

Date Entered: Apr 12, 2001

TO: USNRC/WASHINGTON  
JMCKNIGHT Copy Number: 145

TRANSMITTAL NUMBER: 184061

PROCEDURE NUMBER: EI-15.1  
TITLE: DRILLS AND EXERCISES

TRANSMITTAL: LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required	Section or Description
REMOVE AND DESTROY	EI-15.1, R/13, ENTIRE PROCEDURE
REPLACE WITH	EI-15.1, R/13, ENTIRE PROCEDURE EDITORIAL

SIGN, DATE, AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.

SIGNATURE OR INITIALS

DATE

\_\_\_\_\_

\_\_\_\_\_

A045

**PALISADES NUCLEAR PLANT**  
**EMERGENCY IMPLEMENTING PROCEDURE**

**TITLE: DRILLS AND EXERCISES**

  
\_\_\_\_\_, 4/11/01  
Procedure Sponsor Date

TR Loudensloger, 8/18/99  
\_\_\_\_\_  
Technical Reviewer Date

NBrott, 8/18/99  
\_\_\_\_\_  
User Reviewer Date

**TITLE: DRILLS AND EXERCISES**

---

**Table of Contents**

1.0	<b><u>PERSONNEL RESPONSIBILITIES</u></b> .....	1
2.0	<b><u>PURPOSE</u></b> .....	1
3.0	<b><u>REFERENCES</u></b> .....	1
3.1	<b>SOURCE DOCUMENTS</b> .....	1
3.2	<b>REFERENCE DOCUMENTS</b> .....	1
4.0	<b><u>INITIAL CONDITIONS AND/OR REQUIREMENTS</u></b> .....	1
5.0	<b><u>PROCEDURE</u></b> .....	2
5.1	<b>DRILLS/EXERCISES</b> .....	2
6.0	<b><u>ATTACHMENTS AND RECORDS</u></b> .....	3
6.1	<b>ATTACHMENTS</b> .....	3
6.2	<b>RECORDS</b> .....	3

**TITLE: DRILLS AND EXERCISES**

---

**USER ALERT**  
**INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

**1.0 PERSONNEL RESPONSIBILITIES**

The Emergency Preparedness Section shall ensure that drills and exercises are conducted and documented, and that appropriate critique items are incorporated into the training program.

**2.0 PURPOSE**

Detail the requirements for drills and exercises which test the efficiency of the Site Emergency Plan.

**3.0 REFERENCES**

**3.1 SOURCE DOCUMENTS**

3.1.1 Palisades Administrative Procedure 11.06, "Site Emergency Plan Training"

3.1.2 NUREG 0654, Section 0, "Radiological Emergency Response Training"

**3.2 REFERENCE DOCUMENTS**

3.2.1 Site Emergency Plan Section 8, "Maintaining Emergency Preparedness"

3.2.2 Palisades Administrative Procedure 10.46, "Plant Records"

**4.0 INITIAL CONDITIONS AND/OR REQUIREMENTS**

None

**TITLE: DRILLS AND EXERCISES**

5.0 **PROCEDURE**

**USER ALERT**  
**INFORMATION USE PROCEDURE**

The activities covered by this procedure may be performed from memory.

5.1 **DRILLS/EXERCISES**

- 5.1.1 All drills/exercises shall be conducted in accordance with Section 8 of the Site Emergency Plan, "Maintaining Emergency Preparedness."
- 5.1.2 Each drill/exercise shall be evaluated by a controller, coach, and/or evaluator who will submit comments and suggested corrective actions.
- 5.1.3 A critique shall be held after each drill/exercise where comments and suggested corrective actions from observers and participants will be noted.
- 5.1.4 Recommendations for improvement of the Site Emergency Plan and Emergency Implementing Procedures, based on a critique, shall be forwarded to Emergency Preparedness Section for review and approval. Emergency Preparedness will assign responsibility for implementing changes and any other necessary corrective actions.
- 5.1.5 Drill records for the following drills should be submitted to the Engineering Records Center per Palisades Administrative Procedure 10.46, "Plant Records," Attachment 8:
- a. Medical Drills
  - b. Radiological Monitoring Drills
  - c. Health Physics Drills
  - d. Annual Emergency Exercise (PALEX)

e1

**TITLE: DRILLS AND EXERCISES**

---

The drill record package should include the following, as appropriate:

- a. Scope
- b. Objectives
- c. Summary Report
- d. Feedback Forms
- e. Evaluator Checklists
- f. A reference to the Class Record which contains the drill/exercise Attendance Sheets.

**6.0 ATTACHMENTS AND RECORDS**

**6.1 ATTACHMENTS**

None

**6.2 RECORDS**

None