

May 25, 2001

MEMORANDUM TO: Those on the Attached List

FROM: William D. Travers */RA by William F. Kane Acting For/*
Executive Director for Operations

SUBJECT: JUNE 2001 AGENCY ACTION REVIEW MEETING

During the period June 26-28, 2001, the agency will conduct the first "Agency Action Review Meeting" (AARM) under the auspices of the Reactor Oversight Program. Discussions related to reactor plants, industry trends and ROP self-assessment will be guided by draft Management Directive (MD) 8.14, "Agency Action Review Meeting."

In light of the presence of numerous senior agency managers to support the AARM discussions, it is practical to take some time to discuss issues of broad management interest. Thus, I have scheduled a series of discussions for Wednesday, June 27, 2001, on a diverse range of topics. The complete agenda covering both AARM discussions and general management discussions is attached. Individuals have been designated to lead selected topics as noted in the agenda and these individuals should develop and distribute reference information as appropriate.

While only staff and management associated with the implementation of the ROP need attend the AARM discussions on June 26 and June 28 as specified in draft MD 8.14, I would like to invite all offices addressed on this memorandum to participate in the discussions of broad management issued slated for June 27. Participants should be limited to Office Directors or Deputy Office Directors. Accommodations can be arranged in accordance with the attached memo on logistics issued by Luis Reyes on May 10, 2001.

Any questions regarding this agenda should be directed to Scott Morris (415-1730) or Joe Shea (415-1727) of my staff.

Attachments:

1. June 2001 AARM agenda
2. Logistics memo

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2. Logistics memo

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SMorris
JShea

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OFFICE	ROPMS	ROPMS	EDO		
NAME	SMorris	JShea	WDTrovers		
DATE	05/25/01	05/25/01	05/25/01		

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AGENCY ACTION REVIEW MEETING AGENDA
JUNE 26 - 28, 2001
ATLANTA, GA

TIME	SUBJECT	LEAD(S)
TUESDAY, JUNE 26, 2001		
1:00 - 1:15	EDO OPENING REMARKS	W. TRAVERS
1:15 - 2:15	CHAIRMAN REMARKS	R. MESERVE
2:15 - 2:45	OVERVIEW OF AARM PROCESS REVISIONS & FORMAT	S. COLLINS
2:45 - 3:00	***BREAK***	
3:00 - 5:00	REACTOR PLANT DISCUSSIONS	S. COLLINS REG. ADMIN's
5:00	ADJOURN	
7:00 - 9:00	DINNER	
WEDNESDAY, JUNE 27, 2001		
7:30 - 9:30	HUMAN CAPITAL MANAGEMENT INITIATIVES AND ACTIVITIES	P. NORRY
9:30 - 9:45	***BREAK***	
9:45 - 10:45	MANAGEMENT & ORGANIZATIONAL EFFECTIVENESS (PBPM, et al)	W. KANE
10:45 - 11:00	EXTERNAL COMMUNICATIONS	E. HAYDEN
11:00 - 12:00	INTERNAL COMMUNICATIONS INITIATIVES	P. NORRY
12:00 - 1:00	***LUNCH***	
1:00 - 1:30	CIO ACTIVITIES (ADAMS, et al)	S. REITER

1:30 - 2:00	INTERNATIONAL PROGRAMS	J. DUNN-LEE
2:00 - 2:15	DPV/DPO PROCESS UPDATE	W. KANE
2:15 - 2:30	***BREAK***	
2:30 - 3:00	DISCRIMINATION TASK GROUP ACTIVITIES; OI CASE HANDLING	F. CONGEL G. CAPUTO
3:00 - 4:30	RISK-INFORMED REGULATORY ACTIVITIES (Option 2 & 3, STP NOC Exemptions, Fire Protection, et al)	S. COLLINS R. BORCHARDT T. KING
4:30 - 5:30	FUTURE REACTOR LICENSING, INSPECTION & RELATED ACTIVITY	J. JOHNSON T. KING
5:30	ADJOURN	
THURSDAY JUNE 28, 2001		
7:30 - 9:30	INDUSTRY TRENDS	M. JOHNSON R. BORCHARDT
9:30 - 9:45	***BREAK***	
9:45 - 11:45	ROP SELF-ASSESSMENT	M. JOHNSON R. BORCHARDT
11:45 - 12:45	***LUNCH***	
12:45 - 1:45	ROP SELF-ASSESSMENT (Cont'd)	H. MILLER L. REYES J. DYER E. MERSCHOFF
1:45 - 2:15	EDO CLOSING REMARKS	W. TRAVERS
2:15	ADJOURN	

MEMORANDUM TO THOSE ON THE ATTACHED LIST DATED:

SUBJECT: JUNE 2001 AGENCY ACTION REVIEW MEETING

	<u>Mail Stop</u>
Karen D. Cyr, General Counsel	O-15 D21
Jesse L. Funches, Chief Financial Officer	O-17 F3
Janice Dunn Lee, Director, Office of International Programs	O-4 E9
William M. Beecher, Director, Office of Public Affairs	O-2 A13
Elizabeth A. Hayden, Deputy Director, Office of Public Affairs	O-2 A13
William F. Kane, Deputy Executive Director for Reactor Programs	O-16 E15
Carl J. Paperiello, Deputy Executive Director for Materials, Research and State Programs	O-16 E15
Patricia G. Norry, Deputy Executive Director for Management Services	O-16 E15
Stuart Reiter, Acting Chief Information Officer	O-16 C1
John W. Craig, Assistant for Operations, OEDO	O-16 E15
Michael L. Springer, Director, Office of Administration	T-7 D57
Frank J. Congel, Director, Office of Enforcement	O-14 E1
Guy P. Caputo, Director, Office of Investigations	O-3 F1
Paul E. Bird, Director, Office of Human Resources	T-3 A2
Irene P. Little, Director, Office of Small Business and Civil Rights	T-2 F18
Martin J. Virgilio, Director, Office of Nuclear Material Safety and Safeguards	T-8 A23
Samuel J. Collins, Director, Office of Nuclear Reactor Regulation	O-5 E7
Jon R. Johnson, Deputy Director, Office of Nuclear Reactor Regulation	O-5 E7
William Borchardt, Associate Director for Inspections and Programs, NRR	O-5 E7
Michael R. Johnson, Chief, Inspection Program Branch, NRR	O-7 A15
Ashok C. Thadani, Director, Office of Nuclear Regulatory Research	T-10 F12
Thomas L. King, Director, Division of Systems Analysis and Regulatory Effectiveness, RES	T-10 E50
Paul H. Lohaus, Director, Office of State and Tribal Programs	O-3 C10
Richard H. Wessman, Director, Incident Response Operations	T-4 D18
Edward Baker, Agency Allegation Advisor	O-5 E7
Hubert J. Miller, Regional Administrator, Region I	RGN-I
Luis A. Reyes, Regional Administrator, Region II	RGN-II
James E. Dyer, Regional Administrator, Region III	RGN-III
Ellis W. Merschhoff, Regional Administrator, Region IV	RGN-IV