



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
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March 15, 2001

MEMORANDUM TO: William M. Dean, Chief
Inspection Program Branch
Division of Inspection Program Management
Office of Nuclear Reactor Regulation
//RA by Loren R. Plisco for//

FROM: Bruce S. Mallett, Deputy Regional Administrator

SUBJECT: STEAM GENERATOR ACTION PLAN

The purpose of this memorandum is to provide input to Milestone Item 5 as requested by your memorandum dated February 20, 2001. You asked that we provide the process by which Region II makes generic communications available to inspectors for including in their inspection planning process. You also requested feedback on possible improvements or enhancements.

In Region II, NRC generic communications are distributed to managers electronically using e-mail. The managers then forward the generic communications to the staff that need the information for inspection planning purposes. Also, inspectors generally search for the latest generic communications as part of their inspection planning and preparation effort. There may be a substantial lag time between seeing the generic communications and the time when the information is needed to prepare for the inspection. The following recommendations for process improvement are aimed at making specific generic communications and additional related information more easily accessible to the inspectors.

- Recommend that generic communications be provided in a format that is searchable by keyword. Though generic communications are on the website, it often takes a long time to begin by topic and search for a specific generic communication relating to that topic.
- Recommend that generic communications be modified to include a listing of related generic communications. For example, Information Notices (INs) have attached a list of recently issued INs. Attaching a list of related generic communications to the end of each IN would be more helpful toward preparing for an inspection.
- Recommend that generic communications be provided by e-mail directly to each member of the resident and regional inspector staff. This would provide more timely, efficient, and effective notification. Additionally, the resident inspectors, and regional inspectors, while onsite, often use hard copies of the generic communications which

sometimes contain charts, tables and drawings. Consequently, the generic communication hard copies should continue to be distributed to each reactor site, until such time that quality printing of the generic communications can be accomplished at the remote printers.

If you have any questions or comments about these recommendations please contact me or Kerry Landis at 404-562-4510.

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