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U.S. Nuclear Regulatory Commission
ATTN: Document Control Desk
Washington, D.C. 20555

Edwin I. Hatch Nuclear Plant
Emergency Implementing Procedure Revision

Ladies and Gentlemen:

In accordance with 10 CFR 50, Appendix E, Section V, Southern Nuclear Operating Company hereby submits the following revision to the Plant Hatch Emergency Implementing Procedures (EIPs):

<u>EIP No.</u>	<u>Revision</u>	<u>Effective Date</u>	<u>Comments</u>
73EP-EIP-004-0S	7	05/12/01	Administrative change
73EP-EIP-005-0S	5 ED 2	05/12/01	Administrative change

By copy of this letter, Mr. L. A. Reyes, NRC Region II Administrator, will receive two copies of the revised procedures.

Should you have any questions, please contact this office.

Respectfully submitted,

H. L. Sumner, Jr.

CKB/eb

Enclosures: 73EP-EIP-004-0S, Duties of Emergency Director
73EP-EIP-005-0S, On-Shift Operations Personnel Emergency Duties

cc: Southern Nuclear Operating Company
Mr. P. H. Wells, Nuclear Plant General Manager
SNC Document Management (R-Type A02.001)

U.S. Nuclear Regulatory Commission, Washington, D.C.
Mr. L. N. Olshan, Project Manager - Hatch

U.S. Nuclear Regulatory Commission, Region II
Mr. L. A. Reyes, Regional Administrator
Mr. J. T. Munday, Senior Resident Inspector - Hatch

A045

SOUTHERN NUCLEAR PLANT E.I. HATCH		DOCUMENT TYPE: EMERGENCY PREPAREDNESS PROCEDURE		PAGE 1 OF 11
DOCUMENT TITLE: DUTIES OF EMERGENCY DIRECTOR			DOCUMENT NUMBER: 73EP-EIP-004-0S	REVISION/VERSION NO: 7
EXPIRATION DATE:	APPROVALS: DEPARTMENT MANAGER	J. C. Lewis	DATE	05/11/01
N/A	NPGM/POAGM/PSAGM	P. H. Wells	DATE	05/11/01
				EFFECTIVE DATE: 05/12/2001

1.0 OBJECTIVE

This procedure establishes the responsibilities and actions taken by the Emergency Director to direct and manage emergency response, emergency operations and support activities.

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2.0 APPLICABILITY

This procedure applies to responses taken by the Emergency Director after initial emergency classification and initial actions have been performed. This procedure is performed as required.

3.0 REFERENCES

- 3.1 10AC-MGR-006-0S, Hatch Emergency Plan
- 3.2 Edwin I Hatch Nuclear Plant, Unit 1 and U2 Emergency Plan
- 3.3 00AC-REG-001-0S, Federal and State Reporting and Federal Document Posting Requirements
- 3.4 73EP-EIP-001-0S, Emergency Classification and Initial Actions
- 3.5 73EP-EIP-005-0S, On shift Operations Personnel Emergency Duties
- 3.6 73EP-EIP-009-0S, Nuclear Security Duties
- 3.7 73EP-EIP-011-0S, Assembly Accountability & Evacuation
- 3.8 73EP-EIP-017-0S, Emergency Exposure Control
- 3.9 73EP-EIP-019-0S, Rally Point Team Duties

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- 3.10 73EP-EIP-054-0S, Protective Action Recommendations to State and Local Authorities
- 3.11 73EP-EIP-063-0S, Technical Support Center Activation
- 3.12 73EP-EIP-073-0S, Offsite Emergency Notifications
- 3.13 73EP-RAD-006-0S, Repair and Corrective Action During a Radiological Emergency
- 3.14 75TR-TRN-001-0S, Emergency Preparedness Training Program
- 3.15 10CFR50.72, Immediate Notification requirements for operating nuclear power reactors

4.0 REQUIREMENTS

4.1 PERSONNEL REQUIREMENTS

Personnel who have been designated to perform duties as Emergency Director shall receive training in applicable emergency response training areas as outlined in 75TR-TRN-001-0S, Emergency Preparedness Training Program.

4.2 MATERIAL AND EQUIPMENT

N/A - Not applicable to this procedure

4.3 SPECIAL REQUIREMENTS

N/A - Not applicable to this procedure

5.0 PRECAUTIONS/LIMITATIONS

5.1 PRECAUTIONS

Hazardous levels of radiation and contamination may be encountered by plant personnel during emergency situations. Consult Health Physics and Chemistry supervision regarding radiological conditions.

5.2 LIMITATIONS

5.2.1 The Emergency Director may modify emergency plan implementing procedures and staffing to meet the needs of emergency response.

5.2.2 During an emergency condition, the Emergency Director will continue to use appropriate plant procedures in parallel with this and other emergency implementing procedures.

5.2.3 The Emergency Director will NOT delegate the following responsibilities:

5.2.3.1 The decision to declare, escalate, downgrade, or terminate emergency classifications.

5.2.3.2 The decision to notify offsite emergency response agencies.

5.2.3.3 The decision to recommend protective actions to offsite authorities.

5.2.3.4 The decision to request federal assistance.

5.2.3.5 Authorization for plant personnel to exceed 10CFR20 radiation exposure limits.

5.2.3.6 Authorization for use of potassium iodide (KI) tablets during a declared emergency.

5.2.3.7 The decision to order evacuation of nonessential personnel from the site at an Alert classification level.

5.2.4 The Emergency Director may delay the activation of one or all of the Emergency Response Facilities (ERF) IF in his judgement, activation would present a threat to the safety of onsite personnel.

6.0 PREREQUISITES

6.1 The Superintendent of Shift (SOS) must complete the actions specified in subsection 7.1.5 of 73EP-EIP-001-0S, Emergency Classification and Initial Actions prior to implementing this procedure.

6.2 This procedure will be utilized for drills, exercises and actual emergencies.

REFERENCE

7.0 PROCEDURE

7.1 INITIAL EMERGENCY RESPONSE

Initially, the Emergency Director position is filled by the Superintendent of Shift (SOS). If the SOS is unavailable, then the affected unit's Shift Supervisor (SS) will become the Emergency Director. IF the SOS is unavailable and the event involves both units, the Unit 1 Shift Supervisor (SS) will become the Emergency Director. Any of these persons will assume the position of Emergency Director in the Control Room until a qualified relief, as specified in step 7.2, can arrive on site and receive an adequate turnover.

7.2 NORMAL SUCCESSION FOR EMERGENCY DIRECTOR

NOTE

The Emergency Director may operate from the Control Room, TSC, or EOF at his discretion. He may act as the TSC Manager and Emergency Director simultaneously during the early phases of emergency response until another qualified Emergency Director or another qualified TSC Manager arrives and takes over the applicable duties.

Any one of the following persons may assume the Emergency Director (ED) duties after he is given proper turnover from the off going ED.

- Nuclear Plant - General Manager
- Plant Operations - Assistant General Manager (POAGM)
- Plant Support - Assistant General Manager (PSAGM)
- Vice President - Plant Hatch
- Other qualified Emergency Director

7.3 TRANSFER OF RESPONSIBILITIES

NOTE

Efforts should be made to coordinate the transfer of Emergency Director duties in conjunction with state/location notifications and dose assessment activities.

7.3.1 Turnover from the off going Emergency Director (ED) to the relieving ED may be conducted in person or over the phone, as appropriate.

7.3.2 The off going ED will brief the relieving ED of the following:

- Emergency Classification
- Initiating and Current Plant Conditions
- Emergency Organization Status
- Mitigating Actions
- Notifications
- Dose Assessment activities/radiological release status
- Other Relevant Information

7.3.3 The relieving ED will ensure the Emergency Response Facility (ERF) Managers are notified of who is functioning as the ED.

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7**NOTE**

(*) indicates actions performed/approved by the E.D. All other actions may be delegated at the E.D.'s discretion.

7.4 EMERGENCY DIRECTOR DUTIES	NUE	ALERT	SITE AREA	GENERAL
<div>NOTE Anytime an event is reclassified, ensure initial actions are performed per 73EP-EIP-001-0S, Emergency Classification and Initial Actions.</div>				
7.4.1 *Continue to assess and respond to the emergency condition to ensure the emergency classification is correct, and reclassify per 73EP-EIP-001-0S, Emergency Classification and Initial Actions, as necessary.	X	X	X	X
7.4.2 Direct PA announcements to be made in accordance with 73EP-EIP-005-0S, On-shift Operations Personnel Emergency Duties.	X	X	X	X
7.4.3 IF the emergency event is occurring anytime outside of normal working hours (i.e., normal working hours is defined as Monday thru Friday between the hours of 7:30 am and 4:00 p.m.), THEN initiate staff augmentation. Obtain and follow the applicable instructions for the current classification for activation of the HNP Autodialer System from the Emergency Director notebook in the Control Room.		X	X	X

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7**NOTE**

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7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
<div>NOTE Initial and follow-up notifications to State and local authorities shall be made in accordance with 73EP-EIP-073-0S, Offsite Emergency Notifications.</div>				
<div>NOTE E.D. approval must be given prior to initiating notifications to State and local authorities.</div>				
7.4.4 The initial ED will complete and approve the emergency notification form for notification of State and local authorities. Additionally, personnel will be designated by the ED to transmit emergency information to State and local authorities.	X	X	X	X
7.4.5 The ED in the TSC or EOF will review and approve the emergency information for notification of State and local authorities. Designated personnel the TSC or EOF will complete the emergency notification form for notification of State and local authorities and provide to the ED for approval.	X	X	X	X
7.4.5.1 *Ensure initial emergency notifications to State and local authorities are made in accordance with 73EP-EIP-073-0S, Offsite Emergency Notifications.	X	X	X	X

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7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
7.4.5.2 *Ensure follow-up emergency notifications to State and local authorities are made in accordance with 73EP-EIP-073-0S, Offsite Emergency Notifications.		X	X	X
7.4.6 Designate an individual to transmit emergency information to the NRC in accordance with 00AC-REG-001-0S, Federal and State Reporting and Federal Document Posting Requirements and ensure an open line with the NRC is maintained, IF requested.	X	X	X	X
7.4.7 Verify that the NRC Resident Inspector has been notified.	X	X	X	X
7.4.8 Ensure the TSC has activated the NRC-ERDS system in accordance with procedure 73EP-EIP-063-0S, Technical Support Center Activation.		X	X	X
7.4.9 Ensure appropriate Emergency Response Facilities (ERFs) are activated in accordance with applicable ERF activation procedures.		X	X	X
7.4.10 Provide periodic briefings to ERF Managers.		X	X	X

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7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
<div>NOTE (**) Early dismissal of non-essential personnel during an ALERT may be considered <u>IF</u> the potential for degrading plant conditions or a threat to the safety of onsite personnel exist. Only the E.D. can order early dismissal of non-essential personnel from the site at an ALERT classification.</div>				
7.4.10 *Evaluate the need for and initiate on-site protective actions, as necessary in accordance with 73EP-EIP-011-0S, Assembly, Accountability and Evacuation and 73EP-RAD-006-0S, Repair and Corrective Action during a Radiological Emergency.		**	X	X
7.4.11 Ensure personnel within the Protected Area have been accounted for in accordance with 73EP-EIP-009-0S, Nuclear Security Duties.		**	X	X
7.4.12 Ensure that habitability of the ERFs and rally points has been confirmed in accordance with 73EP-EIP-019-0S, Rally Point Team Duties. <u>IF</u> unforeseen radiological/weather conditions preclude evacuation through the Plant Entry Security Building (PESB) <u>AND/OR</u> Gate 17, determine and have announced over the Public Address (PA) system an alternate evacuation route and rally point.		**	X	X
7.4.13 Ensure the release of non-essential personnel is completed in accordance with 73EP-EIP-011-0S, Assembly, Accountability and Evacuation.		**	X	X

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7**NOTE**

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E.D. All other actions may be delegated at the
E.D.'s discretion.

7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
7.4.14 *Authorize emergency exposure in accordance with 73EP-EIP-017-0S, Emergency Exposure Control.		X	X	X
7.4.15 *Authorize issuance of Potassium Iodide in accordance with 73EP-EIP-017-0S, Emergency Exposure Control.		X	X	X
<div>CAUTION PROTECTIVE ACTION RECOMMENDATIONS TO STATE/LOCAL AUTHORITIES ARE REQUIRED FOR A GENERAL EMERGENCY CLASSIFICATION.</div>				
7.4.16 *Evaluate the need for offsite protective actions and recommend protective actions to state and local authorities in accordance with 73EP-EIP-054-0S, Protective Action Recommendations to State and Local Authorities.			X	X
7.4.17 Ensure adequate communications with the Corporate Emergency Operations Center (CEOC) are established and maintained by the TSC and EOF.		X	X	X
7.4.18 Ensure contact is established with the Public Information Director and Company Spokesperson. Remain cognizant of news release information and assist in addressing rumors and media questions.				

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7**NOTE**

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E.D.'s discretion.

7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
7.4.19 Coordinate response efforts and State/local information and liaison needs.		X	X	X
7.4.20 *Evaluate the need for State/local and Federal offsite assistance. Ensure requests for assistance are made, as needed; and arrangements are made to receive offsite support.	X	X	X	X
7.4.21 Initiate discussions with applicable members of the emergency response organization and offsite authorities (i.e., Nuclear Regulatory Commission, Georgia Emergency Management Agency, Appling, Jeff Davis, Tattnall and Toombs County Emergency Management Agency Directors) before downgrading or terminating an emergency declaration.		X	X	X
7.4.22 *When terminating the emergency, ensure the following actions have been performed:	X	X	X	X
7.4.22.1 Ensure verbal closeout to State and Local Authorities using ENN or alternate communications	X	X	X	X
7.4.22.2 Ensure verbal closeout to NRC using ENS or alternate communications.	X	X	X	X
7.4.22.3 Ensure all facilities and applicable offsite agencies/organizations are provided emergency termination information and the status of recovery activities.			X	X

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NOTE

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E.D. All other actions may be delegated at the
E.D.'s discretion.

7.4 EMERGENCY DIRECTOR DUTIES (CONT'D)	NUE	ALERT	SITE AREA	GENERAL
7.4.23 *Contact the Emergency Preparedness Coordinator after the event has been terminated to ensure a written report summarizing the event is being prepared for distribution to State and local authorities and the NRC. The written report will be provided in accordance with 00AC-REG-001-0S, Federal and State Reporting and Federal Document Posting Requirements.	X	X	X	X
END OF 7.4, EMERGENCY DIRECTOR DUTIES				

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EXPIRATION DATE:	APPROVALS: DEPARTMENT MANAGER JCL DATE 7/29/96				EFFECTIVE DATE: 05/12/2001
N/A	NPGM/POAGM/PSAGM CTM DATE 8/2/96				

1.0 OBJECTIVE

This procedure provides guidance to on-shift operations personnel for response to declared emergencies.

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7.2	SHIFT SUPERVISOR (SS)	4
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2.0 APPLICABILITY

This procedure applies to responses and actions taken by on-shift operations personnel. This procedure is performed as required.

3.0 REFERENCES

- 3.1 10AC-MGR-006-0S, Hatch Emergency Plan
- 3.2 Edwin I. Hatch Unit 1 and Unit 2 Emergency Plan
- 3.3 TRN-0144, Emergency Page Announcement Guide

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4.0 REQUIREMENTS

4.1 PERSONNEL REQUIREMENTS

On-shift operations personnel who have received emergency response training are required to perform this procedure.

4.2 MATERIAL AND EQUIPMENT

N/A - Not applicable to this procedure

4.3 SPECIAL REQUIREMENTS

N/A - Not applicable to this procedure

5.0 PRECAUTIONS/LIMITATIONS

5.1 PRECAUTIONS

N/A - Not applicable to this procedure

5.2 LIMITATIONS

This procedure is NOT intended for use by the Emergency Director.

6.0 PREREQUISITES

A declared emergency or an emergency drill/exercise must exist before using this procedure.

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REFERENCE

7.0 PROCEDURE

7.1 SUPERINTENDENT OF SHIFT (SOS)	NUE	ALERT	SITE- AREA	GENERAL
7.1.1 Review the event and classify the emergency in accordance with 73EP-EIP-001-0S, Emergency Classification and Initial Actions.	X	X	X	X
7.1.2 Assume the duties of the Emergency Director in accordance with 73EP-EIP-004-0S, Duties of Emergency Director.	X	X	X	X
7.1.3 After turnover of Emergency Director duties, perform the following:	X	X	X	X
7.1.3.1 Direct operation of the plant to mitigate consequences of the event and to restore to a safe operating condition.	X	X	X	X
7.1.3.2 Analyze plant conditions and assist the ED with reclassifications and protective action recommendations.	X	X	X	X
7.1.3.3 Advise the ED and TSC Manager on degrading plant conditions, initiation of any release or changes in the magnitude of any release as soon as practical.	X	X	X	X
7.1.3.4 Ensure communications is established and maintained with the emergency response facilities, NRC, and Security, as appropriate.		X	X	X
7.1.3.5 Consult with the ED regarding personnel hazards (i.e., severe weather, radioactive releases, security events, etc.) prior to providing direction to plant personnel.		X	X	X
END OF 7.1, SUPERINTENDENT OF SHIFT (SOS)				

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7.2 SHIFT SUPERVISOR (SS)	NUE	ALERT	SITE- AREA	GENERAL
7.2.1 IF the SOS is unavailable or incapacitated, assume the duties of SOS and perform the SOS duties in accordance with section 7.1 of this procedure. IF available, assign any qualified SRO to assume the unit SS duties.	X	X	X	X
7.2.2 Direct operation of the plant to mitigate consequences of the event and to restore to a safe operating condition.	X	X	X	X
7.2.3 Activate emergency response teams, IF necessary, by contacting the TSC (or the Health Physics office and other support departments IF the TSC is not activated) and provide directions regarding needed actions.	X	X	X	X
7.2.4 Assist in the performance of prompt offsite dose assessments, as needed.	X	X	X	X
7.2.5 Advise the SOS on any degradation of plant equipment, onset of a release, and changes in release magnitude as soon as possible.	X	X	X	X
7.2.6 Establish communications with the Emergency Response Facilities (ERFs), Plant Security, the ED and the NRC as requested by SOS.		X	X	X
7.2.7 Direct system operators and any available SROs to report to the OSC.		X	X	X
END OF 7.2, SHIFT SUPERVISOR (SS)				

7.3 CONTROL ROOM OPERATOR	NUE	ALERT	SITE- AREA	GENERAL
7.3.1 Ensure the START HIST light on the Safety Parameter Display System (SPDS) keyboard is lit. <u>IF</u> the light is off, depress the CTRL AND START HIST keys. Continue or cancel history, as directed by the SS.	X	X	X	X
7.3.2 Take actions to place the plant in a safe condition in accordance with annunciator response procedures, emergency operating procedures and Technical Specifications.	X	X	X	X
7.3.3 Periodically report plant status to the SS.	X	X	X	X
7.3.4 Notify the SS or SOS of any degradation to plant equipment.	X	X	X	X
7.3.5 Perform prompt offsite dose assessment calculations in accordance with 73EP-EIP-018-0S, Prompt Offsite Dose Assessment, as required. Notify the SOS or SS of the onset of a release or any change in the magnitude of release. When the TSC is activated, turnover dose assessment duties to the TSC and exit procedure 73EP-EIP-018-0S.	X	X	X	X
<div style="border: 1px solid black; padding: 5px; text-align: center;">CAUTION CHANGES IN WIND DIRECTION MAY REQUIRE CHANGING RALLY POINTS AND EVACUATION ROUTES; THEREFORE, USE OF AVERAGE WIND DIRECTION IS ACCEPTABLE AND DESIRED. BE AWARE OF CHANGING CONDITIONS.</div>				
7.3.6 Complete form TRN-0144, Emergency Page Announcement Guide, filling in the required sections.	X	X	X	X

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7.3 CONTROL ROOM OPERATOR (CONT'D)	NUE	ALERT	SITE- AREA	GENERAL
<div style="border: 1px solid black; padding: 10px; margin-bottom: 10px;"> <p style="text-align: center;"><u>NOTE</u></p> <p>The purpose of making announcement is to inform plant personnel of an event or change in conditions that warrants a response. The timeliness and accuracy of the announcement will have a direct effect on the implementation of that response. Announcements are normally concise statements containing sufficient detail to elicit the appropriate response.</p> </div> <p>7.3.7 Make the appropriate announcement and sound the applicable warning tone, repeating the announcement/tone upon initial emergency declaration, as soon as practicable, and every thirty (30) minutes for the first two (2) hours of the declared emergency. After the first two (2) hours, repeat the announcement/tone as directed by the Shift Supervisor.</p>				
	X	X	X	X
END OF 7.3, CONTROL ROOM OPERATOR				