

WOLF CREEK

NUCLEAR OPERATING CORPORATION

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DEC 1 2000

CO 00-0065

U. S. Nuclear Regulatory Commission
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Subject: Docket No. 50-482: Changes to Wolf Creek Generating Station (WCGS)
Radiological Emergency Response Plan Implementing Procedures

Gentlemen:

In accordance with 10 CFR 50, Appendix E, enclosed are revised Wolf Creek Generating Station implementing procedures.

Effective November 7, 2000
EPP 06-014, Revision 1

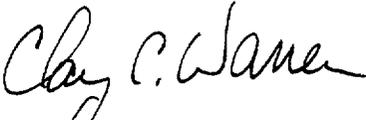
Effective November 20, 2000
EPP 06-015, Revision 2

In procedure EPP 06-014, "Nuclear Plant Information System (NPIS)," the change affected step 7.5.5.1. Data is displayed on the status board in either the EOF or the TSC, so the TSC identifier was removed. This allows the statement to apply to both locations.

In procedure EPP 06-015, "Emergency Response Organization Callout," steps 4.8 and 4.9 were revised regarding activation of the ADS, and to better delineate normal and non-normal working hours. In addition, the Note in the first bullet of Attachment B now states that the ADS is activated during non-normal working hours only.

If you have any questions concerning this submittal, please contact me at (316) 364-4048, or Mr. Tony Harris at (316) 364-4038.

Very truly yours,


Clay C. Warren

CCW/rlr

Enclosure

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EPP 06-014

NUCLEAR PLANT INFORMATION SYSTEM (NPIS)

Responsible Manager

Manager Resource Protection

Revision Number	1
Use Category	Reference
Administrative Controls Procedure	No
Infrequently Performed Procedure	No
Program Number	06

DC2 11/07/2000

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1.0 PURPOSE

1.1 This procedure provides guidance for obtaining information from and operating the Nuclear Plant Information System (NPIS).

2.0 SCOPE

2.1 This procedure is applicable to designated Technical Support Center (TSC) and Emergency Operations Facility (EOF) personnel during and after a radiological emergency.

3.0 REFERENCES AND COMMITMENTS

3.1 References

- 3.1.1 RERP, RADIOLOGICAL EMERGENCY RESPONSE PLAN
- 3.1.2 EPP 06-009, DRILLS AND EXERCISES
- 3.1.3 WCRE 02, WOLF CREEK GENERATING STATION COMPUTER SETPOINT DOCUMENT
- 3.1.4 J-106A-00100, Operator's Guide Volume 6

3.2 Commitments

- 3.2.1 None

4.0 DEFINITIONS

4.1 Nuclear Plant Information System (NPIS)

- 4.1.1 Plant computer system which integrates and displays selected and critical data to individual terminals for use by plant personnel.

4.2 PREVIOUS (PREV)

- 4.2.1 The "PREV" key moves from the current screen to the last screen displayed.

4.3 CANCEL (CANC)

- 4.3.1 The "CANC" key may be used to terminate an active function or display.

4.4 Operator Communications Area (OCA)

- 4.4.1 The area in the upper right hand of the display console.

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4.5 General and Graphic Display Area (GGDA)

4.5.1 The General and Graphic Display Area of the display console.

4.6 Point Identification (PID)

4.6.1 Point ID known to the NPIS database.

4.7 Function Key Area (FKA)

4.7.1 The area at the top of the key board containing keys which perform specific functions.

4.8 Satellite Display System (SDS)

4.8.1 Individual terminals used to access the NPIS computer information.

4.9 Definable Function Keys

4.9.1 These are the "F1" through "F6" keys used to perform functions with as few key strokes as possible.

4.10 Pre-Defined Function Keys

4.10.1 These are located in the Function Key Area and include the directional arrow keys, PREV, and CANC keys.

4.11 Turn-On Code (TOC)

4.11.1 A function identified by a 1 to 8 character symbolic command used to move between the different programs of the NPIS computer.

5.0 RESPONSIBILITIES

5.1 NPIS Computer Personnel

5.1.1 Maintaining the NPIS computer operational and supplied information up to date.

6.0 PRECAUTIONS/LIMITATIONS

6.1 None

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NOTE

For more information on NPIS operation refer to the OPERATOR'S GUIDE J-106A-00100.

7.0 PROCEDURE

7.1 Video Copier

7.1.1 Each Satellite Display System (SDS) is connected to a color printer, also known as a video copier. The key labeled COPY in the upper right of the NPIS keyboard prints the current display to the color printer.

7.2 Data Acquisition

7.2.1 The Data Acquisition/Archiving Subsystem includes software to periodically read each point's value or state and process this information at the frequency specified for each point in the database. Refer to Attachment A, PROCESSING FREQUENCIES, for additional information.

7.2.2 NPIS assigns a "Data Quality Code" to each point at the time the point is processed. Refer to Attachment B, DATA QUALITY CODES, for name and description.

7.2.3 Refer to Attachment C, NPIS POINT ID NAMING CONVENTION, for aid in identifying points used in the NPIS database. WCRE 02, WOLF CREEK GENERATING STATION COMPUTER SETPOINT DOCUMENT, provides data for individual computer points.

7.3 Turn-On Codes (TOC)

7.3.1 A function can be activated by entering its TOC directly via the keyboard, by selecting a menu touch area, or by depressing one of the programmable function keys.

7.3.2 Access to Turn-On Codes for System Maintenance, System Configuration, and Plant Control are restricted. Consult IS Computers if assistance is needed. Any enabled function may be initiated by entering the appropriate TOC or selecting the menu touch area.

7.3.3 Each SDS acts independently and has the ability to activate functions both in the Operator Communications Area (OCA) and General and Graphic Display Area (GGDA). Both an OCA and GGDA function may be running simultaneously when the Display Console resources required by those functions do not require access to the keyboard or output data.

7.4 NPIS Main Menus

7.4.1 This section will give a brief overview of the TOC functions available under NPIS. The following Table contains the main menus and the TOCs available on the NPIS:

MAIN MENUS AND TOCs	
E-Plan	EPL
Maintenance	MAI
Utility	UTI
NSSS	NSS
Group	GRO
Summary	SUM
History Data Storage and Retrieval	HDS
Log	LOG
Single Point	SPO
Alarm Summary	ALA
Safety Parameter Display (SPDS)	SPD
Radiological Release Information System (RRIS)	RRI
Turn-On Code Menu For TT10	TOC
Graphic System Display	GRA

7.5 E-Plan Menu (EPL)

7.5.1 The E-Plan Menu contains the following displays:

- o Group Display GD
- o Status Board 1 SB1
- o E-Plan Critical Parameters EPP1
- o Area Radiation Monitors ARAD
- o Meteorological Data MET
- o Critical Safety Function Status Trees CSF
- o NRC ERDS Points NRCE

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7.5.2 Group Display

1. The Group Display function contains groups to monitor levels, temperatures, flows, and status of systems as desired.

7.5.3 Status Board (SB1)

1. The Operations Status Boards for E-Plan may be activated by the Turn-On Codes SB1 and SB2. These displays provide current information regarding the Operations Status Boards located in the TSC and EOF. Attachment D, OPS STATUS BOARD DISPLAY, provides specific instructions for Ops Status Board users.

7.5.4 E-Plan Critical Parameters (EPP1)

1. If historical information is needed concerning the PIDs in these displays, see Group Tabular Trend Historical or Time Trend Historical to obtain archived information.

7.5.5 Area Radiation Monitors (ARAD)

1. Area Radiation Monitor data is displayed on the Radiological Status Board. The NPIS Radiological Status Board is separated into two pages. The upper portion of page 1 contains real time values of meteorological data. The lower portion of page 1 contains real time values pertaining to the airborne radiation monitors. The second page contains real time values pertaining to the area radiation monitors located throughout the power block.

7.5.6 Meteorological Data (MET)

1. The MET function displays the current meteorological data and the previous fifteen minute averages for wind speed, wind direction, wind deviation, vertical temperature difference, dew point, reference temperature, and precipitation. The point ID, description, current value and quality, and engineering unit is incorporated followed by the last fifteen minute average. The current stability class is displayed at the bottom portion of the screen. The same data is available on the Radiological Release Information System (RRIS) and the E-Plan menus.

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7.5.7 Critical Safety Function Status Trees (CSF)

1. Critical Safety Function Status Trees (CSFST) may be displayed from the E-Plan Menu or by entering the Turn-On Code "CSF."

7.6 Maintenance Menu (MAI)

7.6.1 The Maintenance Menu function is security protected. The menu can not be accessed from the TSC or EOF. The SDS consoles on Control Room panel RL001 has access to this function. Contact NPIS personnel for assistance.

7.6.2 Print Manager

- o F2 - Show Queue lists the contents of the print queue for any printer.
- o F3 - Stop Queue stops the print job that is currently printing on a specific printer.
- o F4 - Deletes a print queue entry that is awaiting execution.
- o F5 - Redirects a print job that is currently printing to another printer.
- o F6 - Start Page prints any file which resides on the VAX starting at a specific page.

7.7 Utility Menu (UTI)

7.7.1 The Utility Menu function is security protected. The menu can not be accessed from the TSC or EOF. The SDS consoles on Control Room panel RL001 has access to this function. Contact NPIS personnel for assistance.

7.7.2 Restore Points to Processing (RPTP)

1. RPTP enables the processing logical of the point or group of points by Plant System or Alarm Group, as defined in the database. This function can be performed from the Control Room only.

7.7.3 Delete Points from Processing (DPFP)

1. DPFP disables the processing logical of the point or group of points by Plant System or Alarm Group, as defined in the database. This function can be performed from the Control Room only.

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7.7.4 Restore Points to Alarm (RPTA)

1. RPTA enables the point or group of points by Plant System or Alarm Group, as defined in the database. This function can be performed from the Control Room only.

7.7.5 Delete Points from Alarm DPFA

1. DPFA disables the point or group of points by Plant System or Alarm Group from alarming. This function can be performed from the Control Room only.

7.7.6 Reset SDS (RSDS)

1. RSDS reinitializes the SDS console from which the TOC is entered. The screen will blackout and then bring up the default menu for the specified SDS console.

7.8 NSSS Menu (NSS)

- 7.8.1 The NSSS Menu function displays TOCs associated with the Reactor and Reactor Coolant System. Thermal power, rod bank position, and thermocouple readings are some of the displays available in this menu.

7.9 Group Menu (GRO)

- 7.9.1 The Group Menu function displays TOCs which includes groups of points for monitoring on the same screen.

7.9.2 Group Display (GD)

1. This function provides the capability to display the current values and descriptions for a maximum of 13 points. This function also provides for a default group of six points associated with the SDS console to be displayed in the bottom portion of the screen. To utilize this function, perform the following:
 - a. Request the function by selecting the touch area or TOC "GD".
 - b. Observe the OCA prompt: Touch Area or "ENTER GRP/PLOT NAME". A file can be selected by typing in its Group Name.

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7.9.3 Group Bar (GB)

1. This function provides the capability to display the current values and descriptions (optional) for a maximum of eight points in bar graph format.
2. The quality code is representative of the bar's color.
3. A trend arrow is displayed beside each bar to indicate which direction the value is taking.
4. It is possible to activate a bar group display of a displayed tabular group by selecting function key "F2" or perform the following:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt: Touch Area or "ENTER GRP/PLOT NAME." A file can be by typing in its Group Name.

7.9.4 Group Tabular Trend (GT)

1. A tabular display that will display the current value for a maximum of eight PIDs composing a group.
2. If there are more than eight PIDs in the group, the first eight will be the ones displayed.
3. To utilize this function, perform the following:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt. A file can be selected either by its touch area or by typing the Group Name and depressing the "RETURN/ENTER" key.

7.9.5 Group Tabular Trend Historical (GH)

1. The "GH" function is a tabular display that will display the historical value for a maximum of eight PIDs composing a group. Data is retrieved from the archive file.
2. It should be noted that if there are more than eight PIDs in the group, the first eight will be the ones that are displayed by "GH".

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3. To utilize this function, perform the following:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt. A file can be selected either by its touch area or by typing the Group Name and depressing the "RETURN/ENTER" key.
 - c. User is prompted for a historical start time. The time must be a valid time on the archive file.

7.9.6 Group Assignment (GA)

1. For more information regarding this Turn-On Code, refer to Operator's Guide J-106A-00100.

7.9.7 Group Index Display (GID)

1. This display allows the user to view the listing of Group Names and their descriptions.
2. From the Group Index Display, the function keys can be used to select a Group Display, select the Group Assignment, or delete a group.

7.9.8 Time Trend (TT)

1. The Time Trend function is used to plot real-time data against operator-specified time ranges.
2. The data collection frequency for each processing cycle is selectable.
3. The minimum, maximum, curve and current value are displayed for each PID being plotted.
4. The "F1" function key can be selected to obtain a new trend.
5. The "Rescale X" and "Rescale Y" function keys can be used to rescale the X-axis and Y-axis to obtain a more suitable plot. These are temporarily changed and do not affect the Trend Assignment template.
6. The "F4" function key can be used to plot any known PID.
7. The "F5" function key can be used to obtain the next plot definition (alphabetically) in the Trend Assignment template.

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8. The "F6" function key can be used to go to the Trend Assignment template.
9. To utilize this function, the following steps are required:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt. A file can be selected either by its touch area or by typing the Group Name and depressing the "RETURN/ENTER" key.

7.9.9 Time Trend Historical (TH)

1. It is used to plot historical data for the operator-specified time range(s) within the archive file. The time and value ranges are defined using the Trend Assignment template.
2. The minimum, maximum, and current values are displayed for each PID being plotted.
3. To utilize this function, the following steps are required:
 - a. Request the function by selected the touch area or TOC.
 - b. Observe the OCA prompt. A file can be selected either by its touch area or by typing the Group Name and depressing the "RETURN/ENTER" key.
 - c. User is prompted for a historical start time. The time must be a valid time on the archive file.

7.9.10 Time Trend Assignment (TA)

1. For more information regarding this Turn-On Code, refer to Operator's Guide J-106A-00100.

7.9.11 Trend Index Display (TID)

1. This display allows the user to view the listing or Trend Names (also known as plots) and their descriptions.
2. The user may page forward or backward through the Trend Index Display.
3. From the Trend Index Display, the user may elect to perform trend assignment functions, display a trend in real-time or historically, or delete a trend.

7.10 Summary Menu (SUM)

7.10.1 The Summary Menu function is activated through either the touch area or through the TOC SUM. The TOCs most used during a radiological emergency are listed below.

7.10.2 Display Point Value Summary (DPVS)

1. The Display Point Value Summary displays to the screen point summary information giving the PID, description, current value, engineering unit, quality code, and alarm limit. Perform the following steps to use this function:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt ENTER POINT ID NAME OR RANGE. Enter a response.

EXAMPLES

- o For example, if analog input PIDs from the BB Plant Subsystem are needed, enter the following range: "BB-BC"
- o Enter the point type such as AI for analog inputs, as in the above example, or press RETURN. See WCRE 02 for point types.

c. Observe the OCA prompt: "ENTER THE POINT TYPE OR <CR> FOR ALL." Enter a response.

2. The following TOCs are similar to Display Point Value Summary but pertain to the PIDs described in the Turn-On Code name. These functions will display to the SDS console.

- o Display Deleted From Processing DDFP
- o Display Deleted From Alarm DDFA
- o Display Inhibited DI
- o Display Substituted DS
- o Display Bad DB
- o Display Alarm DA

7.10.3 Print Point Value Summary (PPVS)

1. The Print Point Value Summary displays to the printer point summary information giving the PID, description, current value, engineering unit, quality code, and alarm limit.
2. To utilize this function, perform the following:
 - a. Request the function by selecting the touch area or TOC.
 - b. Observe the OCA prompt ENTER POINT ID NAME OR RANGE. Enter a response.
 - c. For example, if analog input PIDs from the BB Plant Subsystem are needed, enter the following range: "BB-BC"
3. Observe the OCA prompt: "ENTER THE POINT TYPE OR <CR> FOR ALL". Enter the point type such as AI for analog inputs or press RETURN. Refer to WCRE 02 for point types.
4. Observe the OCA prompt: "ENTER PRINT DEVICE, <CR> FOR LP05". Press RETURN for the default print device. The default print device is assigned according to the SDS location.
5. The following TOCs are similar to Print Point Value Summary but pertain to the PIDs described in the Turn-On Code name. These functions will be displayed to the line printer.

o Print Deleted From Processing	PDFP
o Print Deleted From Alarm	PDFA
o Print Inhibited	PI
o Print Substituted	PS
o Print Bad	PB
o Print Alarm	PA

7.11 Log Menu (LOG)

- 7.11.1 For more information regarding the Turn-On Codes for this menu, refer to Operator's Guide J-106A-00100.

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7.12 Single Point Menu (SPO)

7.12.1 The Single Point Menu function most used during a radiological emergency are the Single Value Display, Single Value Trend, Substitute Value, and new Point ID.

7.12.2 Single Value Display (SVD)

1. The Single Value Display displays either current sensor units and sensor value or the engineering units and engineering value for any known PID in the system.
2. The function key F2 displays the value in engineering units. The function key F3 displays the value in sensor units.
3. The function key F4 allows the user to select another PID to be displayed.

7.12.3 Single Value Trend (SVT)

1. The Single Value Trend is used to plot real-time trend data against operator-specified time ranges. Thirty minutes of historical data is displayed for a PID that is in the Quick-Look file. Refer to Attachment E, QUICK-LOOK PIDs.
2. The user receives the prompt: "Enter Point ID" in the OCA. The user enters either a previously defined plot name or a PID. This function is similar to the Time Trend and Historical Trend from the Group Menu, with one exception. This exception is that if a point id is defined in the upper left portion of the Single Point Menu, then that PID will automatically be plotted.

7.12.4 Substitute Value (limited to CR) (SV)

1. The Substitute Value function allows the user to replace the current value with a value entered by the user. The quality for the PID will be "SUB" to show the PID has been substituted.

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7.12.5 New Point ID (NPID)

1. The New Point ID function on the Single Point Menu allows a new point id to be assigned to that particular SDS console for purposes of using that PID in conjunction with the above Single Point Menu functions. This point will be displayed on the Single Point Menu in the upper left portion of the display.

7.13 Alarm Menu (ALA)

- 7.13.1 The Alarm Menu function is security protected and can not be used in the TSC or EOF. Contact NPIS personnel for assistance.

7.13.2 Alarm Summary (AS)

1. The Static Alarm Summary function lists all the alarms for the time in which the display was called. Paging is handled with the page forward and backward function keys. The Alarm Summary contains the time of alarm, point id, description, value, quality, and alarm limit for HIHI, HI, LO, or LOLO, when exceeded.

7.13.3 Display Alarms (DA)

1. The Display Alarm Summary allows the user to display point summary information for all alarms.

7.14 SPDS Menu (SPD)

- 7.14.1 The Safety Parameter Display System (SPDS) may be activated at any time by using the touch window or typing in the TOC "NORM".

- 7.14.2 The SPDS Menu function displays key parameters to be monitored during an abnormal situation.

7.15 RRIS Menu (RRI)

- 7.15.1 The RRIS Menu function displays the TOC "MET" for met tower data.

7.16 Graphic System Display (GRA)

- 7.16.1 The Graphic System Display may be activated by using the touch window or typing TOC "GRA". The "GRA" TOC displays selected plant systems as they are operating in the plant.

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8.0 INITIAL ACTIONS

8.1 None

9.0 SUBSEQUENT ACTIONS

9.1 None

10.0 RECORDS

10.1 None

11.0 FORMS

11.1 None

- END -

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ATTACHMENT A
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PROCESSING FREQUENCIES

A.1 The NPIS currently provides for up to seven different processing frequencies which are user selectable via the SAIPMS point database. This entry determines the rate at which SAIPMS will convert (field inputs) or update (calculated variables) the points defined in the SAIPMS database. The processing frequencies currently supported are:

- o Class A 0.1 second (Maximum of 20 Analog Points)
- o Class B 1.0 second
- o Class C 5.0 second
- o Class D 10.0 second
- o Class E 15.0 second
- o Class F 30.0 second
- o Class G 60.0 second

- END -

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ATTACHMENT B
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DATA QUALITY CODES

- B.1 NPIS assigns a "Data Quality Code" to each field input and calculated variable at the time the point is processed. These quality codes are determined by a series of checks/tests performed during both input-data validation and point processing. The following is a list of the NPIS quality codes which may be assigned in order of severity:
- B.1.1 UNK - Unknown; point not yet processed. A point deleted from processing when NPIS is first activated or calculated or derived points which have not yet cycled through their first processing period.
 - B.1.2 DEL - Point has been deleted from processing. If a point was active when the NPIS software was activated, and was subsequently disabled from processing, no further Engineering Unit (EU) conversion is attempted.
 - B.1.3 NCAL - Derived point not calculable. When it has been determined that insufficient inputs exist to accurately perform the associated equation or calculation.
 - B.1.4 INVL - DAS multiplexer error.
 - B.1.5 RDER - Sensor read error or mode failure.
 - B.1.6 OTC - Open thermocouple.
 - B.1.7 BAD - Input counts exceed sensor range.
 - B.1.8 HRL - Point exceeds high reasonable limits. This condition is tested after EU conversion and if the value exceeds the defined High Reasonable Limit, "HRL" is assigned.
 - B.1.9 LRL - Point exceeds low reasonable limits. This condition is tested after EU conversion and if the value exceeds the defined Low Reasonable Limit, "LRL" is assigned.
 - B.1.10 REDU - Point fails redundant point check. If a point has a defined Redundant Point and its current value does not match the defined point within the specified tolerance, "REDU" is assigned.

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ATTACHMENT B
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DATA QUALITY CODES

- B.1.11 HIHI - Point above high alarm limit. This conditions is met when a point's current value has exceeded the defined High Alarm Limit.
- B.1.12 LOLO - Point below alarm limit. This condition is met when a point's current value is less than the defined Low Alarm Limit.
- B.1.13 HALM - Point above high warning limit. This condition is met when a point's current value has exceeded the defined High Operating Limit.
- B.1.14 LALM - Point below low warning limit. This condition is met when a point's current value is below the defined Low Operating Limit.
- B.1.15 ALM - State/Change-of-State alarm. Any logical-value point may be alarm monitored against either a defined logical state (i.e., "TRUE" to "FALSE," "FALSE" to "TRUE," or either state change).
- B.1.16 SUB - Substitute value inserted for a point. If a substitute value has been entered for a point, no further alarms checks or EU conversions are made.
- B.1.17 DALM - Point is deleted from alarm checks. If a point is currently disabled from alarm processing, no further alarm checks are made.
- B.1.18 INHB - Point is inhibited from alarm by cut-out point. If a point has an assigned cut-out point, and the current state of the cut-out point matches the specified alarm inhibit state, no alarm transaction is generated.
- B.1.19 GOOD - Point passed all the above checks. Indicates that all defined alarm conditions, states, or values have not been exceeded or met.

- END -

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ATTACHMENT C
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POINT ID NAMING CONVENTION

NOTE

Additional information on point IDs may be found in WCRE 02, WOLF CREEK GENERATING STATION COMPUTER SETPOINT DOCUMENT.

POINT ID: = SSDXXXXC

SS = System Designator. This designator will represent the Bechtel or Sargent & Lundy plant system with which the plant is most closely associated.

D = Point Type. The point type will be designated as a representation of the measured field component as follows:

- A = azimuth, degrees or direction
- C = conductivity, concentration
- D = digital, direct field input
- E = digital sequence of events
- F = flow
- I = current
- J = power
- K = constant
- L = level
- N = nuclear
- P = pressure
- S = speed
- Q = digital, calculated
- T = temperature
- U = calculated value
- V = voltage
- Y = miscellaneous

XXXX = Point Number. This should be the instrument number feeding the field point, but can be the next sequential point of its type.

C = Sequence character. If more than one point in a sequence is built, and each point is related to each other by a common function, a sequence character may be used to denote sequence. Points representing an hourly, shift, daily, monthly average would be sequenced as BBU0001A, BBU0001B, BBU0001C.

- END -

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ATTACHMENT D
(Page 1 of 1)
OPS STATUS BOARD DISPLAY

- D.1 The Operations Status board may be displayed on the NPIS monitors by using the following instructions:
- D.1.1 From any menu type SB1 or SB2 and depress "RETURN/ENTER" key.
 - D.1.2 IF SB1 or SB2 does not display, THEN depress the "CANC" key, retype SB1 or SB2, and depress "RETURN/ENTER" key.
- D.2 To alternate between the SB1 and SB2 screens, perform one of the following:
- o Depress the "F2" key
 - o Depress the "PREV" key
 - o Type the desired SB1 or SB2 TOC and depress the "RETURN/ENTER" key.

NOTE

The screens will not alternate to next screen until the copy has had time to print.

- D.3 To print a normal copy of the Ops Status Board display, depress both "SHIFT" keys simultaneously. The print out should be printed from the printer next to the assigned SDS.
- D.4 To print a Video Copy of the Ops Status Board display depress the "COPY" key.
- D.4.1 In the lower right hand corner of the monitor, "Searching for Video Copier" will be displayed.
 - D.4.2 WHEN the display has been sent to the appropriate Video Copier, THEN "Video Copy" will be displayed in the lower right hand corner of the monitor.
 - D.4.3 Copies may take several minutes to print at the assigned video copier.

- END -

ATTACHMENT E
(Page 1 of 1)
QUICK LOOK PIDS

ABF0512	AEF0541	BBF0435	BBU0483
ABF0513	AEL0501	BBF0436	BBU0486
ABF0522	AEL0502	BBF0444	BGF0142A
ABF0523	AEL0503	BBF0445	BGF0143A
ABF0532	AEL0504	BBF0446	BGF0144A
ABF0533	AEL0517	BBL0459	BGF0145A
ABF0542	AEL0518	BBL0460	BNU0001
ABF0543	AEL0519	BBL0461	EJF0618
ABP0514	AEL0527	BBL0483A	EJF0619
ABP0515	AEL0528	BBP0403	EJL0007
ABP0516	AEL0529	BBP0405	EJL0008
ABP0524	AEL0537	BBP0455	EJT0604
ABP0525	AEL0538	BBP0456	EJT0605
ABP0526	AEL0539	BBP0457	EJT0612
ABP0534	AEL0547	BBP0458	EJT0613
ABP0535	AEL0548	BBT0400A	GEN0925
ABP0536	AEL0549	BBT0403A	GNP1000A
ABP0544	AEL0551	BBT0407A	GNP1001A
ABP0545	AEL0552	BBT0410A	GNP1002A
ABP0546	AEL0553	BBT0413A	GNU0001
ABU0001	AEL0554	BBT0413B	GNU0002
ABU0002	AET0065	BBT0420A	GNU0003
ABU0003	AET0066	BBT0423	GSU0001
ABU0004	AET0067	BBT0423B	GTN0211
ABU0005	AET0068	BBT0423C	GTN0212
ABU0005A	AEU0001	BBT0427A	GTN0213
ABU0006	AEU0002	BBT0430A	GTU0001
ABU0006A	AEU0003	BBT0433A	MAP0340A
ABU0007	AEU0004	BBT0433B	RJU0031A
ABU0007A	AEU0415	BBT0440A	RJU0032D
ABU0008	AEU0435	BBT0443	RJU0577
ABU0008A	AEU0455	BBT0443B	RJU0578
ABU0414	AEU0475	BBT0443C	SEN0031A
ABU0434	ALU0701	BBT0447A	SEN0032D
ABU0454	ALU0702	BBT0450A	SEN0035A
ABU0474	ALU0703	BBT0454	SEN0036A
ACP0505	ALU0704	BBT0460A	SEN0051A
ACP0506	APL0004	BBT0463A	SEN0052D
AEF0510	BBF0414	BBT0467A	SEU0001
AEF0511	BBF0415	BBT0470A	SEU0002
AEF0520	BBF0416	BBT0497A	SEU0003
AEF0521	BBF0424	BBU0004	SEU1169
AEF0530	BBF0425	BBU0014	SFU0050A
AEF0531	BBF0426	BBU0015	SJN0026
AEF0540	BBF0434	BBU0019	SRU1170
			SRU1204



EPP 06-015

EMERGENCY RESPONSE ORGANIZATION CALLOUT

Responsible Manager

MANAGER RESOURCE PROTECTION

Revision Number	2
Use Category	Reference
Administrative Controls Procedure	No
Infrequently Performed Procedure	No
Program Number	06

DC2 11/20/2000

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1.0 **PURPOSE**

1.1 This procedure provides the guidance for Wolf Creek personnel in performing Emergency Response Organization (ERO) callout.

2.0 **SCOPE**

2.1 This procedure applies to those personnel assigned the responsibility for performing ERO callout.

3.0 **REFERENCES AND COMMITMENTS**

3.1 References

3.1.1 Radiological Emergency Telephone Directory (RETD)

3.2 Commitments

3.2.1 None

4.0 **DEFINITIONS**

4.1 Automatic Dialing System (ADS)

4.1.1 An automated telephone communication system which may be used to call out personnel.

4.2 Callout

4.2.1 The methodology which ensures proper staffing of the Emergency Response Facilities.

4.3 Completed Scenario

4.3.1 Circumstance where a callout is finished either by user intervention, all ERO positions are filled or the scenario run time has expired. A completed scenario can not be resumed at a later time.

4.4 Emergency Response Organization (ERO)

4.4.1 Personnel who are assigned to specific emergency organization positions described in the Radiological Emergency Response Plan (RERP).

4.5 Event Code

4.5.1 A number which is displayed when the E-Plan Pagers are activated which indicates the emergency classification and whether pagers were activated in emergency, test, or drill mode.

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4.6 Initial Classification

4.6.1 The first emergency classification declared in association with an emergency condition. This classification is NOT an upgrade from a less severe emergency classification.

4.7 Manual Callout

4.7.1 Method where individuals call out emergency personnel instead of the ADS.

4.8 Normal Working Hours

4.8.1 For the purpose of ADS activation, those hours between 0730 and 1530 (except as indicated in Steps 4.9.1 through 4.9.4) are considered normal working hours.

4.9 Non-Normal Working Hours

4.9.1 All time periods outside of normal working hours including weekends, holidays, the Company alternate Mondays off and other Company-observed time off.

4.9.2 The Monday before a Tuesday Christmas, New Year's, or Independence Day is considered as non-normal work hours.

4.9.3 The Friday after a Thursday Christmas, New Year's, or Independence Day is considered as non-normal work hours.

4.9.4 The Friday after Thanksgiving is considered as non-normal work hours.

4.10 Password

4.10.1 Code assigned to each user to gain access to the ADS.

4.11 Radiological Emergency Response Telephone Directory (RETD)

4.11.1 The directory which contains telephone numbers for Emergency Response Organization personnel.

4.12 Records

4.12.1 Documents such as calculation worksheets, computer printouts, forms, logs, memos, checklists, or any paper used to record data or information during an emergency, drill or exercise which may be used for event reconstruction.

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4.13 Scenario Resumption

4.13.1 Restarts a scenario that was suspended. The ADS begins making calls from the point it was suspended.

4.14 Scenario

4.14.1 The tool by which you start, stop or suspend the ADS.

4.15 Scenario Number

4.15.1 Identification code assigned to each scenario.

4.16 Suspended Scenario

4.16.1 Scenario in which all calls are stopped temporarily. The scenario remains active and must be resumed or completed at a later time.

4.17 Upgrade Classification

4.17.1 An emergency classification that represents an increase in the severity of a previously declared emergency.

5.0 **RESPONSIBILITIES**

5.1 Off-Site Communicator

5.1.1 Ensure the Emergency Response Organization (ERO) callout is initiated in a timely manner by activating the ADS and E-Plan Pagers as required.

5.2 Computer Operator

5.2.1 Perform ADS monitoring activities.

5.2.2 Initiate ERO manual callout.

5.2.3 Provide staffing information to the TSC and EOF.

5.3 Non-Responding Emergency Communicators (NRECs)

5.3.1 Perform a manual callout of ERO.

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6.0 PRECAUTIONS/LIMITATIONS

- 6.1 ADS passwords are considered confidential information.
- 6.2 E-Plan Pagers only are activated for emergencies declared during normal working hours and for emergency classification upgrades from an Alert or higher classification.
- 6.3 More than one scenario may be active at any time. The ADS will only process calls for one scenario at a time. The ADS automatically processes each active scenario by order of priority.
- 6.4 IF a higher priority scenario is activated, THEN the ADS automatically suspends the lower priority scenario. The lower priority is automatically resumed by the ADS unless the scenario run time expires.

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7.0 PROCEDURE

7.1 Off-Site Communicator

7.1.1 Normal Working Hours

1. IF an emergency is declared during normal working hours, THEN activate the E-Plan Pagers in accordance with ATTACHMENT A, E-PLAN PAGER ACTIVATION.

7.1.2 Non-Normal Working Hours

1. Initial Emergency Classification
 - a. IF an initial emergency classification is declared during non-normal working hours, THEN activate the ADS in accordance with ATTACHMENT B, ADS ACTIVATION.
2. Emergency Classification Upgrade
 - a. IF a Notification of Unusual Event is upgraded to an Alert, Site Area or General Emergency, THEN activate the ADS in accordance with ATTACHMENT B, ADS ACTIVATION.
 - b. IF an Alert is upgraded to a Site Area or General Emergency, THEN activate the E-Plan Pagers only in accordance with ATTACHMENT A, E-PLAN PAGER ACTIVATION.
 - c. IF a Site Area Emergency is upgraded to a General Emergency, THEN activate the E-Plan Pagers only in accordance with ATTACHMENT A, E-PLAN PAGER ACTIVATION.
3. ADS Suspension or Completion
 - a. IF at any time the ADS is performing a callout which should be stopped, THEN suspend or complete the scenario in accordance with ATTACHMENT C, ADS CALLOUT SUSPENSION AND COMPLETION.
 - 1) IF the scenario was suspended, THEN resume or complete the scenario in accordance with ATTACHMENT D, ADS RESUMPTION OR COMPLETION.

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7.2 Computer Operator

7.2.1 Normal Working Hours

1. IF an Alert, Site Area or General Emergency is declared during normal working hours, THEN report to the Administrative Coordinator in the TSC.

7.2.2 Non-Normal Working Hours

1. IF a Notification of Unusual Event is declared, THEN perform ADS monitoring responsibilities.
 - o IF the ADS fails to activate, THEN initiate a manual callout.
2. IF an Alert is declared, THEN perform ADS monitoring responsibilities.
 - o IF the ADS fails to activate, THEN initiate a manual callout.
3. IF a Site Area Emergency or General Emergency is declared and the TSC and EOF have not been previously staffed, THEN perform ADS monitoring responsibilities.
 - o IF the ADS fails to activate, THEN initiate a manual callout.

NOTE

The TSC Administrative Coordinator will determine the feasibility of personnel returning to the Computer Room. Prior to the Administrative Coordinator's arrival, this determination may be delegated to the TSC Facility Technician or TSC Radiological Coordinator.

7.2.3 ADS Monitoring/Reporting

1. At the ADS console, access the ADS Status Screen: Press Right-Control and 2 (on the number pad). The screen should show callout activity on the screen. Use the Page Up and Page Down keys to scroll up and down to view all lines.
2. IF the ADS Status Screen shows callout activity, THEN consider the ADS activated.

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- a. IF the ADS Status Screen does not indicate that calls are being made or received, THEN consider the ADS down and continue with Step 7.2.4, ADS FAILURE AND MANUAL CALLOUT.
3. Verify that the ADS printer is on-line. The ADS reports print out periodically until callout completion.
4. Verify the scenario number and scenario mode (emergency, test or drill) on the ADS Report are the same as the information provided by the Off-Site Communicator.
 - o IF a discrepancy exists, THEN contact the Off-Site Communicator at Ext. #4834.
5. IF an Notification of Unusual Event is declared, THEN there are no reporting responsibilities. Do not report to the TSC.

NOTE

At a General Emergency report to the TSC after monitoring the ADS for approximately 10 minutes.

6. IF an Alert or higher classification is declared, THEN report to the TSC with the ADS reports and perform the following:
 - o Fax the ADS reports to EOF
 - o Provide the TSC Administrative Coordinator with the ADS reports
 - o Return to the Computer Room as directed by the TSC Administrative Coordinator or designee

NOTE

At a General Emergency report to the TSC prior to initiating manual callout.

7.2.4 ADS Failure and Manual Callout

1. IF the ADS fails to activate or fails to complete a callout THEN notify the Shift Manager at Ext. #4800 that the ADS failed and that a manual callout is necessary.

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- a. Ensure the positions of NREC-1, NREC-2, NREC-3 and NREC-4 are staffed for manual callout by performing the following:
 - o IF the "Call Response Report" is available, THEN call the NRECs listed. The report will indicate which NREC position each person filled and a telephone number where they can be reached.
 - o IF the "Call Response Report" is not available, THEN page the on-call NRECs at the pager numbers listed in RETD Section III, EMERGENCY RESPONSE ORGANIZATION DUTY ROSTER or at any alternate number you have been provided.
 - o IF the NRECs do not respond after being paged, THEN call the telephone numbers listed for NRECs found in RETD Section III, EMERGENCY RESPONSE ORGANIZATION DUTY ROSTER.
- b. Obtain the name, telephone number and pager number (if applicable) of each individual filling an NREC position for future reference.
 - o All four NREC positions must be filled. IF four NRECs are not available, THEN instruct one of the responding NRECs to fill the open position.
- c. Provide the NRECs with the following information:
 - o This is a drill or actual emergency
 - o Perform a manual callout of the Emergency Response Organization (ERO)
 - o Reason for manual callout (e.g. ADS failed)
 - o NREC position they are accepting
 - o Emergency classification
 - o Time of classification (if available)
 - o Other applicable information which would enhance or clarify the callout process
- d. Ensure applicable information is logged.

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7.3 Non-Responding Emergency Communicators (NRECs)

7.3.1 Normal Working Hours

1. NRECs have no callout responsibilities during this time period.

NOTE

Follow all directions provided by the Computer Operator including responsibilities outside of the scope of the procedure.

7.3.2 Non-Normal Working Hours

1. IF an emergency is declared during non-normal working hours, THEN call into the ADS.
 - a. IF the ADS answers, THEN leave a telephone number where you can be reached for the next two hours. The ADS will assign you as NREC-1, NREC-2, NREC-3 or NREC-4.
 - b. IF the ADS fails to answer, THEN call the Computer Operator at (316) 364-8831, Ext. #4773 or Ext. #4774. Provide a telephone number where you can be reached for the next two hours.
 - 1) IF the Computer Operator does not answer, THEN page the Computer Operator at (785) 575-7507.

7.3.3 NREC Callout - Notification of Unusual Event

1. IF instructed by the Computer Operator to perform a manual callout, THEN obtain EPF 06-015-01, EMERGENCY RESPONSE ORGANIZATION MANUAL CALLOUT LOG.
2. Perform callout as follows referring to ATTACHMENT E, EMERGENCY CALLOUT MESSAGE and Radiological Emergency TELEPHONE DIRECTORY (RETD) Section IV, EMERGENCY RESPONSE ORGANIZATION CALLOUT:
 - o NREC-1: All NREC 1, NUE positions (N1, NUE)
 - o NREC-2 is on Standby
 - o NREC-3 is on Standby
 - o NREC-4 is on Standby

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3. Report current callout results to each person called out (e.g., the third person called should be told the names of the first two people filling their positions).

7.3.4 NREC Callout - Alert, Site Area or General Emergency

1. IF instructed by the Computer Operator to perform a manual callout, THEN obtain EPF 06-015-01, EMERGENCY RESPONSE ORGANIZATION MANUAL CALLOUT LOG.
2. Perform callout as follows referring to ATTACHMENT E, EMERGENCY CALLOUT MESSAGE and Radiological Emergency TELEPHONE DIRECTORY (RETD), Section IV, EMERGENCY RESPONSE ORGANIZATION CALLOUT:
 - o NREC 1: All NREC 1 positions, Lists 1, 2 and 3
 - o NREC 2: All NREC 2 positions, Lists 1, 2 and 3
 - o NREC 3: All NREC 3 positions, Lists 1, 2 and 3
 - o NREC 4: All NREC 4 positions, Lists 1, 2 and 3
3. Attempt to fill all ERO positions with the required number of people by calling through each list up to three times. Emphasize filling positions from List 1 before List 2; Lists 1 and 2 before List 3.
4. Contact the TSC Administrative Coordinator at (316) 364-8831, Ext. #5375 and indicate which NREC lists you have contacted and applicable information for responding personnel only.
 - a. Leave a number where you can be reached if additional assistance is required.

8.0 INITIAL ACTIONS

8.1 None

9.0 SUBSEQUENT ACTIONS

9.1 None

10.0 RECORDS

10.1 Records generated by this procedure during an actual emergency are considered lifetime QA records and shall be forwarded to Emergency Planning at the termination of the emergency.

10.2 Records generated by this procedure during drills or exercises are considered non-QA records and shall be forwarded to Emergency Planning at the termination of the drill or exercise.

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11.0 FORMS

11.1 EPF 06-015-01, EMERGENCY RESPONSE ORGANIZATION MANUAL CALLOUT LOG

- END -

ATTACHMENT A
E-PLAN PAGER ACTIVATION
(PAGE 1 OF 1)

- A.1 Ensure E-PLAN Pager is turned "On" to verify activation.
- A.2 Proceed to Block A or Block B to activate Wolf Creek E-Plan Pagers.

Block A (Topeka Tower)
<ul style="list-style-type: none"> a. Dial 9 (for outside line) b. Dial 1 (785) 575-5625 c. Upon hearing a tone, Dial <u>9911</u>

OR

Block B (Emporia Tower)
<ul style="list-style-type: none"> a. Dial 9 (for outside line) b. Dial 1 (316) 341-8106 c. Dial Pager ID # <u>9911</u>

- A.3 When prompted, ENTER the event code followed by the pound (#) sign:

ACTUAL EMERGENCY	TEST/DRILL
NUE 11111	NUE 66666
ALERT 22222	ALERT 77777
SAE 33333	SAE 88888
GE 44444	GE 99999

- A.4 IF the incorrect event code is displayed or the pagers do not activate, THEN activate the E-Plan Pagers using Attachment A.
- A.5 Notify the Shift Manager of the pager activation status.
- A.6 Ensure callout information is logged.

- END -

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ATTACHMENT B
ADS ACTIVATION
(PAGE 1 OF 2)

NOTES

- o The ADS is activated during non-normal working hours only.
- o For Site Area and General Emergency classifications, activate the ADS for initial emergency classifications or upgrades directly from an Notification of Unusual Event only.

B.1 Ensure E-PLAN Pager is turned "On" to verify activation.

B.2 Using the telephone, call the ADS. Dial: 9-364-8031 or 9-364-8034

B.3 ADS Activation

B.3.1 IF the ADS answers, THEN enter your password during the "HELLO" segment AND proceed to Step B.4.

B.3.2 IF the ADS fails to answer, THEN perform the following:

1. Attempt to activate the ADS again.

2. IF the ADS continues to fail, THEN perform the following:

a. Contact the Computer Operator (Ext. #4773) or Pager # (785) 575-7507 to initiate a manual callout of the ERO.

- o Provide the emergency classification and any other applicable information which would enhance the callout process.

b. Activate the E-Plan Pagers in accordance with ATTACHMENT A, E-PLAN PAGER ACTIVATION.

ATTACHMENT B
ADS ACTIVATION
(PAGE 2 OF 2)

CAUTION

An Event Code must be entered or the pagers will activate with a dash (-).

B.4 Activate the ADS by following the prompts given by the ADS.

B.4.1 Scenario Number Options

EMERGENCY CLASSIFICATION	SCENARIO NUMBER
Notification of Unusual Event (NUE)	060
Alert	070
Site Area Emergency	080
General Emergency	090

B.4.2 Event Code Options

ACTUAL EMERGENCY	TEST/DRILL
NUE 11111	NUE 66666
ALERT 22222	ALERT 77777
SAE 33333	SAE 88888
GE 44444	GE 99999

B.5 Stay on the line until the ADS states: "Thank You, Goodbye"

B.6 IF the incorrect event code is displayed or the pagers do not activate, THEN activate the E-Plan Pagers using Attachment A.

B.7 Notify the Shift Manager of the ADS activation status.

B.8 Notify the Computer Operator (Ext. #4773) or Pager #(785) 575-7507) of the ADS status; include the scenario number and scenario mode.

B.9 Ensure callout information is logged.

- END -

ATTACHMENT C
ADS CALLOUT SUSPENSION AND COMPLETION
(PAGE 1 OF 1)

- C.1 Using the telephone, call the ADS. Dial: **9-364-8031** or
9-364-8034
- C.2 WHEN the ADS answers, THEN enter your password during the "HELLO" segment.
- C.3 Suspend or Complete a scenario by following the prompts given by the ADS:
- C.3.1 Enter the scenario number you want to work with:

EMERGENCY CLASSIFICATION	SCENARIO NUMBER
Notification of Unusual Event (NUE)	060
Alert	070
Site Area Emergency	080
General Emergency	090

- C.4 Stay on the line until the ADS states: "Thank You, Goodbye."
- C.5 Ensure callout information is logged.

- END -

ATTACHMENT D
ADS RESUMPTION OR COMPLETION
(PAGE 1 OF 1)

- D.1 Using the telephone, call the ADS. Dial: **9-364-8031** or
9-364-8034
- D.2 WHEN the ADS answers, THEN enter your password during the "HELLO" segment.
- D.3 Resume or Complete a scenario by following the prompts given by the ADS:
- D.3.1 Enter the scenario number you want to work with:

EMERGENCY CLASSIFICATION	SCENARIO NUMBER
Notification of Unusual Event (NUE)	060
Alert	070
Site Area Emergency	080
General Emergency	090

- D.4 Stay on the line until the ADS states: "Thank You, Goodbye."
- D.5 Ensure callout information is logged.

- END -

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ATTACHMENT E
EMERGENCY CALLOUT MESSAGE
(PAGE 1 OF 1)

E.1 This is a _____.
(drill/actual emergency)

E.2 This is _____
Name/ERO position title

E.3 A/AN Notification of Unusual Event (NUE)
Alert
Site Area Emergency
_____ General Emergency has been declared.

E.4 You are being notified to assume your Emergency Response
Organization position of _____.
ERO position title

NOTE

This question applies to Public Information Organization staffing only.

E.5 The Public Information Organization is reporting to:

- Eisenhower Learning Center (at an Alert)
- State Defense Building in Topeka (at a Site Area or General Emergency)

E.6 Are you able to staff this position, and if so how long will it take you to reach the facility or begin your emergency response function?

E.7 This is a _____.
(drill/actual emergency)