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FINAL REPLY:

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Office of Management and Budget (OMB)

TO:

Agency Heads

FOR SIGNATURE OF : ** GRN ** CRC NO: 01-0241

Bird, HR

DESC:

ROUTING:

Physicians Comparability Allowance Data Reporting
Requirements

Travers
Paperiello
Kane
Norry
Reiter
Craig
Burns/Cyr
Funches, CFO

DATE: 05/09/01

ASSIGNED TO: CONTACT:
HR Bird

SPECIAL INSTRUCTIONS OR REMARKS:

2001 Presidential Report Information due: 5/25/01.
PCA Descriptions for FY 2002 due: 9/7/01.

OFFICE OF THE SECRETARY
CORRESPONDENCE CONTROL TICKET

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AUTHOR: MITCHELL DANIELS
AFFILIATION: OMB
ADDRESSEE: AGENCY HEADS
SUBJECT: PHYSICIANS COMPARABILITY ALLOWANCE DATA REPORTING REQUIREMENTS

ACTION: Appropriate
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ACKNOWLEDGED: No
SPECIAL HANDLING:

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FILE LOCATION: ADAMS

DATE DUE: **DATE SIGNED:**

EDO --G20010187



EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF MANAGEMENT AND BUDGET
WASHINGTON, D.C. 20503

THE DIRECTOR

April 26, 2001

BULLETIN NO. 01 - 06

TO THE HEADS AND ACTING HEADS OF EXECUTIVE DEPARTMENTS AND ESTABLISHMENTS

SUBJECT: Physicians Comparability Allowance Data Reporting Requirements

1. Purpose. This Bulletin, which includes Attachments A and B, provides guidance on data reporting requirements for the Physicians Comparability Allowance (PCA) program. The Bulletin is issued pursuant to the 2000 edition of OMB Circular No. A-11, section 32.2 (b)(12).

Collection of the data by OMB is required to monitor government-wide PCA usage, physician employment, and physician compensation. The data will be used to evaluate the effect of the PCA program on Federal physician recruitment and retention and to issue the 2001 Presidential Report on the Physicians Comparability Allowance in accordance with the Federal Physicians Comparability Allowance Act as amended (5 U.S.C. 5948).

Later this fiscal year, agencies are also required to submit to OMB for approval a complete description of their plans for implementing the PCA program in fiscal year 2002.

2. Background. OMB collects data on PCA program operations to prepare the Presidential report and to assess Federal physician recruitment and retention needs. These data help ensure consistent, government-wide implementation and also are used to evaluate the effectiveness of the PCA program.

Office of Personnel Management (OPM) regulations implementing the PCA program require OMB approval of agency plans to pay allowances. The OPM regulations are published in 5 CFR 595.

3. Content of This Year's Report: Reporting requirements for this year's PCA report are substantially the same as last year's. Attachment A is a listing of Federal agencies that are required to submit PCA data under this Bulletin. Attachment B is a data worksheet to be completed by agencies reporting the required PCA data. Organizational components of PCA reporting agencies that employed more than 100 physicians who received PCA payments during FY 2000 are to submit separate reports by component (using the PCA worksheets), in addition to a composite report for the entire Department/agency.

Instructions for completing PCA worksheets are posted on OMB's website at: <http://www.whitehouse.gov/omb/bulletins/phycomp-inst.pdf> . In addition, a copy of last year's Presidential PCA report to the Congress is included for reference purposes at: <http://www.whitehouse.gov/omb/bulletins/phycomp-rpt.pdf> .

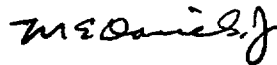
4. Due Dates for the 2001 Presidential Report information and for the FY 2002 PCA Plans.

(a) Agencies are to furnish the requested PCA information for the 2001 Presidential Report by May 25, 2001.

(b) Agencies are to submit PCA plan descriptions for FY 2002 by September 7, 2001 using the format of the FY 2001 PCA plans.

5. Contact. Questions regarding this Bulletin should be directed to the agency's OMB representative.

6. Termination Date. This Bulletin will terminate as soon as the requested data have been submitted.



Mitchell E. Daniels, Jr.
Director

Attachments

Agencies with currently approved PCA Plans

Department of Agriculture
Department of Defense
Department of Health and Human Services
Department of Justice
Department of Labor
Department of State
Department of Transportation
Department of the Treasury
Department of Veterans Affairs
Agency for International Development
Armed Forces Retirement Home
Central Intelligence Agency
Environmental Protection Agency
National Aeronautics and Space Administration
Peace Corps
Social Security Administration

Agencies that have employed or now employ physicians eligible for PCA

Department of Energy
Tennessee Valley Authority

NOTE: Agencies not listed that employ physicians eligible for PCA are also covered by this Bulletin.

PHYSICIANS' COMPARABILITY ALLOWANCE REPORTING WORKSHEET

	PHYSICIANS ELIGIBLE FOR PCA					PHYSICIANS RECEIVING PCA				
	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
1) Total Number Employed										
Category I										
Category II										
Category III										
Category IV-A										
Category IV-B										
Total Number Employed										
2) Number of Physicians Signing:	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
One-Year PCA										
Two-Year PCA										
3) Average Compensation per Physician (Excluding PCA)	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
Category I										
Category II										
Category III										
Category IV-A										
Category IV-B										
Average Compensation										

	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
9) Number and Rate of Separations:										
Category I										
Category II										
Category III										
Category IV-A										
Category IV-B										
Total Number of Separations										
Separation Rate (for all categories as %)										
	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
10) Number and Rate of Unfilled FTEs:										
Category I										
Category II										
Category III										
Category IV-A										
Category IV-B										
Total Unfilled FTEs										
Unfilled FTE Rate (for all categories as %)										
	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>	<u>FY97</u>	<u>FY98</u>	<u>FY99</u>	<u>FY 00</u>	<u>FY 01</u>
11) Average Length of Time (months) Physician Position Vacant										

Additional PCA Program Questions:

- 12) What is the estimated number of physicians in FY 2001 who will be receiving PCA's in the following dollar ranges: (a) \$20,000-\$24,999 and (b) \$25,000-\$30,000?

- 13) How many physicians paid PCA's in FY 1999 and FY 2000, also received recruitment bonuses, relocation bonuses, or retention allowances? Please include the number receiving each of these three bonuses/allowances, as well as the average amounts paid for each in FY 1999 and FY 2000.

AGENCY/ORGANIZATION:

AGENCY CONTACT PERSON:

TELEPHONE NUMBER:

FAX NUMBER: