

STEERING COMMITTEE FOR THE NATIONAL MATERIALS PROGRAM

CHARTER

The Steering Committee for the National Materials Program will provide management direction, guidance, and oversight of activities of the National Materials Program Working Group. The Steering Committee will keep senior management informed, help resolve issues, and provide comment and feedback on draft Working Group products. The Steering Committee will review a draft of the proposed final Working Group report and agree that it is ready for transmittal to the Commission. (Background information on the National Materials Program Working Group is contained in SECY 99-250, its associated Staff Requirements Memorandum (SRM), and the Working Group Charter). The Steering Committee shall also serve as a steering committee for the Integrated Materials Performance Evaluation Program (IMPEP) and Events Working Groups.

MEMBERSHIP: The Steering Committee will be chaired by Carl Paperiello, Deputy Executive Director for Materials, Research and State and Tribal Programs, and consists of the following additional members:

Douglas Collins, Director, DNMS Region II
Donald Cool, Director, IMNS/NMSS
Jesse Funches, Chief Financial Officer
Joseph Gray, Associate General Counsel for Licensing and Regulations, OGC
William Kane, Director, NMSS (Martin Virgilio, Alternate)
Paul Lohaus, Director, STP
Cynthia Pederson, Director, DNMS Region III
Edgar Bailey, Chief, Radiologic Health Branch, California Department of Health Services, representing the Organization of Agreement States (OAS)
Robert Hallisey, Director, Radiation Control Program, Massachusetts Department of Public Health, representing the Conference of Radiation Control Program Directors, Inc., (CRCPD)

WORKING GROUP AND STEERING COMMITTEE RELATIONSHIPS: Working Groups should keep the Steering Committee informed of their activities by providing Steering Committee members copies of meeting agendas, meeting minutes, and draft products, as they are prepared. Working Groups should also schedule meetings with the Steering Committee at appropriate points in time; (i.e., to review and provide guidance on issues identified by the Working Groups; to review and provide comments on draft products prepared by Working Groups; and to review progress of Working Group activities). Steering Committee guidance and direction should be provided by the Steering Committee, as documented by minutes of meetings agreed by the Chairpersons of the Working Group and Steering Committee. Working Groups, however, have the flexibility to interact with individual members of the Steering Committee to obtain, for example, clarification and additional information on comments offered by individual committee members. It is not expected that individual Steering Committee member comments and points of discussion during Steering Committee meetings need to be addressed, or acted upon, by the Working Group.

During the course of its work, Working Groups may identify issues or matters that require guidance, or direction, from the Steering Committee. Any issues identified should be sent to the Steering Committee for resolution/guidance.

TERM OF THE COMMITTEE: The Steering Committee will function until these Working Groups cease their activities.