

IN RESPONSE, PLEASE  
REFER TO: M010109

**Revised**

February 1, 2001

MEMORANDUM TO: William D. Travers  
Executive Director for Operations

FROM: Annette Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - BRIEFING ON EEO PROGRAM  
(SECY-00-0229), 9:30 A.M., TUESDAY, JANUARY 9, 2001,  
COMMISSIONERS' CONFERENCE ROOM, ONE WHITE FLINT  
NORTH, ROCKVILLE, MARYLAND (OPEN TO PUBLIC  
ATTENDANCE)

The Commission was briefed by the NRC staff and a representative of the EEO advisory committees on the EEO program. In addition, the Acting Chief Information Officer provided the status of EEO efforts in that office and representatives of each EEO advisory committee and the NTEU were provided an opportunity to speak. The Commission requested the staff consider expanding the requirement for training on the EEO Complaint Process to all managers.

The Commission encouraged the staff to develop a process to improve the availability of opportunities, especially upward mobility opportunities, for eligible women, minorities, those with disabilities, and persons over 40 and to continue with creative initiatives to support diversity in the workforce. The staff should ensure that these initiatives are effectively communicated to all employees. The staff was also encouraged to focus on efforts to assist current employees to enhance their careers at the NRC. The Commission expressed interest in the implementation of education pay-back programs which are planned for discussion at the next EEO briefing. Within overall budgetary restrictions, staff should expedite consideration of contractor support that would facilitate employees attending scheduled training and/or participation in rotational assignments.

cc: Chairman Meserve  
Commissioner Dicus  
Commissioner Diaz  
Commissioner McGaffigan  
Commissioner Merrifield  
OGC  
CFO  
CIO  
OCA  
OIG  
OPA  
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)  
PDR - Advance