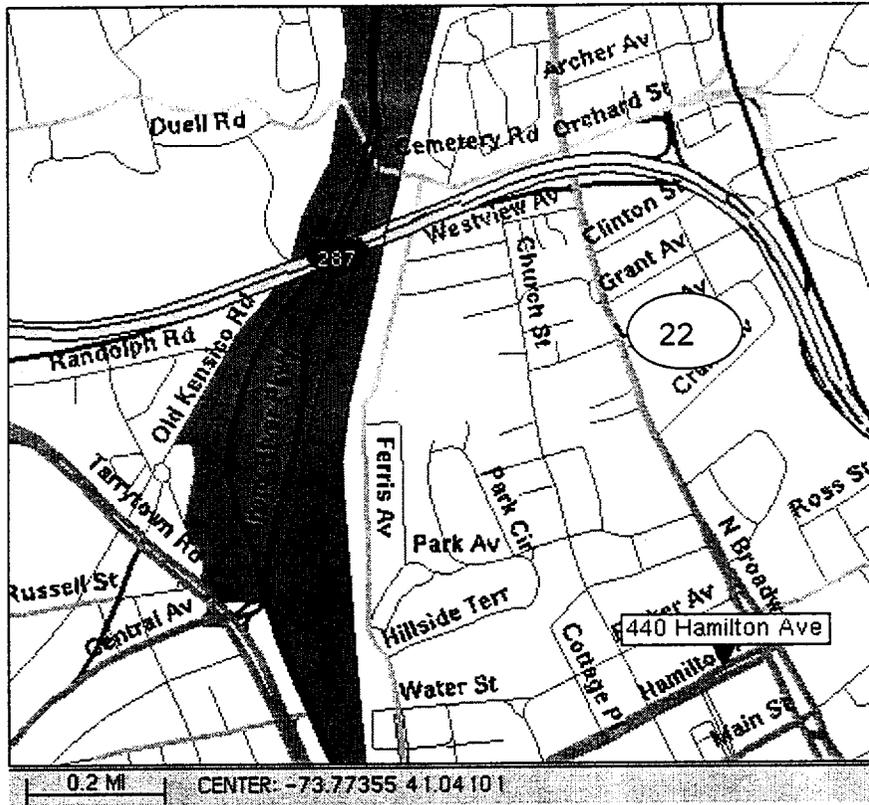
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Addendum 1
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Addendum 1
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Smaller Scale of Area

