

UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001



January 4, 2001

MEMORANDUM TO: Janice Dunn Lee, Director
Office of International Programs

FROM: Elizabeth L. Doroshuk *Elizabeth L. Doroshuk*
Office of International Programs

SUBJECT: MEETING SUMMARY - INTERNATIONAL COUNCIL MEETING,
DECEMBER 12, 2000

Reference: Memorandum from Janice Dunn Lee to William D. Travers et al.,
"USNRC INTERNATIONAL COUNCIL," dated November 13, 2000.

Purpose:

The purpose of this memorandum is to summarize the results of the third International Council Meeting, which was held on December 12, 2000. A list of attendees is included as Attachment 1. As stated in the NRC's draft Strategic Plan, the International Council is intended to enhance integration of the NRC's international activities. The agenda for the International Council Meeting, forwarded to the attendees in advance, is included in the Reference.

Discussion:

Janice Dunn Lee, Director of the Office of International Programs (OIP), began the meeting with a discussion of the Commission's increasing interest in all international activities in which the NRC participates. She spoke of the Commission's recently expressed desire to be kept aware of international activities in which individual staff members participate, especially when those activities are underway in countries where the Commission itself has been involved. Janice reminded the Council that the Commission has asked to be kept informed of the staff's international travel plans. She would like to provide input in advance of certain international activities, where appropriate. The Commission is also very much interested in the results of international activities in which the NRC staff participates and, for this reason, Janice reminded the Council of the importance of timely and succinct trip reports. She also informed the Council members that the Commission was to hold a closed meeting on December 19, during which time international activities were one of the agenda items to be discussed. She promised to keep the Council informed of new developments.

Janice continued the meeting by referring to several of the action items in the October 13, 2000 Staff Requirements Memo (SRM), included as Attachment 2. In particular, she asked the Council to consider how to implement the requirement to notify the Commission when there are significant differences in other countries from NRC's regulations or practices so as to enable an evaluation of whether the U.S. should consider changes.

After a lengthy discussion, the Council agreed that each office's internal procedures would be modified to require that all NRC travelers, during the conduct of international activities, note significant differences in regulatory programs within their areas of expertise. The need for further evaluation would then be considered by management as appropriate.

Janice presented a draft paper, prepared by OIP (included as Attachment 3) "Long Term NRC Assignee to France," to the Council, and asked for comments by January 15, 2001. The Council agreed that the concept is a good one and suggested several different approaches for implementation. For example, following appropriate language training, an expert in MOX licensing could be assigned to France for one year. Alternatively, a manager with broad expertise could be assigned to France for three to six months, followed by a technical expert perhaps for a longer period of time. It would be the manager's responsibility to learn about the regulatory programs and industry issues to better evaluate and formulate potential for interaction. This would enhance the value of the technical expert assignment to follow. This concept found favor with the group. The Council informed Janice that it was considering an NRR assignee to Switzerland for 6 months. It was suggested that, possibly in the near term, a manager could be assigned in France and a technical expert in Switzerland. Later an expert in MOX could be assigned in France, after completion of appropriate language training.

The Council briefly discussed the present division of responsibilities in the area of export licensing and agreed to establish a task force to look into whether and how it could be modified to enable the agency to carry out its responsibilities more effectively. Marv Peterson (OIP) will lead the task force, Grace Kim will participate as OGC representative and NMSS will name a representative shortly. It was acknowledged that this effort might constitute a program review according to the terms in the Strategic Plan.

Janice again returned to the topic of the Commission's growing interest in the staff's international activities and travel and provided the Council with "NMSS Policy and Procedures Letter 1-68, Preparation for Foreign Travel," outlining good practices for the staff's participation in foreign travel. NMSS Policy and Procedures Letter 1-68 is included as Attachment 4. She reiterated her desire to keep the Commission well informed, and asked the Council members to help determine what information the Commission needs most.

The Director of Research took the opportunity to inform the Council of the results of his visits to Japan, Taiwan and Korea and noted that representatives there are encouraging more high level interactions. Korea would like to arrange annual bilateral research meetings.

The Council also discussed the results of recent widely attended meetings at the NEA and agreed that it would be worthwhile to inform the Commission annually of NEA Committee activities. The first of these reports will be provided by January 30, 2001.

Janice presented a draft paper, "Setting Priorities for NRC's International Activities," prepared by OIP to the Council and asked for comments by the end of the month, since OIP owes a response to the Commission. The draft Priorities paper is included as Attachment 5.

Before concluding the meeting, Janice reminded the Council that it will be necessary to begin preparing the first revision of the U.S. National Report for the Convention on Nuclear Safety next

spring. A schedule for the Organizational Review Meeting and the National Report Review Meeting to be held in Vienna was provided and is included as Attachment 6. Janice also proposed a revised Statement of Purpose for the International Council, included as Attachment 7. Absent any further suggestions, the Statement will be adopted.

Next Steps:

Action Items -

1. NMSS to provide contact individual for export licensing study ASAP.
2. Comments due on Priorities paper by December 31, 2000.
3. Comments due on long-term foreign assignee paper by January 15, 2001.
4. Reports of CNRA and CSNI annual meetings due January 30, 2001.
5. Schedule interim International Council meeting in anticipation of outcome of closed December 19, 2000 Commission meeting.
6. OIP will provide feedback on the trip reports, including what kind of information OIP would suggest be included in the trip reports, what might be the best report format, and are the reports presently meeting the NRC's needs.

Attachments: As stated

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OFFICE	OIP/A		OIP/A		OIP/DD		OIP/B
NAME	*EDoroshuk:mcm		*DChaney		*RHauber <i>ph</i>		JLee <i>[Signature]</i>
DATE	01/04/01		01/04/01		01/04/01		01/9 /01

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6. OIP will provide feedback on the trip reports, including what kind of information OIP would suggest be included in the trip reports, what might be the best report format, and are the reports presently meeting the NRC's needs.

Attachments: As stated

INTERNATIONAL COUNCIL MEETING

December 12, 2001

LIST OF ATTENDEES

1. Ashok C. Thadani, Director, Office of Nuclear Regulatory Research
2. William F. Kane, Director, Office of Nuclear Material Safety and Safeguards
3. Samuel J. Collins, Director, Office of Nuclear Reactor Regulation
4. Janice Dunn Lee, Director, Office of International Programs
5. Trip B. Rothschild, Assistant General Counsel for Legal Counsel, Legislation and Special Projects, Office of the General Counsel
6. Ronald D. Hauber, Deputy Director, Office of International Programs
7. Michael C. Cullingford, Assistant for Technical Policy and International Liaison to the Director, Office of Nuclear Reactor Regulation
8. Andrew J. Szukiewicz, Senior Research Program Coordinator, Office of Nuclear Regulatory Research
9. Howard J. Faulkner, Senior International Relations Officer, Office of International Programs
10. Donna C. Chaney, Senior International Policy Officer, Office of International Programs
11. Elizabeth L. Doroshuk, Senior Policy Analyst, Office of International Programs

ATTACHMENT 1

IN RESPONSE, PLEASE
REFER TO: M000815

October 13, 2000

MEMORANDUM TO: Janice Dunn Lee, Director
Office of International Programs

William D. Travers
Executive Director for Operations

Karen D. Cyr
General Counsel

FROM: Annette L. Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON NRC
INTERNATIONAL ACTIVITIES (SECY-00-0163), 9:30 A.M.,
TUESDAY, AUGUST 15, 2000, COMMISSIONERS'
CONFERENCE ROOM, ONE WHITE FLINT NORTH,
ROCKVILLE, MARYLAND (OPEN TO PUBLIC ATTENDANCE)

The Commission was briefed by the Director of the Office of International Programs, the Executive Director for Operations, and the Directors of the Offices of Nuclear Material Safety and Safeguards, Nuclear Regulatory Research, and Nuclear Reactor Regulation on the status of NRC international activities. The staff engaged in international activities should promptly notify the Commission when there are significant differences from NRC's regulations or practices so as to enable an evaluation of whether the U.S. should consider change. The Office of International Programs should develop guidelines describing how the process should be implemented.

The Commission looks forward to the staff's recommendations on the suggestions made by the North Anna OSART panel for NRC actions.

(OIP/EDO)

(SECY Suspense:

11/15/00)

Through the Planning, Budgeting, and Performance Management process, the staff should consider the support of longer-term assignments by NRC staff to foreign regulatory bodies.

The Office of International Programs and the Office of Nuclear Material Safety and Safeguards, with the assistance of the Executive Director for Operations and the Office of the General Counsel, should review the present division of responsibilities in the area of export licensing to determine whether a modification of the current allocation of responsibilities could more effectively enable the agency to carry out its responsibilities. Staff should report to the Commission in six months the results of this review, with recommendations.

(OIP/EDO/OGC)

(SECY Suspense:

3/16/01)

There is a benefit in assuring that those handling NRC issues in our embassies abroad have adequate knowledge of NRC and its mission. The staff should discuss with the Department of State's Bureau of Oceans and International Environmental and Scientific Affairs, and Regional Bureaus, NRC's willingness to provide briefings to and host visits by Foreign Service Personnel who are or will be handling NRC's bilateral cooperation agreements in the 34 countries with which we have such agreements. The staff should also consider routinely providing to these 34 missions core NRC publications and a description of relevant information accessible via NRC's Web site.

cc: Chairman Meserve
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
CIO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR - Advance

DRAFT

FOR: OCM
FROM: JDL

SUBJECT: LONG TERM NRC ASSIGNEE TO FRANCE

PURPOSE: To obtain Commission approval to budget and recruit an NRC staff person for a long term assignment to France.

BACKGROUND:

This proposal responds to a task stated in the SRM of October 13, 2000 for the staff to consider the support of longer term assignments by NRC staff to foreign regulatory bodies.

Over its twenty-five-year existence, NRC has hosted numerous assignees for training from foreign countries. Typically, the duration of the assignments is one year, but they have ranged from three months to one as long as three years. The sponsoring organizations of the assignees universally comment on the positive benefits of these assignments both to the individuals and their organizations.

In the past seven years, France has sent four persons to NRC on assignment. Three of the assignees have been from the Institute for Protection and Nuclear Safety, IPSN, and one from the Directorate for the Safety of Nuclear Installations, DSIN. Although three of the assignments were 1 to 1 ½ years, the most recent assignee to return to France, Serge Roudier of DSIN, spent three years working with the NRR staff.

Andre-Claude Lacoste, DSIN Director, has discussed the value and benefits of these assignments with the Commissioners and EDO. Repeatedly, he has stated his willingness and desire to host a long term NRC assignee in France.

DISCUSSION:

France is a likely choice for a long term assignment. France has a nuclear capability and maturity equivalent to the U.S. on an industrial, commercial, safety and regulatory basis. Additionally, France has expertise in all facets of the nuclear fuel cycle. The French government is proud of its successful nuclear program which greatly reduces France's dependency on conventional fuel imports and provides enormous environmental benefits. The NRC staff has interacted with their French counterparts regularly since the mid 1970s in both research and regulatory matters, and has developed constructive relationships with both DSIN and IPSN.

In the past few years, two staff members of NRR undertook short term assignments relating to reactor inspection practices in France. In April 1999, Bill Jones, an inspector from Region IV,

spent about four weeks in France observing reactor inspections during outages. Michael Tschiltz completed a three-week assignment last spring that included inspection visits to In light of the direction in the SRM, the staff is now considering a longer term assignment.

Historically, our early involvement with the French safety community was directed toward power reactors. More recently, our interactions have broadened to include waste management, decommissioning, transportation, and MOX fabrication and utilization. With these additional areas of cooperation, the staff can consider a future assignment in any one of a number of technical areas.

A short assignment provided a quick, narrow, and limited snapshot of the other organization's activities. A long term assignment permits the individual to develop a more in-depth knowledge of the people and practices of the foreign organization as well as providing the opportunity to become involved in realtime regulatory issues. A longer assignment will provide new views and insights on the approaches to similar U.S. safety issues. This perspective is quite different from our earlier efforts. A duration of one year is deemed to be a reasonable target to aim for as a next step. The resource consideration for the NRC office sponsoring the assignee would be the loss of an FTE for the length of the assignment.

DSIN has informed us that a working knowledge of written French will be necessary to fully benefit from an assignment. Although most of the French professional staff speaks English, all of the regulatory documentation is written in French and official meetings among the involved parties are conducted in French.

COST AND BUDGET

Because of the wide range of variables involved, only a preliminary estimate of resources needed to fund such an assignment can be provided at this time. An estimate of resources needed to send an NRC employee to Paris, France at the full per diem rate ranges from approximately \$70,000 to \$100,000 per year. This estimate excludes additional travel expenses such as car rental, trips home, business travel in France, and other incidentals such as phone calls and laundry which may be sizeable on a one year assignment. For example, car rental could increase costs an additional \$36,000. These additional expenses would be negotiated with the assignee based on their particular circumstances. Other possible costs may include tax reimbursement and medical expenses for TDY. A resource consideration for the NRC office sponsoring the assignee would be the loss of an FTE for the length of the assignment. Funding for this effort would be included in the FY 2003 Blue Book submission.

The staff would plan to issue a recruitment notice for a technical staff person in the reactor, waste management, decommissioning, transportation or MOX areas with a working knowledge of written French. Selection of a person for assignment would be based on the individual's qualifications and office needs. On completion of the assignment, the selected individual would return to his previous office at NRC or as a member of the EDO'S technical staff.

This proposal is for a single assignment only. Following a thorough evaluation of the extended assignment experience, the staff may consider future assignments of this duration. Such additional, long term assignments would be proposed and approved separately by the Commission.

RECOMMENDATION

That the Commission approve the budgeting, recruitment and assignment of a technical staff person to France for a period of approximately one year.

COORDINATION

This paper has been coordinated with the EDO. OGC has no legal objection to the proposal.



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

November 24, 2000

MEMORANDUM TO: Division Directors, Deputy Directors,
Branch Chiefs, and Section Chiefs
Office of Nuclear Material Safety and Safeguards

FROM: Martin J. Virgilio, Deputy Director *M. Virgilio*
Office of Nuclear Material Safety and Safeguards

SUBJECT: NMSS POLICY AND PROCEDURES LETTER 1-68,
PREPARATION FOR FOREIGN TRAVEL, REVISION 1

The original version of NMSS Policy and Procedures Letter 1-68 was distributed to you on November 2, 2000. Since that time, we have been asked to provide the advance e-mail notification information to several additional recipients: James L. Blaha (currently with the IAEA in Vienna, Austria) and Charles Serpan, Office of International Programs.

Attached to this memorandum you will find a revised first page and Attachment 1 which provide information regarding the new recipients. As with the previous version, please read these changed pages carefully and distribute them promptly to appropriate members of your staff.

Attachments:
As stated

cc w/attach: W. F. Kane, NMSS
J. Dunn-Lee, OIP
R. Hauber, OIP
C. Serpan, OIP
A. Lynn Silvious, ADM
B. Bradshaw, ADM
J. L. Blaha, IAEA

PREPARATION FOR FOREIGN TRAVEL

POLICY:

It is the policy of the Office of Nuclear Material Safety and Safeguards (NMSS), supported by the Office of International Programs (IP), that both inter- and intra-Office coordination be accomplished among NRC staff prior to and following foreign travel. Similar procedures have been established for NRC contractor staff going on foreign travel unaccompanied by an NMSS staff member.

To support this policy, the procedures outlined below are to be followed by all NMSS staff prior to preparing and submitting their own NRC-279, "Official Travel Authorization," and NRC-445, "Request for Approval of Official Foreign Travel," as well as prior to submitting NRC-445 forms for approval of unaccompanied contractor foreign travel. These procedures apply to both CORE and non-CORE foreign travel trips by NMSS staff.

PROCEDURES:

E-Mail Notification: Thirty days prior to the start date of foreign travel (both CORE and non-CORE), the prospective NRC staff traveler is required to notify, by e-mail, the groups and individuals detailed in the next paragraph. This e-mail will provide the appropriate recipients with information on the travel destination, time frame, and the subject/purpose of the travel activity. In turn, the recipients will provide the prospective traveler with any necessary background information that could impact the travel activity, as well as any related interests the responders would like pursued at the travel activity location. This procedure, i.e., 30 day advance notice e-mail, also applies to NRC contractor personnel who plan to go on foreign travel unaccompanied by an NMSS staff member. In the case of contractor personnel, the NMSS staff member who is the Technical Project Manager (TPM), will send the subject e-mail to the required recipients 30 days before the start date of the travel. Information and responses received will be shared with the contractor traveler.

E-Mail Recipients: At a minimum, all Division Directors, Deputy Directors, and their Technical Assistants in NMSS should receive the e-mail notification. Depending upon the nature and subject matter of the travel activity, knowledgeable individuals in the Offices of Nuclear Reactor Regulation (NRR) and Nuclear Regulatory Research (RES) should also be included as recipients, as appropriate. The Office of International Programs (IP) (specifically, Janice Dunn-Lee, Ronald Hauber, and Charles Serpan) should be included as "cc" recipients on all such e-mails. IP is in the process of making country-related information available on their Web page, but in the interim, the NMSS e-mail notification will serve as notice that country-related information, as well as other pertinent background information, will be needed by the prospective traveler. Also included as "cc" recipients should be A. Lynn Silvius and Beth Bradshaw, Division of Facilities and Security, Office of Administration. Finally, please include as "cc" and e-mail a copy to James L. Blaha, IAEA. His e-mail address is JLBlaaha@aol.com.

Attachment 1 is a suggested sample text of the e-mail to be sent by NMSS prospective foreign travelers and by NMSS TPMs prior to unaccompanied contractor personnel foreign travel. Appropriate recipients should receive the e-mail and changes should be made in the text to

ATTACHMENT 1

SAMPLE TEXT FOR REQUIRED E-MAIL

From: NMSS Prospective Foreign Traveler

To: Division Directors and Deputy Directors, NMSS
Technical Assistants, NMSS
Knowledgeable Persons in NRR (as appropriate)
Knowledgeable Persons in RES (as appropriate)

Subject: UPCOMING FOREIGN TRAVEL TO (Wherever)

I will be traveling to Vienna, Austria, on October 10-15, 2000, as the NRC Representative at the First International Conference on the Safety of Radioactive Waste. This Conference is sponsored jointly by the IAEA and the OECD. Participation in this Conference supports the NRC Strategic Arenas of Nuclear Waste Safety and International Nuclear Safety Support, and the Planned Accomplishments of Low-Level Waste Regulation and Oversight, International Nuclear Regulatory Policy, and International Nuclear Safety and Safeguards.

Topics for formal presentations and discussion workshops at the Conference will include: the current status of nuclear waste safety in the US and other IAEA countries; compliance with the international convention on waste safety; and progress in waste safety and waste storage methodologies. If you have either special interests that you would like me to pursue within the scope of this activity or information on the above topics or background information on issues underway that I should be aware of in preparing for my travel and in my role of representing the Agency at this Conference, please provide me with feedback by no later than (insert date).

If you have questions, please contact me by return e-mail or by phone at 415-3456. Your cooperation is appreciated.

cc: Janice Dunn-Lee, IP
Ronald Hauber, IP
Charles Serpan, IP
A. Lynn Silvius, DFS/ADM
Beth Bradshaw, DFS/ADM
James L. Blaha, IAEA (e-mail to JLBlaha@aol.com)



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

November 2, 2000

MEMORANDUM TO: Division Directors, Deputy Directors,
Branch Chiefs, and Section Chiefs
Office of Nuclear Material Safety and Safeguards

FROM: William F. Kane, Director
Office of Nuclear Material Safety and Safeguards

SUBJECT: NMSS POLICY AND PROCEDURES LETTER 1-68,
PREPARATION FOR FOREIGN TRAVEL

The attached Policy and Procedures letter is provided for your information and distribution to appropriate staff in your organization. The procedures are designed to support the greatest possible inter-and intra-Office coordination in advance of foreign travel by NMSS and NMSS contractor staff.

These procedures are effective for all FY 2001 foreign travel, and will remain in effect until further notice. Questions should be directed to Sally Cornell, PMDA/NMSS by e-mail (SAC1) or by phone at 415-8045.

Your cooperation in reading the attachment carefully and in promptly distributing copies to appropriate members of your staff will be greatly appreciated.

Attachment:
As stated

cc w/attach: M. J. Virgilio, NMSS
J. Dunn-Lee, OIP
R. Hauber, OIP
A. Lynn Silvious, ADM
B. Bradshaw, ADM

PREPARATION FOR FOREIGN TRAVEL

POLICY:

It is the policy of the Office of Nuclear Material Safety and Safeguards (NMSS), supported by the Office of International Programs (IP), that both inter- and intra-Office coordination be accomplished among NRC staff prior to and following foreign travel. Similar procedures have been established for NRC contractor staff going on foreign travel unaccompanied by an NMSS staff member.

To support this policy, the procedures outlined below are to be followed by all NMSS staff prior to preparing and submitting their own NRC-279, "Official Travel Authorization," and NRC-445, "Request for Approval of Official Foreign Travel," as well as prior to submitting NRC-445 forms for approval of unaccompanied contractor foreign travel. These procedures apply to both CORE and non-CORE foreign travel trips by NMSS staff.

PROCEDURES:

E-Mail Notification: Thirty days prior to the start date of foreign travel (both CORE and non-CORE), the prospective NRC staff traveler is required to notify, by e-mail, the groups and individuals detailed in the next paragraph. This e-mail will provide the appropriate recipients with information on the travel destination, time frame, and the subject/purpose of the travel activity. In turn, the recipients will provide the prospective traveler with any necessary background information that could impact the travel activity, as well as any related interests the responders would like pursued at the travel activity location. This procedure, i.e., 30 day advance notice e-mail, also applies to NRC contractor personnel who plan to go on foreign travel unaccompanied by an NMSS staff member. In the case of contractor personnel, the NMSS staff member who is the Technical Project Manager (TPM), will send the subject e-mail to the required recipients 30 days before the start date of the travel. Information and responses received will be shared with the contractor traveler.

E-Mail Recipients: At a minimum, all Division Directors, Deputy Directors, and their Technical Assistants in NMSS should receive the e-mail notification. Depending upon the nature and subject matter of the travel activity, knowledgeable individuals in the Offices of Nuclear Reactor Regulation (NRR) and Nuclear Regulatory Research (RES) should also be included as recipients, as appropriate. The Office of International Programs (IP) (specifically, Janice Dunn-Lee and Ronald Hauber) should be included as "cc" recipients on all such e-mails. IP is in the process of making country-related information available on their Web page, but in the interim, the NMSS e-mail notification will serve as notice that country-related information, as well as other pertinent background information, will be needed by the prospective traveler. Also included as "cc" recipients should be A. Lynn Silvius and Beth Bradshaw, Division of Facilities and Security, Office of Administration.

Attachment 1 is a suggested sample text of the e-mail to be sent by NMSS prospective foreign travelers and by NMSS TPMs prior to unaccompanied contractor personnel foreign travel. Appropriate recipients should receive the e-mail and changes should be made in the text to

reflect the nature and subject matter of the activities the traveler (whether NMSS staff or contractor staff) will participate in during his/her foreign trip.

Preparation of NRC-279 and NRC-445: Thirty days prior to the start date of foreign travel, the NMSS traveler should prepare and submit through Division management his/her foreign travel "request." These documents (NRC-279 and NRC-445) are required for both CORE and non-CORE foreign travel by NMSS staff. When preparing the NRC-279 form, staff must be careful to include the correct travel job code (See Attachment 2) and to clearly indicate in the remarks section of the form when the travel cost is being paid for by an organization other than the NRC (e.g., IAEA, NEA, OECD, etc.), or being reimbursed to the NRC. When the travel will be a CORE trip, the traveler must indicate in the remarks section of the form the pre-approved NMSS CORE Trip Number assigned to his/her trip. (Attachment 3 contains copies of forms NRC-279 and NRC-445.)

When forms are prepared and signed by the traveler and Division management, they should come directly to Sally Cornell, PMDA/RMT. In the travel forms package for CORE trips, there must be a hardcopy of the e-mail sent in advance by the traveler (indicating date sent and recipients) to document that the advance notification has been completed. For non-CORE trips by NMSS staff, the package must include the advance e-mail notification; a ranking of the trip against the Matrix shown in Attachment 4, and a rationale for the ranking, signed by the Division Director or Deputy; as well as any pertinent background documents (such as invitation letter from the IAEA, etc.).

Contractor Foreign Travel: Approval for foreign travel by contractor personnel must be specifically included in the wording of the contract itself. When NRC contractor personnel go on foreign travel, only the NRC-445 form is prepared and submitted by the contractor for NMSS/NRC approval prior to the start date of the travel. If the contractor personnel will not be accompanied by an NMSS staff member, it is the responsibility of the NMSS TPM for the contract to prepare and send the required coordination e-mail 30 days in advance of the foreign travel start date. It will also be the responsibility of the cognizant TPM to share with the contractor personnel any pertinent information and questions received in response to the coordination e-mail. A hardcopy of this e-mail must accompany the contractor personnel NRC-445 when it is forwarded to Sally Cornell, PMDA, to receive NMSS Office-level approval. Also, since contractor foreign travel is considered non-CORE, the NRC-445 must be accompanied by the Division Director/Deputy Director-signed ranking of the trip against the Matrix shown in Attachment 4 (as noted above for non-CORE NMSS staff foreign travel).

Trip Reports: As instructed in Management Directive/Handbook 14.1, Part 7, section 7.6, "The traveller must file a trip report after completing a foreign trip, noting matters and information that in his or her judgment may have technical or administrative significance to the agency." NMSS interprets this requirement to apply not only to NRC staff members, but to unaccompanied NRC/NMSS contractor personnel. Within one week of the traveller's return to his/her office (NMSS and contractor personnel) a brief, one-page, "quick look" report must be prepared and distributed to appropriate recipients (at a minimum those who received the advance notice e-mail).

Thirty days or sooner after completion of travel, a more detailed trip report is required (NRC Management Directive/Handbook 14.1, Part 7, section 7.6.2). This report is more substantive

and contains detailed information regarding the activities surrounding the completed trip. If the detailed report contains sensitive or classified information, the distribution should be established appropriately. Not specifically required by the Management Directive/Handbook, but required by these procedures, is an "executive summary-type" document that accompanies the detailed trip report. The executive summary condenses the more detailed information included in the body of the trip report and does not include any sensitive or classified information. (Examples of the "executive summary-type" report are included as Attachment 5.)

Unaccompanied NRC contractor personnel will also be responsible for preparing the "quick look" report, the detailed trip report and its accompanying executive summary. The cognizant TPM will receive copies of and circulate these reports to appropriate recipients.

Effective Date: These requirements are effective immediately for all FY 2001 foreign travel by NMSS/NRC staff and unaccompanied NMSS/NRC contractor personnel. No foreign travel packages will be accepted for processing without the documents specified in the above paragraphs.

If you have questions regarding this Policy and Procedures Letter, please contact Sally Cornell by e-mail (SAC1) or at 415-8045.

Attachments:
As stated

ATTACHMENT 1

SAMPLE TEXT FOR REQUIRED E-MAIL

From: NMSS Prospective Foreign Traveler

To: Division Directors and Deputy Directors, NMSS
Technical Assistants, NMSS
Knowledgeable Persons in NRR (as appropriate)
Knowledgeable Persons in RES (as appropriate)

Subject: UPCOMING FOREIGN TRAVEL TO (Wherever)

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Topics for formal presentations and discussion workshops at the Conference will include: the current status of nuclear waste safety in the US and other IAEA countries; compliance with the international convention on waste safety; and progress in waste safety and waste storage methodologies. If you have either special interests that you would like me to pursue within the scope of this activity or information on the above topics or background information on issues underway that I should be aware of in preparing for my travel and in my role of representing the Agency at this Conference, please provide me with feedback by no later than (insert date).

If you have questions, please contact me by return e-mail or by phone at 415-3456. Your cooperation is appreciated.

cc: Janice Dunn-Lee, IP
Ronald Hauber, IP
A. Lynn Silvius, DFS/ADM
Beth Bradshaw, DFS/ADM

ATTACHMENT 2

TRAVEL JOB CODES TO BE USED FOR FOREIGN TRAVEL

When Travel by NRC Employees will be paid for by NRC:

These are considered CORE foreign travel, unless the destination is Canada.

DWM and SFPO - use the Travel Job Code that you use on your domestic travel

T5006 -	Spent Fuel Storage and Transportation
T5009 -	Low-Level Waste Regulation
T5015 -	High-Level Waste
K7059 -	Decommissioning

IMNS - use the Travel Job Code that you use on your domestic travel

T5005 -	Nuclear Materials Users Licensing and Inspection
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FCSS - use one of the following depending upon the nature of the activity

T5001 -	Fuel Facilities Licensing and Inspection
T5013 -	Participation in International Activities
K7058 -	Uranium Recovery
M7075 -	Reimbursable Agreement with DOE on MPC&A

When Travel by NRC Employees will be paid for by another organization:

These are considered non-CORE foreign travel

J7019 IAEA-Funded Travel - for this job code only Box 12B,
on NRC-279 should be "7G" rather than 75.

If other than the IAEA will be paying for, or reimbursing NRC for,
the travel, please work with Sally Cornell and IP to obtain the
correct travel job code.

ATTACHMENT 3

FORMS NRC-279 and NRC-445 for Foreign Travel

U.S. NUCLEAR REGULATORY COMMISSION
OFFICIAL TRAVEL AUTHORIZATION

See NRC Management Directive 14.1 for detailed instructions for completing this form.
All shaded areas must be completed. Form may be typed or handwritten.

1. AUTHORIZATION CODE

- New Blanket
 Amend Cancel
 Regular

2. SOCIAL SECURITY NUMBER

3. AUTHORIZATION NUMBER

TRAVELER INFORMATION

4. NAME OF TRAVELER (First two initials and last name)			5. PHONE NO.		6. TRAVEL PURPOSE CODE		7. EMPLOYEE CODE	
8. MAIL ADDRESS (P.O. Box, Street, or Office) (For travel advance)			9. FUND CODE		<input type="checkbox"/> NRC EMPLOYEE/CONSULTANT <input type="checkbox"/> OTHER NON NRC FEDERAL EMPLOYEE <input type="checkbox"/> COMMISSIONER <input type="checkbox"/> OTHER			
CITY		STATE	ZIP CODE		<input type="checkbox"/> X0200 <input type="checkbox"/> X0300 <input type="checkbox"/> OTHER			

ACCOUNTING INFORMATION

10. ESTIMATED COST	11. BFY	12A. BUDGET ORGANIZATION CODE	12B. COST ORGANIZATION CODE	12C. JOB CODE	13A. (2110-S) SUBSISTENCE AND OTHER	13B. (2120-C) COMMON CARRIER	13C. TOTAL	14. TRAVEL DATES	
DOMESTIC			Here	when using	\$	\$	\$	START	MM/DD/YY
FOREIGN			7G	J7019 only				END	
16. INTERAGENCY AGREEMENT NUMBER			17. CONSULTANT CONTRACT NUMBER			13D. GRAND TOTAL		15. NUMBER OF OFFICIAL TRAVEL DAYS ONLY	

ITINERARY

TRAVEL ADVANCE

18. ACTUAL DUTY POINTS		19. SUBSISTENCE RATE		20. ADVANCE REQUESTED		A. AMOUNT		B. TYPE		C. DATE REQUIRED					
A. FROM:				<input type="checkbox"/> YES <input type="checkbox"/> NO		\$		<input type="checkbox"/> ATM <input type="checkbox"/> OTHER							
B. TO:				SIGNATURE OF TRAVELER								DATE			
TO:				21. ADVANCE ISSUED								A. AMOUNT		B. TYPE	
TO:				SIGNATURE OF RECIPIENT								BADGE NO.		DATE	
TO:															
C. RETURN TO:															

TRAVEL AUTHORITY

Reimbursement for the items authorized below shall be limited to the allowances in NRCMD 14.1, the Federal Travel Regulations, and applicable Comptroller General Decisions.

22. TRANSPORTATION		DATE TICKET REQUIRED		23. SUBSISTENCE (Specify rate in itinerary block above)							
<input type="checkbox"/> A. Common Carrier Contact Carrier Non-use code: ()				<input type="checkbox"/> A. Per diem-Lodgings plus M & IE rate <input type="checkbox"/> B. Actual subsistence rate/adjacent area rate (justify in remarks) <input type="checkbox"/> C. Special per diem rate (justify in remarks)							
<input type="checkbox"/> B. Taxi/Limo				24. OTHER							
<input type="checkbox"/> C. Rental car (justify in remarks)				<input type="checkbox"/> A. Registration fee \$ Meals included - No.: (Specify if breakfast, lunch or dinner) Lodging included - No.: <input type="checkbox"/> B. Miscellaneous expenses (Specify in remarks)							
<input type="checkbox"/> D. Government-owned vehicle				<input type="checkbox"/> Annual leave to be used Total hours or days:				Supervisor's Initials:			
<input type="checkbox"/> E. Excess baggage - No. of bags:				Dates:		From		To			
<input type="checkbox"/> F. Other Special Conveyances (justify in remarks)				<input type="checkbox"/> D. Government Charge Card: <input type="checkbox"/> YES <input type="checkbox"/> NO (If no, explain in Block 25)							
USE OF PRIVATELY OWNED VEHICLE:											
<input type="checkbox"/> G. Advantageous to Government (justify in remarks)		cents per mile.									
<input type="checkbox"/> H. Not to exceed Cost of Common Carrier		cents per mile.									
<input type="checkbox"/> I. Government vehicle available		cents per mile.									
<input type="checkbox"/> J. Government vehicle assigned		cents per mile.									

25. PURPOSE OF TRAVEL/REMARKS (Indicate item number to which answer applies.)

FOR CORE FOREIGN TRAVEL - MUST INCLUDE APPROVED TRIP NUMBER IN THIS BLOCK....

26. FOREIGN TRAVEL - CERTIFICATION OF FUNDS AVAILABILITY Funds are sufficient to cover the total estimated cost.		FOREIGN TRAVEL - CERTIFICATION OF AUTHORIZATION - The official travel described above has been reviewed and the expenses necessary to the performance thereof are authorized in accordance with the Federal Travel Regulations, as amended, NRC Management Directive 14.1, and under the conditions on the authorization.							
TITLE		TITLE							
SIGNATURE		SIGNATURE							
DATE		DATE							
28. ADMINISTRATIVE APPROVAL - The official travel directed herein was reviewed and is necessary to accomplishing the agency's programs and missions.		CERTIFICATION OF FUNDS / AUTHORIZATION - Funds are sufficient to cover the total estimated cost. The official travel described above has been reviewed and the expenses necessary to the performance thereof are authorized in accordance with the Federal Travel Regulations, as amended, NRC Management Directive 14, and under the conditions on the authorization.							
TITLE		TITLE							
SIGNATURE		SIGNATURE							
DATE		DATE							

REQUEST FOR APPROVAL OF OFFICIAL FOREIGN TRAVEL

Estimated burden per response to comply with this voluntary collection request: 1 hour. NRC uses this form to authorize foreign travel for non-Federal personnel in the course of conducting business for the NRC. Send comments regarding burden estimate to the Records Management Branch (T-6 E6), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, or by internet e-mail to bjs1@nrc.gov, and to the Desk Officer, Office of Information and Regulatory Affairs, NEOB-10202, (3150-0193), Office of Management and Budget, Washington, DC 20503. If a means used to impose an information collection does not display a currently valid OMB control number, the NRC may not conduct or sponsor, and a person is not required to respond to, the information collection.

MUST BE COMPLETED 30 DAYS PRIOR TO TRAVEL

CONTACT IN OFFICE OR REGION

A. REVIEW AND APPROVAL

SIGNATURE - OFFICE DIRECTOR/REGIONAL ADMINISTRATOR DATE

William F. Kane, Director, NMSS

SIGNATURE - DIRECTOR, OIP (if required) DATE

J. Dunn-Lee, Director, OIP

SIGNATURE - CHAIRMAN (if required) DATE

PROGRAM OFFICE

MAIL STOP

B. TRAVELER INFORMATION (To be completed by traveler)

1. NAME OF TRAVELER (Print or Type - Last, first and middle initial)

2. IS YOUR PASSPORT CURRENT?

YES NO

3. DATE OF DEPARTURE

4. POSITION TITLE (Include profession)

5. EMPLOYER

6. HOME ADDRESS (Include ZIP Code)

7. BUSINESS ADDRESS (Include ZIP Code)

8. SIGNATURE - TRAVELER

9. DATE

10. PURPOSE OF TRAVEL

10. LIST OF PERSONS WITH WHOM TRAVEL HAS BEEN COORDINATED (within NRC and in other U.S. Government agencies)

11. LIST OTHER NRC TRAVELERS AND CONTRACTORS GOING TO SAME FOREIGN MEETING OR DESTINATION

12. SOURCE OF FUNDING

Attachment 4

Evaluation Matrix for non-CORE Foreign Travel

Evaluation Matrix for non-CORE Foreign Travel

Strengthening Safety, Safeguards
and Non-Proliferation Worldwide

Significant International
Obligations

Domestic Safety

Above are the three criteria to be used for "ranking" non-CORE Foreign Travel. A ranking of 3 is the highest, 2 is medium, and 1 is lowest. A "3" in any criterion is sufficient to make the trip a "3". If more than one criterion is involved, please show the relative rankings in those criteria as well.

A brief narrative "rationale" for the ranking assigned should be included with the non-CORE foreign travel approval package when forwarded to Sally Cornell, PMDA/NMSS.

Attachment 5

Sample "Executive Summary" Foreign Travel Trip Reports

July 18, 2000

MEMORANDUM TO: William F. Kane, Director
Office of Nuclear Material Safety
and Safeguards

FROM: Michael F. Weber, Director /RA/
Division of Fuel Cycle Safety
and Safeguards, NMSS

SUBJECT: EXECUTIVE SUMMARY FOR POST-INTERNATIONAL TRAVEL RE:
WORKING GROUP MEETING CONSIDERING THE PHYSICAL
PROTECTION CONVENTION REVISION QUESTION-IAEA

From June 26-30, 2000, Michael Warren and Nancy Fragoyannis of the Division of Fuel Cycle Safety and Safeguards (FCSS) participated in the second meeting of the informal open-ended Working Group considering the question of whether there is a need to revise the Convention on the Physical Protection of Nuclear Material, in Vienna, Austria. The meeting provided an open forum to discuss working papers on illicit trafficking (Working Paper No. 6), the IAEA physical protection program (Working Papers Nos. 7-10), the Convention (Working Papers Nos. 2 and 5), and bilateral international cooperation in the area of physical protection. The U.S. Delegation introduced a third paper under the Convention item, which became Working Paper No. 11 and which provided an assessment of the results of its initiative to find where common ground might lie on the Convention revision question.

The U.S. efforts to ensure substantive, ongoing discussion of the revision question at the June and subsequent meetings paid off. Near consensus materialized that ongoing discussion of the revision question, including how the Convention might be revised, was essential to the Working Group's reaching by May 2001 a meaningful recommendation on the question of whether there is a need to revise the Convention. Consistent with that near consensus, the Working Group directed the drafting group to prepare working papers for the November 2000 meeting of the Working Group that would in essence advance the assessment begun by the U.S. as to where common ground for revising the Convention may lie. FCSS will continue to support this effort. It is anticipated that Nancy Fragoyannis will participate in the October Technical Drafting Group and November Working Group meetings in Vienna. A formal report for this meeting will be submitted in the near future.

Distribution

SSSB R/F NMSS R/F FCSS R/F

[G:\fsss\execviejune.wpd]

*See previous concurrence

OFFICE	SSSB*	SSSB*	SSSB*	SSSB*	FCSS
NAME	MWarren	NFragoyannis	CEmeigh	TSherr	MWeber
DATE	7/ /00	7/ /00	7/ /00	7/ /00	7/ /00

UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

August 18, 2000



MEMORANDUM TO: William F. Kane, Director
Office of Nuclear Material Safety
and Safeguards

FROM: Michael F. Weber, Director
Division of Fuel Cycle Safety
and Safeguards, NMSS

SUBJECT: EXECUTIVE SUMMARY FOR BN-350 COOPERATIVE ASSESSMENT
FOR SECURE STORAGE OF SPENT NUCLEAR FUEL IN
KAZAKHSTAN

From June 13 through 16, 2000, Nancy Fragoyannis of the Division of Fuel Cycle Safety and Safeguards (FCSS) participated in BN-350 Cooperative Assessment for Secure Storage of Spent Nuclear Fuel meetings in Almaty, Kazakhstan. Meetings were held to determine the most appropriate site to store spent fuel from the decommissioned Breeder Reactor plant at BN-350 in Aktau, Kazakhstan. This has been an ongoing effort and U.S. Department of Energy (DOE) has made a commitment to safely and securely store the material. The Office of International Programs (OIP) requested FCSS participation in these meetings to offer support in assessing physical protection of the spent nuclear fuel. This effort was funded by OIP utilizing United States (U.S.) Agency for International Development funds for nuclear safety assistance. Participants from the U.S. included staff from the U.S. Nuclear Regulatory Commission (NRC), DOE, and several national laboratories.

The meetings included briefings from both the U.S. and Republic of Kazakhstan on safeguards, security, safety and licensing which provided background to assist in the selection of an appropriate site. Prior to the meeting ten sites were determined candidates for a storage site. Security criteria for theft and sabotage were developed to help rank the ten sites during the meeting. Due to time constraints only five sites were ranked. The remaining sites will be rated at a later time. The process of selecting the storage site is ongoing and will result in a final report in August 2000. FCSS will continue to support this effort as time permits and if requested and funded by OIP.

This effort in Kazakhstan afforded Nancy Fragoyannis the opportunity to meet and interact with the Deputy Chairman of the Atomic Energy Committee who will be participating the Material Protection Control and Accounting Support program in the future under the interagency agreement with DOE.

Setting Priorities for NRC's International Activities

A. NRC's Strategic Plan and Priority Setting

NRC's Strategic Plan provides the basis for prioritizing NRC's international activities. Within the International Nuclear Safety Support arena of the Strategic Plan there is a single Strategic Goal:

Support U.S. interests in the safe and secure use of nuclear material and in nuclear nonproliferation.

This arena encompasses international nuclear policy formulation, NRC's statutory obligations with respect to nuclear nonproliferation matters such as export-import licensing, treaty implementation, international safety and assistance activities, and influence and partnership in the international nuclear community. With regard to safety, NRC participates in a variety of multilateral and bilateral programs in international safety cooperation, safety assistance, information exchange, and safety research. A principal basis for NRC's international activities in the safety support area is their role in facilitating the accomplishment of NRC's domestic regulatory responsibilities. These domestic duties are addressed in the respective Nuclear Reactor Safety, Nuclear Materials Safety, and Nuclear Waste Safety strategic arenas as follows.

Prevent radiation-related deaths and illnesses, promote the common defense and security, and protect the environment in the use of civilian nuclear reactors.

Prevent radiation-related deaths and illnesses, promote the common defense and security, and protect the environment in the use of source, byproduct, and special nuclear material.

Prevent significant adverse impacts from radioactive waste to the current and future public health and safety and the environment, and promote the common defense and security.

As a general matter, the relevant program office (NRR, RES or NMSS) is responsible for setting priorities for and implementing international activities in the above three areas. For nonproliferation policy-related activities, including export-import licensing, and for activities in support of U.S. foreign policy to assure the safe and secure use of nuclear material in other countries, OIP takes a lead role in assuring coordination and a generally consistent Agency approach. Communication between the program offices and OIP is important to assure basic alignment of the various NRC activities having an international dimension, and to make adjustments in such activities as may be required at any given time to promote NRC's overall best interests. The International Council promotes such communication and coordination.

B. Prioritizing NRC Activities in the Context of Overall U.S. Interests

Although NRC is an independent Agency, the Commission's international activities must conform with U.S. foreign relations policy and must not conflict in any significant way with the programs and activities of other U.S. government agencies. In practice, NRC's international interests and activities have not been adversely affected by these requirements. The National Security Council, the Department of State and other Executive Branch agencies which promote U.S. interests abroad, usually inform NRC of international activities in our areas of interest and expertise, and offer (if not urge) our participation. In turn, NRC submits for Executive Branch comment and clearance or approval, its proposed international agreements, planned foreign travel, and requests for funding or support from other agencies.

Interagency consultation is an essential component of the Commission's decision-making process in setting priorities for NRC's international activities and assuring overall conformance with U.S. foreign policy interests. Responsible agencies, including NRC, consult among themselves formally and informally to develop common positions on international nuclear issues and to coordinate their various undertakings. Several USG interagency coordinating groups review nuclear-related international activities. These include:

1. The IAEA Steering Committee and its various subcommittees.
2. An informal interagency review group for nuclear safety assistance activities.
3. The Subgroup on Nuclear Export Controls.

C. General Approach to Priority Setting

The NRC Strategic Plan provides the framework and basic guidance for setting priorities for NRC's international activities. As noted in the Plan, certain international activities are mandated by law or national policy and must be carried out at some level. Other international activities are not mandated but are undertaken as means of facilitating NRC's strategic goals and are supported in that context, within available resources. These activities are specified in Office-level Operating Plans.

At the Operating Plan level, implementation of international activities requires informed judgements of the relative costs and merits, including efficiency and effectiveness considerations, of competing uses of resources in the pursuit of NRC goals. These day-to-day decisions also involve practical considerations such as the timing of the activity and the availability of key people required for success. Thus, a statement of priorities provides general guidance indicating those activities most likely to help achieve NRC's international goals.

D. Draft Statement of International Priorities for FY 2001-2002

The attached draft statement has been prepared by OIP for consideration and discussion by the International Council. As noted above, the intent is not to include every useful international-related activity in the statement, but primarily to reiterate relevant information from the Strategic Plan and to call out some on-going and emerging activities which the staff would propose to the Commission as meriting emphasis in the remainder of FY 2001 and in FY 2002.

E. Commission Approval

OIP requests International Council comments on the proposed approach to prioritizing NRC activities, on the draft statement for FY 2001-02, and the means and timing of obtaining Commission review and approval. OIP proposes that future updates of the statement of international priorities would be done on an annual basis within the International Council.

DRAFT

NRC International Priorities for FY 2001-02

- I. Carry out export licensing, international safeguards and international reporting and consultative activities mandated by U.S. law, international treaties or international conventions, or required pursuant to Commission-approved agreements or policy directives.**
 - A. Conduct thorough and timely reviews of proposed nuclear exports and imports, as required by statute.**
 - B. Consult with Executive Branch agencies on proposed U.S. Agreements for Cooperation in the Peaceful Uses of Nuclear Energy, retransfers of U.S. obligated nuclear materials and equipment, and nuclear technology transfers.**
 - C. Implement IAEA safeguards at licensee facilities and submit international safeguards data to the IAEA.**
 - D. Submit required reports under the terms of the Convention on Nuclear Safety.**

- II. Gain access to non-U.S. safety information that will alert the NRC to potential safety problems, help identify possible accident precursors, and provide accident/incident analyses, including lessons learned, directly applicable to the safety of U.S. nuclear power plants and other facilities.**
 - A. Renew OIP-administered arrangements with Argentina, Armenia, Canada, Finland, Germany, Hungary, Japan, Netherlands .**
 - B. Maintain and extend NRC research cooperation with France, Japan and other nuclear power countries, directly or through the IAEA and NEA, to leverage NRC resources to investigate key technical questions in regulating the safety of existing and proposed U.S. commercial nuclear facilities.**
 - C. Assess foreign nuclear accidents or incidents, including all those rated 2 or higher on the International Nuclear Events Scale, to understand implications for NRC and its licensees.**
 - D. Exchange information with countries having nuclear power and fuel cycle experience of special relevance to current licensing and regulatory issues in the U.S.**

DRAFT

DRAFT

- 5. Participate in selected technical assistance and training activities of the IAEA which are especially relevant to NRC's mission and institutional expertise, using precedent, past level of effort, and resource availability as guides to determine the reasonable limits of such participation. Upon request, and within the above limitations, provide NRC participants, or identify equivalent experts outside NRC, to participate in IRRT, OSART and other IAEA safety missions in countries or areas of interest to the U.S. and the Commission.**

IV Influence international safeguards and nuclear safety regulatory standards, policies and practices.

- A. Take pro-active steps, in collaboration with other U.S. Government agencies, to identify and frame U.S. interests and, in cooperation with foreign regulatory, safety and safeguards agencies, to help assure that international outcomes are consistent with U.S. goals.**
 - 1. Represent the U.S. in positions of influence at the IAEA, NEA and other international organizations, including the IAEA governing board and standing advisory groups and the NEA steering committee and standing technical committees.**
 - 2. Participate in IAEA and bilateral meetings and consultations on international safety standards, codes and guides for nuclear power and research reactors, fuel cycle facilities and activities, waste management, transportation, and radioactive material handling, to include activities to define and approve international clearance standards and to address radiological safety problems arising from orphan sources.**
 - 3. Participate in IAEA and bilateral meetings and consultations on international safeguards and physical security activities, including work on a proposed Physical Security Convention and U.S. and foreign acceptance and implementation of the Expanded Safeguards Protocol.**

DRAFT

From: "Charles Serpan" <CZS@nrc.gov>
To: <BlahaJL@aol.com>, <Douglas.Tonkay@em.doe.gov>, <C...>
Date: Wed, Nov 29, 2000 10:18 AM
Subject: Organization meeting for CNS

All:

Regarding Giorgio's message the other day inquiring about the IAEA "Organization Meeting of Contracting Parties to the Convention on Nuclear Safety" 25-28 September 2001: this is a real meeting. Note that the 2nd Review Meeting of the CNS gets underway on April 15, 2002. The following timeline is in effect:

25-28 September 2001 Organization Meeting of the Parties in Vienna.

15 October 2001, National Reports due to IAEA Secretariat in Vienna

15 February 2002, Questions and Comments on National Reports due to IAEA

15 April 2002, 2nd Review meeting of the Parties in Vienna.

My how times flies.

An earlier message from me to some of you opined that the meeting was misnamed, and should have been titled for the Joint Convention on Waste. Not so. There is a tentative placeholder for the Joint Convention but that is in the May 2001 timeframe; the IAEA cannot set a firm date for the Joint Convention until two more ratifications come in. But such ratifications can be from any signatory party since the required 15 NP countries have already ratified.

CZS

INTERNATIONAL COUNCIL

STATEMENT OF PURPOSE

To ensure that the NRC maintains a focused integrated international program, supported by all involved offices, that promotes NRC's strategic plan.

To provide a forum for NRC senior managers to meet at least once each quarter to exchange information, address questions and resolve problems, identify and discuss international priorities (including changed emphases or new initiatives that should be brought to the Commission's attention), ensure that ongoing activities provide the desired benefits, and secure participating offices' support of planned activities.