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1045

SALEM GENERATING STATION
EVENT CLASSIFICATION GUIDE
March 15, 2001

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CONTROL

COPY # SECG010

CHANGE PAGES FOR
REVISION #30

The Table of Contents forms a general guide to the current revision of each section and attachment of the Salem ECG. The changes that are made in this TOC Revision #30 are shown below.

1. Check that your revision packet is complete.
2. Add the revised documents.
3. Remove and recycle the outdated material listed below.

ADD			REMOVE		
<u>Pages</u>	<u>Description</u>	<u>Rev.</u>	<u>Pages</u>	<u>Description</u>	<u>Rev.</u>
ALL	TOC	30	ALL	TOC	29
ALL	Attachment 6	16	ALL	Attachment 6	15
ALL	Attachment 9	15	ALL	Attachment 9	14
ALL	Attachment 17	02	ALL	Attachment 17	01
ALL	Attachment 27	01	ALL	Attachment 27	00

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SALEM EVENT CLASSIFICATION GUIDE
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T.O.C.	Table of Contents/Signature Page	30	4	03/15/01
i	Introduction and Usage	02	11	12/14/00
ii	Glossary of Acronyms & Abbreviations	00	6	01/21/97
iii	Critical Function Status Trees (CFSTs), Unit 1	21	7	04/16/98
	Critical Function Status Trees (CFSTs), Unit 2	23	6	08/19/97
1.0	Fuel Clad Challenge	00	1	01/21/97
2.0	RCS Challenge	00	1	01/21/97
3.0	Fission Product Barriers (Table)	00	1	01/21/97
4.0	EC Discretion	00	1	01/21/97
5.0	Failure to TRIP	00	1	01/21/97
6.0	Radiological Releases/Occurrences			
	6.1 Gaseous Effluent Release	00	4	01/21/97
	6.2 Liquid Effluent Release	00	1	01/21/97
	6.3 In Plant Radiation Occurrences	00	1	01/21/97
	6.4 Irradiated Fuel Event	00	2	01/21/97
7.0	Electrical Power			
	7.1 Loss of AC Power Capabilities	00	2	01/21/97
	7.2 Loss of DC Power Capabilities	00	1	01/21/97
8.0	System Malfunctions			
	8.1 Loss of Heat Removal Capability	00	2	01/21/97
	8.2 Loss of Overhead Annunciators	00	1	01/21/97
	8.3 Loss of Communications Capability	00	1	01/21/97
	8.4 Control Room Evacuation	00	1	01/21/97
	8.5 Technical Specifications	00	1	01/21/97
9.0	Hazards - Internal/External			
	9.1 Security Threats	00	1	01/21/97
	9.2 Fire	00	1	01/21/97
	9.3 Explosion	00	1	01/21/97
	9.4 Toxic/Flammable Gases	00	2	01/21/97
	9.5 Seismic Event	00	1	01/21/97
	9.6 High Winds	00	1	01/21/97
	9.7 Flooding	00	1	01/21/97
	9.8 Turbine Failure/Vehicle Crash/ Missile Impact	00	1	01/21/97
	9.9 River Level	00	1	01/21/97
10.0	Reserved for future use	N/A		
WC	Salem ECG Charts (Located In ERFs)	00	2	01/21/97
SGS				

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Licensing is responsible for the Reportable Action Level (Section 11) and associated Attachments (marked by "L")

11.0 Reportable Action Levels (RALs)

11.1	Technical Specifications	01	3	01/23/01
11.2	Degraded or Unanalyzed Condition	01	1	01/23/01
11.3	System Actuation	02	1	01/23/01
11.4	Personnel Safety/Overexposure	01	2	01/23/01
11.5	Environmental/State Notifications	01	2	01/23/01
11.6	After-the-Fact	00	1	01/21/97
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11.8	Public Interest	01	1	01/23/01
11.9	Accidental Criticality/ Special Nuclear Material/ Rad Material Shipments - Releases	02	2	01/23/01
11.10	Voluntary Notifications	01	1	01/23/01

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Licensing is responsible for the Reportable Action Level (Section 11)
and associated Attachments (marked by "L")

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2	ALERT	03	2	02/29/00
3	SITE AREA EMERGENCY	03	2	02/29/00
4	GENERAL EMERGENCY	04	5	02/29/00
5	L NRC Data Sheet Completion Reference	02	7	01/23/01
6	Primary Communicator Log	16	8	03/15/01
7	Primary Communicator Log (GE)	deleted		02/29/00
8	Secondary Communicator Log	07	9	01/23/01
9	L Non-Emergency Notifications Reference	15	3	03/15/01
10	L 1 Hr Report - NRC Regional Office	01	3	01/23/01
11	L 1 Hr Report (Common Site) Security/Safeguards	01	3	01/23/01
12	L 1 Hr Report - NRC Operations	01	3	01/23/01
13	L 4 Hr Report - Contaminated Events Outside Of The RCA	01	7	01/23/01
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17	L 4 Hr Report - Fatality or Medical Emergency	02	4	03/15/01
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19	L 24 Hr Report - Fitness For Duty (FFD) Program Events	02	3	01/23/01
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27	L 8 Hr Report - Medical Emergency - Transport of Contaminated Person	01	4	03/15/01
28	L Boiler and Pressure Vessel Reporting	00	3	01/23/01

SIGNATURE PAGE

Prepared By: Mark Azzaro (28) 3/8/01
(If Editorial Revisions Only, Last Approved Revision) Date

Section/Attachments Revised N/A _____
(List Non Editorial Only - Section/Attachments) Date

Reviewed By: N/A _____
Station Qualified Reviewer Date

Reviewed By: N/A _____
Department Manager Date

Reviewed By: *C. S. Smith for Gabe Salamon* 3/13/01
Manager - Licensing Date
(Reportable Action Level (Section 11) and associated Attachments marked by "L")

Reviewed By: *[Signature]* 3/12/01
Manager - EP & IT Date

Reviewed By: N/A _____
Manager - Quality Assessment - NBU Date
(If Applicable)

SORC Review and Station Approvals

N/A
Mtg. No. Salem Chairman

N/A
Vice President Nuclear Operations

Date

Date

Effective Date of this Revision: 03/15/01
Date

ATTACHMENT 6

PRIMARY COMMUNICATOR LOG

Table of Contents

<u>Pages</u>	
1 - 3	Notifications & Incoming Calls
4	Termination
5 - 8	Communications Log

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Emergency Classification: (circle)	UE	ALERT	SAE	GE
Name: _____ (Print)	Position: CM1 /TSC1/ EOF1 (Circle)			

A. NOTIFICATIONS

NOTE

A new Attachment 6 is required to be implemented if the classification or protective action recommendation (PAR) changes.

CAUTION

Fifteen-minute clock for notification starts at time event was declared.

Initials

1. CALL each Organization or Individual identified on the Communications Log (Pgs. 5 - 8) and READ the ICMF.

CM1/TSC1/EO

2. IF required to activate an individual's pager, THEN PERFORM the following:

a. DETERMINE a non-NETS phone number for the pager holder to call back on and note it here.

Call Back #: 856-339-_____

b. DIAL the pager number of the individual you are trying to contact.

Initials

c. WHEN you hear "Beep, Beep, Beep,"
THEN ENTER the Call Back #.

d. HANG UP the phone and CONTINUE making other notifications per Step 1.

CM1/TSC1/EOF1

B. TURNOVER

1. WHEN CONTACTED by the TSC (or EOF) in preparing for notification responsibilities,
THEN PROVIDE the following information:
 - Organizations/Individuals notified.
 - Phone numbers or locations of Individuals for updates or changes in status.

CM1/TSC1

2. WHEN the EC function transfers to the oncoming facility,
THEN contact the oncoming communicator and COMPLETE turnover.

CM1/TSC1

C. INCOMING CALLS

NOTE

Initial Notifications take priority over incoming calls.

STATE OFFICIALS

1. IF Notifications authority has transferred,
THEN DIRECT the caller to contact the TSC (or EOF if activated).

CM1/TSC1

2. WHEN contacted by any State Agency Officials (listed here),

DEMA - Delaware Emergency Management Agency
AAAG - Delaware Accident Assessment Advisory Group
BNE - NJ Bureau of Nuclear Engineering
DEP - NJ Dept. of Environmental Protection
OEM - NJ Office of Emergency Management

C. INCOMING CALLS (cont'd)

Initials

PERFORM the following:

- () a. OBTAIN and RECORD

Agency

Caller's Name

Phone #

_____	_____	_____
_____	_____	_____

- () b. READ the latest EC approved SSCL.

- () c. IF caller is NJ-BNE, DEMA, or AAAG,
THEN also READ the approved NRC Data Sheet Event
Description information.

CM1/TSC1/EOF1

NEWS MEDIA

CAUTION

Communicators are NOT authorized to release any information to the News Media.

3. WHEN contacted by any News Media representative,
READ the appropriate message below:

- () a. IF the ENC is not activated (Unusual Event), say

**“You are requested to contact the Nuclear Communications Office
at the following number: 856-339-1186.”**

- () b. IF the ENC is activated (ALERT or higher), say;

**“You are requested to contact the Media Information Operator at
any of the following numbers: 856-273-0188, -0282, -0386, -
0479, or -0586.”**

CM1/TSC1/EOF1

Initials

D. CONTINUOUS DUTIES

1. ASSIST the CM2 gathering and faxing operational data. _____
CM1

2. ASSIST the TSC2 (or EOF2) in maintaining facility status boards _____
TSC1/EOF1

3. IF the telecopier is NOT working correctly,
THEN CALL the TSC - Emergency Preparedness Advisor (EPA) for
assistance. _____
CM1/TSC1/EOF1

4. IF required to provide continuous communication with the NRC,
LOCATE the CM1 headset and establish communications with the NRC. _____
CM1

E. TERMINATION/REDUCTION

1. WHEN the Emergency has been terminated or reduced in classification,
THEN;
 - a. OBTAIN the EC approved EMERGENCY TERMINATION/
REDUCTION FORM. _____
CM1/TSC1/EOF1

NOTE

Time limits for notifications of Emergency Termination only apply to the NRC (as soon as possible, but < 60 minutes).

- b. CALL each Organization or Individual identified on the Communications
Log and READ the message. _____
CM1/TSC1 EOF1

2. WHEN the emergency is terminated,
THEN FORWARD this document and all completed Forms to the OS
(TSS/SSM). _____
CM1/TSC1/EOF1

COMMUNICATIONS LOG		INITIAL NOTIFICATIONS			EVENT REDUCTION	
TIME LIMIT	CLASSIFICATION: (UE/A/SAE/GE)	NAME OF CONTACT	DATE /TIME	CALLER	NAME OF CONTACT /TIME	
15 MIN.	ORGANIZATION/INDIVIDUALS DELAWARE STATE POLICE/DEMA					
	Initial contact: Primary: (SP) NETS 5406 Secondary: 302-659-2341 Backup: NAWAS					
	When DEMA calls back to report acceptance of emergency responsibilities (approx. 1 hour after initial notification) then contact numbers become:	Call Back:				
	Primary: (DEMA) NETS 5407 Secondary: 302-659-2220, -2221 BACKUP: NAWAS					
NOTES: IF DELAWARE IS CONTACTED, PROCEED WITH NEW JERSEY. IF NOT, THEN CONTACT BOTH COUNTIES IN DELAWARE.						
	<u>NEW CASTLE COUNTY</u> Primary: NETS 5408 Secondary: 302-738-3131					
	<u>KENT COUNTY</u> Primary: NETS 5409 Secondary: 302-678-9111					
15 MIN.	NEW JERSEY STATE POLICE/OEM					
	Primary: NETS 5400 Secondary: 609-882-4201 BACKUP: EMRAD (not in TSC)	Call Back:				
	NOTES: IF NEW JERSEY IS CONTACTED, THEN PROCEED WITH THE NEXT PAGE. IF NOT, THEN CONTACT ALL OF THE FOLLOWING:					
	<u>SALEM COUNTY</u> Primary: NETS 5402 Secondary: 769-2959					
<u>CUMBERLAND COUNTY</u> Primary: NETS 5403 Secondary: 455-8770						
<u>U.S. COAST GUARD</u> (Speak Only to Duty Desk) Primary: 215-271-4800 Secondary: 215-271-4940						

COMMUNICATIONS LOG		INITIAL NOTIFICATIONS			EVENT REDUCTION
TIME LIMIT	CLASSIFICATION: _____ (UE/A/SAE/GE) ORGANIZATION/INDIVIDUALS	NAME OF CONTACT	DATE /TIME	CALLER	NAME OF CONTACT /TIME
30 MIN.	LAC TOWNSHIP Primary: NETS 5404 Secondary: 856-935-7300				
	<u>NRC OPS CENTER COMMUNICATIONS INSTRUCTIONS</u>				
	<ol style="list-style-type: none"> 1. <u>OBTAIN</u> the approved NRC Data Sheet. 2. <u>IF</u> time permits, <u>FAX</u> NRC Data sheet to NRC at 9-1-301-816-5151. 3. <u>READ</u> both the ICMF and NRC Data Sheet. <u>IF</u> the NRC Data Sheet is <u>NOT</u> obtainable within 60 minutes of emergency declaration, <u>THEN</u> read only the ICMF. This constitutes official notification of the NRC. Follow up with Data Sheet when obtained. 4. <u>DOCUMENT</u> the notification below. 5. <u>IF</u> the NRC requests additional information concerning the event, <u>THEN</u> OBTAIN assistance from CR (TSC/EOF) Staff to ENSURE it is accurate and EC approved. 6. <u>IF</u> the NRC requests an open line be maintained, <u>THEN</u> OBTAIN assistance in completing any remaining calls. (See Note below) 				
60 MIN.	NRC OPERATIONS CENTER <input type="checkbox"/> ICMF <input type="checkbox"/> NRC Data Sheet Primary:(ENS) 301-816-5100 First back-up: 301-951-0550 Second back-up: 301-415-0550 FAX 9-1-301-816-5151				

NOTE

An additional communicator (preferably an RO or SRO) may be assigned to provide continuous updates to the NRC under the following circumstances;

- NRC requests an open line be maintained.
- Additional qualified communicator is available **AND** is not required for actions to mitigate the emergency (higher priority activities) in the judgment of the EC.

EVENT	COMMUNICATIONS LOG	INITIAL NOTIFICATIONS			REDUCTION
TIME LIMIT	CLASSIFICATION: (JE/A/SAE/GE) ORGANIZATION/INDIVIDUALS	NAME OF CONTACT	DATE /TIME	CALLER	NAME OF CONTACT /TIME
70 MIN.	EMERGENCY DUTY OFFICER (EDO) Primary: Refer to Roster Secondary: (Contact One) John Robertson Office: 2622 Home: 856-589-2367 Pager: 866-680-2513 Car: 609-230-5630 Jay Laughlin Office: 5136 Home: 856-935-8545 Pager: 866-691-2727 Car: 609-230-7995 Steve Mannon Office: 1129 Home: 856-227-7568 Pager: 877-690-3569 Car: 609-230-5623 Jim Webster Office: 2985 Home: 856-935-7678 Pager: 877-657-5014 Car: 609-230-7304	NOTE 1 NOTIFY EDO for Unusual Events <u>ONLY</u> .			
70 MIN.	PUBLIC INFORMATION MANAGER NUCLEAR (Contact One) Skip Sindoni Office: 1002 Home: 856-478-4364 Pager: 877-722-7510 Karissa Laur Office: 1003 Home: 302-655-8432 Pager: 877-743-5435	NOTE 2 After ENC activation, NOTIFY the ENC Lead Tech Advisor NETS -5303 Or DID 273-0695			

COMMUNICATIONS LOG		INITIAL NOTIFICATIONS			EVENT REDUCTION
TIME LIMIT	CLASSIFICATION: (UE/A/SAE/GE) ORGANIZATION/INDIVIDUALS	NAME OF CONTACT	DATE /TIME	CALLER	NAME OF CONTACT /TIME
75 MIN.	NRC RESIDENTS (Contact One) Scott Morris Office: 1019 Or 856-935-3850 Or 856-935-5151 Home: 302-239-0310 (Call before paging) Pager: 800-730-8314 Jeff Laughlin Office 1074 Or 856-935-3850 Or 856-935-5151 Home 610-269-2767 Pager 800-730-2571				
90 MIN.	EXTERNAL AFFAIRS (Contact One) Ross Bell Office: 1239 Home: 856-455-7435 Pager: 877-502-5863 Ed Johnson Office: 1486 Home: 856-678-2257 Pager: 877-735-2508	<u>NOTE 3</u> Not required to notify External Affairs After the EOF is activated.			
90 MIN.	AMERICAN NUCLEAR INSURERS (ANI) 860-561-3433	<u>NOTE 4</u> Not required to notify ANI for Unusual Events			

ATTACHMENT 9
NON-EMERGENCY NOTIFICATIONS REFERENCE
(SALEM)

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I. INSTRUCTIONS

NOTE

This attachment is the source of the names and telephone numbers for making Non-Emergency reports as directed by the ECG Attachment in effect at this time.

NOTE

The Operations Superintendent (OS) may direct a communicator to make the required notification calls. The responsibility to ensure completion of each step outlined in the ECG attachment and to ensure notification information is accurate remains with the OS.

- A. REFER to Section II of this Attachment and NOTIFY the required Individuals/Organizations IAW the ECG Attachment in effect.
- B. IF required to activate an individual's pager, THEN PERFORM the following:
 - 1. DETERMINE a non-NETS phone number for the pager holder to call back on and MAKE a note of the full call back phone number.
 - 2. DIAL the pager number of the individual you are trying to contact listed in the Communications Log.
 - 3. WHEN you hear "Beep, Beep, Beep," THEN ENTER the call back phone number.
 - 4. HANG UP the phone.
 - 5. CONTINUE making other notifications per Step A.

II. TELEPHONE NUMBER REFERENCE

NOTE

NOTIFY ONLY those individuals by title required by the particular ECG Attachment in effect at this time.

TITLES/NAMES	WORK#	HOME#	PAGER#	CAR#
<u>OPERATIONS MGR</u>				
Kevin Davison	1149	302-325-2302 520-784-9337 weekends	866-682-5245	609-217-9911
Frank Soens	5176	856-769-2649	866-688-7636	609-230-9950
<u>VP - OPERATIONS</u>				
Dave Garchow	3250	610-274-3250	877-673-7639	609 230-5894
Kevin Davison	1149	302-325-2302 520-784-9337 weekends	866-682-5245	609-217-9911

GOVERNMENT AGENCY	PRIMARY#	SECONDARY#
LAC DISPATCHER	NETS x5404	856-935-7300 856-935-8127 (FAX)
NRC OPERATIONS CENTER	(ENS) 301-816-5100	301-951-0550 9-1-301-816-5151(FAX)
NRC REGION ONE OFFICE	610-337-5000	

TITLES/NAMES	WORK#	HOME#	PAGER#
<u>NRC RESIDENTS</u>			
Scott Morris	1019 or 935-3850	302-239-0310	800-730-8314 (call before paging)
Jeff Laughlin	1074 or 935 3850	610-269-2767	800-730-2571
NRC Office	2962 or 935-5151 Fax 935-3741		

II. TELEPHONE NUMBER REFERENCE (cont'd)

TITLES/NAMES	WORK#	HOME#	PAGER#
<u>PUBLIC INFO MGR</u>			
Skip Sindoni	1002	856-478-4364	877-722-7510
Karissa Laur	1003	302-655-8432	877-743-5435
<u>EMERG PREP REPRESENTATIVE</u>			
Craig Banner	1157	856-728-5043	877-696-9131
Jim Schaffer	1575	856-935-5606	877-828-6607
Bill Weckstein	1558	856-455-3237	877-747-5956
<u>EXTERNAL AFFAIRS</u>			
Ross Bell	1239	856-455-7435	877-502-5863
Ed Johnson	1486	856-678-2257	877-735-2508
<u>RADIOLOGICAL SUPPORT REPRESENTATIVE</u>			
John Russell	2410	856-241-1350	877-722-3616
Bob Gary	3578	856-678-4718	877-755-4016
Bill Weckstein	1558	856-455-3237	877-742-5956
<u>RADIATION PROTECTION MANAGER</u>			
Kevin O'Hare	2682	856-358-7272	877-712-8589
Bill Hunkele	2617	856-455-1583	877-727-7045
Dave Ruyter	2625	856-299-9487	866-213-3835
<u>NUCLEAR LICENSING</u>			
DUTY PAGER HOLDER	-----	-----	877-456-8512
Gabe Salamon	5296	610-274-2297	866-680-3503
<u>ENVIRONMENTAL LICENSING (contact one)</u>			
Jim Eggers	1339	609-953-9075	866-691-0143
Dave Hurka	1275	856-299-9348	877-443-9956

FOUR HOUR REPORT
FATALITY OR MEDICAL EMERGENCY

COPY # 52660101

INSTRUCTIONS (SALEM OS or Designee)

A. REFER to Attachment 9, Non-Emergency Notifications Reference, for the current listing of individuals and phone numbers.

B. INITIAL each step when completed.

C. Implemented by: _____ Date: _____

I. NOTIFICATIONS

Initials

_____ 1. IF NOT done previously,
THEN IMPLEMENT SC.FP-EO.ZZ-0003(Z), Control Room Medical Emergency Response.

_____ 2. COMPLETE an NRC Data Sheet.
 OBTAIN a copy from ECG Attachment 5.
 OBTAIN assistance from Radiation Protection personnel, as needed.
 OBTAIN OS approval.

_____ notified at _____ hrs
 name time

_____ 3. NOTIFY the LAC Dispatcher of the event.

_____ notified at _____ hrs
 name time

_____ 4. NOTIFY the NRC Operations Center of the event within 4 hours.

RECORD additional information provided to the NRC on the NRC Data Sheet.

_____ notified at _____ hrs
 name time

Initials

_____ 5. NOTIFY the **NRC Resident Inspector**.
_____ notified at _____ hrs
name time

_____ 6. **IF** NOT done previously,
THEN NOTIFY the **Operations Manager (OM)**.
_____ notified at _____ hrs
name time

_____ 7. NOTIFY the **Public Information Manager (PIM) - Nuclear**.
_____ notified at _____ hrs
name time

_____ 8. NOTIFY **Nuclear Licensing**.
_____ notified at _____ hrs
name time

_____ 9. **IF** transportation of personnel to an Offsite Medical Facility is required,
THEN;

- () a. COMPLETE the report on Pg. 4 of this attachment.
- () b. NOTIFY the **Safety Coordinator** (refer to Pg. 4)

_____ notified at _____ hrs
name time

_____ 10. **IF** an NBU Employee has died or been seriously injured, **THEN**;
() a. NOTIFY the **employee's department manager**
() b. DIRECT the manager to coordinate notification of the employee's family.

_____ notified at _____ hrs
name time

_____ 11. NOTIFY **External Affairs**.
_____ notified at _____ hrs
name time

Initials

- _____ 12. FAX the NRC Data Sheet to **BOTH Public Information and Licensing** using the programmed phone numbers on the telecopier.

II. REPORTING

- _____ 1. ENSURE that an Injury Report is completed.
OS
- _____ 2. ENSURE that a Notification is prepared.
OS
Notification # _____
- _____ 3. FORWARD this attachment, along with the NRC Data Sheet and any supporting documentation, to the Operations Manager (OM).
OS
- _____ 4. REVIEW this ECG attachment, the Notification and any other relevant information for correct classification of event and corrective action taken.
OM
- _____ 5. FORWARD this attachment and any other supporting documentation to the LER Coordinator (LERC).
OM
- _____ 6. PREPARE required reports.
LERC
Report or LER Number _____
- _____ 7. FORWARD this attachment to the Manager - Licensing.
LERC
- _____ 8. ENSURE offsite (state and local) reporting requirements are met.
MNLR
- _____ 9. FORWARD this Attachment/LER package to the Central Technical Document Room for microfilming.
MNLR

**REPORT OF SERIOUS INJURY/DEATH
NUCLEAR BUSINESS UNIT EMPLOYEE**

EMPLOYEE INFORMATION

NAME _____ EMPLOYEE # _____ AGE _____

HOME ADDRESS _____

HOME PHONE # _____ MARITAL STATUS _____

JOB TITLE _____ LOCATION _____

SOCIAL SECURITY # _____

ACCIDENT/INJURY DESCRIPTION

DATE OF ACCIDENT _____ TIME _____ AM/PM

DID INJURIES RESULT IN DEATH YES NO

EXTENT OF INJURIES _____

DESCRIPTION OF ACCIDENT _____

WHERE TAKEN AFTER ACCIDENT _____

<u>SAFETY COORD.</u>	<u>WORK #</u>	<u>HOME #</u>	<u>PAGER #</u>
Cliff Knaub	2812	856-358-3074	877-798-9072
Marvin White	2965	856-769-1930	877-542-6163
Andy Caplinger	2828	856-223-0553	866-691-0139

Initials

_____ 5. NOTIFY the **NRC Resident Inspector**.
_____ notified at _____ hrs
name time

_____ 6. IF NOT done previously,
THEN NOTIFY the **Operations Manager (OM)**.
_____ notified at _____ hrs
name time

_____ 7. NOTIFY the **Public Information Manager (PIM) - Nuclear**.
_____ notified at _____ hrs
name time

_____ 8. NOTIFY **Nuclear Licensing**.
_____ notified at _____ hrs
name time

_____ 9. IF transportation of personnel to an Offsite Medical Facility is required,
THEN;

- () a. COMPLETE the report on Pg. 4 of this attachment.
- () b. NOTIFY the **Safety Coordinator** (refer to Pg. 4)

_____ notified at _____ hrs
name time

_____ 10. IF an NBU Employee has died or been seriously injured, THEN;
() a. NOTIFY the **employee's department manager**
() b. DIRECT the manager to coordinate notification of the employee's family.

_____ notified at _____ hrs
name time

_____ 11. NOTIFY **External Affairs**.
_____ notified at _____ hrs
name time

Initials

- _____ 12. FAX the NRC Data Sheet to **BOTH Public Information and Licensing** using the programmed phone numbers on the telecopier.

II. REPORTING

- _____ 1. ENSURE that an Injury Report is completed.
OS
- _____ 2. ENSURE that a Notification is prepared.
OS
Notification # _____
- _____ 3. FORWARD this attachment, along with the NRC Data Sheet and any supporting documentation, to the Operations Manager (OM).
OS
- _____ 4. REVIEW this ECG attachment, the Notification and any other relevant information for correct classification of event and corrective action taken.
OM
- _____ 5. FORWARD this attachment and any other supporting documentation to the LER Coordinator (LERC).
OM
- _____ 6. PREPARE required reports.
LERC
Report or LER Number _____
- _____ 7. FORWARD this attachment to the Manager - Licensing (MNLr).
LERC
- _____ 8. ENSURE offsite (state and local) reporting requirements are met.
MNLr
- _____ 9. FORWARD this Attachment/LER package to the Central Technical Document Room for microfilming.
MNLr

**REPORT OF SERIOUS INJURY/DEATH
NUCLEAR BUSINESS UNIT EMPLOYEE**

EMPLOYEE INFORMATION

NAME _____ EMPLOYEE # _____ AGE _____

HOME ADDRESS _____

HOME PHONE # _____ MARITAL STATUS _____

JOB TITLE _____ LOCATION _____

SOCIAL SECURITY # _____

ACCIDENT/INJURY DESCRIPTION

DATE OF ACCIDENT _____ TIME _____ AM/PM

DID INJURIES RESULT IN DEATH YES NO

EXTENT OF INJURIES _____

DESCRIPTION OF ACCIDENT _____

WHERE TAKEN AFTER ACCIDENT _____

<u>SAFETY COORD.</u>	<u>WORK #</u>	<u>HOME #</u>	<u>PAGER #</u>
Cliff Knaub	2812	856-358-3074	877-798-9072
Marvin White	2965	856-769-1930	877-542-6163
Andy Caplinger	2828	856-223-0553	866-691-0139