

March 29, 2001

MEMORANDUM TO: Janice Dunn Lee, Director
Office of International Programs

FROM: A. Vicky Lewis **/RA/**
Representational Coordinator
Office of International Programs

SUBJECT: QUARTERLY REPRESENTATION REPORT

The purpose of this memorandum is to record the second quarter expenditures of the Fiscal Year 2001 representation appropriation in accordance with NRC Management Directive 5.4.

The official representation expenditures for the second quarter, January 1 through March 31, 2001 totaled \$4,885.57. Attached is a copy of the Official Representation Fund FY 2001 Quarterly Report for the Quarter ending 3/31/01.

Attachment: As stated

cc w/att: Chairman Meserve
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
EDO
SECY

DISTRIBUTION:

OIP r/f
VLewis, OIP
RHoskins
EMulley, OCFO
ADAMS
FILE: Representational/QTRREP.APRIL

OFFICE:	OIP	OIP	OIP
NAME:	VLewis	RHoskins	RHauber
DATE:	03/29/01	03/29/01	03/29/01

OFFICIAL RECORD COPY:A:\FIRSTQTR.WPD

**OFFICIAL REPRESENTATION FUND
 FY 2001 QUARTERLY REPORT
 FOR THE QUARTER ENDING 3/31/01**

		1 ST QTR 12/31/00		2 ND QTR 03/31/01		3 RD QTR 06/30/01		4 TH QTR 09/30/00	
	FY 2001 ALLOCATION	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES
OFFICE OF THE COMMISSION	10,500.00	3,348.67	2,874.23	4,270.00	3,048.07				
STAFF OFFICES	3,500.00	575.00	507.34	1,075.00	1,045.65				
IAEA	4,000.00	0.00	0.00	0.00	0.00				
MEMENTOS	2,000.00	830.00	782.84	823.48	791.85				
TOTAL REP FUNDS	20,000.00	4,753.67	4,164.41	6,168.48	4,885.57				

		TOTAL OBLIGATIONS TO DATE (DATE) (From Table 1)	TOTAL EXPENSES TO DATE (DATE) (Summary From Table 1)	OBLIGATIONS PENDING AS OF (END OF REPORTING QUARTER DATE)	AVAILABLE BALAN AS OF (END OF REPORTIN QUARTER DATE)
	FY 2000 ALLOCATION				
OFFICE OF THE COMMISSION	10,500.00	3,692.00	0.00	0.00	6,808.00
STAFF OFFICES	3,500.00	1,125.00	0.00	0.00	2,375.00
IAEA	4,000.00	0.00	0.00	0.00	4,000.00
MEMENTOS	2,000.00	1,200.00	0.00	0.00	800.00
TOTAL REP FUNDS	20,000.00	6,017.00	0.00	0.00	13,983.00