

NRC INSPECTION MANUAL

IIPB

INSPECTION PROCEDURE 71152

IDENTIFICATION AND RESOLUTION OF PROBLEMS

PROGRAM APPLICABILITY: 2515

CORNERSTONES: ALL

INSPECTION BASIS: A fundamental goal of the NRC's reactor oversight process is to establish confidence that each licensee is detecting and correcting problems in a manner that limits the risk to members of the public. A key premise of the revised oversight process is that weaknesses in licensee's problem identification and resolution (PI & R) programs will manifest themselves as performance issues which will be identified during the baseline inspection program or by crossing predetermined performance indicator thresholds. However, several aspects of PI & R are not specifically addressed by either the individual cornerstone performance indicators or other baseline inspections. These are detailed in the following objectives. Completion of the inspection objectives is accomplished by sampling issues during each inspectable area inspection, as well as during an annual focused PI & R inspection.

71152-01 INSPECTION OBJECTIVES

01.01 To provide an assessment of the effectiveness of licensee PI & R programs, including problem identification, evaluation, and resolution, based upon a performance based review of specific issues.

01.02 To look for instances where a licensee may have missed identifying potential "generic" concerns, including specific problems involving safety equipment, procedure development, design control, etc..

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01.03 To assess whether conditions exist that would challenge the establishment of a safety conscious work environment.

71152-02 INSPECTION REQUIREMENTS

02.01 Routine Review of Identification and Resolution of Problems In Plant Status and Inspectable Area Procedures

As described in Appendix D to Inspection Manual Chapter 2515, "Plant Status" and by baseline inspectable area inspection procedures, conduct inspections of problem identification and resolution activities to:

- a. Verify that equipment, human performance, and program issues are being identified by the licensee at an appropriate threshold and are being entered into the problem identification and resolution program.
- b. Verify that corrective actions commensurate with the significance of the issue have been identified and implemented by the licensee.

The primary focus of these routine reviews should be on verifying that licensees are identifying issues at an appropriate threshold and entering them into their corrective action program. This can be assessed by comparing those issues identified by the NRC during the conduct of the plant status and inspectable area portions of the program with those issues identified by the licensee. This requirement is normally to be accomplished by Resident Inspectors and Region based inspectors responsible for conducting Plant Status and baseline inspectable area inspections. The routine reviews also allow for follow-up to selected issues and operational occurrences to ensure that corrective actions commensurate with the significance of the issue have been identified and implemented by the licensee.

During inspector assessments of plant status and during inspections, inspectors should be alert for potentially significant conditions adverse to quality, such as equipment failures and/or performance deficiencies, personnel errors, procedure and/or document deficiencies, and/or noncompliances with procedures and/or regulatory requirements. When inspectors note such conditions, inspectors should examine the licensee's corrective action program records and/or attend licensee corrective action program meetings, to verify that the licensee identified the conditions noted by the inspector, and entered those conditions into the licensee's corrective action program.

Inspectors should also routinely review other deficient conditions that the licensee has entered into the corrective action program and the classification and immediate disposition of those conditions, to verify that the classification of the conditions is

based at least in part on the relative risk/safety significance of the condition. Use the guidance contained in paragraphs 03.01.a and 03.01.b as an aid in selecting samples for review. The selected samples should be reviewed against the performance criteria contained in paragraph 03.01.c.

Inspectors should remain alert to problems/conditions which are potentially not minor and for which the licensee's investigation, conclusions, and/or corrective actions appear to be in some way inadequate. When an inspector identifies such problems/conditions, the inspector should gather and analyze more information about the problem/condition as necessary to determine the actual sequence of events associated with the subject problem/condition, including the causes and contributing factors. The inspector should also review the circumstances associated with the licensee's investigation and disposition of the problem/condition, to determine the reason(s) why the licensee's results were not adequate.

When an inspector finds that the licensee's identification, classification, immediate disposition, and/or final disposition of a condition adverse to quality is not in compliance with the licensee's procedures and/or regulatory requirements, the inspector should assess the significance of that finding in accordance with IMC 0609.

02.02 Annual Problem Identification and Resolution Inspection

Perform an annual inspection of the problem identification and resolution activities as follows:

- a. From among conditions adverse to quality which the licensee has identified and processed through its corrective action process and are associated in some way with risk-significant SSCs, select a sample for review. Also select for review the conditions adverse to quality which are in the licensee's corrective action program and are associated with cited or noncited violations of regulatory requirements. Use additional guidance contained in paragraphs 03.02.a and 03.02.b of this procedure to aid in sample selection.
- b. Review each condition/problem selected for review using the performance attributes contained in paragraph 03.02.c of the procedure.
- c. Review recent audits and/or assessments of the licensee's corrective action program, and compare and contrast the results of those audits and/or assessments with the results developed through this inspection.
- d. Using the guidance contained in paragraph 03.02.d assess whether there is indication that licensee personnel may be reluctant to report safety issues.
- e. Develop an assessment of the licensee's corrective action program, based on the inspection results developed through steps a. through d.. Structure the assessment as summaries of

inspection results and conclusions suggested by those results.

- f. Document the team's results in accordance with the guidance contained in Appendix E to IMC 0610*.

71152-03 INSPECTION GUIDANCE

General Guidance

To the extent possible, this inspection should follow a performance based approach. Emphasize the products and results of the licensee's PI & R program. Inspections performed under this procedure should concentrate on the identification of problems and the effectiveness of corrective actions for risk significant issues rather than on reviewing the administrative aspects of the corrective action program and associated procedures.

This inspection will examine, in part, a sample of licensee corrective action issues to provide an indication of overall problem identification and resolution performance.

Detailed Review Guidance

The following additional guidance should be used in conducting a review of licensee problem identification and resolution activities.

03.01 Routine Review of Identification and Resolution of Problems

a. Relationship to Baseline Inspectable Area Procedures

Most of the attachments to baseline inspection procedures contain a requirement to inspect problem identification and resolution performance within the attachment's area. The routine inspection of problem identification and resolution performance as part of baseline inspections is intended to ensure that, over the course of an assessment cycle, a sample of PI&R performance in all cornerstones is obtained. As stated in paragraph 02.01, the primary focus of this portion of the PI & R review should be on verifying that licensees are identifying issues at an appropriate threshold and entering them into their corrective action program.

b. Sample Selection

In addition to verifying that the licensee is identifying issues at an appropriate threshold, a sample of issues should be chosen for review to verify that the licensee has taken corrective actions commensurate with the significance of the issue. This sample can be chosen using information obtained from plant status reviews and from reviews conducted as part of the baseline inspection procedure attachments. Inspectable area procedures will provide additional guidance regarding

the types of PI&R issues relevant to a particular area. In selecting issues for inspection, the inspectors should seek the broadest range of examples within the cornerstone including the following considerations:

- Licensee identified issues (including issues identified during audits or self assessments)
- NRC identified issues
- Issues related to NCVs (mandatory to review response to a sample of NCVs unless no NCVs were issued in the cornerstone)
- Issues identified through NRC generic communications
- Issues identified through industry operating experience exchange mechanisms (including Part 21 reports, NSSS vendor reports, EPRI reports, experience reports from similar facilities, LERs)
- Specific or cross cutting issues identified by safety review committees or other management oversight mechanisms
- Issues identified through employee concerns programs

The above considerations are presented as guidance and should not be construed as a requirement to select one of each type of issue listed. The guidance is intended to help ensure that, over the course of an assessment cycle and through the performance of the baseline inspections, an appropriate sample will be obtained by which the NRC can obtain indication of the performance of the various elements of a licensee's corrective action program.

In selecting issues for review, inspectors should also use relevant risk insights such as:

- Maintenance Rule program basis documents,
- Current licensee risk analysis results or insights, and
- Significance Determination Program (SDP) worksheets for the plant.

For example, in considering the inspection of licensee corrective actions associated with post maintenance testing (as required by IP 71111, Attachment 19), inspectors should review issues associated with high risk mitigating systems. Additional insights for determining appropriate samples can be obtained by region based inspectors through discussion with resident inspectors or regional inspectors who are familiar with site issues and who are familiar with the licensee's problem identification and resolution process.

c. Performance Attributes

When evaluating the effectiveness of licensee corrective actions for a particular issue, the licensee's actions must be viewed against the nature and significance of the identified problem. While licensee corrective action programs may appropriately consider monetary, plant availability, and other concerns as factors in determining significance, risk should be a primary factor in the

licensee's significance determination. Attributes to consider during review of licensee actions associated with individual issues include:

- Complete and accurate identification of the problem in a timely manner commensurate with its significance and ease of discovery,
- Evaluation and disposition of operability/reportability issues,
- Consideration of extent of condition, generic implications, common cause, and previous occurrences,
- Classification and prioritization of the resolution of the problem commensurate with its safety significance,
- Identification of root and contributing causes of the problem (this attribute will typically only be assessed as part of the annual inspection for significant conditions adverse to quality),
- Identification of corrective actions which are appropriately focused to correct the problem (may be deferred to annual inspection),
- Completion of corrective actions in a timely manner commensurate with the safety significance of the issue (may be deferred to annual inspection). If permanent corrective actions require significant time to implement, then verify that interim corrective actions and/or compensatory actions have been identified and implemented to minimize the problem and/or mitigate its effects, until the permanent action could be implemented.

It is not expected that the inspectors assess each attribute for every issue selected for followup during these routine reviews. Rather, inspectors may choose to assess licensee performance against selected attributes, as necessary to be most effective.

d. Documentation

In order to support a more complete assessment of the effectiveness of the licensee's PI&R program, it is important that the NRC document the results of PI & R inspections conducted as part of the baseline procedure attachments. It is expected that documenting reviews of PI&R will help focus the annual PI&R inspection on areas where concerns have been identified. In general, issues associated with the PI & R program itself should be documented in the PI & R section of the inspection report. Technical issues associated with the inspectable area and cornerstone should be documented in the associated areas of the inspection report. Specific guidance regarding documentation of inspection scope and thresholds for PI&R issues is contained in IMC 0610.

e. Level of Effort

While it is expected that routine reviews of PI & R activities should equate to approximately 10-15 percent of the resources estimated for the associated baseline cornerstone procedures, this is a general estimate only based upon the overall effort expected to be expended in each strategic performance area. It is anticipated that the actual hours required to be expended may vary significantly from attachment to attachment, depending upon the nature and complexity of the issues that arise at the particular facility. Overall, an effort should be made to remain within the 10 to 15 percent estimate on a strategic performance area basis. Inspection time spent assessing PI & R as part of the baseline procedure attachments should be charged to the procedure attachment.

03.02 Annual Problem Identification and Resolution Inspection

The annual inspection of problem identification and resolution is intended to complement and expand upon the routine reviews described in Section 03.01 of this procedure by:

- Evaluating additional examples of licensee problem identification and resolution,
- Reviewing the resolution of issues that earlier had been assessed for the licensee's identification efforts only,
- Comparing the NRC's results against the licensee's own assessment of performance in the PI & R area,
- Assessing whether PI & R deficiencies exist across cornerstones that might indicate potential programmatic issues.

a. Planning

Obtain licensee administrative procedures that control the identification, evaluation, and resolution of problems. Selected licensee documents needed to support the inspection may be obtained prior to the inspection. These documents should only be reviewed to provide the inspectors with sufficient knowledge of the licensee's programs and processes, as necessary to conduct an effective and efficient inspection.

Obtain and review documents for the in-office review, such as a list of corrective action documents issued from the time of the last annual PI & R inspection (e.g. a list of work orders, work requests, temporary modifications, calibration failures, condition/problem identification reports, operability evaluations and determinations, etc.).

Obtain and review all NRC inspection reports issued since the last annual PI&R inspection and:

- Determine the extent to which all cornerstones have been sampled by routine reviews of licensee PI&R activities and determine if additional PI&R samples are warranted in any cornerstone(s).
- Determine the extent to which licensee actions to NCVs have been sampled by routine reviews of licensee PI&R activities.
- Identify any trends or patterns in corrective action program issues or performance which may warrant additional sampling to confirm. For example, a series of issues associated with "failure to follow procedures" within one cornerstone may indicate a corrective action performance deficiency within a portion of the licensee's organization; a series of issues associated with failure to follow procedures in multiple cornerstones may indicate a broader concern. Also, a lack of licensee identified corrective action issues within a particular organization may be indicative of a problem with the identification threshold.

b. Annual Inspection Sample Selection

Based on the planning review, identify a sample of licensee corrective actions for review. The samples chosen for review should include a range of issues including:

- Licensee identified issues (including issues identified during audits or self assessments)
- NRC identified issues
- Issues related to NCVs (mandatory to review response to a sample of NCVs unless no NCVs were issued in the cornerstone)
- Issues identified through NRC generic communications
- Issues identified through industry operating experience exchange mechanisms (including Part 21 reports, NSSS vendor reports, EPRI reports, experience reports from similar facilities, LERs)
- Specific or cross cutting issues identified by safety review committees or other management oversight mechanisms
- Issues identified through employee concerns programs.

No specific number of previously reviewed or additional samples is specified. Rather, the annual inspection team leader should choose as many examples as warranted to complement the routine PI&R inspections and ensure a sufficient basis for evaluating the effectiveness of the licensee's PI&R program. The inspectors, as an option, may consider selecting one or more risk significant systems and using a "vertical slice" approach to picking the inspection sample, so long as the system(s) selected will provide adequate coverage across all cornerstones. In such cases, additional samples may be required to ensure adequate coverage across all cornerstones. An effort should however be made to maintain the total hours expended in completing

this procedure to within the estimated level of resources contained in paragraph 71152-04.

c. Performance Attributes

When evaluating the effectiveness of licensee corrective actions for a particular issue or issues, the licensee's actions must be viewed against the nature and significance of the identified problem. While licensee corrective action programs may appropriately consider monetary, plant availability, and other concerns as factors in determining significance, risk should be a primary factor in the licensee's significance determination. Attributes to consider during review of licensee corrective actions include:

- Complete and accurate identification of the problem in a timely manner commensurate with its significance and ease of discovery,
- Evaluation and disposition of operability/reportability issues,
- Consideration of extent of condition, generic implications, common cause, and previous occurrences,
- Identification of significant negative trends associated with human or equipment performance
- Classification and prioritization of the resolution of the problem commensurate with its safety significance,
- Identification of root and contributing causes of the problem for significant conditions adverse to quality,
- Identification of corrective actions which are appropriately focused to correct the problem (and to address the root and contributing causes for significant conditions adverse to quality),
- Completion of corrective actions in a timely manner commensurate with the safety significance of the issue (included within this attribute would be justifications for extending corrective action due dates). If permanent corrective actions require significant time to implement, then verify that interim corrective actions and/or compensatory actions have been identified and implemented to minimize the problem and/or mitigate its effects, until the permanent action could be implemented.

d. Assessment of Safety Conscious Work Environment

In conducting interviews with or observing other activities involving licensee personnel during the inspection, be sensitive to areas where employees may be reluctant to raise concerns. Although the licensee may be implementing an employee concerns program regarding the identification of

safety issues, the possibility of existing underlying factors that would produce a "chilling" effect or reluctance to report such issues could exist and the inspector should be alert for such indications.

Appendix 1 to this procedure provides a list of questions that can be used when discussing PI & R issues with licensee individuals to help assess whether there are impediments to the establishment of a safety conscious work environment. It is not intended that inspectors conduct formal interviews solely for the purpose of assessing the work environment, but rather, that the inspectors make use of the questions in Appendix 1 during discussions with licensee individuals concerning other attributes of the inspection. It is expected that during this inspection, discussions/interviews will be held with both licensee management and staff. If, as a result of the interviews or observations, the inspector becomes aware of specific examples of employees being discouraged from raising safety or regulatory issues within the licensee's or contractor's organization or to the NRC, the inspector should get as complete a set of facts as possible. If the inspector becomes aware of a reluctance of employees to raise safety or regulatory issues unrelated to a specific event or incident, continue pursuing the issue during the remaining interviews and try to determine the reason employees are reluctant to raise issues. However, if any indication of a "chilling" effect is suspected, inform regional management for further review and follow-up.

e. Development of PI&R Program Performance Insights

By reviewing a sufficient number and breadth of samples, the inspection team should be able to develop insights into the effectiveness of the licensee's corrective action program. Compare the result of the team's review of corrective action issues with licensee performance reviews, including specific licensee reviews of the corrective action program. Determine whether licensee reviews are consistent with the NRC review of corrective action issues.

The intent of this inspection procedure (both the routine and annual inspection effort) is to provide insights into licensee performance in the PI & R area based upon a performance based review of corrective action issues. More detailed programmatic reviews of licensee performance in the PI & R area will be conducted during supplemental inspections, in accordance with the assessment action matrix, should established performance thresholds be crossed.

f. Documentation and Evaluation of Program Effectiveness

At the completion of inspection activities, the team should develop a clear and concise discussion of the results of their review. This discussion should be supported by the inspection activities conducted over the assessment cycle including both routine and annual inspection of PI&R activities. The discussion should be documented in the

inspection report for the annual PI & R inspection and should be included in the PIM. Included in the documentation should be any issues associated with establishment of a safety conscious work environment that may have been detected during the inspection.

Additional evaluation of the licensee's PI & R programs will be conducted as part of the mid-cycle and/or end of cycle plant performance review by assessing licensee performance using the results of this inspection, as well as other information, including performance indicator data and the results of any supplemental inspections. Additional guidance on documenting the annual problem identification and resolution inspection is contained in IMC 0610.

71152-04 RESOURCE ESTIMATE

The annual inspection will involve on average 210 hours. Participation (either full or part time) on the inspection team by a member of the resident inspector staff should be strongly considered.

END

APPENDIX 1

SUGGESTED QUESTIONS FOR USE IN DISCUSSIONS WITH LICENSEE INDIVIDUALS CONCERNING PI & R ISSUES

The following are suggested questions that may be used when discussing PI & R issues with licensee individuals. It is not intended that these questions be asked verbatim, but rather, that they form the basis for gathering insights regarding whether there are impediments to the formation of a safety conscious work environment.

Suggested Questions

1. How would the individual raise a safety or regulatory issue (e.g. inform supervisor, corrective action program, employee concern program (ECP), NRC)?
2. Why would they pick that approach (e.g. supervisor's preference, trying to keep numbers down, system difficult to use)?
3. Has the person ever submitted an issue to the corrective action program or the ECP? Was the issue adequately addressed? If not, did he or she pursue the issue? If not, why not?
4. Does the individual know whether employee concerns are tracked to completion and whether employees are informed of the result?
5. Does the individual believe the licensee's corrective action programs are successful in addressing issues submitted?
6. Is the individual aware of any specific instances in which another employee submitted an issue to the corrective action program or ECP and considered the licensee's response incomplete or unacceptable or was retaliated against for pursuing the issue? (Try to get enough specific information to followup with the other employee.)
7. Does the individual believe there has been a change in the amount of time necessary to resolve corrective action issues or employee concerns?
8. Is the individual aware of or have there been interactions with NRC personnel that suggest that some employees may be hesitant to raise concerns or present information to the NRC?
9. Is the individual aware of any events that would discourage employees from raising concerns (e.g. chastisement for submitting issues to corrective action program, ECP, or NRC; supervisors holding up submittal of concerns). Has there been an unexplainable change in the number or nature of concerns raised by employees to the licensee's corrective action program or employee concern program or the NRC?

10. Are there any unofficial corrective actions or tracking systems that exist because the existing formal systems are thought to be ineffective? (Unofficial corrective actions that bypass the recognized corrective action program have been previously in engineering and health physics areas.)